Minutes of the Academic Senate Meeting
March 30, 2007

Voting Members Present: (Senators) Terri English, Clive Gordon (by proxy), Ralph La Rosa, Stan Levine, John Orozco, Janice Silver, Joyce Woodmanse
Exec, Members: Louise Barbato, Angela Echeverri, Vickie Oddino, Mark Pursley, Gwen Walker
Executive Members Absent: Leslie Milke, Gary Prostak, Eloise Cantrell (by proxy),
Faculty Present: Pat Flood, John Klitsner, Lorraine Manoogian, Myriam Mekelburg, Richard Rains, Ed Raskin,
Sonia Soto-Bair
Visitors/Guests: none

I. Gwen Walker called the meeting to order at 1:44 p.m.

II. Approval of Minutes:
The minutes from the March 1, 2007, meeting was unanimously approved

III. Officers’ Reports
    A. President (Angela Echeverri)

L.A. MISSION COLLEGE ACADEMIC SENATE
PRESIDENT’S REPORT March 29, 2007
Submitted by Angela C. Echeverri

1. Consultation: The Senate E-Board met with President Moreno on 3/26/07 to discuss several faculty concerns including faculty hiring (b), status of administrators on campus, college hour (a), and others. The president informed us that Dean Alma Johnson- Hawkins has been permanently reassigned to LAMC by Chancellor Young. He also stated that the search for a permanent vice president of Academic Affairs was in progress. The job announcement is being prepared and the deadline to apply will likely be May 25, 2007. A campus wide college hour will be in place starting in the fall semester, during the noon time block on Tuesdays and Thursdays.

Further Discussion
    a. Angela stated that she was not sure whether or not it would be mandatory for full time faculty to not teach during the Tuesday/Thursday college hour.
    b. Angela explained that Moreno stated in the Senate E-Board meeting that he does not agree with our hiring policy and will not include the chair of a department in the final president’s interview for hiring of full time faculty. She stated that Moreno said he wants to interview candidates alone, with no one present. Angela stated that they were at a stalemate but that a compromise is still possible. She
explained that there has been no hiring policy at East because Moreno would not agree to the senate’s proposed policy.

Myriam Mekelberg pointed out that not only would she be uncomfortable as a candidate interviewing alone with the president, but that there are affirmative action issues that need to be considered.

Gwen Walker pointed out that we understand that the president is the ultimate decision maker regarding who is hired, but that the president should consider the expertise of the chair as an important resource.

Stan Levine asked whether the president has the power to ignore the entire policy and just hire instructors himself without the first round of interviews usually conducted by the department or can he only ignore the section about the presidential interview.

Many people asked why we would even have a policy in place if the president has the option of not following it. This led to a conversation regarding what authority, if any; the senate actually has at Mission College.

Janice Silver thought it important that the opinion of the senate as a body that chairs should be included in the interviews be relayed to the president. She suggested we invite Moreno to the next senate meeting to explain his position.

2. Accreditation Update
LAMC accreditation team visited the campus last week (March 19-22). They held two open forums and an exit presentation, which were well attended. During the exit presentation the team commended the college for several of its exemplary programs and services. The team made 6 recommendations in the areas of shared governance, SLOs, program review, and campus climate. An audio file and a written summary of the presentation can be viewed at: http://www.lamission.edu/accreditation/

What is next?
• Final Evaluation Report: The team will submit its report to the ACCJC. The final decision will be rendered by the commission in June of 2007. The final evaluation report is likely to arrive in July 2007.

3. Shared Governance Appointments
The Senate Executive Board met twice to nominate faculty to the six standing committees (Educational Planning, Budget and Planning, Student Services, Technology, Professional Development, and Facilities Planning). According to the LAMC Senate Constitution, the nominations must be approved by the entire senate.

4. DAS Sponsored Conference on Cheating and Plagiarism
The DAS and the Student Success Initiative are co-sponsoring a workshop titled “The La Guardia Approach to Student Success” on Friday, April 13th, 2007 from 8:30 am to 3:00 pm at Trade Tech College. The workshop will start with an overview of the history of La Guardia College’s Student Success program. There will be three in-depth break-out sessions with materials on the following topics:
   a. La Guardian’s approach to increase student retention, transfers, and success in basic skills
   b. First year academics and learning communities
   c. SLO assessment through e-portfolios for capstone courses
The break-outs will be repeated so that people can go to at least two of them. Breakfast and lunch will be provided. FLEX credit too.

