

COURSE INFORMATION	INSTRUCTOR INFORMATION
Library Science 101: Section 12189	Sheila MacDowell, MLIS
8 weeks: Fridays April 13-June 04	E-mail: macdowsa@lamission.edu
Time: 10 am – 12:20pm	Phone: (818)364-7752
Room: LRC 205	Office Hours: By appointment

Course Description:

- ❖ Students find, organize, evaluate and cite information from various print and on-line sources, including books, library databases, and the Internet.

Weekly Schedule: Each week is based around a theme from the Association of College & Research Libraries (ACRL) *Framework for Information Literacy for Higher Education*.

Week	Date	Course content / theme	Activities
01	04/13/18	Information has Value: History and organization of libraries. Concept of free access.	Course Overview and assignments, LAMC Library website and onsite tour. Students find and check out a book.
02	04/20/18	Research as Inquiry: Exploring topics using library databases and asking research questions.	Students choose a topic to research during the course, ask research questions and practice writing thesis statements.
03	04/27/18	Scholarship as Conversation: Avoiding plagiarism /citing sources.	Students create a template for their final project (annotated bibliography) using MLA or APA style guidelines and include a final thesis statement.
04	05/04/18	Information Creation as a Process: The information timeline.	Students learn about traditional and emerging process of information creation and dissemination. Students find primary and secondary sources on the topic chosen in week two.
05	05/11/18	Authority is Constructed and Contextual: Who is an authority on what information? Evaluating sources.	Students explore different types of authority, such as subject expertise, societal position or special experience and finding peer-reviewed academic sources on the topic chosen in week two.
06	05/18/18	Searching as Strategic Exploration: Part 1- Library resources.	Students practice locating, evaluating and citing articles from the College collection on the topic chosen in week two.
07	05/25/18	Searching as Strategic Exploration: Part 2- Internet sources.	Students practice basic and advanced Web searching, evaluating and citing social web sources on the topic chosen in week two.
08	06/01/18	Last day: Final project due	Library visit presentations & final project due. Course reflection

Student Learning Outcomes: on successful completion of this course, students will be able to:

- ❖ Apply effective research strategies to find and evaluate print and online sources on an identified topic.
- ❖ Cite sources correctly following MLA or APA citation style.

Institutional Learning Outcome #2: (ILO's)

- ❖ Students will demonstrate information competency by combining aspects of library literacy, research methods, and technological literacy. It includes consideration of ethical and legal implications of information and requires the application of both critical thinking and communication skills. Evidence will be the ability to find, evaluate, use, and communicate information in all its various formats

Academic Honesty:

- ❖ Plagiarism is the use of another person's words as if they were your own. Plagiarism will result in a failing assignment and possibly failing the class. Students are expected to follow the Standards of Student Conduct as outlined in the LAMC Catalog.

Time Requirements:

- ❖ **2 hour 20min** in-person class time and **one hour per week** to work on gathering resources for your final project. **Two-three hours** to complete your in-person library visit.

There is no textbook for this class, all reading materials will be provided.

- ❖ Students will need access to a computer and Internet connection outside of class time, an email account that they check regularly, and a Word processing program. Students who do not have regular computer access may use computers in the campus Learning Resource Center or in the Library. Assignments may be printed and turned in as physical copies or emailed to the instructor. Email Student should check their email frequently, for messages from the Instructor.

Grading Standards:

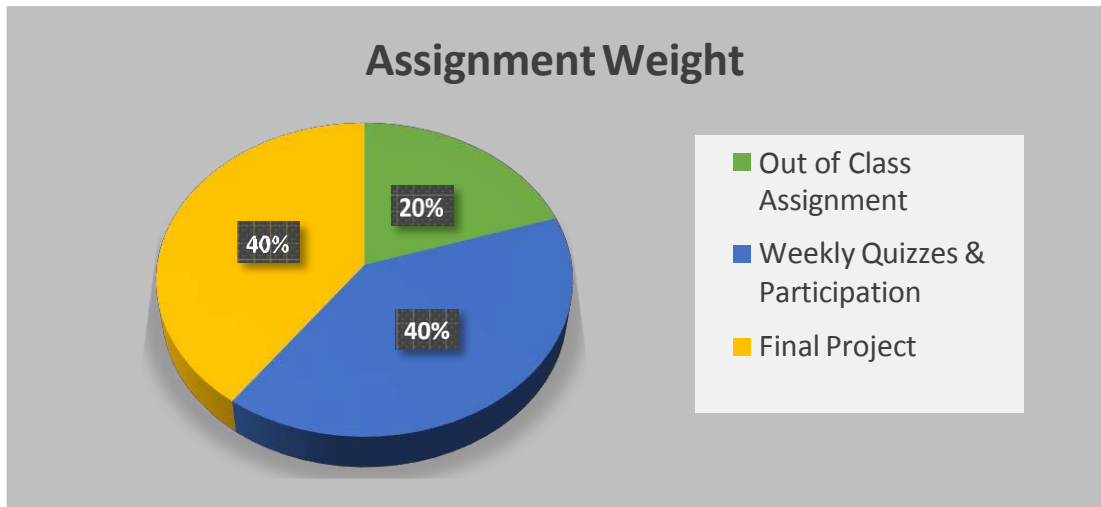
100-90 points = A

89- 80 points = B

79- 70 points = C

69- 60 points = D (This is not a passing grade)

Below 59 pts = F



1. **Out of Class Assignment:** Visit a local public or academic library and report back to class about your observations.
2. **Writing Assignment:** Weekly assignments include writing sample thesis statements, summarizing and evaluating information, and citing sources.
3. **Final Project:** Annotated bibliography on a research topic with a list of 8-10 sources. Sources should include books, e-books, newspapers, magazines, scholarly journals as well as credible websites, audio/video, social media are also accepted. Each source must include an evaluation and a summary with a focus on how the information helps support your thesis statement. EXTRA CREDIT is available for finding and using at least one primary source.

Item	Excellent (100%)	Acceptable (60%)	Unacceptable (10%)
MLA or APA style used	MLA or APA style used Few citing errors. 8-10 sources cited (25%).	MLA or APA style used. Some errors. Fewer than 8 sources (15%)	MLA or APA style was not used. (2.5%)
Quality of Sources	Used library databases, books, E-books, as well as Internet sources related to the topic (25%).	Used library databases, books, E-books, as well as Internet sources mostly related to the topic (15%).	Library database, books, and E-books not used and not related to the topic. (2.5%)
Annotation	At least 1 paragraph, brief summary of main points with student's opinion (25%).	At least 1 paragraph, some points summarized with student's opinion (15%).	Summary not included or plagiarized. Missing student's opinion. (2.5%)
Evaluation	Includes information on the currency, authority, & purpose of the source (25%).	Includes some information on the currency, authority, & purpose of the source (15%).	Missing information on the currency, authority, & purpose of the source. (2.5%)

Attendance and Participation

- ❖ This is a one unit class, transferable to any CSU or UC University. Each class meeting is important. **Students are excluded or dropped for non-attendance at first class meeting.** Points are deducted for arriving late or leaving early. **Late assignments are not accepted.** Students are responsible for dropping or withdrawing from the class to avoid an “F” grade if they stop attending class.

Dropping the class:

- ❖ If a student needs to drop this class, they need to do so before the last drop date. **Three Attempt Limit:** A state policy limits students to **three attempts per course**. Receiving a grade or a “W” for a course counts as an attempt, **regardless of when the course was taken**. Withdrawal by the deadline to avoid a “W” will not count as an attempt.

Disabled Students Programs and Services (DSP&S):

- ❖ Students with disabilities who need reasonable modifications, special assistance, or accommodations in this course should promptly direct their request to the course instructor. It is the policy of the Los Angeles Community College District (LACCD) and Los Angeles Mission College to accommodate students with disabilities, pursuant to federal law, state law, and Los Angeles Mission College’s commitment to equal educational opportunities. For accommodation due to disability, students must consult with the Disabled Students Programs and Services (DSP&S): For appointments, eligibility, and information call 818-364-7732 or visit <http://www.lamission.edu/dsps/>

Other Student Resources

Admissions & Records:

- ❖ Students can register for classes, request transcripts, file petitions for graduation, and drop classes at this office. Call 818-833-3322 or visit <http://www.lamission.edu/admissions/>

Bookstore:

- ❖ Call 818-364-7767 or 7768 or visit <http://eagleslanding.lamission.edu/default.asp>

Counseling Department:

- ❖ Call 818-364-7655 or visit <http://www.lamission.edu/counseling/>

Extended Opportunity Programs and Services (EOP&S):

- ❖ Call 818-364-7645 or visit <http://www.lamission.edu/eops/>

Financial Aid:

- ❖ Call 818-364-7648 or visit <http://www.lamission.edu/financialaid/>

Tutoring Services in Learning Center:

- ❖ Laboratories for Learning, Writing, Math & Science. Walk-in and appointment services offered. Call 818-364-7754 or visit <http://www.lamission.edu/learningcenter>

[This syllabus is subject to change if the need arises. All changes will be communicated to class participants](#)