Ehrency Phone Numbers

3. Wait for instructions from the Sheriff or designee.
2. Look the door.
1. Stay inside.

Active Shooter

1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building.
2. If you are in a multi-story building, do not use the elevator.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

Evacuation

1. Try to stay where you are and do not attempt to restore power.
3. Wait for the power to come back on or for information/instruction from Plant/Facilities or an administrator. To ascertain the probably length of the outage and to be advised of what to do next.

Power Outage

1. Try to stay where you are and do not attempt to restore power.
2. Do not run outside. If you are in a multi-story building do not use the elevator.
3. Wait for a faculty member or administrator to give further instructions.

Earthquake

1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.
2. Do not run outside. If you are in a multi-story building do not use the elevator.
3. Wait for a faculty member or administrator to give further instructions.

Fire

1. If you smell or see fire, activate the nearest fire alarm pull box. Call the Campus Sheriff Extension 7845.
2. When you hear the alarm, proceed in an orderly fashion to the designated building evacuation assembly area.
3. Last person to leave the room should close the door.