Minutes of the Academic Senate Meeting
May 3, 2007

Voting Members Present: (Senators), Donna Ayers, Terri English, Stan Levine, Said Pazirandeh, Yolanda Ramil, Rick Scuderi, Janice Silver, Robert Smazenka

Voting Members Absent: Charles Dirks, Clive Gordon, Ruthie (Parthenia) Grant, Paul Kubicki, John Orozco, Ralph La Rosa, Joyce Woodmanse,

Exec, Members: Louise Barbato, Eloise Cantrell, Angela Echeverri, Leslie Milke, Gary Prostak, Mark Pursley, Gwen Walker

Executive Members Absent: none

Faculty Present: Jeanne Cassara, Cindy Cooper, Lilamani DeSilva, Pat Flood, David Jordan, Margie Long, Lorraine Manoogian, Monica Moreno, Geri Shapiro, Jose Luis Ramirez, Ludi Villegas, Yoon Yun

Visitors/Guests: President Ernest Moreno, Vice President Karen Hoefel, Dean Alma J. Hawkins-Academic Affairs, – Student Services, Acting Dean David Green

I. Gwen Walker called the meeting to order at 1:40 p.m.

II. Approval of Minutes:
   The minutes from the March 30, 2007 (substitute for April) meeting was unanimously approved (Milke/ Ramil)

III. Officers’ Reports
   A. President (Angela Echeverri)

   L.A. MISSION COLLEGE ACADEMIC SENATE
   PRESIDENT’S REPORT May 3, 2007
   Submitted by Angela C. Echeverri

1. Consultation
   The Senate E-Board met with President Moreno on 4/30/07 to discuss several faculty concerns including strategies to address the accreditation recommendations, shared governance committees, unit assessments, student learning outcomes, basic skills assessment, student transfer, and others. Both parties agreed that the administrative co-chairs of the new shared governance committees should call meetings before the end of the spring 2007 semester and President Moreno indicated he would communicate this to his executive staff. Senate Vice President Barbato talked about the Basic Skills Self Assessment at LAMC. E-Board members Prostak, Walker, Barbato, and Echeverri were present at the meeting. The president agreed to attend the senate meeting to address several faculty concerns in person.

2. Accreditation Update
   The LAMC accreditation team submitted its draft report to President Moreno last month. President Moreno, Vice President Burke-Kelly, accreditation co-chairs Flood and Echeverri, and others made several factual corrections and/or clarification.
to the draft. The team will submit its revised report to the ACCJC, which will render its decision in June of 2007. The final evaluation report is likely to arrive in July of 2007.

3. Shared Governance Appointments
At the 3/29/07 meeting, the Senate approved the following faculty appointments to the new standing committees.

**Budget and Planning:** Milke, Thomsen, & Gordon (AFT: De Silva, Cantrell, Prostak; Resource: Rivera)
**Educational Planning:** Echeverri, Mekelburg, Pursley, Barbato, Flood, Park (AFT: Malki & Silver; Resource: Pazirandeh)
**Student Support:** Wada, Soto-Bair (AFT: Ayers)
**Professional Development:** Jordan, Ramil (AFT: Levine, Woodmanse)
**Technology:** Bernal, Rains (AFT: Rivera, Garza; Resource: Jordan)
**Facilities:** Ed Casson, Cindy Cooper (AFT: Lorraine Manoogian, Monica Moreno)

4. DAS Sponsored Workshop on Student Success
Eleven faculty members and several administrators attended the DAS workshop titled “The La Guardia Approach to Student Success” on Friday, April 13th, 2007 at Trade Tech College. The workshop started with an overview of the history of La Guardia College’s Student Success program. There were three in depth break-out sessions on the following topics:
- La Guardia’s approach to increase student retention, transfers, and success in basic skills
- First year academies and learning communities
- SLO assessment through e-portfolios for capstone courses

5. LAMC Commencement Ceremony
Commencement will take place on Tuesday, June 5th at 3:00 p.m. There will be a commencement rehearsal on Monday, June 4th at 4:00 pm. Please contact Zoila Rodriguez-Doucette if you plan to attend so she can provide your cap and gown for the ceremony.

