Los Angeles Mission College
Budget and Planning Committee
MINUTES
March 04, 2010
Campus Center, Room 4 from 12:00 – 1:30 p.m.

Present: Cathy Brinkman, Eloise F. Cantrell, Lilamani De Silva, Karen Hoefel, Alma Johnson-Hawkins, Leslie Milke, Frances Nguyen, Luz Nunez, Maury Pearl, Joe Ramirez, Zoila Rodriguez-Doucette, Sandy Thomsen, Debbie Wong

Guests: Judith Valles, Stephanie Atkinson-Alston

1. Meeting was called to order by Co-Chair L. Milke at 12:10 pm


   MOTION TO APPROVE MINUTES with a minor correction:
   M/S/P S. Thomsen/E. Cantrell

3. FY 2009 – 2010 College Financial Update

   The college started the year with $500 K balance from previous year so the total budget allocation for 09-10 was $25.7 M. The Projected Expenditures for the year is $26.5 M, giving a $955 K deficit for the year.

4. FY 2010-2011 Preliminary Budget Allocation and Projected Revenues and Expenditures

   The total budget allocation for 10-11 is $25.2 M and the projected expenditure is $26.5 M. Together with the previous year deficit, the college will have $1.3 M deficit and the college is not expecting any growth in COLA. It will be a critical year for our campus. The proposed savings or reductions for the college is to decrease course offerings, to do some budget step/column adjustments, to cut down on additional expenditures in utilities/housekeeping and to use some contributions from SFP.

4. Division Administrator’s Presentation of FY 2010-2011 Over Base Resource Requests

   The division’s reports are all in. There will be more discussion on how to simplify the process on a next meeting. Academic Affairs reported on the needs for Critical to Ongoing Activities request of $524 K, Essential to Ongoing Activities request of $171 K. Non Essential/Bearing low level of importance of $74 K and additional faculty hiring of $788 K for a total of $1.5 M. Student Services Over Base request is $334 K. Administrative Services Over Base Funding request is $384 K. The IT department is requesting just one regular classified position of $88 K. The President’s Office is requesting just $10K to support the office. It was suggested that the committee meet more than once a month to talk about strategies and to decide on a voting process for over base requests. Special thanks were given to the presenters for their reports.

5. Report of SFP contributions 09-10 and CTEA Innovation Funds Allocation for 09-10

   Cathy Brinkman gave a report for Specially Funded Program. The total support for FY 09-10 is $126 K and CTEA Innovation Funds Allocations for FY 09-10 is $111 K.
**ADJOURN:**  Meeting adjourned at 1:38 p.m.

Next Meeting: TBD an e-mail will be sent out to the committee members