



**I. Call to Order:** An official meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **August 13, 2015** in the ASO Conference Room. The meeting convened at 3:35 pm

**II. Quorum:**

**Executive Board:**

President, Jackie Ambridge

Parliamentarian, Margot Waithe

Vice President, Lorena Aguilar

**Senators:**

**Advisor:**

Robert Crossley

**III. Approval and Adoption of Agenda:** No objections.

**IV. Review and Approval of Minutes:** Vice president, Lorena, motions to approve the minutes of 8/6/2015 as amended. Parliamentarian, Margot seconds. Motion passes.

Roll Call Vote:

- Vice President, Lorena. - AYE
- Parliamentarian, Margot. -AYE

**V. Open Forum:** Opened at 3:38PM Closed at 3:41PM

- **Danny Villanueva:** Vice President of Administration Services and Acting Vice President of Student Service introduced himself to the board. Offered his services to the board. Acknowledge the positive involvement the board is currently bringing forth to the school.

**VI. Officer, Advisor, President Report:**

- **President, Jackie Ambridge:**
  - Will be attending SAC meeting on 8/14/15
  - Region seven (7) will be hosting a retreat and will bring more information when it becomes available.
  - All other items are on the agenda.
- **Vice President, Lorena Aguilar:**
  - Attended region seven (7) meeting.
  - Attended Noche Ciencias meeting 8/6/15. This event is for K-12 students to be introduced to STEM.
  - Attended Foundation meeting on 8/13/15 and discussed the donation of art supplies from councilman Fuentes.
- **Parliamentarian, Margot Waithe:**
  - Currently working on a roll call vote template for use at meetings. This will facilitate board member taking minutes be in compliance per Brown Act amendment.
  - Working on setting up a date and time to meet with Sam's Club regarding a grant where they can sponsor ASO in providing food for events. The point of contact is Chris Sandoval.
- **ASO Advisor, Robert Crossley:**
  - The audit is coming to a close. They have ten (10) findings.
  - Discussed that majority of ASO funds are contributed by Kevin and Kit Hot Dogs. The amount is close to \$15,000. If we lose the contract ASO will lose a large amount of the budget.

**VII. Committee Reports:**

**VIII. Standing Items**

- **Appointment of E-board/Senators:** None
- **Club Charter:** None

**IX. New Business:**

**X. Old Business:**

- **Fall Kickoff:** The committee has asked ASO to stuff four hundred (400) goodie bags which will be provided to students. ASO set a deadline to receive all material by Monday, August 17. We will complete task by Friday, August 21.
- **ASO Supplies:** Vice president, Lorena, motions to approve three- fold brochures not to exceed two hundred and fifty dollars (\$250). Parliamentarian, Margot seconds. Motion passes.  
Roll Call Vote:
  - Vice President, Lorena. - AYE
  - Parliamentarian, Margot. -AYE
- **Student Trustee Elections:** Committee has been created:
  - **Chair:** President, Jackie.
  - **Co-chair:** Vice President, Lorena.
  - **Standing Member:** Parliamentarian, Margot.
 Both candidates will be advised of forum date, September 21<sup>st</sup> and a tentative time of 12pm-2pm. Event request needs to be submitted to reserve space.
- **ASO Preferred Parking:** Will be spoken about in the next college council meeting.
- **ASO Constitution Update:** A meeting with ASO Advisor, Robert, has been set for August 12<sup>th</sup> at 3:30pm.
- **ASO Mental Health Folder:** Design for the folder will be completed by following meeting.

**XI. Announcements:**

- **Advisor, Robert Crossley:** Reminder Constitution Day is September 17<sup>th</sup>. ASO needs to plan accordingly.
- **Lorena, Vice President:** Spoke with SSC coordinator, Kristina Gonzales, regarding SSC cut in hours. She advised the cut in hours is due to the loss of tutors. In process of re hiring, but will know final hours by first week of Fall 2015.

**XII. Adjournment:** Meeting adjourned at 4:35pm

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 President, Jackie Ambridge  
 LAMC Associated Student Organization

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 Date of Approval

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 Interim Executive Administrator, Lorena Aguilar  
 LAMC Associated Student Organization

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 Date of Approval