

Adding to a Waitlist

Step	Action
1.	Click the down arrow in the Academics Menu in the Menu bar. 
2.	Click the Add Classes link. Add Classes
3.	If you know the Class Nbr, you may directly enter the Class number and Click on Search. In case you are not aware of the exact class number then you may search the class using the traditional search and then add. In this example, we will add the class number directly. Click in the Enter Class Nbr field. <input type="text"/>
4.	Enter the desired information into the Enter Class Nbr field. Enter a valid value e.g. " 10002 ".
5.	Click the enter link. 
6.	Click the Waitlist checkbox. <input type="checkbox"/>
7.	Click the Next link. 
8.	You have successfully added the Class to the Shopping cart.
9.	Click the Scroll bar to navigate down the page. 
10.	Click the Proceed To Step 2 Of 3 link. 
11.	Click the Finish Enrolling link. 
12.	You have been successfully waitlisted for the class.
13.	You have successfully added yourself to a waitlist class. End of Procedure.