5. Honors Ceremony is Friday, April 20 at 5:00 pm. Gwen Walker is the emcee.

B. Treasurer (Mark Pursley)

1. Report on account at the First American Bank:
   • Faculty Senate Checking Account $1,902.95
   • Carla Bowman Scholarship $3,525.26
• David Lee Moss Scholarship $655.99

2. Faculty Dues of $25 are due now. Please pay Mark as soon as possible if you have not already.

IV. Public Address: comments on matters on the agenda for the current meeting (Walker)

No one spoke during public address.

V. Reports of Senate Committee Meetings

A. Curriculum (Pazirandeh) – No report

B. District Academic Senate

Angela reported that the Director of the Delores Huerta Labor Institute is available to all faculty to assist in any way in classes that would like to be involved, including developing curriculum and arranging for guest lecturers.

The next meeting is May 12, 2007.

C. EPAC (Sonia Soto-Bair)

Sonia reported that there is talk of re-establishing the applicant pool downtown. This would not replace individual campus “pools” but is to be in addition to what individual chairs are doing. Myriam Mekelburg pointed out that right now, no one is staffed to get this information from the district.

Sonia also mentioned the importance of Discipline Committee meetings. Terry English said there is no Dev Com Discipline Committee. Sonia also said that adjuncts can serve on the Discipline Committee in the case of disciplines where there is no full time faculty member, but the adjunct would not get paid for this service.

Minutes from last meeting of EPAC:

EDUCATIONAL POLICIES ADVISORY COMMITTEE

OF THE LOS ANGELES COMMUNITY COLLEGES 770 WILSHIRE BOULEVARD,
LOS ANGELES, CALIFORNIA 90017-3895
(213) 891-2380; Fax (213) 891-2220

La Vergne Rosow, Vice President, EPAC Chair (Los Angeles Valley College), Bev Shue, Past President (Harbor), John Clerx, Vice Chancellor Educational Services, Jackie Ireland, VP Academic Affairs Liaison, Joy McCaslin, CSSO Liaison

EPAC Minutes
Tuesday, March 20, 2007
1:00-2:35pm

LA Trade Tech – A111

Members Present: Fleur Steinhardt—City; Bev Shue—Harbor; Sonia Soto-Bair—Mission; Ron Lopez—Southwest; David Esparza—Trade Tech; Richard Holdredge—Valley; Paul Zolner for Eloise Crippens—West; Leon Marzillier—DAS President; La Vergne Rosow, Chair

1. The agenda was approved as modified.

2. Paul Zolner of LA West was welcomed as the substitute for Eloise Crippens.

3. The minutes of February 20, 2006, were approved as corrected.
4. Equivalency and Eminence Petitions:
   A. EPAC denied the Counseling EQUIVALENCY in agreement with the discipline committee.
   B. EPAC approved the Japanese Foreign Language EQUIVALENCY, a resubmission from last month, in
      disagreement with the Foreign Language Discipline Committee denial. The discipline committee had reviewed the
      candidate’s transcripts and found them lacking specific courses required. Bev Shue informed EPAC that the Foreign
      Language Discipline Committee had set a policy with the following criteria some years back:
      --The candidate was born and raised in the country of the target language and earned a university degree in that country.
      --The candidate has an earned master’s degree in any field.
      --The candidate has a Superior rating on the ACTFL examination.
      Given this information, the EPAC members agreed to grant equivalence
   C. EPAC denied an English EMINENCE application in agreement with the discipline committee.
   D. An English EQUIVALENCY was put on hold per request from the discipline committee.
   E. EPAC approved an ESL EQUIVALENCY application in agreement with the discipline committee.
   F. An expected History EQUIVALENCY/EMINENCE application was not received from the discipline committee as
      expected.

5. There were no Consultation Items.

6. ACTION ITEM EPAC voted to approve Revival of the Faculty Applicant Pool at the district office and to
   forward the subject to the DAS for discussion and approval. Campus feedback was discussed and EPAC
   representatives will go back to their constituencies to further the discussion; said discussion is intended to
   inform the DAS discussion. The language of the proposal was modified to read:
   The consensus is that there is a need for reinstatement of the faculty applicant pool which does need to be run in
   a professional manner. The intent is to supplement the current departmental hiring processes, not to limit them.
   The pool would contain up-to-date, pre-qualified applications. This would assure a supply of names for
   emergency hires as well as regular full time and part-time positions. The department chairs would still be free
   to recruit individually and to take referrals from other campuses and would not be obligated to examine the
   district pool if the department chair determines a sufficient number of qualified candidates exist at the college
   level. The district pool would assist, but would not limit, the hiring of full-time and part-time faculty. The
   DISTRICT HUMAN RESOURCES OBLIGATION would be to:
   a. Collect applications from job fairs and self-identified candidates.
   b. Screen applicants for current Minimum Qualifications.
   c. Notify candidates of status within discipline pools.
   d. Notify department chairs of candidate availability.
   e. Notify candidates of non-emergency openings.
   f. Verify continued availability every four years via post-card mailers, e-mail confirmation, phone
      calls, or other low-cost processes.
   g. Job openings at the individual campuses will be posted on the district website as submitted by the
      campuses.
   h. Establish an electronic application format. This would enable candidates to complete applications
      at a job fair that would be filed in the database automatically, as opposed to the traditional paper
      application process.

