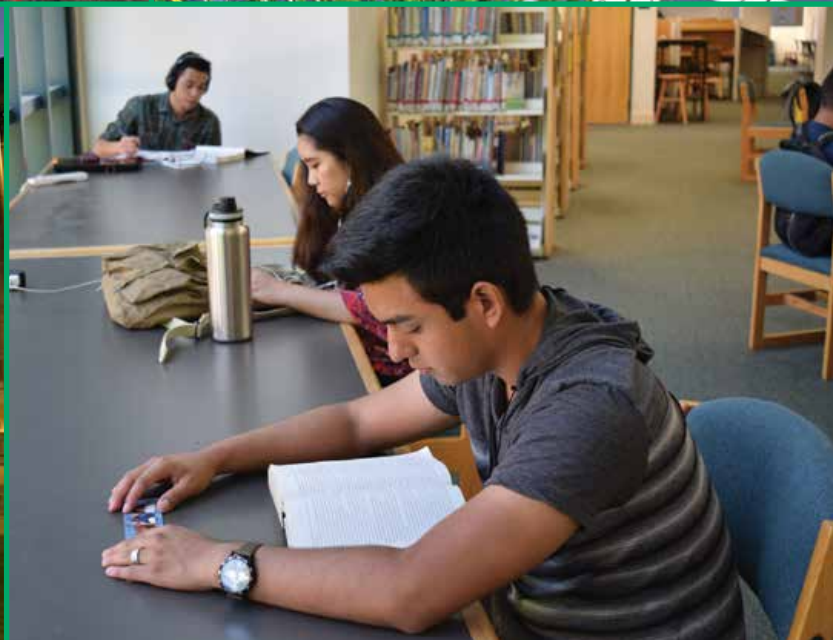




LOS ANGELES MISSION COLLEGE

# SCHEDULE OF CLASSES Spring Semester 2018

February 5 – June 4



*Our Mission is Your Success!*  
Apply & Register Now at [www.lamission.edu](http://www.lamission.edu)

# LAMC Calendar *SPRING 2018 – February 5 to June 4*

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## GENERAL CALENDAR DATES (SEMESTER LENGTH OR SIXTEEN WEEK CLASSES)\*

\*NOTE: Short Term and Late Start Classes have different Add & Drop deadlines. Please check with your instructor.

Online Applications Accepted .....	Year Round
Assessment and Orientation .....	Year Round
Residency Determination Date.....	February 4
<b>DAY AND EVENING CLASSES BEGIN.....</b>	<b>February 5</b>
Saturday Classes Begin.....	February 10
Deadline to file Graduation Petition for SPRING 2018 (No Summer or Winter Graduation) .....	March 15
Last day of Instruction .....	May 27
<b>FINAL EXAMS .....</b>	<b>May 29 to June 4</b>

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**Registration Dates** – Enrollment is by APPOINTMENT ONLY, via the student portal

(Per Title V Regulations, students may not register before assigned appointment time)

<b>PRIORITY REGISTRATION BEGINS.....</b>	<b>November 13</b>
Deadline to register online.....	February 4

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**ADD Dates** - Late ADDS are not permitted

Last day to add: Credit/Audit (After this date, Add Permission codes will be given by the instructor).....	February 4
Last day to add a class with an Add Permission Code.....	February 19

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**DROP CLASSES** (16-week classes) – Must be dropped online via the student portal

Last day to drop classes with a refund or without incurring fees.....	February 19*
Last day to drop classes without receiving a “W” (No refund and drop online only) .....	February 20*
Last day to drop classes with a “W” – A letter grade is required after this date.....	May 6

*REMINDER: Course repetition is regulated by state guidelines, limiting students to a maximum of three (3) enrollments in a course, to include both substandard grades and withdrawals, unless otherwise specified in the course description.*

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## If you stop attending a class (or wish to drop a class)

### YOU MUST DROP THE CLASS YOURSELF

Failure to do so may result in a grade of “F” in that class.

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#### ADMISSIONS OFFICE HOURS

**Monday through Thursday:** 8:30am–6:30pm

**Friday:** 8am–12pm

(Subject to change. Please visit [www.lamission.edu/admissions](http://www.lamission.edu/admissions) for current office hours.)

#### HOLIDAYS (College CLOSED)

**President’s Day** – February 16 & 19

**Non-Instructional Day** – February 17 & 18

**Non-Instructional Day** – March 29

**Cesar Chavez Birthday** – March 30

**Spring Break** – March 31 to April 6

**Memorial Day** – May 28

**Student Portal – [mycollege.laccd.edu](http://mycollege.laccd.edu) (Student Information System)**

VISIT OUR WEBSITE FOR UPDATED INFORMATION ON NEW CLASSES AND CANCELLED CLASSES

**[www.lamission.edu/schedules](http://www.lamission.edu/schedules)**

LATE ENROLLMENT: The College reserves the right to cancel or extend late enrollment for reasons relating to student enrollment, level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING **818.833.3313**

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## LOS ANGELES COMMUNITY COLLEGE DISTRICT

### BOARD OF TRUSTEES

Sydney K. Kamlager – *President*

Mike Fong – *Vice President*

Gabriel Buelna, Ph.D.

Andra Hoffman

Ernest H. Moreno

Scott J. Svonkin

Steven F. Veres

Christopher Martinez – *Student Trustee*

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*Chancellor*

**Vacant**  
*Deputy Chancellor*

**Robert B. Miller, D.P.A.**  
*Vice Chancellor of Finance and Resource Development*

**Ryan M. Cornner, Ed.D.**  
*Vice Chancellor for Educational Programs  
& Institutional Effectiveness*

**Albert J. Roman, D.P.A.**  
*Vice Chancellor for Human Resources*

**Jeffrey M. Prieto, J.D.**  
*General Counsel*

**David Salazar, AICP**  
*Chief Facilities Executive*

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## LOS ANGELES MISSION COLLEGE ADMINISTRATION

**Monte E. Perez, PhD**  
*President*

**Isabelle Saber**  
*Acting Vice President, Academic Affairs*

**Christopher Villa, EdD**  
*Vice President, Student Services*

**Daniel G. Villanueva**  
*Vice President, Administrative Services*

**Sarah Master, PhD**  
*Dean, Institutional Effectiveness*

**Madelline Hernandez**  
*Dean, Academic Affairs*

**Darlene Montes**  
*Dean, Academic Affairs*

**Mark Hobbs**  
*Interim Dean, Academic Affairs*

**Ludi Villegas-Vidal**  
*Dean, Student Services*

**Carlos R. Gonzales**  
*Dean, Student Success*

**Larry Resendez, PsyD**  
*Dean, Student Services*

**Marla Uliana**  
*Dean, CTE & Workforce Development*

**Alejandro Guzman**  
*Public Information Officer*

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# MESSAGE FROM THE PRESIDENT



On behalf of the Los Angeles Mission College family, welcome to the spring 2018 semester. Our faculty, staff and administrators are ready to support you and ensure that you succeed in achieving your goals.

