1. Please select your work location:

<table>
<thead>
<tr>
<th>Location</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>6.3%</td>
<td>1</td>
</tr>
<tr>
<td>District Office</td>
<td>50.0%</td>
<td>8</td>
</tr>
<tr>
<td>East</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>Harbor</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>Mission</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>Pierce</td>
<td>6.3%</td>
<td>1</td>
</tr>
<tr>
<td>Southwest</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>Trade Tech</td>
<td>18.8%</td>
<td>3</td>
</tr>
<tr>
<td>Valley</td>
<td>6.3%</td>
<td>1</td>
</tr>
<tr>
<td>West</td>
<td>12.5%</td>
<td>2</td>
</tr>
</tbody>
</table>

answered question 16
skipped question 1
2. With respect to litigation matters, the Office of General Counsel:

<table>
<thead>
<tr>
<th>Provided timeliness and appropriate reports regarding current lawsuits</th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating Average</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>31.3% (5)</td>
<td>43.8% (7)</td>
<td>12.5% (2)</td>
<td>3.63</td>
<td>16</td>
</tr>
<tr>
<td>Provides appropriate supervision and coordination of outside counsel</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>18.8% (3)</td>
<td>43.8% (7)</td>
<td>31.3% (5)</td>
<td>3.00</td>
<td>16</td>
</tr>
<tr>
<td>Makes appropriate recommendations for trial or settlement</td>
<td>12.5% (2)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>18.8% (3)</td>
<td>43.8% (7)</td>
<td>25.0% (4)</td>
<td>3.06</td>
<td>16</td>
</tr>
<tr>
<td>Identifies systemic issues regarding potential liability or exposure</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>25.0% (4)</td>
<td>43.8% (7)</td>
<td>12.5% (2)</td>
<td>3.56</td>
<td>16</td>
</tr>
</tbody>
</table>

Comments: 3

| Questions answered or skipped | 16 | 1 |
3. When legal documents are served on the District, the Office of General Counsel:

<table>
<thead>
<tr>
<th></th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating Average</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assigns matters to the appropriate location for handling</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>31.3% (5)</td>
<td>43.8% (7)</td>
<td>25.0% (4)</td>
<td>3.44</td>
<td>16</td>
</tr>
<tr>
<td>Notifies appropriate people of pending matters</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>31.3% (5)</td>
<td>56.3% (9)</td>
<td>0.0% (0)</td>
<td>4.31</td>
<td>16</td>
</tr>
</tbody>
</table>

Comments: 3

<table>
<thead>
<tr>
<th></th>
<th>answered question</th>
<th>skipped question</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>16</td>
<td>1</td>
</tr>
</tbody>
</table>
4. When it comes to giving legal advice, the Office of General Counsel:

<table>
<thead>
<tr>
<th>Item</th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating Average</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is easy to access (via e-mail, telephone, fax, or personal meetings)</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>81.3% (13)</td>
<td>0.0% (0)</td>
<td>4.50</td>
<td>16</td>
</tr>
<tr>
<td>Provides timely responses to inquiries</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>25.0% (4)</td>
<td>62.5% (10)</td>
<td>0.0% (0)</td>
<td>4.38</td>
<td>16</td>
</tr>
</tbody>
</table>

Comments: 5

- answered question 16
- skipped question 1
5. The Office of General Counsel provides substantively useful advice to inquiries about:

