



**I. Call to Order:** An official meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **July 30, 2015** in the ASO Conference Room. The meeting convened at 3:35 pm

**II. Quorum:**

**Executive Board:**

President, Jackie Ambridge

Parliamentarian, Margot Waithe

Vice President, Lorena Aguilar

**Senators:**

**Advisor:**

Robert Crossley

**III. Approval and Adoption of Agenda:** No objections.

**IV. Review and Approval of Minutes:** Minutes of 7/23/15 approved. No objections.

**V. Open Forum:** Opened at 3:40PM Closed at 3:40PM

**VI. Officer, Advisor, President Report:**

- **President, Jackie Ambridge:** All items are on the agenda.
- **Vice President, Lorena Aguilar:** Was contacted by Beatrice Rivera of the Society of Hispanic Professional Engineers regarding volunteers for the Science Night in October.
- **Parliamentarian, Margot Waithe:** Completed Flyer for the Treasurer Position. Discovered that roll call votes need to be reflected in the Minutes according to a 2014 Amendment to the Brown Act.
- **ASO Advisor, Robert Crossley:** Met with the Consultant, Bill Cordero, and spoke with him regarding concerns coming from the students. Bill Cordero will be coming to the next ASO meeting on August 6, 2015.

**VII. Committee Reports:**

**VIII. Standing Items**

- **Appointment of E-board/Senators:** None
- **Club Charter:** None

**IX. New Business:**

- **Welcome Week Fall 2015:** Committee is appointed as follows. Chair-Lorena Aguilar, Vice President. Co-chair-Jackie Ambridge, President. Standing Member - Margot, Parliamentarian.

**X. Old Business:**

- **ASO Budget 2015-2016:** Lorena, Vice President, motions to dissolve ASO Budget 2015-2016 off the agenda. Margot, Parliamentarian, seconds. Motion carries by unanimous vote.
- **Regional Retreat:** Robert, Advisor, heard nothing back regarding the retreat. Current ASO Board may not be able to go to the retreat due to not being able to move forward in regards to the budget without a Treasurer. Lorena, Vice President, motions to dissolve the Regional Retreat off the agenda. Margot, Parliamentarian, seconds. Motion carries by unanimous vote.
- **Fall Kickoff:** Superhero tour signs are not going to be used for Fall Kickoff. Instead, it has been decided that famous scientists should be used for the tour signs. Alpha Gamma Sigma (AGS) is going to have four (4) volunteers for the event. Free breakfast and lunch will be provided. Radio contact continuous to be unsuccessful. Committee opposed to student panel and instead suggested for Jackie, President, to speak about five (5) bulletin points for approximately twenty-five (25) minutes. Jackie, President, suggests to divide the speech between all current ASO members.
- **ASO Supplies:** Lorena, Vice President, started putting supply items into the Office Depot cart and asks the board to make suggestions regarding orders. Robert, Advisor, mentions to order one (1) box of paper and two (2)

cartridges. Lorena, Vice President, found a place to order nametags. She is still looking into business cards and shirts. Jackie, President, mentions that ASO needs to find a better way to limit the number of copies students can print in the ASO computer lab.

- **Student Trustee Elections:** Need poll workers for elections on 9/23/15-9/24/15. Robert, Advisor, mentions that ASO will have to make flyers and banners. He will send an e-mail blast a couple of days before elections begin.
- **ASO Preferred Parking:** In progress.
- **ASO Constitution Update:** Committee hasn't met yet but it has been discussed that the committee members will look over the agenda individually, so changes can be made quickly when they meet.
- **Buffalo Bruce's Fundraising:** Lorena, Vice President, motions to dissolve Buffalo Bruce's Fundraising off the agenda. Margot, Parliamentarian, seconds. Motion carries by unanimous vote.
- **ASO Mental Health Folder:** Jackie, President, brought quotes from Office Depot, Eagles' Landing Student Store, and Signs & Graphics. Signs & Graphics' quote already includes personalization of the folders. However, ASO cannot order folders unless we have a Treasurer but can approve the quote. Lorena, Vice President, motions to approve Signs & Graphics' quote of \$1,642 for 1,000 folders. Margot, Parliamentarian, seconds. Motion carries by unanimous vote.

**XI. Announcements:**

- **President, Jackie Ambridge:** Request to add Marathon Fundraising to next meeting agenda.
- **Advisor, Robert Crossley:** Need to talk about training for parliamentary procedures. Have training within the next few weeks when we have more members on the ASO Board.
- **Lorena, Vice President:** Notice of homeless increase by Fresh & Easy. May become a security issue. Possibly put pressure onto property owner.

**XII. Adjournment:** Meeting adjourned at 4:28pm

\_\_\_\_\_  
President, Jackie Ambridge  
LAMC Associated Student Organization

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Interim Executive Administrator, Lorena Aguilar  
LAMC Associated Student Organization

\_\_\_\_\_  
Date of Approval