6. ASCCC Spring 2007 Plenary Session
The Spring 2007 Plenary Session took place in San Francisco from April 19-21. Area C meeting took place at ELAC on Saturday, April 7th

**Discipline List Review:** ASCCC reviews the minimum qualifications for disciplines every 2 years.

- **Approved resolution:** This year minimum qualifications for the counseling discipline were changed to include *master’s in marriage and family therapy (MFT)* and *marriage, family, and child counseling (MFCC).*
- **Failed resolutions:** Changes to include a master’s in Public Health to teach in the Health discipline.

**Board of Governors Motion on Assessment:** The state chancellor has been directed to begin the process of evaluating the implementation of a system-wide uniform, common assessment by no later than November 2007. The ASCCC is proposing the formation of a Consultation Assessment Task Force to address a long list of issues and concerns regarding the motion.

**Changes to Title 5 Regulations**
The Board of Governors unanimously voted to approve the Title 5 regulation changes recommended by the Academic Senate to increase the minimum English and mathematics competencies required for an associate degree. The change will be effective for students who enter in Fall 2009.
Other proposed changes include the following (Summarized from Handout by Mark Lieu):
- **Course Repetition:** A change will allow for *two repetitions* instead of the one now allowed, where previous grades and credits can be disregarded in computation of the GPA.
Types of Courses Appropriate to Associate Degree: Important clarification made to subdivision c), excluding ESL and, through the addition of the word “composition” reading courses from the “English composition courses not more than one level below the first transfer level composition course” restriction on degree-applicable courses.

Adult High School Diploma Programs: This section includes requirements for adult high school diploma programs and a stipulation that programs must require the CAHSEE to qualify the program for enhanced noncredit funding.

Apportionment for Course Repetition: Language modified substantially to allow colleges to claim apportionment for a maximum of two repetitions of a course to alleviate substandard work.

Basic Skills Initiative: Alternative Paths and Courses for Math and English

Math requirement: Starting in Fall 2009, in order to obtain an associate degree, students will have to pass a course with Elementary Algebra as a prerequisite (Math 115). Currently most students would take Intermediate Algebra (Math 125). However several colleges are developing alternative math classes such as Geometry, Applied Algebra, and Quantitative Reasoning. Many of these classes are designed for vocational students.

English requirement: Starting in Fall 2009, in order to obtain an associate degree, students will have to demonstrate written competency by passing a course equivalent to English 1A (English 101). Fullerton College is offering a Journalism 101 course to satisfy this requirement. Note that these math and English courses may be taught by another department, if they satisfy the Title 5 requirements and are approved by the local curriculum committee.

For more information visit: [http://faculty.rcc.edu/mahon/English_Math.html](http://faculty.rcc.edu/mahon/English_Math.html)

B. Treasurer (Mark Pursley)

1. Report on account at the First American Bank:
   - Faculty Senate Checking Account $2,002.95
   - Carla Bowman Scholarship $3,525.26
   - David Lee Moss Scholarship $655.99

2. Faculty Dues of $25 are due now. Please pay Louie as soon as possible.

IV. Public Address: comments on matters on the agenda for the current meeting (Walker)

- Margie Long –graduation committee gave instructions for graduation. Faculty are to be in room campus center 1 and 2 at 3:00 p.m. to honor those retiring: Lampert, Risemberg, and Yguado.
- Bob Smazenka shared his concern about the location of the ballot box for the recent elections. Discussion followed. Lorraine Manoogian an election committee member gave a response, Margie Long guaranteed that the election committee can not be impugned.

V. Reports of Senate Committee Meetings

MOVED THE AGENDA TO HEAR REPORTS FROM PRESIDENT MORENO AND VICE PRESIDENT HOEFEL

President Moreno:

- We need to generate more FTES to improve our budget. All monies generated during summer school sessions B will go for the 2007 budget. We need a large summer session B and Fall enrollment. FTES production dictates our income.
- Agreed that future selection of faculty will included the president, vice-president of Academic Affairs, and department chair.
Vice-President Hoefel:

- Base budget for 07-08 will begin with a possible 2.5 M deficit. The only new money will be from earned FTES. Hopefully, we can balance the budget with the SB 361 funds we will receive as an infusion project. An estimated 458,000 deficit is anticipated.
- All monies generated go for 2007 and we need a BIG summer session B and large fall enrollment. FTES production dictates our income.

