Accreditation Focus Group
Standard IV

Los Angeles Mission College
February 12, 2013
What information does the Standard cover?

**Standard IV: Leadership and Governance**

**IV.A: Decision Making Roles and Processes**

A.1: Environment of empowerment, innovation and institutional excellence

A.2: Written policy on decision making practices

A.2.a: Faculty and administrators have a clearly defined role in governance
How has the College responded to the Standard?

• There are policies and procedures for empowerment, innovation and excellence. LAMC’s shared governance and planning processes encourage empowerment, innovation and excellence. (See shared governance and planning charts)

• These shared governance and planning processes are written and accessible to the entire college community.

• Faculty and administrators have a clearly defined role as seen in the shared governance and planning charts.
LAMC Shared Governance Structure
CHART 2: LAMC RESOURCE ALLOCATION APPROVAL PROCESS

LAMC Resource Allocation Approval Path

College President

College Council

Facilities Planning Committee (Space Requests)

Budget & Planning Committee (Over-base Requests)

Division Managers (Vice Presidents)

Academic Affairs
Student Services
Administrative Services
President office

Program Review & Resource Allocation Requests

Legend

Resource Requests

Resource Decisions

- Conducts effectiveness review:
  - Program
  - Curriculum,
  - SLO, PLO

- Requests facilities or over-base funding.
  Develops and evaluates unit plan.

- Determines the facility requests based on Stability and space requirements of the programs.

- Determines the over-base requests based on Sustainability and Stability.

- Reviews, prioritizes and submits resource requests to Budget & Planning and Facilities Planning Committees.

- College Council recommends to the College President.
What information does the Standard cover?

**IV.B: Board of Trustees and Administrative Organization**

- **IV.B.2**: The President’s responsibility for quality, planning, organizing, budgeting, selecting and developing personnel, and assessing institutional effectiveness
  - **IV.B.2.a**: President plans and oversees administrative structure
  - **IV.B.2.b**: President guides institutional improvement for teaching and learning
  - **IV.B.2.c**: President assures implementation of statutes and regulations
  - **IV.B.2.d**: President controls budget and expenditures
  - **IV.B.2.e**: President communicates effectively with communities served by the institution
- **IV.B.3**: Multi College districts and systems
Responses to Standard IV.B.

- The President oversees and participates in the shared governance and planning processes of the college. He oversees and manages the planning, organization, budgeting, selecting and developing of personnel as well as assesses institutional effectiveness by analyzing data gathered from various sources including:
  - (1) ARCC report
  - (2) institutional effectiveness report
  - (3) IPEDS report
  - (4) AtD data
  - (5) Essential skills report.
Responses to Standard IV.B.

• The President has an “open door” policy to meet with faculty, staff, administrators and community and promotes collegiality. He uses Student Success data to provide high quality research and data to make informed decisions. He participates in the shared governance and planning processes and he evaluates the effectiveness of planning and implementation of strategic goals in concert with the college council during the year and as part of the College council retreat.

• The President plans and oversees the administrative structure with the leadership of the Vice President of Academic Affairs, Vice President of Student Services, and Vice President of Administrative Services which represent the three divisions of the campus.
Key areas of strength

• Strong shared governance and planning processes. Ongoing engagement of the president with the Shared governance and planning processes.

• Strong community, government, private sector, K-12 and University support for the college.

• Launching collegiality initiatives with the Union Pledge and the facilitation provided to the college on communication and individual departmental team work.
Key areas that need improvement

• The college needs to improve collegiality, campus climate, and communication among all constituents

• ASO needs to increase their participation in shared governance

• ASO needs to be more involved in shared governance, learn Brown Act requirements, and foster adherence to the student code of conduct.
The college will use various methods to improve collegiality, campus climate, and effective communication such as diversity workshops, facilitation for specific departments/areas and leadership meetings by spring 2014.

The college will work with the Associated Students Organization leadership to encourage and ensure student representation on all shared governance committees by spring 2014.
Actionable Improvement Plans

The Student Support Services Committee, College Council, and the Associated Students Organization will collaborate in efforts to conduct various workshops on an ongoing basis to improve student awareness of College governance, The Brown Act, and the Student Code of Conduct by Fall 2013.