Coordination Practice

Please combine the sentences below, adding commas and semicolons where necessary. Use the strategy in the box next to each group of sentences.

MORE THAN ONE ANSWER POSSIBLE!

1. Keri has a bad toothache.
   Keri needs to go to the dentist.
Keri has a bad toothache, so/and she needs to go to the dentist.

2. The angry customer shouted at the clerk.
   The customer stomped out of the store.
   The angry customer shouted at the clerk, and he stomped out of the store.

3. Mr. Jackson left the garage open.
   His wife remembered to close it.
Mr. Jackson left the garage open, but his wife remembered to close it.

4. Jill has very bad migraines.
   Jill sometimes misses work.
Jill has very bad migraines, so/and she sometimes misses work.

5. Karen made a lovely dinner.
   Karen forgot to make dessert.
Karen made a lovely dinner, but she forgot to make dessert.

1. The tourists visited several museums today.
   The tourists will see a play tonight.
The tourists visited several museums today; they will see a play tonight.

2. The baseball team has practiced for weeks.
   The team has its first game tomorrow.
The baseball team has practiced for weeks; it has its first game tomorrow.

3. Joe loves to drive.
   Joe recently bought a new truck.
Joe loves to drive; he recently bought a new truck.

1. The new computer looks impressive.
   No one can figure out how to use it.
The new computer looks impressive; however/unfortunately, no one can figure out how to use it.
2. The cruise ship visits many exotic places. 
The cruise ship stops at the Galapagos Islands. 
The cruise ship visits many exotic places; for example, it stops at the Galapagos Islands.

3. Madonna has recorded a number of hit songs. 
Madonna has not been successful as an actress. 
Madonna has recorded a number of hit songs; on the other hand, she has not been successful as an actress.

4. The teacher forgot to give a quiz. 
Her students were very upset. 
The teacher forgot to give a quiz; as a result, her students were very upset.

5. Lucas has many admirable qualities. 
Lucas never lies to his friends. 
Lucas has many admirable qualities; for instance, he never lies to his friends.
Semicolon and Comma Practice

A. Please add semicolons to the following sentences.

1. Sylvia went to work at Mission College; she is hoping to be promoted this year.
2. William bought a new computer; he needs to learn how to use it.
3. Ms. Chandro is our supervisor; she must be notified of any absence or tardiness.
4. The Academic Senate meets this Tuesday; its members hope to resolve this issue.
5. Phyllis Smythe will attend the ACCTLA conference; she will present an important paper.

B. Please add commas and semicolons to the following sentences.

1. The report will be widely available Tuesday; however, our office will get a copy on Monday.
2. The new schedule will be out soon; consequently, we will need to add counseling sessions.
3. Ian wrote a new grant; in addition, he will revise the grant that Luther wrote.
4. Mr. Hughes, however, did not attend the meeting last month.
5. It was raining; therefore, the students did not attend the baseball game.

C. Tricky semicolon practice. Add commas and semicolons to these items in a series.

1. Patrick traveled to Dallas, Texas; Sacramento, California; and Orlando, Florida.
2. The winners included Sylvia Martin, Reprographics; Dave Lawrence, Academic Affairs; and Lola Fontana, Admissions.
3. Some of the presenters were Dave Smithers, Pasadena College; Hugh Jones, Mission College; and Perdita Del Rea, College of the Canyons.
4. We interviewed Ken Casey, an attorney; Martina Maslow, a child psychologist; and Hector Juarez, a kindergarten teacher.
5. My sister has lived in Paris, France; Tokyo, Japan; and Orlando, Florida.
Practice with Transitions

Please combine the following pairs of sentences using transitions and appropriate punctuation.

MANY ANSWERS POSSIBLE!

1. Jeff moved to Seattle recently; however, he is not happy with the rainy weather.

2. Lynn lost her keys to her apartment; therefore, she climbed in a window.

3. The teacher assigned two lessons for homework; unfortunately, she forgot to announce a quiz.

4. Ted has a terrible headache; consequently, he hopes to leave work early.

5. Several windows in the house were broken; fortunately, nothing seemed to be missing.

6. Las Vegas has many beautiful hotels and casinos; on the other hand, it can be very expensive to stay there.

7. Patty missed several days of class; as a result, she did not do well on her quiz.

8. Several cars collided on the freeway; therefore, at least three people were injured.

9. Carl is considering starting a new business; however, he is not sure that he has enough capital.

10. Prentiss completed a ten-day training seminar; unfortunately, he did not find the class useful or rewarding.
Sentence Combining Exercise

1. Margo loves to travel. Margo recently went to Paris and London.

2. Jeffrey designs swimming pools and landscaping. Jeffrey owns a successful company.

3. Mr. Davis bought a new wool suit. Mr. Davis has an important job interview.

4. Three armed men robbed the bank on Sayre Street. Later the men were arrested by the police.

5. Katherine wants to marry her boyfriend. Katherine's boyfriend would rather not get married.

6. Several men stood in line at the market. The men discussed the football game last weekend.

7. The new computer is very expensive. The new computer can record DVD's.

8. Some of the students were late to class. Some of the students missed the quiz.

9. Luther is writing an important paper for his health class. Luther wants to borrow his friend's new computer.

10. Two of the assistants asked for the day off. Their manager was angry and upset.

11. The new brochure contained several errors. Nobody noticed the errors.

12. Paul is going to retire soon. Paul's coworkers are planning a big retirement party for him.

13. Mrs. Pattison assigned several homework assignments. Mrs. Pattison didn't have time to correct them.

14. The speeding car crashed into a huge truck. Nobody was injured.

15. Sam completed each of his assignments. Sam watched television for a few hours.
Appositives

Please combine the following pairs of sentences by changing one sentence into an appositive. Be sure to punctuate correctly.