<table>
<thead>
<tr>
<th>Issue</th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating Average</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Issues</td>
<td>12.5% (2)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>31.3% (5)</td>
<td>50.0% (8)</td>
<td>6.3% (1)</td>
<td>3.88</td>
<td>16</td>
</tr>
<tr>
<td>Student Issues</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>18.8% (3)</td>
<td>50.0% (8)</td>
<td>18.8% (3)</td>
<td>3.50</td>
<td>16</td>
</tr>
<tr>
<td>Contracting Issues</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>12.5% (2)</td>
<td>68.8% (11)</td>
<td>6.3% (1)</td>
<td>4.13</td>
<td>16</td>
</tr>
<tr>
<td>Conflict of Interest Issues</td>
<td>6.7% (1)</td>
<td>6.7% (1)</td>
<td>0.0% (0)</td>
<td>13.3% (2)</td>
<td>60.0% (9)</td>
<td>13.3% (2)</td>
<td>3.73</td>
<td>15</td>
</tr>
<tr>
<td>Brown Act Issues</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>25.0% (4)</td>
<td>68.8% (11)</td>
<td>0.0% (0)</td>
<td>4.50</td>
<td>16</td>
</tr>
<tr>
<td>Risk Management Issues</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>31.3% (5)</td>
<td>50.0% (8)</td>
<td>0.0% (0)</td>
<td>4.13</td>
<td>16</td>
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</tbody>
</table>

Comments: 3

- Answered question: 16
- Skipped question: 1
6. With respect to Board agendas and meetings, the Office of General Counsel:

<table>
<thead>
<tr>
<th></th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating Average</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriately prepares draft items</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>31.3% (5)</td>
<td>31.3% (5)</td>
<td>31.3% (5)</td>
<td>2.88</td>
<td>16</td>
</tr>
<tr>
<td>Appropriately reviews draft items from others</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>37.5% (6)</td>
<td>31.3% (5)</td>
<td>25.0% (4)</td>
<td>3.13</td>
<td>16</td>
</tr>
<tr>
<td>Appropriately prepares materials for closed sessions</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>18.8% (3)</td>
<td>31.3% (5)</td>
<td>37.5% (6)</td>
<td>2.56</td>
<td>16</td>
</tr>
<tr>
<td>Ensures proper notice of meetings</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>31.3% (5)</td>
<td>43.8% (7)</td>
<td>12.5% (2)</td>
<td>3.69</td>
<td>16</td>
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<tr>
<td>Ensures the public's opportunity to be heard and participate</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>31.3% (5)</td>
<td>62.5% (10)</td>
<td>0.0% (0)</td>
<td>4.44</td>
<td>16</td>
</tr>
</tbody>
</table>

Comments: 3

16 answered question
1 skipped question
7. With respect to risk management, the Office of General Counsel:

<table>
<thead>
<tr>
<th></th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating Average</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriately monitors new cases and legislation</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>25.0% (4)</td>
<td>31.3% (5)</td>
<td>37.5% (6)</td>
<td>2.63</td>
<td>16</td>
</tr>
<tr>
<td>Provides and participates in education programs</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>37.5% (6)</td>
<td>37.5% (6)</td>
<td>18.8% (3)</td>
<td>3.44</td>
<td>16</td>
</tr>
</tbody>
</table>

Comments: 2

8. With respect to the bond program, the Office of General Counsel:

<table>
<thead>
<tr>
<th></th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating Average</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provides responses as needed to legal issues</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>43.8% (7)</td>
<td>25.0% (4)</td>
<td>25.0% (4)</td>
<td>3.06</td>
<td>16</td>
</tr>
<tr>
<td>Reviews issues relating to appropriate use of bond funds</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>31.3% (5)</td>
<td>25.0% (4)</td>
<td>31.3% (5)</td>
<td>2.75</td>
<td>16</td>
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</table>

Comments: 2

answered question 16

skipped question 1
9. The Office of General Counsel:

<table>
<thead>
<tr>
<th>Provided Support Needed for Resource Development, such as grants or revenue generating initiatives</th>
<th>Strongly disagree</th>
<th>Disagree</th>
<th>Neither agree nor disagree</th>
<th>Agree</th>
<th>Strongly agree</th>
<th>No basis for assessing</th>
<th>Rating average</th>
<th>Response count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provides the support needed for resource development, such as grants or revenue generating initiatives</td>
<td>0.0% (0)</td>
<td>0.0% (0)</td>
<td>12.5% (2)</td>
<td>18.8% (3)</td>
<td>18.8% (3)</td>
<td>50.0% (8)</td>
<td>2.06</td>
<td>16</td>
</tr>
<tr>
<td>Collaborates effectively with colleagues and constituents</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>50.0% (8)</td>
<td>37.5% (6)</td>
<td>0.0% (0)</td>
<td>4.06</td>
<td>16</td>
</tr>
<tr>
<td>Assists with accountability measures, such as employee discipline, auditing and ethics</td>
<td>12.5% (2)</td>
<td>0.0% (0)</td>
<td>6.3% (1)</td>
<td>25.0% (4)</td>
<td>50.0% (8)</td>
<td>6.3% (1)</td>
<td>3.81</td>
<td>16</td>
</tr>
<tr>
<td>Provides support for client efforts at operational excellence, such as review and development of new policies or procedures</td>
<td>6.3% (1)</td>
<td>6.3% (1)</td>
<td>0.0% (0)</td>
<td>43.8% (7)</td>
<td>37.5% (6)</td>
<td>6.3% (1)</td>
<td>3.61</td>
<td>16</td>
</tr>
</tbody>
</table>

Comments: 3

Answered question 16

Skipped question 1

8 of 13
10. What else should the Office of General Counsel do to help you (e.g., any services or improvements to better serve you)?

<table>
<thead>
<tr>
<th>Response</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>answered question</td>
<td>8</td>
</tr>
<tr>
<td>skipped question</td>
<td>9</td>
</tr>
</tbody>
</table>
**Q2. With respect to litigation matters, the Office of General Counsel:**

<table>
<thead>
<tr>
<th></th>
<th>In-house attorneys seem very knowledgable and respond promptly to inquiries and offer assistance as much as possible.</th>
<th>Aug 11, 2011 12:18 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Eric Kim is an outstanding asset to the Office of General Counsel.</td>
<td>Jul 29, 2011 9:58 PM</td>
</tr>
<tr>
<td>3</td>
<td>Overall, I believe the Office of General Counsel does an outstanding job! The entire staff, including the secretary, are knowledgable, approachable, easy to work with, and very pragmatic.</td>
<td>Jul 26, 2011 5:04 PM</td>
</tr>
</tbody>
</table>

**Q3. When legal documents are served on the District, the Office of General Counsel:**

<table>
<thead>
<tr>
<th></th>
<th>When unsure of the appropriate party, the attorneys have called to verify the name and title of the person who should be contacted.</th>
<th>Aug 11, 2011 12:18 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Excellent service provided to our college.</td>
<td>Jul 29, 2011 9:58 PM</td>
</tr>
<tr>
<td>3</td>
<td>The Office of General Counsel does a great job of notifying the appropriate individuals with regards to pending legal matter. I have received many follow-up phone calls and e-mails to this effect.</td>
<td>Jul 26, 2011 5:04 PM</td>
</tr>
</tbody>
</table>
**Q4. When it comes to giving legal advice, the Office of General Counsel:**

1. Is it possible to indicate by attorney name more or less what legal advice they are more well versed in providing to the client? This might be helpful.  
   - Aug 24, 2011 2:27 PM

2. Even when away from the office, one or another of the attorneys responds promptly. Responses to questions may involve research such that there may be a delay in responding.  
   - Aug 11, 2011 12:18 PM

3. Extremely accessible and always provide superb advice.  
   - Jul 29, 2011 9:58 PM

4. The Office of General Counsel is always reachable. I been sucessful in reaching the staff by e-mail and phone (my preferred commuication mode); and when requested, the staff have always come to the campus. In my experience with the Office of General Counsel, I have always received timely responses to my inquiries.  
   - Jul 26, 2011 5:04 PM

