District Academic Senate Executive Meeting

January 25, 2007/1:30-3:30
District Office

Minutes

Members present: Leon Marzillier, La Vergne Rosow, Eloise Crippens, Chini Johnson-Taylor, Donald Gauthier, Paul Doose, Angela Echeverri, Susan McMurray, Isidore Goodman, and David Beaulieu
Guests present: Tom Rosdahl, June B. Smith, and Bernadette Staine

1. Call to Order – Approval of Agenda: The meeting was called to order by President Marzillier at 1:45 pm. The following item was added to the agenda:
   - Election for DAS Officers

2. Minutes of November 9, 2006 meeting – Echeverri: Minutes were approved (Beaulieu/McMurray M/S/P).

3. Public Speakers: McMurray announced that she was stepping down as Harbor’s Academic Senate President due to her husband’s poor health. June B. Smith will be taking over as Harbor’s Academic Senate President. Marzillier announced that Michael Waxman resigned as a Board of Trustees member and that his term ends in June 2009. The Board has two options to fill his position: they can appoint someone to replace him or run a special election. Johnson/Smith moved to present a resolution honoring Michael Waxman for his six (6) years of service at the next Board meeting in February, 2007 (M/S/U).

Action Items

4. Calendar of meetings for Spring, 2007 semester (see below): The February 8, 2007 DAS Executive meeting was rescheduled for February 22, 2007 by consensus. The next full D.A.S. meeting will be on March 8, 2007, in the Voc-Ed Conference Room at East Los Angeles College. The next Executive DAS meeting will be on March 22, 2007.
   Crippens/Johnson-Taylor made a motion to allow DAS representatives to be reimbursed to attend the plenary session even if they miss the area C meeting on April 7th, which falls during Spring Break (M/S/U). The Executive DAS meeting on April 26th was cancelled by consensus.

Information/Discussion Items

5. VP report (Rosow): Vice President Rosow announced that she still needs information for discipline committees and a list of faculty representatives for every single discipline that have been approved by the local Academic Senates. Rosow stated that Izzy Goodman from Pierce is the only AS president that has compiled the discipline list for his campus. Johnson-Taylor inquired whether the person needs to meet minimum qualifications for the discipline. Rosow stated that this was a requirement to be a discipline representative. Johnson stated that a joint hiring workshop sponsored by the DAS and LACCD would be very helpful.
   Johnson/Doose presented the following motion:
   That the DAS and LACCD jointly sponsor a hiring workshop to take a look at hiring of faculty in the spring of 2007 (M/S/U).
   Marzillier will bring this item to consultation. Pierce hiring policy states that training for hiring for faculty is carried out by the Academic Senate in conjunction with the local compliance officer.
   Beaulieu stated that minimum qualifications are the same for all colleges, but that ELAC does not have a formalized faculty hiring policy because the Academic Senate and President could not agree on whether a faculty member could sit on the final interview.
6. **Treasurer's Report:** No report due to Treasurer Chen’s absence. Crippens stated she needed the account number to complete the necessary paperwork to attend the Spring 2007 ASCCC Plenary Session.

7. **Election for DAS Officers:** McMurray distributed a handout titled: *Nominations and Elections Committee Update*, with a tear-off form for nominations. Pam Brown, Fleur Steinhardt, and Susan McMurray agreed to serve on the DAS Elections Committee. Additional volunteers are welcome. Elections will take place at the General DAS meeting on Thursday, May 10th, 2007 at LA City College. The DAS Constitution states nominations can be made from the floor, but if candidates want to be on the printed ballot they should get their nomination forms in by April 27, 2007.

8. **Academic Integrity Conference – Marzillier:** Organized by joint committee co-chaired by Marzillier and LAVC Vice President of Student Services Jasmine Delahoussaye. Will hold a conference titled “The Proliferation of Cheating and Plagiarism: Its Dimensions and Solutions” on Friday, February 23th, 2007 at Monarch Hall of Valley College. RSVP is due on February 16, 2007. Lunch and FLEX credit will be provided.

9. **Information Competency/Computer Technology issues – Beaulieu:** East has had a lot of discussion on this issue recently. Librarians are clamoring for more information competency for the students. Five years ago Department of Finance pulled the plug on the Information Competency requirement because it was an unfunded mandate. McMurray stated there were two excellent presentations at recent ASCCC Plenary Sessions. One by Lesley Kawaguchi from Santa Monica College on how to integrate information competency into courses, and another from a librarian at Santa Rosa College. Santa Barbara City College has made this part of their graduation requirements. McMurray stated that students transferring need a higher level of information competency in order to succeed academically. Smith suggested that the DAS consider emphasizing this topic at the DAS Fall 2007 Summit. Beaulieu stated that access to technology and use of e-portfolios should be a high priority.