Mission is on the move. The college continues to grow. We recently unveiled our new Arts, Media & Performance building, which will be our state-of-the-art venue for art galleries, concerts, and theatre performances throughout the year.

We continue to add dedicated professionals to our ranks that can provide you with the educational and career support you need. We also continue to expand programming that empowers you to find sustainable employment in rewarding industries. We offer Skills Certificates and Associate Degrees in areas like Allied Health, Child and Family Studies, and Culinary Arts.

The Transfer Center is always ready to help you get on track to transfer to a four-year university. The Career Center can help you figure out your next move after graduation. The entire L.A. Mission College family is committed to your success.

We continue to sponsor more student events because we know that college is not just about studying, transferring, or completing a certificate. L.A. Mission College is where you discover a greater you!

I wish you a very productive and immensely successful spring semester.

Very truly yours,

A handwritten signature in black ink that reads "Monte E. Perez". The signature is written in a cursive, flowing style.

Monte E. Perez, PhD

President, Los Angeles Mission College

# TABLE OF CONTENTS

REGULAR FALL COURSES START ON PAGE 28

For complete information on programs at Los Angeles Mission College, please consult the College Catalog at [www.lamission.edu](http://www.lamission.edu).

## GENERAL INFORMATION

Academic Departments.....	79
Buildings & Classrooms.....	80
Off-Campus Locations.....	84
Location Map.....	84
Campus Map.....	Inside back cover
Directory of College Services.....	Back cover

## DATES AND DEADLINES

General Academic Calendar.....	Inside front cover
Final Exam Schedule SPRING 2018.....	86

## ADMISSIONS, ENROLLMENT & STUDENT SERVICES

How to Apply to Los Angeles Mission College.....	22
Assessment Testing.....	22
How to Register for Courses.....	23
Fees.....	23
Prerequisites, Corequisites & Advisories.....	24

## FINANCIAL AID, FEE WAIVERS, EXEMPTIONS

Financial Aid & Scholarships.....	77
California Nonresident Tuition Exemption Request.....	78

## REGISTERING FOR COURSES

General Information.....	21
How to Read the Schedule of Classes.....	26

## TRANSFER INFORMATION

Associate Degree For Transfer.....	5
------------------------------------	---

## STUDENT SERVICES AND POLICIES

3 Repeat Rule: The number of times you can attempt a course.....	3
AlertU.....	11
Academic Assistance.....	15
General Policies.....	62
Student Services.....	69
Student Health Fees.....	71
Emergency Information.....	72
Student ID.....	72

## SPECIAL PROGRAMS

Los Angeles Mission College has extensive programming to meet student needs and interests. For complete information, please consult our website at [www.lamission.edu](http://www.lamission.edu).

Honors Transfer Programs.....	4
Non-Credit Programs.....	16-18
GED.....	17-18
ESL.....	17-18
Citizenship (Civics).....	17-18
ESL Program.....	21
El programa de (ESL) inglés como segundo lenguaje.....	21
Disabled Student Programs & Services.....	69
Extended Opportunity Programs & Services/CARE.....	69

## SCHEDULE OF CLASSES

ONLINE/HYBRID CLASSES.....	10-11
SHORT TERM/LATE START CLASSES.....	12
8-WEEK COURSES.....	13
ITV/WEEKEND COLLEGE (Instructional Television).....	20
ACCOUNTING.....	29
ADMINISTRATION OF JUSTICE.....	29
AFRICAN AMERICAN STUDIES.....	30
ALLIED HEALTH.....	30
ANATOMY.....	30
ANTHROPOLOGY.....	30
ART.....	31
ART HISTORY.....	31
ASTRONOMY.....	32
BIOLOGY.....	32
BIOTECHNOLOGY.....	33
BUSINESS.....	33
CHEMISTRY.....	34
CHICANO STUDIES.....	34
CHILD DEVELOPMENT.....	35
CINEMA.....	38
COMMUNICATION STUDIES.....	38
COMPUTER APPLICATIONS & OFFICE TECHNOLOGIES.....	38
COMPUTER SCIENCE INFORMATION TECHNOLOGY.....	39
COUNSELING.....	41
CULINARY ARTS.....	41
DANCE STUDIES.....	43
DANCE TECHNIQUES.....	43
DEVELOPMENTAL COMMUNICATIONS.....	43
ECONOMICS.....	44
EDUCATION.....	44
ENGLISH.....	44
ENGLISH AS A SECOND LANGUAGE.....	45
FAMILY & CONSUMER STUDIES.....	46
FINANCE.....	47
FRENCH.....	47
GEOGRAPHY.....	47
HEALTH.....	47
HEALTH OCCUPATIONS.....	47
HISTORY.....	48
HUMANITIES.....	48
INTERIOR DESIGN.....	48
ITALIAN.....	49
KINESIOLOGY.....	49
KINESIOLOGY ATHLETICS.....	51
KINESIOLOGY MAJOR.....	52
LAW.....	52
LIBRARY SCIENCE.....	53
LINGUISTICS.....	53
MANAGEMENT.....	53
MARKETING.....	53
MATHEMATICS.....	54
MICROBIOLOGY.....	57
MULTIMEDIA.....	58
MUSIC.....	59
NURSING.....	59
NUTRITION.....	60
PHARMACY TECHNICIAN.....	60
PHILOSOPHY.....	60
PHOTOGRAPHY.....	61
PHYSICAL SCIENCE.....	61
PHYSICS.....	61
PHYSIOLOGY.....	61
POLITICAL SCIENCE.....	61
PROFESSIONAL BAKING.....	62
PSYCHOLOGY.....	62
SOCIOLOGY.....	63
SPANISH.....	64
SUPERVISED LEARNING ASSISTANCE.....	65
THEATER.....	65



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## LAMC MISSION STATEMENT

Los Angeles Mission College is committed to the success of its students. The College, which awards associate degrees and certificates, provides accessible, affordable, high-quality learning opportunities in a culturally and intellectually supportive environment by:

- Providing services and programs in basic skills, general education, career and technical education, and for transfer;
- Educating students to become critical thinkers and lifelong learners;
- Ensuring that all programs and services are continuously evaluated and improved to support student learning and achievement; and
- Making traditional and distance education learning opportunities available to enhance the health and wellness of the diverse communities it serves.