5. Anne Diga is a great and responsive resouce.  
   - Jul 26, 2011 2:03 PM

**Q5. The Office of General Counsel provides substantively useful advice to inquiries about:**

1. Always provided good advice; not sure it's heeded.  
   - Aug 11, 2011 12:18 PM

2. Outstanding support with student related issues.  
   - Jul 28, 2011 9:58 PM

3. The Office of General Counsel has always provided me with important substantive advise, which has aided me in making good decisions to avoid institutional and personal exposure.  
   - Jul 26, 2011 5:04 PM
Q6. With respect to Board agendas and meetings, the Office of General Counsel:

1. Ms. Goulet reads and reviews draft agenda items closely, asks questions and provides advice on how best to proceed if an item is questionable. She provides good feedback and often assists in providing clarifying language.  
   Aug 11, 2011 12:18 PM

2. Excellent professionalism in board meetings.  
   Aug 4, 2011 7:35 PM

3. With respect to the Board meetings I have attended, the Office of General Counsel has enforced compliance of the proper procedures and practices that relate to public speakers being heard and allowed to participate.  
   Jul 26, 2011 5:04 PM

Q7. With respect to risk management, the Office of General Counsel:

1. Excellent monitoring of new legislation  
   Jul 29, 2011 9:58 PM

2. The Office of General Counsel has updated various constituent groups within the District, on new cases and legislation and has provided educational programs. I participated in two of the workshops (The Brown Act and Anatomy of a Lawsuit).  
   Jul 26, 2011 5:04 PM

Q8. With respect to the bond program, the Office of General Counsel:

1. Attorneys provide good guidance on a number of legal issues.  
   Aug 11, 2011 12:18 PM

2. With respect to the Board meetings I have attended that concern the bond program, the Office of General Counsel has provided responses to legal issues as needed.  
   Jul 26, 2011 5:04 PM
### Q9. The Office of General Counsel:

<table>
<thead>
<tr>
<th></th>
<th>Comment</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Great team of attorneys and staff. They're responsive and pay attention to detail. Good customer service.</td>
<td>Aug 11, 2011 12:18 PM</td>
</tr>
<tr>
<td>2</td>
<td>Very supportive!</td>
<td>Jul 29, 2011 9:58 PM</td>
</tr>
<tr>
<td>3</td>
<td>The Office of General Counsel provides the colleges with the tools to handle personnel matter appropriately.</td>
<td>Jul 26, 2011 5:04 PM</td>
</tr>
</tbody>
</table>

### Q10. What else should the Office of General Counsel do to help you (e.g., any services or improvements to better serve you)?

<table>
<thead>
<tr>
<th></th>
<th>Comment</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Follow up the legal briefing workshops with more topic specific workshops, like when does employee discipline become a legal matter...</td>
<td>Aug 11, 2011 12:18 PM</td>
</tr>
<tr>
<td>2</td>
<td>While the office does a very good job in addressing legal/court issues it could be more proactive in coming up with ways that initiatives can be accomplished rather than giving reasons why it is can't.</td>
<td>Aug 5, 2011 7:33 AM</td>
</tr>
<tr>
<td>3</td>
<td>Consider some perceptions that General Counsel could be more of an enabler of college needs and operations.</td>
<td>Aug 4, 2011 7:35 PM</td>
</tr>
<tr>
<td>4</td>
<td>Provide legal advice on several of the issues that currently face the district. Provide more training to educate the employees on several of the issues that currently face the district.</td>
<td>Aug 4, 2011 5:31 PM</td>
</tr>
<tr>
<td>5</td>
<td>I am extremely pleased with the support the Office of General Counsel provides when the need arises.</td>
<td>Jul 29, 2011 9:58 PM</td>
</tr>
<tr>
<td>6</td>
<td>Keep up the good work!</td>
<td>Jul 26, 2011 5:04 PM</td>
</tr>
<tr>
<td>7</td>
<td>The Associate General Counsels do a great job of support.</td>
<td>Jul 26, 2011 2:03 PM</td>
</tr>
<tr>
<td>8</td>
<td>They do an incredible job, and I feel very supported as an administrator.</td>
<td>Jul 26, 2011 1:49 PM</td>
</tr>
</tbody>
</table>