Leslie Milke asked about the status of our “Block Grant” money. Karen indicated that so far funds are still unexpensed.

Jeanne Cassara asked if we are mailing summer schedules to all of our service areas.

Dr. Hoefel explained the parking structure and its regulations.

Leslie Milke thanked Dr. Hoefel for her efforts toward the completion of the parking structure.

A. Curriculum (Pazirandeh)

**CURRICULUM REPORT**
Academic Senate (5/3/07)

1. The last curriculum meeting of the semester is scheduled for 5/8/07. The Tech Review subcommittee will try and meet in August to review any PNCR’s submitted during the summer. Therefore, the faculty who are currently working on updating their courses are encouraged to submit courses to A.A, as soon as completed, so they courses can be reviewed prior to the start of the Fall 2007 semester.

2. One item of discussion at the District Level is Board Rule 64116.20. This rule addresses the teaching of courses in languages other than English (see attached).

3. As discussed previously, the curriculum and DE committees are drafting a new procedure for approval of online and hybrid classes. A revised draft procedure will be submitted to the curriculum committee at the next meeting (5/8/07) for discussion and possible approval and implementation in Fall 2007.

B. District Academic Senate (Prostak/Echeverri)

DAS report to LAMC Academic Senate covered in above President’s Report.
Pat Flood will replace Mike Climo’s position. DAS elections will take place on May 10, 2007.

C. EPAC (Sonia Soto-Bair) No report

VI. Old Business

A. Accreditation (Flood/Echeverri)
We have a lot of work still left to do for the March 2008 visit. SLO’s must be in place. Recommendations must be addressed and shared governance structure must show progress.

B. Basic Skills (Barbato)
Committee meets 1-3 on Wednesday. Issues included the development of self-assessment tools and the need for a core committee. Anyone who desires to join is welcome. A serious question was raised, “What do we do about accountability?”
C. Election committee report-(Lorraine Manoogian)

Results of election:
President Echeverri,
Vice President – Gwen Walker
Parliamentarian – Lorraine Manoogian
Secretary- Eloise Cantrell
Treasurer-Louie Zandalasini.
DAS Senators: Pat Flood, Gary Prostak, Mark Pursley
Senator at-large Said Pazirandeh, Debby Wong.

Election site was secure. Richard Raines was the only one with a key to open the ballot box. Lorraine thanked Richard Raines for his outstanding leadership on the committee.

D. Faculty Hiring Committee (Walker)
The current hiring committee members are Walker, Barbato, Goldberg, and Long. Anyone interested in joining the committee should contact Gwen Walker, chair of the committee. The two items of need at this point are:
(1) Priority list
(2) New members on the committee. Meeting will be set to encourage new members and elect a chair. Louise Barbato, Eloise Cantrell, John Klitsner, Monica Moreno, Margie Long, , Gwen Walker, Jose Luis Ramirez indicated an interest in serving on committee. Gwen will schedule a meeting in the next two weeks.

E. Constitution Committee (Walker)
Need to re-constitute this committee. Pat Flood and Gary Prostak volunteered to be on committee.

F. SLO’s (Flood)
Pat Flood is encouraged by the progress of the SLO’s in disciplines throughout the college. SLO’s need to be included in all course outlines with statements on how each SLO will be evaluated. The SLO’s should align with the institutional SLO’s stated in the LAMC Educational Master plan.

VII. New Business
- Budget and facility update (Hoefel) (See above report)
- Graduation committee (Long)
Margie Long –graduation committee gave instructions for graduation. Faculty are to be in room campus center 1 and 2 at 3:00 p.m. to honor those retiring: Lampert, Risemberg, and Yguado
Faculty marshals will be Sandra Lampert grand marshal and Lee Risemberg marshal. Come join us to honor our retirees prior to graduation.

VIII. Announcements
- Next Senate meeting: September 6, 2007 Campus Center 5 1:30 p.m.
- Retirement luncheon for ALL who are retiring will be held in room 1007 on May 16 Wednesday at 11:30
Please RSVP to Eloise so we will know if we need a larger room

The meeting was adjourned at 2:55 p.m.
Submitted by Eloise Cantrell – Senate Secretary