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## 3 REPEAT RULE

EFFECTIVE SUMMER 2012, course withdrawal (“W”) or a substandard grade (“D,” “F,” or “NP”) count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.
- For the Spring semester, February 19, 2018 is the last day to drop a 16-week semester length class without a “W”. Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.
- A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as “repeatable,” students may repeat up to three times (See Title 5 California Code of Regulations sections 55040, 55041, 58161).
- Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

### **What students should do:**

- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W.”

# HONORS & PRIORITY ADMISSION TRANSFER PROGRAMS

LAMC has numerous agreements with university and college campuses that give students who participate in these programs various transfer application advantages, the most important being priority admission. If you are interested in transferring to UCLA, we have a specific honors transfer program called UCLA Transfer Alliance/Honors Program (TAP). In addition, as a member of the Honors Transfer Council of California, LAMC participates in an alliance with many additional campuses. Information on both programs follows.

## UCLA TRANSFER ALLIANCE/HONORS PROGRAM

The Los Angeles Mission College Transfer Alliance/Honors Program is designed for motivated students who plan on transferring to a four year college or university. The program consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Admittance rates for UCLA college of letters and sciences were (tabulated for Fall 2011) for TAP/Honors students was 74.3% versus 27.5% for non-TAP/Honors students! Both current and new students may apply to be part of the TAP program.

Requirements: Students will complete five honors courses (minimum 15 UC transferable units) and maintain at least a 3.25 grade average, and honors designation will appear on the students' transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

### Application requirements:

Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher.

Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher. If you do not meet a specific requirement but would like to be able to participate in TAP, please write to Dr. Mike Fenton at [fentonms@lamission.edu](mailto:fentonms@lamission.edu) to discuss your particular situation.

### Application Packet Requirements:

Interested students should put together a packet that includes unofficial transcripts, a personal statement, faculty recommendation and a completed application which can be found on the Honors website: [www.lamission.edu/honors](http://www.lamission.edu/honors)

### Benefits of TAP/Honors Participants @ UCLA:

- Priority admissions consideration to several prestigious four-year institutions, including UCLA
- An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
- Assistance in the transfer process
- Participation in TAP/Honors allows you to have a non-impacted Alternative Major Selection at UCLA
- UCLA Library Card

### Benefits of TAP/Honors Participants Here @ LAMC:

- Transcripts that reflect participation in the program
- Regular opportunities for interaction and individual conferences with faculty mentors and program director
- Priority counseling with the Honors Counselor
- Book Store Fast Pass (Priority book store visits the first week of class)
- Recognition at LAMC graduation ceremony
- Opportunity to attend the annual Honors Students research Conference at UC Irvine as well as the UCLA TAP/Transfer Conference

### Contact Information for the UCLA Transfer Alliance/Honors Program:

Contact Honors Counselor Afri Walker, 818.364.7647, or Honors Coordinator Dr. Mike Fenton, 818.364.7888

## ADDITIONAL TRANSFER AGREEMENTS THROUGH THE HONORS TRANSFER COUNCIL OF CALIFORNIA

This program was created to promote academic excellence, to stimulate creative intellectual thinking and discussions of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer. LAMC Membership in the Honors Transfer Council of California (HTCC) gives our students the opportunity to participate in many honors agreements and the primary benefit is priority admission. To learn more about the HTCC and the programs, agreements, priority admission, scholarships and other activities they offer to our students, go to [www.htcca.org/directors-counselors-faculty/transfer-agreements/](http://www.htcca.org/directors-counselors-faculty/transfer-agreements/)

### Participating Universities and Colleges:

Some of the universities and colleges that offer honors program transfer agreements and priority admission to those students who complete all requirements at the time of application for transfer are:

Amherst	San Diego State University
Brandeis	Scripps – Claremont
Chapman University	Smith College
Colorado State University	Trinity College
Connecticut College	Tufts University
CSU Fullerton	UC Irvine
Gonzaga	University of Arizona
La Sierra University	University of La Verne
Loyola Marymount University	University of San Diego
Mills College	University of San Francisco
Occidental College	Wheaten College
Pitzer College	Whittier College
Pomona College	Whitman College

### Benefits to Honors Program Participants at Each School:

Each University or College listed above has specific requirements and guidelines and each offers varying additional advantages outside of priority admission for students who complete the Honors Program requirements described. These advantages may include priority for housing, scholarships and other benefits. Transfer agreements for participating schools may be viewed at <http://htcca.org/transfer-partners>

**Requirements:** The requirements are the same as they are for the UCLA TAP Program described above. Students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score about 1000, and placement tests must place them in English 101 or higher. To earn Honors Program Certification, students must complete five honors courses with a 3.00 grade average, and honors designation will appear on the students' transcripts. For each honors course, students will complete a research project or paper with a specific faculty member for a class in which the student is enrolled.

### Contact Information for HTCC Honors Transfer Programs:

Call Counseling at 818.354.7655 or 818.364.7656 and ask to meet with an honors counselor regarding all programs above. Go to [lamission.edu/honors](http://lamission.edu/honors) for additional materials.



## ASSOCIATE DEGREE FOR TRANSFER

California Community College students interested in transfer to a California State University (CSU) are encouraged to learn more about the Associate in Arts or Associate in Science for Transfer (AA-T or AS-T) Degrees. These Transfer Degrees are designed to provide a clear pathway for transfer. California Community College students awarded an AA-T or AS-T degree are guaranteed admission with junior standing in a program that is deemed “similar” within the CSU system. Although priority admission consideration is given to the student’s local CSU campus within a “similar” program, it does not guarantee admission to a specific major or campus.