7. There was no new business.

8. There were no Items from the Floor.

9. The remaining Spring 2007 1-4pm meetings will be held in Trade Tech A111 on the following dates:
   April 17
   May 15
   May 29

10. The meeting adjourned at 2:35pm! Respectfully submitted, La Vergne Rosow, Chair
VI. Old Business

- Accreditation (Flood/Echeverri)
  Pat Flood said she was pleased with the preliminary results of the accreditation team’s visit as presented in the exit presentation. She said she thought the team did not come down so hard on Mission College because our self study already identified our problems and proposed plans. But now we need to take action on those plans.

Janice Silver moved and John Orozco seconded that the agenda item on Shared Governance Standing Committees be discussed at this point.

- Shared Governance
  The proposed committee membership was voted on and passed unanimously as follows:

- Faculty Hiring Committee (Walker)
  Gwen said the committee is supposed to meet after the senate meeting today to decide on a process for prioritization.

- Enrollment Management – outreach classes (Hawkins) – no report

- Constitution Committee (Walker-Barbato)
  The committee needs five members. Pat Flood volunteered. It was suggested that the role of adjuncts on the senate be an issue considered by this committee. Orozco expressed concern about this suggestion.

- SLOs (Flood)
  The college is required to provide an annual report stating whether all course have SLOs. Although we are making progress, we have a long way to go to get these completed. The college website contains a lot of information to help people with SLOs.

- Basic Skills (Barbato)
  At the first meeting the committee went over the status of basic skills here at Mission College. Some areas require the expertise of people who are not on the committee, so questions on these areas will be forwarded to the appropriate people.

The State Chancellor’s Office and State Academic Senate have nominated Dr. Louise Barbato to be an ESL/English Specialist on the State Basic Skills Initiative Committee. Dr. Barbato will be part of a team which will visit California community college districts in order to facilitate the implementation of the Basic Skills Assessment Tool and college action plans. This announcement was met with Senate applause.
The committee is having a difficult time finding an accurate and up-to-date list of departments. Request was made to Academic Affairs for an updated list. There was some discussion of how representation on the senate is decided. The following list was agreed upon:

TO: Full-time Regular and Contract Faculty
FROM: Election Committee
DATE: April 16, 2007
SUBJECT: Senate Elections

Below is the list of faculty nominations for the upcoming senate election.

Executive Board:
President: Louise Barbato
Angela Echeverri
Vice President: John Klitsner
Gwen Walker
Secretary: Eloise Cantrell
Treasurer: Louis Zandalasini
Parliamentarian: David Jordan
Lorraine Manoogian

Academic Senators-At-Large: (Vote for Two)
Jose Maldonado
Said Pazirandeh
Debby Wong

District Senators: (Vote for Three)
Patricia Flood
José Maldonado
Gary Prostak
Mark Pursley
Sonia Soto-Bair

Department Senators:
Arts, Health, and Physical Education Leslie Milke
Business and Law Joyce Woodmanse
Chicano Studies & Foreign Languages Yolanda Ramil
Child Development Center, EOPS & DSPS Rick Scuderi
Counseling                          Michong Park
Developmental Communications      Terri English
Engineering and Computer Science  Paul Kubicki
ESL and English                   Ralph LaRosa
Library                           Edward Casson
Mathematics                       Robert Smazenka
Natural Sciences                  Maria Fenyes
Professional Studies             Jan Silver
Social Sciences                   Myriam Mekelburg

VII.  New Business - none

VIII. Announcements

- Honors Ceremony April 20, 2007
- Scholarship Reception May 24, 2007
- Spring Fest –May 12, 3-7 P,M, tickets $35 faculty and staff other $50
- Retirement luncheon for ALL who are retiring will be held in room 1007 on May 16 Wednesday at 11:30 RSVP ONLY
- Retirement Luncheon for Sandra Lampert (28 years of service) May 23, Wednesday RSVP Eloise -7625

Submitted by Vickie Oddino – Acting Secretary