Faculty/Counselor Externship
Program Overview

**Intent of Faculty/Counselor Externship:** The intent of the Faculty/Counselor Externships is to provide business-and industry-based work experience to community college, high school and ROCP faculty, counselors, and career specialists to improve their work with students by incorporating new skill sets, methods, labor market information, employment skills and lessons learned to meet industry standards for a trained workforce in high skill, high wage jobs that contribute to the economic development of LA County. The educational goal of such an externship is to increase the counselor, career specialist, and instructor’s ability to connect theory and practice and bring an understanding from the world of business (e.g., problem solving methods, practical applications of theory, and leadership concepts) into the classroom.

**Business Commitment**
- Identify/provide a facilitator/mentor for a site tour of your company
- Plan a tour/visit of the company allowing the educators to observe in two or more departments. (one should probably be HR)
- Arrange for informational interviews for faculty/counselor in each department they visit
- Examples of the type of information the faculty/counselor could be provided during their visit:
  - Present an overview of the company and industry related information
  - Provide a tour of the company showing the production or product/service development and delivery process used in the company
  - Provide information on jobs available within the company
  - Define the job specific skills required for employment
  - Identify the soft skills required for employment
  - Describe the hiring process for new employees
  - Provide salary range information for the company and industry in general
  - Discuss any industry trends that would affect the demand for employees
  - Identify any new skill sets necessary to enter the industry
  - Identify any resources, informational or other type, available to provide the schools to help inform students about your industry

**Faculty/Counselor Requirements**
- Attend an orientation meeting with your team members at Los Angeles Mission College.
- Spend 15 hours in CTE Pathway related business or industry company
- Complete informational interviews of the key people you meet during the site visit
- Send Completed Faculty/Counselor Evaluation and completed Observation forms to Richie Aribuabo.
- Share experience, project and/or presentation with project participants at final meeting (date to be determined).

**Project Coordinator**
Richie Aribuabo – aribuar@lamission.edu
Community Collaborative Project Specialist