Ex. Dr. Maria Lopez wrote a book about geology.
Dr. Maria Lopez is an instructor at Mission College.

Dr. Maria Lopez, an instructor at Mission College, wrote a book about geology.

1. Jennifer has written many useful programs.
   Jennifer is our new office manager.

   Jennifer, our new office manager, has written ....

2. Lola Montez purchased three textbooks.
   She is a student in Professor Lee's class.

   Lola Montez, a student in Professor Lee's class, purchased three textbooks.

3. Jaime is trying to improve the payroll system.
   He is the senior office clerk.

   Jaime, the senior office clerk, is trying to improve ....

4. This old textbook has some useful exercises.
   The textbook is Writing in the Workplace.

   This old textbook, Writing in the Workplace, has some useful exercises.

5. My friend is going to Hawaii for three weeks.
   My friend is Martin Guerrero.

   My friend, Martin Guerrero, is going to Hawaii ....

6. My oldest sister will begin a new job Friday.
   My sister's name is Brenda.

   My oldest sister, Brenda, will begin ....

7. Gaby is a volunteer at the Learning Center.
   Gaby plans to become a lawyer.

   Gaby, a volunteer at the Learning Center, plans to become a lawyer.
8. Her vacation will cost a great deal of money. Her vacation will be a trip to the Bahamas.

9. The yellow car crashed into the wall. The yellow car is a Toyota Camry.

10. The grand prize is a round-trip plane ticket to New York. Sandra won the grand prize.
Unit 7 Sample Quiz A

Please review the following sentences. If the sentence is correct, place a C in the blank. If the sentence contains a punctuation error, please revise the sentence.

1. Ted worries about his health so he takes many different vitamins every day.  

2. Kelly and her older sister got an apartment together they’re not getting along very well.

3. The house was robbed sometime last night but nobody saw anything suspicious.

Please define the following terms.

1. run-on

2. comma splice

Please review the following sentences. If the sentence is correct, place a C in the blank. If the sentence contains a punctuation error, please revise the sentence.

1. The police finished writing her paper but forgot about her math test.  

2. The teacher spoke to two students graded several papers and made some calls.

3. Patty loves to go camping and hiking unfortunately she has little free time.

4. After the explosion the firefighters cleared the building they administered first aid to the victims.

5. Lola does not have very much time. She manages nevertheless to finish all her work.
Unit 7 Sample Quiz B

Please review the following sentences. If the sentence is correct, place a C in the blank. If the sentence contains a punctuation error, please revise the sentence.

1. The Davises wanted to move to Florida but they could not find jobs there.

2. Prentice and his brother started a landscaping business, they are doing very well now.

3. The tornado struck a small Texas town; many homes and businesses were damaged.

Please define the following terms.

1. run-on

2. comma splice

Please review the following sentences. If the sentence is correct, place a C in the blank. If the sentence contains a punctuation error, please revise the sentence.

1. The witness gave his account of the incident but did not answer any questions. C

2. The teacher spoke to two students in addition, she graded several papers and made some calls.

3. Patty loves to take long walks; she has little free time.

4. During the robbery police surrounded the bank; they arrested three men for the crime.

5. Francis MacGee, the famous attorney spoke to the owner of the building last Monday.
Unit 7 Sample Quiz C

Please review the following sentences. If the sentence is correct, place a C in the blank. If the sentence contains a punctuation error, please revise the sentence.

1. Last night the Ramirezes were in a serious car accident several people were injured.

   ____________________________
   Several ____________________

   ____________________________
   and several ____________________

2. Paul and I went to a concert in Los Angeles, we did not enjoy the music at all.

   ____________________________
   ____________________________

3. An earthquake struck a city in Japan, many homes and businesses were damaged.

   ____________________________
   ____________________________

Please define the following terms.

1. run-on ____________________________

2. comma splice ____________________________

Please review the following sentences. If the sentence is correct, place a C in the blank. If the sentence contains a punctuation error, please revise the sentence.

1. The Foxes went camping for several days, unfortunately, they became very sick. ____________________

2. The lawyer consulted with two clients, appeared at a trial, and spoke to the press. ____________________

3. Julia Clark interviewed several applicants, but did not offer the job to anyone. ____________________

4. Robert B. Parke, the famous mystery writer, spoke to the book club last week. ____________________

5. During the trial the attorneys interviewed a number of witnesses and they presented their final argument. ____________________