Students who have been awarded an AA-T or AS-T are able to complete the remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

Los Angeles Mission College offers several Associate Degrees for Transfer and to find out which CSU campuses accept each degree, go to [www.sb1440.org](http://www.sb1440.org). Students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

### AT THE TIME OF PUBLICATION, A STUDENT MAY EARN AN AA-T OR AS-T AT LAMC IN THE FOLLOWING MAJORS:

- AS-T Administration of Justice
- AA-T Art History
- AS-T Biology
- AS-T Business Administration
- AA-T Communication Studies
- AS-T Computer Science
- AS-T Early Childhood Education
- AA-T Elementary Teacher Education
- AA-T English
- AA-T Kinesiology
- AS-T Mathematics
- AS-T Nutrition and Dietetics
- AA-T Philosophy
- AA-T Political Science
- AA-T Psychology
- AA-T Sociology
- AA-T Spanish
- AA-T Studio Art
- AA-T Theater Arts

### REQUIREMENTS

The following is required for all AA-T or AS-T degrees:

1. Minimum 60 CSU-transferable semester units.
2. Minimum grade point average (GPA) of 2.0 in all CSU-transferable coursework. Although a 2.0 GPA is required for admission, some majors may require a higher, more competitive GPA. Please consult the counselor, the ASSIST website ([www.assist.org](http://www.assist.org)) and the college catalog for more information.
3. Completion of a minimum of 18 semester units in an “AA-T” or “AS-T” major as detailed in the Disciplines section of this catalog. All courses in the major must be completed with a grade of “C” (2.0) or better. Local graduation requirements are not needed for degree to be granted.
4. Certified completion of the California State University, General Education-Breadth (CSU GE Breadth) pattern, OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
5. Complete a minimum of 12 units at LAMC.

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# AROUND THE CAMPUS

**STUDENT SERVICES DIVISION:** The Student Services Division is dedicated to students receiving quality advisement and information. Several departments and programs help you make decisions that help you be successful in college. Please review the following departments and programs to learn how they can help you navigate through the community college process.

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## COUNSELING DEPARTMENT

Our counselors are here to assist you in the development of your Student Educational Plan, advise on class selection, academic issues, and career exploration. Students can call to schedule a counseling appointment or stop by during drop-in counseling hours to ask quick questions.

New students who have completed assessment and online orientation are encouraged to meet with a counselor to develop an Abbreviated Student Educational Plan (ASEP). Continuing students are encouraged to meet with a counselor at least once each semester. Students enrolled in an online or hybrid course at LAMC may also inquire about online/e-counseling availability by calling the Counseling Office. All counselors are here to help you! The Counseling Office is open Monday through Thursday from 8am to 6:30pm, and Fridays until 1 pm. The Counseling Office is located in the Instructional Building, Administration Wing. Call 818.364.7655 for an appointment. Counselors are available in the Counseling Office (Instructional Building, Administration Wing), Transfer Center (Campus Services Building), Career Center (LRC 222), International/Veterans and TRIO (Campus Center, Lower Level), EOP&S and CAFYES (Instructional Building, Administration Wing), CalWORKs (INST 1007), STEM (CMS 014), DSP&S (INST 1018), METAS (BUNG 8).

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## DISABLED STUDENT PROGRAMS & SERVICES

DSPS provides services and supports for students with disabilities. These services support student success and assist the college to meet the requirements ensuring that the college programs, services and activities are accessible to and useable by students with disabilities as required by relevant Federal and state non-discrimination laws, including Sections 504 and 508 of the Federal Rehabilitation Act, the Americans with Disabilities Act (ADA), and state Government Code Sections 11135-11139.5. Students with disabilities are offered a wide array of support which can include: priority registration, academic/personal counseling; job development and career planning; sign language interpreting; assistive technology support; special classes; equipment loan; and linkage to campus/community referrals. Reasonable accommodations may include: test proctoring (i.e., extra test time and a distraction reduced examination setting); note taking assistance; and classroom accommodations (e.g., adaptive classroom furnishings, preferred seating). The goal of DSPS is to assure that students with disabilities are afforded equal access to the educational opportunities that exist at LAMC. Please visit us at [www.lamission.edu/dsps](http://www.lamission.edu/dsps) for additional information.

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## EXTENDED OPPORTUNITIES PROGRAMS & SERVICES (EOP&S),

### COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

EOP&S/CARE works with a student population that must meet certain qualifications. Drop by the office to see if you qualify.

Students are awarded vouchers valued at \$225 each that are used to purchase only textbooks only at LAMC bookstore.

EOPS students also receive priority registration, three mandatory individual counseling sessions, tutorial support, available academic workshops and assistance with the financial aid process.

CARE students (EOP&S single parents receiving Cal/WORKS with at least one dependent child less than 14 years old) also receive an additional \$150 CARE book grants used to purchase textbooks and supplies at LAMC bookstore. All new EOP&S/CARE students are given survival kits, which include, but are not limited to backpacks, LAMC binders, notebook paper, pens, pencils and LAMC t-shirts. In addition, CARE students are also awarded meal vouchers valued at \$6 each that are used in the cafeteria. EOP&S/CARE students are awarded cash grants once or twice a year, depending on availability of funds.

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## OFFICE OF ADMISSIONS AND RECORDS

Admissions is located in the Student Services annex of the Instructional Building, which is located near the clock tower. Admissions provides resources to support students, such as processing transcripts and verifications. Admissions accepts and processes a variety of petitions, including but not limited to course repetitions and general petitions. It is our goal to assist the best we can in the academic success of our students.

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## OFFICE OF FINANCIAL AID & SCHOLARSHIPS

This office is located in the same location as Admissions & Records, EOP&S and the Counseling Department. Make sure you stop by and request information about meeting your financial needs. Many options are available, and staff can assist you in identifying the financial resource for which you qualify.





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## STEM PROGRAM

The STEM program provides academic counseling and support to students interested in Science, Technology, Engineering & Mathematics majors with support to help achieve goals to graduate with an associate degree, transfer to a four-year university, or prepare for graduate school. Services include: create a comprehensive student educational plan, learn about different majors and careers in STEM, events & workshops, site visits & college tours, access to Undergraduate Research internships in academia and industry. Contact us at **818.364.7600 x4161** or visit us in **CMS 014**.

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## TRANSFER CENTER

Los Angeles Mission College is committed to assisting students in transferring to four-year institutions, including all campuses within the UC and CSU systems, independent or private colleges in California, and out-of-state institutions.

Transfer Center seeks to make students aware of their transfer choices and to assist with the transfer process.

**Transfer Center staff facilitates this process by helping students:**

- Understand transfer admission requirements
- Calculate transferable GPA/Units
- Complete the application process for their transfer school(s) of choice.
- Stay informed on important dates and deadlines
- Counseling on transferring to colleges and universities
- Providing transfer related workshops
- Opportunities to meet with admissions representatives
- Access to computers for university/major exploration
- Students are encouraged to begin planning for transfer as early as possible.

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## TRIO/STUDENT SUPPORT SERVICES (SSS) PROGRAM

The TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. SSS provides support services that promote and facilitate student's academic and personal success. To qualify for SSS, students must meet at least one of these requirements: 1) Be a first-generation college student (neither parent has a bachelor's degree); 2) meet an income guideline; 3) be a student with a disability.

