Los Angeles Mission College
Staff Development Meeting
October 7, 2010 Minutes

Members Present: Vilma Bernal, Chris Williams, Patricia Johnson, Susan Rhi-Kleinert.
Non-Voting Members Present: Mike Climo

Members Absent: Adriana Zahker, Hussain Isili, Young-Ji Lee, ASO appointee.

Vilma called the meeting to order at 12:09 pm.
Minutes taken by Patricia Johnson

Agenda Items:
I. Approval of Minutes: September 9, 2010
Minutes were approved by Vilma Bernal and seconded by Patricia Johnson.

II. New Members
Academic Senate has appointed Chris Williams in lieu of Tigran Mkrtchyan. AFT has appointed Hussain Isili in lieu of Mike Climo. Mike Climo will in turn serve as a resource and will continue his duties as flex credit coordinator.

III. Faculty Academy
Committee discussed Faculty Academy agenda; FTLA dates have been approved. There are six (6) new Faculty members for FTLA. Susan Rhi-Kleinert invited President Valles to Faculty Academy, Session I. President Valles will give welcome. Susan Rhi-Kleinert will follow up with VP Joe Ramirez and Cathy Brinkman regarding October 29, 2010 presentation. Myriam Levy has agreed to present on November 5, 2010. Susan Rhi-Kleinert will follow up with VP Johnson-Hawkins regarding presenters for the November 19, 2010 session.

IV. Fall Workshops
a. Technology. Faculty Portal (IT) – email did not go out to all users regarding date for this workshop. This workshop will be re-scheduled.

b. Cultural Events. Will be coordinated with ASO; ASO student rep needs to be appointed. Patricia Johnson will follow up with Robert Crossley.

c. Basic Skills

d. Student Services.

e. Classroom Management for Faculty. How to deal with issues such as “room too hot,” “too many students,” “student with seizure,” “fights between students,” etc. Vilma suggested Myriam Levy to provide this session through Faculty Academy but also throughout the semester.

f. Career Ladder. Adriana will inquire workshops such as MOS, knowledge skills, career ladder and guidance through Rosie T. Castro at district. She will also inquire her classified staff.

g. Sexual Harassment scheduled for November 4, 2010 from 12:30pm to 2:30p.m has been approved by LACCD. This can be taken through EAP or on-line. Susan will follow up with VP Johnson-Hawkins.

h. Patricia will email faculty regarding “expertise” presentations ideas and workshops.
i. Healthy Living presentation on November 16, 2010, from 11am to 2pm. Presenters: Parthenia Grant and Jesse Sanchez. Sign-in and sign-out sheet will be required for that event due to the length of presentation.

j. Committee reviewed request from Veronica Cox-Diaz, English Dept. for stipend for Native American presentation on “Creation Myths.” Motion by Vilma for $100 compensation for presenter; presentation will be open to all classes. Motion seconded by Chris Williams.

IV. Holiday Luncheon
Annual Holiday Luncheon date TBD, Vilma will follow up with Mike and Culinary regarding December 9th availability.

President Valles has agreed to pay for Holiday luncheon. Committee determined that fee charged for luncheon will be ½- of the $16. The remainder of the monies will be utilized to replenish Staff Development account. Luncheon price needs to be negotiated with Louie.

Chris will follow up with Guillermo Aviles-Rodriguez, Drama dept. faculty, and Tobin Sparfield, Music dept faculty regarding poetry reading and choir performance sensitive to diversity for Holiday theme.

Susan will follow up with Robert Crossley regarding toy donation to local families, possibly through MEND.

Department Chairs, Administrators, and Supervisors to donate raffle gifts for luncheon.

Meeting adjourned at 1:20 pm.

V. Next Meeting
November 4, 2010 location TBD.