Present: (Need 10 for Quorum)
Valles, Judith      President, LAMC
Bernal, Vilma      Professional Development Co-Chair
Echeverri, Angela                Faculty Senate President
Cassara, Jeanne L.  Present for Maria Fenyes
Hoefel, Karen     Budget and Planning Resource Person
Flood, Pat       Student Learning Outcomes Coordinator
Jordan, David    Technology Committee Co-Chair
Milke, Leslie     Budget and Planning Committee Co-Chair
Murray, Marian    AFT Staff Guild Representative
Pearl, Maury      Technology Committee Resource Person
Silver, Janice    Educational Planning Committee Co-Chair
Villacorta, Ademir (Alternate) ASO Treasurer
Vacant
Vacant

Absent:
Bortman, Walter     Facilities Committee Co-Chair
Enos, Kelly    Student Support Services Co-Chair
Fenyes, Maria    AFT College Faculty Guild Chapter President
Johnson-Hawkins, Alma Educational Planning Resource Person
Ramirez, Joe    Student Support Services Resource Person
Rodriguez-Doucette, Zoila Supervisory Unit Representative

Guests:
Brinkman, Cathy    Dean, Academic Affairs
Mendoza, Mary Lou  Financial Aid
Rains, Richard    Work Environment Committee Chair
Rodriguez, Brian  ASO President
Swerdlow, Nadia  Dean, Academic Affairs
Soqui, Andrea    ASO Treasurer

ADDITIONAL COLLEGE COUNCIL MEETINGS
       June 17, 2010
       July 15, 2010
       August 19, 2010

The meeting convened at 1:43 p.m. and was chaired by Leslie Milke.
APPROVAL OF MINUTES: Janice Silver, Educational Planning Committee Co-Chair, moved to approve the minutes of April 15, 2010; the motion was seconded by Ademir Villacorta, ASO Treasurer, the minutes were approved.

PROP A/AA/MEASURE J/FACILITIES PLANNING COMMITTEE: A report was submitted and is on file. DSA has approved the East Campus building. Karen Hoefel, Vice President of Administrative Services, reported on the status of each project.

ASO: Ademir Villacorta, ASO Treasurer, submitted a report and discussed some of the most recent events. An action item was presented regarding the use of the gym by LAMC students without having to enroll in a P.E. class. No motions were made, a response was provided by Leslie Milke. Brian Rodriguez was introduced as the new ASO president elect and Andrea Soqui new treasurer elect.

WORK ENVIRONMENT COMMITTEE: Richard Rains, Work Environment Committee Chair, submitted a report and brought forth a motion passed by the WEC: The Work Environment Committee recommends that the first-floor parking in the parking structure be reserved to faculty and staff only. Student workers and construction workers should be issued different colored passes for parking on a floor other than the first floor. Guests should have designated parking on the fourth floor. After approval, e-mail should be sent to all faculty and staff informing them of the policy. There were two amendments as follows: Students cadets may park on the first floor for safety and coordinators of special events involving more than ten cars must notify campus sheriffs at least one week in advance. This requirement should be noted on the facilities EMS reservation request form. Karen Hoefel, Vice President of Administrative Services, will send an e-mail to the effect that meter parking is an option for those with a faculty or staff parking permit. Last month’s recommendation to research the possibility of a faculty/staff restroom in the CSB will be looked into by the Facilities Committee.

REPORTS FROM THE STANDING COMMITTEES

BUDGET & PLANNING COMMITTEE: Leslie Milke, Budget and Planning Committee Co-Chair, reported that there is approximately $340,000.00 of block grant money, but the committee is recommending that no more than $100,000.00 be allocated in order to keep the remainder in reserves. Karen Hoefel, Vice President of Administrative Services, provided an update on the college budget ending balance for 2009-10.

EDUCATIONAL PLANNING COMMITTEE: Janice Silver, Educational Planning Committee Co-Chair, submitted a report with status on the Educational Master Plan, Program Review, Basic Skills request, and Strategic Enrollment Management. The committee is in the process of a self-evaluation which has been approved by EPC.

PROFESSIONAL & STAFF DEVELOPMENT: Vilma Bernal, Professional & Staff Development Co-Chair, submitted a report with the status on Flex Day, Springfest, and Fall workshops. The committee is currently working on their self-evaluation. Flex Day will be on August 26, 2010.
FACILITIES PLANNING: Karen Hoefel, Vice President of Administrative Services, reported that the California Credit Union ATM is not being supported by the California Credit Union and the college will have to pay approximately $250 a month to keep the ATM here. A Higher One ATM machine will take its place with no charge to the college. The changeover will take place in June.

STUDENT SUPPORT SERVICES COMMITTEE: A report was submitted by Kelly Enos and is on file. Ademir Villacorta, member of the committee, also shared that Joe Ramirez, Vice President of Student Services is proposing to have an advisory board in partnership with the local middle schools, high schools, the Cal States and the UCs and private schools to see how to help students coming in to the community college. The committee is also working on their self-evaluation.

TECHNOLOGY COMMITTEE: David Jordan, Technology Committee Co-Chair, submitted a report and the final draft of the Technology Master Plan with a recommendation that it be discussed at this year’s College Council retreat with all other master plans. The Technology Committee is requesting the formation of a Substantive Change Task Force for the on-line programs and to comply with the Accreditation requirement. It will be a joint task force of Academic Senate and EPC. College Council approved the formation of the Substantive Change Task Force by way of consensus.

SHARED GOVERNANCE TASK FORCE: Leslie Milke, Budget and Planning Committee Co-Chair, reported that the task force made assignments to do the external evaluation of the committee’s self evaluations and are set to have those completed no later than June 20, 2010. SGTF is also looking at revamping the Facilities Planning Committee and should have a recommendation by August. SGTF is recommending that it rotate the co-chairs every two years based on committees; the election will be made at the next meeting.

OLD BUSINESS

FOOD SERVICE TASK FORCE: Stephanie Atkinson-Alston, Dean of Academic Affairs, submitted a report and is on file. Maury Pearl added that the surveys are with Stephanie Atkinson-Alston who will develop a set of recommendations.

COLLEGE MISSION STATEMENT: Maury Pearl, Technology Committee Resource Person, has the results of the surveys. Leslie Milke proposed that the results be brought to the retreat to start again.

NEW BUSINESS

MASTER CALENDAR: Maury Pearl, Technology Committee Resource Person, explained the design/premise of the master calendar. It was suggested that everyone be reminded to use the master calendar and, by a certain date, all committees need their dates, meetings, and times up on the master calendar. College hour needs to be revisited as well.

SUMMER SCHEDULE: College Council will not meet on June 17, 2010; meeting is postponed. College Council’s retreat will be on August 27, 2010.
PRESIDENT’S REPORT: President Valles talked about the challenges with budget, categorical programs, hires, new buildings, staff, and enrollment growth. Karen Hoefel, Vice President of Administrative Services, is retiring at the end of June; she was recognized for the years of service and her dedication to LAMC.

ADJOURN: Meeting adjourned at 3:05 p.m.