Students selected to participate in SSS will qualify for one-on-one academic advising and counseling, individual and group tutoring, career counseling, study skills workshops, trips to cultural sites and colleges, and grant aid through a selective process. Contact us at **818.364.7821**, or visit our website for more information: [www.lamission.edu/ss](http://www.lamission.edu/ss)

# OUR MISSION IS YOUR SUCCESS



Los Angeles Mission College is dedicated to providing you with a quality education and to supporting students with diverse career, transfer and personal goals as they manage the demands of work, school and personal life. We offer a variety of class formats to fit your schedule needs, and we offer a wide range of transfer, professional, personal enrichment and support programs.

Some programs are described in this schedule. For complete and up-to-date information please consult the college website at [www.lamission.edu](http://www.lamission.edu).

**COURSE FORMATS** offering students a range of scheduling options include:

- **Traditional classes** on campus, day, evening and weekends
- **Online Classes** and also listed within the schedule of courses
- **Hybrid Classes** also listed within the schedule of courses (combination of online and on campus)
- **Late Start and Short Term Classes** also listed within the schedule of courses
- **ITV/Weekend Classes** – Hybrid courses, both in person and online with videos; Classes now offered at LAMC and Off-Campus locations.
- **Off-Campus Locations** – Some courses are offered at area high school campuses. Check the schedule listings.

**PROGRAMS** that help you meet your career, professional and personal goals:

- **A.A. and A.S. Degree Programs**
- **Associate Degree for Transfer Program**
- **College Transfer Courses**
- **Honors Transfer Program**
- **Career and Technical Education**
- **English as a Second Language Programs** (Credit and Non-Credit)
- **GED Preparation**
- **Concurrent Enrollment:** For high school students who are eligible to take college classes while still in high school. See your high school counselor for complete eligibility.

Please consult the Los Angeles Mission College website, [www.lamission.edu](http://www.lamission.edu), for complete information on the above programs and to access our online catalog.

Visit [www.lamission.edu](http://www.lamission.edu) for complete information and to view our College Catalog. Contact information for departments, programs and for college counselors are listed.

# COURSE FORMATS

COURSE/FORMAT	CAMPUS	ONLINE	HYBRID	SHORT-TERM	LATE START	8-WEEK COURSE	FRIDAY	SATURDAY
ACCOUNTING	X							
ADMINISTRATION OF JUSTICE	X	X						
AFRICAN AMERICAN STUDIES	X							
ALLIED HEALTH	X				X			X
ANATOMY	X							
ANTHROPOLOGY	X	X						X
ART	X	X					X	
ASTRONOMY	X							
BIOLOGY	X	X						X
BIOTECHNOLOGY	X					X		
BUSINESS	X	X	X	X				X
CHEMISTRY	X							
CHICANO STUDIES	X	X						
CHILD DEVELOPMENT	X	X		X	X	X	X	X
CINEMA	X							
COMMUNICATION STUDIES	X						X	
COMPUTER APPS & OFFICE TECH	X							
COMPUTER SCIENCE INFO TECH	X	X	X					X
COUNSELING	X				X		X	X
CULINARY ARTS	X					X	X	
DANCE STUDIES		X						
DANCE TECHNIQUES	X							
DEVELOPMENTAL COMMUNICATIONS	X					X		
EARTH SCIENCE								
ECONOMICS	X							
EDUCATION	X							
ENGLISH	X	X				X	X	
ENGLISH AS A SECOND LANGUAGE	X							
FAMILY & CONSUMER STUDIES	X	X						
FINANCE	X							
FRENCH	X							
GEOGRAPHY	X							
HEALTH	X	X				X	X	X
HEALTH OCCUPATIONS	X					X		
HISTORY	X							X
HUMANITIES	X						X	
INTERIOR DESIGN	X							X
ITALIAN	X							

COURSE/FORMAT	CAMPUS	ONLINE	HYBRID	SHORT-TERM	LATE START	8-WEEK COURSE	FRIDAY	SATURDAY
KINESIOLOGY	X					X	X	X
KINESIOLOGY ATHLETICS	X							
KINESIOLOGY MAJOR	X							
LAW	X	X	X					
LIBRARY SCIENCE	X					X	X	
LINGUISTICS	X							
MANAGEMENT	X	X	X					
MARKETING	X							
MATHEMATICS	X	X	X					X
MICROBIOLOGY	X							
MULTIMEDIA	X							
MUSIC	X	X						
NURSING	X			X	X			X
NUTRITION	X	X						
OCEANOGRAPHY								
PERSONAL DEVELOPMENT	SEE COUNSELING							
PHILOSOPHY	X	X						
PHOTOGRAPHY	X							
PHYSICAL EDUCATION	SEE DANCE TECHNIQUES OR KINESIOLOGY							
PHYSICAL SCIENCE	X							
PHYSICS	X					X	X	
PHYSIOLOGY	X							X
POLITICAL SCIENCE	X	X				X	X	
PROFESSIONAL BAKING	X						X	
PSYCHOLOGY	X	X				X		
SOCIOLOGY	X	X				X		
SPANISH	X							
SPEECH COMMUNICATION	SEE COMMUNICATION STUDIES							
THEATER	X	X			X	X		

# ONLINE & HYBRID CLASSES



## GETTING STARTED

1. Go to [lamission.edu/de/start](http://lamission.edu/de/start)
2. Login to your Canvas Course at [ilearn.laccd.edu](http://ilearn.laccd.edu)
3. How to login:
  - Username** = your LAMC Student ID - eg. 881234567
  - Password**: 88 + month day of birth  
eg. June 5th birthday = 880605  
(if you changed your PIN when your registered for LAMC classes, then it is 88+YOUR PIN)

### Canvas Help Desk Information:

Help Desk - (818) 415-2015  
[ilearn@lamission.edu](mailto:ilearn@lamission.edu)

After hours Monday-Friday and Weekends  
**1-844-303-5593**

## TROUBLESHOOTING

### Troubleshooting tips if you are having problems logging in to Canvas:

1. If you are trying to login before the class starts (1st day of class), then contact your instructor at [lamission.edu/directories](http://lamission.edu/directories) to see if the class has been published or is open yet for you to login.
2. If it is the class has been published, and you cannot login, then contact our Help Desk at **818-415-2015** or [ilearn@lamission.edu](mailto:ilearn@lamission.edu)
3. If you were just added to your class, it takes 24 hours to add you to the Canvas system, so wait 24 hours and try logging in again

## HYBRID CLASSES (On Campus Meetings are MANDATORY)

COURSE	CLASS #	TIME	INSTRUCTOR	CLASSROOM
BIOLOGY 033	22041	3:10 hrs/wk, TBA	Saeki, W	INTERNET <a href="http://ilearn.laccd.edu">ilearn.laccd.edu</a>

NOTE: There will be two (2) MANDATORY on-campus exams on Saturdays, please contact the instructor for the dates and time.

