

## Los Angeles Mission College Progress Report Overview and Preparation Summary

Progress Report due March 15, 2008  
Spring Visit

### Overview of the Recommendations

#### **Participatory Governance Themes:**

- *Campus Relationships* – (Recommendation 1) Develop clearly written policies that encourage institutional leaders to work together collegially. Develop a means by which these policies are continually shared with constituent groups. The college must clarify and codify institutional relationships. (Standards I.B.1, I.B.2, I.B.4 III.A.4, I.B.6, I.B.7, IV.A.1, IV.A.2, IV.A.2.a, IV.A.3, IV.A.5).
- *College Governance* – (Recommendation 2) Areas of responsibility must be defined to clarify the outcomes of any governance process. (Standard IV.A.1, IV.A.2, IV.A.2.a, IV.A.3).
- *Evaluation and Effectiveness of Governance Committees* – (Recommendation 3) The College Council must implement the regular and systematic evaluation of the effectiveness and integrity of its collaborative governance committees by fall 2008 (Standard IV.A.5).

#### **Linking Budget to Planning Themes:**

- *Planning* – (Recommendation 4) The college-wide unit assessment (program review) must be revitalized. The cyclical approach to unit assessment, if systematically implemented, should align the college budgeting process with the planning process. The college should define a clear link between budgeting, enrollment planning, staffing, instructional equipment, technology, and facility maintenance (Standards I.B.4, I.B.6, I.B.7, III.A. III.A.6, etc).

#### **SLO and Assessment Themes:**

- *Student Learning Outcomes and Assessment* (Recommendation 5) Although the college has made some progress in defining the Student Learning Outcomes (SLOs) at the course and degree level, the college should accelerate efforts to complete the development and inclusion of Student Learning Outcomes Assessment Cycle in all courses, college programs, and services (Standards I.B, I.B.1, II.A.1.a,c, II.A.2.a,b,c,e,f,g,h,i, II.A.3, II.B.4, II.C.2, III.A.1.c).

### **Decentralization Theme:**

- *District-wide Decentralization* – (Recommendation 6) The college must strengthen and clarify the administrative systems and responsibility for enrollment management, finance, and human resources (Standards II.B, II.B.3.c,d,e, III.A.2, III.A.3, III.A.6, III.D.1.a,b,c,d, III.D.3, IV.B.3, IV.B.3.a,b,c,d,e,g).

### **District-Wide Issue Themes:**

- *District Progress on SLOs* - (Recommendation 7) the team recommends that the District should provide leadership in supporting the progress toward incorporating achievement of stated student learning outcomes as a component of faculty evaluation (Standard III.A.1.c).
- *District Plan for Retiree Health Benefit Liability* – (Recommendation 8) the college must closely monitor in future years the success of the District’s plan for addressing retiree health benefit liability to assure that our-year obligations are met without significant impact on the financial health of the institution (Standard III.D.1.c).
- *Board of Trustee Self Evaluation Process* – (Recommendation 9) the Board self-evaluation process should include a set of Board goals to address any issues identified in their self-evaluation. The Board should institutionalize the goal setting and measuring of accomplishments as part of the self-evaluation process (Standard IV.B.1.g).
- *Evaluation of College Presidents* – (Recommendation 10) The District should develop a written policy that clearly defines the evaluation process of the college presidents and district chancellor. (Standard IV.B.1.j).

### **Commission Concerns**

- *Compliance with Eligibility Requirement 5* - The institution has sufficient staff, with appropriate preparation and experience to provide the administrative services necessary to support its mission and purpose.
  - a. *Make progress towards hiring permanent administrative staff.*
- *Compliance with Eligibility Requirement 19* - The institution systematically evaluates and makes public how well and in what ways it is accomplishing its purposes, including assessment of student learning outcomes. The institution provides evidence of planning for improvement of institutional structures and processes, student achievement of educational goals, and student learning. The institution assesses progress toward achieving its stated goals and makes decisions regarding improvement through an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation.

- a. *Make progress toward addressing Recommendations 1-2-3 on Participatory Governance, Recommendation 4 – Linking Budget and Planning and Recommendation 5 – SLOs and Assessment Cycles.*

### **Progress Report Timeline**

August 30, 2007	Review of Recommendations Campus Relationship Workshop SLO Workshop
Sept. 15, 2007	Planning and division of tasks
Sept. 25, 2007	Accreditation Steering Committee Meets
Oct. 5, 2007	Campus wide Accreditation Retreat
Sept. 15-Dec. 1, 2007	Sub-committees work
Dec. 20, 2007	Sub-committees draft responses
Jan. 15, 2008	Initial draft Progress Report
Jan. 30, 2008	Completed final draft report
Feb.1-15	Reviewed & approved by stakeholders
Feb. 19, 2008	Sent to BOT for review
Feb. 27, 2008	BOT Hearing
March 15, 2008	Due to ACCJC
April 2008	Follow-up Site Visit

### **Challenges**

Completion of the progress report may be challenged by

- An environment that is combative, lacks structure and an environment that lacks personal and institutional responsibility to adhere to our stated mission
- Recent administrative changes that have effects on long term planning

**Concluding Statement:** Though the challenges can have a wide-reaching impact, there is new movement at Mission College that reflects optimism and promise;

- Growing collaborations between Administration, Academic Senate and the Union
- Resurgence of faculty involvement from those who had become silent during the period of chaos
- Increased expressions of appreciation from Faculty and staff as well as growing confidence in the current administrative leadership

Regardless of the challenges that Mission College faces in the preparation of the progress report I am confident that Mission College Administration, Faculty and Staff will rise to the occasion.