10. **Student Success Initiative – Beaulieu:** Friday April 13th is the tentative date for a Spring workshop on integrative learning highlighting La Guardia College. This date is in conflict with the AFT retirement workshop. AB1417 is a two (2) year old law that measures mandates of accountability for community colleges. State generated data on college performance will become available in March 2007. Colleges will have a one month period to review the data and submit a 500 word self-assessment statement (page and a half). The statement must be submitted online and approved by the college president. There is a link at the ASCCC webpage to the AB1417 accountability reports. Rosow stated that the report is impoverished and not a good representation of the community college performance and how they enrich people’s lives. Smith stated that the models for measuring performance are changing and starting to look at qualitative issues. Smith stated that as academics we need to challenge the research methodology and not allow ourselves to be trapped politically. Doose concurred and added that the LACCD needs to put its own report together and present it to the legislature. Crippens stated that we need to read the report and see how it affects the colleges. Beaulieu argued that the numbers in the report do not make great distinctions among districts. Doose stated we should document measures of performance other than transferring students and awarding degrees. Peer groups are different; for example Mission has a peer group that included Long Beach. Crippens moved to table the motion until we have a chance to review the document the motion (M/S/P). The report was sent to us yesterday by the ASCCC. Beaulieu distributed the Measures of Accountability report complied by George Prather submitted data and is being sent out by the CCCCO.

11. **Proposed draft of a Board of Trustees policy statement on academic freedom:** This item was tabled at the last DAS meeting. Marzillier distributed a handout with the 1940 Statement by the AAUP and the modified statement from Foothill-DeAnza College. Marzillier stated he felt the AAUP statement was outdated and not appropriate for the DAS. McMurray expressed concern that the AAUP policy says nothing about student responsibility and that students need to be involved in writing the policy. The DAS will form a task force including Alex Immerblum, June B. Smith, Donald Gauthier, and David Beaulieu to review the academic freedom statement.

12. **Referred motion from DAS on full-time faculty (Marzillier):** This motion was developed at the last general DAS meeting.
Whereas, some disciplines on some college campuses in the LACCD lack even one full-time faculty member in the
discipline,
Whereas, that being the minimum level of staffing needed for a discipline to operate effectively for student success,
and
Whereas, it is generally assumed that a college cannot operate without a minimum level of senior administrative staff,
Resolved, that the DAS strongly urges that each college in the LACCD authorize the hiring of a full-time faculty
member for each transfer discipline lacking one.

Crippens argued that the motion was not ready for approval because WLAC has transferable disciplines, such as
aviation, which are dying. Beaulieu agreed that the motion needs work and could even be more specific about
disciplines on individual campuses. Marzillier suggested bringing this to consultation. Smith suggested adding the
term “viable” in front of discipline. Rosow/Beaulieu move to form a task force to revise the motion and bring it back
to the full DAS. Rosow, Smith, Doose, and Beaulieu will form task force to revise the motion and bring it back to the
DAS.

13. President's Report including items for consultation: Marzillier distributed a handout with the revised consultation
schedule:

- Tuesday, January 30th, 2007 (2-4 p.m.)
- Monday, February 26th, 2007 (1-3 p.m.)
- Monday, March 26th, 2007 (2-4 p.m.)
- Monday, April 23rd, 2007 (2-4 p.m.)
- Monday, May 21st, 2007 (1-3 p.m.)

Topics to be discussed during the next consultation will include the faculty hiring workshop, hiring policy for
administrators, evaluations, LACCD purchase of an on-line program review system, administrative assistance at Los
Angeles Mission College, LACCD chancellor selection process, and AB 1417 accountability reports.
Doose stated that the on-line program review system used at Southwest was not flawless. McMurray stated that Harbor
College purchased Q-Builder, but it was not successfully implemented. Beaulieu and Crippens will be on the new
chancellor selection committee. Marzillier announced that during consultation DAS representatives had reached an
agreement that the local AS presidents will consult with the college president to determine which faculty by position
will evaluate the president and vice presidents at each campus.

14. Announcements and indications of proposed future actions: Deadline for Academically Speaking reports is Monday,
February 12th.

15. Adjourn: Meeting was adjourned at 4:05 pm.

Minutes submitted by DAS Secretary Echeverri

DAS meeting dates (2006-2007): Oct 12 (LAHC), Dec 14 (LAPC), Mar 8 (ELAC), May 10 (LACC)
DAS Executive Committee meeting dates: Jul 13, Aug 10, Sep 14, Nov 9, Jan 25, Feb 8, Feb 22, Mar 22, Apr 12, Apr 26(?), Jun 14
Area C meeting is on Saturday, April 7th at ELAC
Fall Summit meeting: Sep 29

ACADEMIC SENATE PRESIDENTS: Dana Cohen, CITY David Beaulieu, EAST Susan McMurray, HARBOR Angela Echeverri, MISSION
Izzy Goodman, PIERCE Reggie Morris, SOUTHWEST Chini Johnson-Taylor, TRADE TECH Shannon Stack, VALLEY Eloise Crippens, WEST