BUS 5	23393	12:15 pm - 1:40 pm, M	Bordbar, J K	CAI 228
	&	1:25 hrs/wk, TBA	Bordbar, J K	INTERNET
CO SCI 430	13251	2:05 hrs/wk, TBA	STAFF	INTERNET
AND	13269	3:25 pm - 5:30 pm, W	STAFF	INST 2007
CO SCI 434	25533	5:45 pm - 7:50 pm, W	Samplewala, M	INST 2007
AND	25534	2:05 hrs/wk, TBA	Samplewala, M	INTERNET
CO SCI 452	13416	2:05 hrs/wk, TBA	Samplewala, M	INTERNET
AND	13432	10:35 am - 12:40 pm, Sa	Samplewala, M	INST 2006
LAW 002	11370	6:50 pm - 8:15 pm, T	STAFF	CMS 204
	&	1:25 hrs/wk, TBA	STAFF	INTERNET
LAW 011	11611	8:30 pm - 9:55 pm, Th	STAFF	CMS 204
	&	1:25 hrs/wk, TBA	STAFF	INTERNET
LAW 016	11791	6:50 pm - 8:15 pm, W	STAFF	CMS 004
	&	1:25 hrs/wk, TBA	STAFF	INTERNET
LAW 019	11958	5:15 pm - 6:40 pm, W	STAFF	CMS 004
	&	1:25 hrs/wk, TBA	STAFF	INTERNET
LAW 034	12023	8:30 pm - 9:55 pm, T	Soledad, H	CMS 204
	&	1:25 hrs/wk, TBA	Soledad, H	INTERNET
MGMT 002	13768	5:15 pm - 6:40 pm, T	Matosic, T	CSB 203
	&	1:25 hrs/wk, TBA	Matosic, T	INTERNET

MATH 115	21759	5:20 hrs/wk, TBA	Samii, B	INTERNET <a href="http://ilearn.laccd.edu">ilearn.laccd.edu</a>
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NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:

Orientation: Monday, February 5, 6:00 pm - 7:00 pm, CMS 122.  
Exams: Saturday, March 3, March 24, April 28, and May 19, 8:30 am - 10:00 am, CMS 030.  
Final Exam: Saturday, June 2, 9:00 am - 11:00 am, CMS 122.

\*\*\*All students must bring a photo ID for verification for all meetings.

MATH 115	25802	5:20 hrs/wk, TBA	STAFF	INTERNET <a href="http://ilearn.laccd.edu">ilearn.laccd.edu</a>
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NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:

Orientation: Monday, February 5, 5:00 pm - 6:00 pm, CMS 222.  
Exams: Saturday, March 3, March 24, April 28, and May 19, 10:30 am - 12:30 pm, CMS 030.  
Final Exam: Saturday, June 2, 10:30 am - 12:30 pm, CMS 222.

\*\*\*All students must bring a photo ID for verification for all meetings.

MATH 125	23843	5:20 hrs/wk, TBA	Aki, C E	INTERNET <a href="http://ilearn.laccd.edu">ilearn.laccd.edu</a>
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NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location:

Orientation: Monday, February 5, 7:30 am - 9:00 am, CMS 120.  
Exams: Saturday, March 3, April 7, and May 12, 10:30 am - 12:00 pm, CMS 030.  
Final Exam: Saturday, June 2, 10:30 am - 12:30 pm, CMS 120.

\*\*\*All students must bring a photo ID for verification for all meetings.

MATH 265	24558	5:20 hrs/wk, TBA	Akl, C E	INTERNET ilearn.laccd.edu
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location: Orientation: Monday, February 5, 1:30 pm - 2:30 pm, CMS 120. Exams: Saturday, March 10, April 14, and May 12, 8:00 am - 10:00 am, CMS 127. Final Exam: Saturday, June 2, 8:00 am - 10:00 am, CMS 127. ***All students must bring a photo ID for verification for all meetings.				
MATH 266	24573	5:20 hrs/wk, TBA	Yun, Y H	INTERNET ilearn.laccd.edu
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meetings dates, times and location: Exams: Thursday, March 8, April 12, and May 17, 4:00 pm - 6:00 pm, CMS 022. Final Exam: Thursday, May 31, 4:00 pm - 6:00 pm, CMS 022. ***All students must bring a photo ID for verification for all meetings.				
MATH 267	24584	5:20 hrs/wk, TBA	Wong, K D	INTERNET ilearn.laccd.edu
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meetings dates, times and location: Exams: Thursday, March 1, March 29, and May 3, 4:00 pm - 6:00 pm, CMS 020. Final Exam: Thursday, May 31, 4:00 pm - 6:00 pm, CMS 020. ***All students must bring a photo ID for verification for all meetings.				

