Accreditation Focus Group

STANDARD I
INSTITUTIONAL MISSION AND EFFECTIVENESS

Los Angeles Mission College
February 12, 2013
What Information Does the Standard Cover?

I.A. MISSION

The institution has a statement of mission that defines the institution’s broad educational purposes, its intended student population, and its commitment to achieving student learning.

I.A.1. The institution establishes student learning programs and services aligned with its purposes, its character, and its student population.

I.A.2. The mission statement is approved by the governing board and published.

I.A.3. Using the institution’s governance and decision-making processes, the institution reviews its mission statement on a regular basis and revises it as necessary.

I.A.4. The institution’s mission is central to institutional planning and decision-making.
How Has LAMC Responded to Standard I.A?

- Several revisions to the Mission Statement were proposed in 2010 and 2012
- Several student and faculty/staff surveys were conducted
- Revised Mission Statement was approved in 2012 by College Council and the LACCD Board of Trustees
- Mission Statement is published:
  - College Catalog & Web site
  - Classroom Posters
  - Bookmarks
RESULTS OF LAMC MISSION STATEMENT
STUDENT AND FACULTY/STAFF SURVEYS SUMMER, 2012
(N = 710 Students; 179 Faculty and Staff)

| Statement Type                  | Percentage of Respondents
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<tr>
<td>Adopted Statement (Version 1)</td>
<td>63.7% (Students), 65.4% (Faculty/Staff)</td>
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<td>Alternate Statement (Version 2)</td>
<td>29.1% (Students), 24.6% (Faculty/Staff)</td>
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<tr>
<td>Neither Statement</td>
<td>6.4% (Students), 10.1% (Faculty/Staff)</td>
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Revised Mission Statement

“Los Angeles Mission College is committed to the success of our students. The College provides accessible, affordable, high-quality learning opportunities in a culturally and intellectually supportive environment by

- Ensuring that students successfully transfer to four-year institutions, prepare for successful careers in the workplace, and improve their basic skills
- Encouraging students to become critical thinkers and lifelong learners
- Providing services and programs that improve the lives of the diverse communities we serve.”
What Information Does the Standard Cover?

STANDARD I.B: IMPROVING INSTITUTIONAL EFFECTIVENESS

1.B.1. The institution maintains an ongoing, collegial, self-reflective dialogue about the improvement of student learning and institutional processes.

1.B.2. Institution sets goals to improve its effectiveness consistent with its purposes.

1.B.3. The institution assesses progress toward achieving its stated goals and makes decisions regarding the improvement of institutional effectiveness.

1.B.4. The planning process is broad-based, offers opportunities for input, allocates resources, and leads to improvement of institutional effectiveness.

1.B.5. The institution uses documented assessment results to communicate matters of quality assurance to appropriate constituencies.


1.B.7. The institution assesses its evaluation mechanisms through a review of their effectiveness in improving all instructional programs and support services.
How Has LAMC Responded to Standard I.B?

- Development of Online Program Review System
- Development of Online SLO System
  - Linked to Program Review System
  - Assessment of Institutional ILOs
- Educational Master Plan 2010-2015
- LAMC Strategic Master Plan Updated Annually
- Provide Data for Planning Purposes
  - Surveys (Student and Faculty/Staff)
  - Performance Indicators (retention, completion, etc.)
  - Labor Market Information
Comprehensive Program Review

- **All units go through a self-assessment process to ensure that they are aligned with the college mission and goals which is stated in the strategic master plan and educational master plan.**

- **All departments are required to conduct a comprehensive program review every three years with annual updates, due the first week of November.**
Program Review Components

- **Unit planning**: Annual process
- **Effectiveness Review**: Analyze data such as enrollment, certificate/degree awards, use of technology, class size
- **Curriculum Review**: Review status of curricular offerings
- **SLO**: Review of academic department activities in relation to developing assessing and implementing SLO’s
- **Service Area Outcomes**: For student service and administrative units only
- **Resource Allocation**: Requests for resources such as equipment, personnel and supplies. Requests are part of the online SLO system linked to the Resource request section of program review.
Actionable Improvement Plans

- LAMC will clarify the linkage between District and College Planning and provide faculty, staff and students a clear understanding of those linkages and how they impact LAMC’s planning processes that support student learning and institutional improvements.

- Information will be shared by president’s office by fall 2013 via monthly newsletter; town hall meetings web site info and email communications.
LAMC supports student learning by practicing ongoing measurement, implementation and assessment of SLOs, PLOs, ILOs, SAOs, and AUOs.

This includes making changes to improve student learning.
WHERE DO YOU FIND SLOs?

- **ALL Course Outlines** of records/ CORs
- **ALL syllabi** contain course SLOs and assessment to be used.
- All active **courses, certificates and programs** have student learning outcomes.
- SLOs are ONLY for academic units
ALL course SLOs are connected to:

PLOs/Program Learning Outcomes

AND

ILOs/Institutional learning Outcomes.
HOW ARE SLOs & PLOs ASSESSED?

- Through online management system: ECD/Electronic Curriculum Development System (system existing since 2010!). This is an online SLO, PLO and Program Review management system which is available to faculty, students and general public.

- Since 2012, the SLO system has been connected to Program review system which will automatically show in the Program Annual review.
FREQUENCY OF SLO ASSESSMENTS

- They are submitted every semester. Each course SLO is assessed at least once every three years.
- SLOS are part of CORs (Course Outlines of records), curriculum updates and support the ILOs.
DO LAMC STUDENTS KNOW ABOUT SLOs?

- LAMC Students awareness of SLOs is very high
- 2012 Spring Survey: 93% students indicated that SLOs were presented or listed on course syllabi!
LAMC INTEGRATED PLANNING PROCESSES

May 9, 2012 [INTEGRATED PLANNING AT MISSION COLLEGE]

Annual Planning Cycle begins with Program Review

Program Activities

Budget Proposal Adoption

Resource Request Prioritization

Unit Assessment, Resource Request, & Planning Process

Annual Program Review

Review: Program Review, Curriculum Review, SLO, SAO and all planning documents

Develop Goals & Priorities

Mission Vision Core Values

Implementation Process

LAMC Strategic Plan

Educational Master Plan

Enrollment Management Plan

Technology Master Plan

Facilities Master Plan

Student Services Master Plan

Annual Strategic Plan Status Report and Update the Strategic Plan for the coming academic year
CHART 2: LAMC RESOURCE ALLOCATION APPROVAL PROCESS

LAMC Resource Allocation Approval Approval Path

College President

College Council

Facilities Planning Committee (Space Requests)

Budget & Planning Committee (Over-base Requests)

Division Managers (Vice Presidents)

Academic Affairs
Student Services
Administrative Services
President office

Program Review & Resource Allocation Requests

College Council recommends to the College President

 Determines the facility requests based on Stability and space requirements of the programs.

Reviews, prioritizes, and submits resource requests to Budget Planning and Facilities Planning Committee.

Conducts effectiveness review:
- Program
- Curriculum
- SLO, PLO
Requests facilities or over-base funding. Develops and evaluates plan.

Determines the over-base requests based on Sustainability and Stability.

Determines the facility requests based on Stability and space requirements of the programs.

Legend

- Resource Requests
- Resource Decisions