

Instructional Television
ACADEMIC RENEWAL PETITION

Last Name	First	M.I.	Student ID Number
Address: Number & Street			City
Birthdate			Zip
Phone No.		Student's Signature	

ACADEMIC RENEWAL: Academic Renewal policy allows students to have grades of D or F removed from their grade point average calculation, if the requirements listed below are met. The original grade will still appear on the transcript with a notation indicating academic renewal has been granted.

This policy is adopted for use in the Los Angeles Community College District only. Other institutions may differ, and students planning to transfer to another college should contact that institution regarding its policy.

REQUIREMENTS:

- a. Students must have achieved a grade point average of 2.5 in their last 15 semester units or 2.0 in their last 30 semester units, completed at any accredited college or university. These courses must have been completed after the courses on this Academic Renewal Petition.
- b. The courses for which you are requesting Academic Renewal must have ended at least 2 calendar years ago.
- c. No more than 18 units of Academic Renewal will be granted.

Attach official copies of your transcripts for each college attended. (An official copy means an original copy in the school's sealed envelope.)

I am requesting Academic Renewal for the following ITV courses:

<u>Semester</u>	<u>Course</u>	<u>Grade</u>	<u>Semester</u>	<u>Course</u>	<u>Grade</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

-----DO NOT WRITE BELOW THIS LINE-----

ACTION	REMARKS
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_____ Approved _____ Denied _____ Action Postponed	_____ _____ _____
By _____	_____

Copy sent to student on _____