DANCEST 805	11855	Hojo, H	ilearn.laccd.edu
ENGLISH 021	12091	Voorhis, M	ilearn.laccd.edu
ENGLISH 028	21383	Crozer, K	ilearn.laccd.edu
ENGLISH 028	25618	Daly, C	ilearn.laccd.edu
ENGLISH 101	24149	Barbato, L	ilearn.laccd.edu
ENGLISH 101	24151	STAFF	ilearn.laccd.edu
ENGLISH 102	24721	Daly, C	ilearn.laccd.edu
ENGLISH 102	25623	Daly, C	ilearn.laccd.edu
ENGLISH 208	24939	Daly, C	ilearn.laccd.edu
ENGLISH 101	24149	Barbato, L	ilearn.laccd.edu
FAM & CS 031	20507	Krishnan, U	ilearn.laccd.edu
HEALTH 011	20545	Eubanks, H	ilearn.laccd.edu
HEALTH 011	20812	Harkins, T	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
HEALTH 011	20859	Harkins, T	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
LAW 001	11048	STAFF	ilearn.laccd.edu
LAW 002	11348	Morinaka, B	ilearn.laccd.edu
LAW 011	11587	Jackman, J	ilearn.laccd.edu
LAW 012	11690	Rose, E	ilearn.laccd.edu
LAW 013	11734	Lampert, E	ilearn.laccd.edu
LAW 017	11843	STAFF	ilearn.laccd.edu
LAW 018	11873	STAFF	ilearn.laccd.edu
LAW 020	12004	Gudino, A	ilearn.laccd.edu
MGMT 031	14293	Bernal, V	ilearn.laccd.edu
MUSIC 101	19310	Wentz, J	ilearn.laccd.edu
NUTRTRN 021	25592	Kelley, C	ilearn.laccd.edu
NUTRTRN 021	25593	Schulman, J	ilearn.laccd.edu
PHILOS 005	21034	Sutherland, C	ilearn.laccd.edu
PHILOS 006	21224	Mc Ferran, D	ilearn.laccd.edu
POL SCI 001	19556	Durukan, E	ilearn.laccd.edu
		(Starts 02/05/2018, Ends 03/28/2018)	ilearn.laccd.edu
POL SCI 001	19528	Durukan, E	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
POL SCI 001	19643	Durukan, E	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
PSYCH 001	22411	McKenna, P	ilearn.laccd.edu
PSYCH 001	22450	Bill, E	ilearn.laccd.edu
PSYCH 041	23213	Bill, E	ilearn.laccd.edu
		(Starts 02/05/2018, Ends 03/28/2018)	ilearn.laccd.edu
PSYCH 041	23215	Bill, E	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
PSYCH 041	23219	Bill, E	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
SOC 001	19675	Biondo, J	ilearn.laccd.edu
SOC 001	19682	Levy, M M	ilearn.laccd.edu
		(Starts 02/05/2018, Ends 03/28/2018)	ilearn.laccd.edu
SOC 001	19894	Biondo, J	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
SOC 002	21741	Biondo, J	ilearn.laccd.edu
SOC 003	25848	Biondo, J	ilearn.laccd.edu
SOC 004	21844	Little, D	ilearn.laccd.edu
SOC 011	25849	Klein, M	ilearn.laccd.edu
SOC 024	22127	Levy, M	ilearn.laccd.edu
		(Starts 04/09/2018, Ends 06/04/2018)	ilearn.laccd.edu
SOC 031	25659	Levy, M	ilearn.laccd.edu
		(Starts 02/05/2018, Ends 03/28/2018)	ilearn.laccd.edu
THEATER 100	14050	Cucuzza, R	ilearn.laccd.edu
		(Starts 02/05/2018, Ends 03/28/2018)	ilearn.laccd.edu

## ONLINE CLASSES

COURSE	CLASS #	INSTRUCTOR	NOTES
ADM JUS 001	11635	Hart, J	ilearn.laccd.edu
ANTHRO 101	19649	Gribben, A	ilearn.laccd.edu
ART 101	12981	Folland, T	ilearn.laccd.edu
ART 101	13001	Lezo, A	ilearn.laccd.edu
ART 102	14276	Folland, T	ilearn.laccd.edu
ART 109	15958	Lavasani, N	ilearn.laccd.edu
BUS 001	23198	Bernal, V	ilearn.laccd.edu
BUS 005	23391	Bordbar, J	ilearn.laccd.edu
CHICANO 002	20070	Maldonado, J	ilearn.laccd.edu
CHICANO 007	20192	Gutierrez, E	ilearn.laccd.edu
CHICANO 008	20290	Morales, J	ilearn.laccd.edu
CHICANO 008	20293	Morales, J	ilearn.laccd.edu
CHICANO 008	25753	Maldonado, J	ilearn.laccd.edu
CHICANO 037	20450	Maldonado, J	ilearn.laccd.edu
CHICANO 037	20454	Gutierrez, E	ilearn.laccd.edu
CHICANO 052	20595	Morales, J	ilearn.laccd.edu
CH DEV 001	19694	Singh, M	ilearn.laccd.edu
CH DEV 001	25648	Singh, M	ilearn.laccd.edu
CH DEV 010	21411	Allen, V	ilearn.laccd.edu
CO SCI 401	12785 (Lec)	Garcia, C	
AND	12798 (Lab)	Garcia, C	ilearn.laccd.edu
CO SCI 407	13197 (Lec)	Samplewala, M	
AND	25294 (Lab)	Samplewala, M	ilearn.laccd.edu
CO SCI 411	15632 (Lec)	Rettke, E	
AND	15636 (Lab)	Rettke, E	ilearn.laccd.edu
CO SCI 450	13374 (Lec)	Samplewala, M	
AND	13391 (Lab)	Samplewala, M	ilearn.laccd.edu
CO SCI 462		25535 (Lec)	Samplewala, M
AND	25536 (Lab)	Samplewala, M	ilearn.laccd.edu
CO SCI 483	25537 (Lec)	STAFF	
AND	25538 (Lab)	STAFF	ilearn.laccd.edu

## SHORT-TERM CLASSES

### BUS 005 BUSINESS LAW I – (UC/CSU) 3 UNITS

23469 LEC 10:00 am - 3:00 pm S Barsegyan, A LRC 234  
& LEC 0:45 hrs/wk TBA Barsegyan, A LRC 234  
(Starts 02/05/2018, Ends 04/21/2018)

### CH DEV 172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT (CSU) 1 UNIT

22259 LEC 6:50 pm – 10:00 pm M Grigoryan, R CSB 102A  
(Starts 02/05/2018, Ends 03/12/2018)

### NURSING 399A NURSE ASSISTANT TRAINING PROGRAM – 5 UNITS

16421 LEC 6:45 pm - 9:15 pm MW Johnson-Adkins, B INST 2016  
AND 16429 LAB 4:15 hrs/wk TBA Kidd, S L INST 2016  
& LAB 4:15 hrs/wk TBA Glaus, C INST 2016  
(Starts 02/05/2018, Ends 05/06/2018)

**NOTE:** Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website [www.lamission.edu/alliedhealth](http://www.lamission.edu/alliedhealth). For eligibility requirements and to enroll in the course, call 818-833-3428.

## LATE START CLASSES

### ALD HTH 021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (CSU) (RPT 3) 0.5 UNIT

18562 LEC 8:00 am – 12:30 pm S Pullukalayil, B INST 2016  
& LEC 4:05 hrs/wk TBA Pullukalayil, B SCHEDULE  
(Starts 02/10/18, Ends 02/15/18)

### ART 519 EXHIBITION DESIGN – (CSU) 3 UNITS

25833 LEC 9:50 am - 11:00 am MW Paulsen, D R AMP 105  
AND 25834 LAB 11:05 am - 12:15 pm MW Paulsen, D R AMP 105  
(Starts 02/26/2018, Ends 06/04/2018)

### ART 520 DESIGN WORKSHOP – (CSU) 3 UNITS

20069 LEC 9:50 am - 11:00 am MW Paulsen, D R AMP 105  
AND 20072 LAB 11:05 am - 12:15 pm MW Paulsen, D R AMP 105  
(Starts 02/26/2018, Ends 06/04/2018)

### CH DEV 060 INTRODUCTION TO FAMILY CHILD CARE I – (CSU) 1 UNIT

22218 LEC 8:30 am - 11:50 pm S Flores, L V CCDS 200  
(Starts 02/17/2018, Ends 03/17/2018)

### CH DEV 063 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2 UNITS

22227 LEC 8:30 am - 12:15 pm S Flores, L V CCDS 200  
(Starts 03/24/2018, Ends 05/19/2018)

### CH DEV 172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT (CSU) 1 UNIT

22256 LEC 8:50 am - 1:05 pm F Rodriguez, P S CCDS 202  
(Starts 04/09/2018, Ends 05/11/2018)

### COUNSEL 004 CAREER PLANNING – (CSU) 1 UNIT

18154 LEC 1:15 pm – 3:35 pm T Andrade, M CMPC 5  
(Starts 02/13/18, Ends 03/27/18)  
18143 LEC 8:25 am – 10:35 am S Dale, J INST 1006  
Note: Geared towards students with disabilities.  
(Starts 02/24/18, Ends 04/21/18)

### COUNSEL 017 COLLEGE SURVIVAL SKILLS DEVELOPMENT – (CSU) 1 UNIT

18725 LEC 10:35 am - 12:40 pm M Schwartz, R CCDS 202  
Note: Geared towards students with disabilities.  
(Starts 03/12/18, Ends 05/07/18)  
25560 LEC 12:15 am - 3:05 pm F Ayala, O INST 1012  
(Starts 04/09/18, Ends 05/21/18)  
18733 LEC 4:20 pm - 6:40 pm Th Bonilla, D INST 1010  
(Starts 02/15/18, Ends 04/12/18)

### NURSING 056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (RPT 3) 1 UNIT

11321 LEC 7:00 am - 4:00 pm FS Johnson-Adkins, B INST2016  
(Starts 05/11/2018, Ends 05/12/2018)

### NURSING 399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS

16622 LEC 6:30 pm - 9:00 pm MW Johnson-Adkins, B INST2016  
AND 16630 LAB 11:50 hrs/wk TBA Johnson-Adkins, B INST2016  
(Starts 05/14/2018, Ends 06/02/2018)

### THEATER 291 REHEARSALS AND PERFORMANCES I (UC/CSU) (RPT 3) 1 UNIT

16195 LAB 5:10 hrs/wk TBA Cucuzza, R AMP 107

**NOTE:** Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on [lamcstage.com](http://lamcstage.com) prior to the beginning of the semester.

Email Robert Cucuzza at [cucuzzrj@lamission.edu](mailto:cucuzzrj@lamission.edu) for more information.

(Starts 02/20/2018, Ends 05/05/2018)

### THEATER 292-REHEARSALS AND PERFORMANCES II (UC/CSU) (RPT 3) 2 UNITS

16320 LAB 10:30 hrs/wk TBA Cucuzza, R AMP 107

**NOTE:** Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on [lamcstage.com](http://lamcstage.com) prior to the beginning of the semester.

Email Robert Cucuzza at [cucuzzrj@lamission.edu](mailto:cucuzzrj@lamission.edu) for more information.

(Starts 02/20/2018, Ends 05/05/2018)

### THEATER 293-REHEARSALS AND PERFORMANCES III (UC/CSU) (RPT 3) 3 UNITS

16320 LAB 15:50 hrs/wk TBA Cucuzza, R AMP 107

**NOTE:** Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on [lamcstage.com](http://lamcstage.com) prior to the beginning of the semester.

Email Robert Cucuzza at [cucuzzrj@lamission.edu](mailto:cucuzzrj@lamission.edu) for more information.

(Starts 02/20/2018, Ends 05/05/2018)

## 8-WEEK COURSES

### COURSES THAT MEET FOR THE FIRST 8-WEEKS OF THE SEMESTER: 2/5/18 – 3/28/18

#### BIOTECH 002 BIOTECHNOLOGY I – 3 UNITS

25587 LEC 5:35 pm - 6:35 pm MTWTh Brown, S T CMS 106  
AND 25588 LEC 6:45 pm - 9:00 pm MTWTh Brown, S T CMS 106

#### CH DEV 002 EARLY CHILDHOOD: PRINCIPLES AND PRACTICES (CSU) 3 UNITS

20876 LEC 8:50 am - 12:10 pm TTh Grigoryan, R CCDS 201

#### COUNSEL 017 COLLEGE SURVIVAL SKILLS DEVELOPMENT – (CSU) 1 UNIT

27324 LEC 12:25 pm - 3:15 pm Sa STAFF SUN-TUJ

#### COUNSEL 022 THE TRANSFER PROCESS – (CSU) (RPT 1) 1 UNIT

19320 LEC 8:20 am - 10:40 am M Kourinian, H C INST 2007

#### COMM 101 ORAL COMMUNICATION – (UC:CSU) 3 UNITS

27313 LEC 9:00 am - 12:15 pm MW STAFF SUN-TUJ

#### CLN ART 050 SANITATION AND SAFETY – (CSU) 2 UNITS

11229 LEC 7:00 am - 9:10 am MW Padron, M CAI 230

11314 LEC 11:20 am - 1:30 pm TTh Padron, M CAI 230

#### CLN ART 105 MENU PLANNING – 2 UNITS

12147 LEC 7:00 am - 9:10 am TTh Zandalasini, L J CAI 230

#### ENGLISH 101 COLLEGE READING & COMPOSITION I – (UC:CSU) 3 UNITS

27318 LEC 12:30 pm - 3:45 pm MW STAFF SUN-TUJ

#### KIN 329-1 BODY CONDITIONING I – (CSU) 1 UNIT

25271 LEC 7:00 am - 7:15 am MTWTh Cascione, J HFAC 205

AND 25272 LAB 7:15 am - 8:25 am MTWTh Cascione, J HFAC 205

#### MATH 137 PRE-STATISTICS ALGEBRA – 5 UNITS

27315 LEC 9:00 am - 12:20 pm TThF STAFF SUN-TUJ

#### PHRMCTK 021 RETAIL PRODUCTS FOR PHARMACY CLERKS (NDA) 3 UNITS

13622 LEC 9:00 am - 12:15 pm MW STAFF INST 2018

#### PHRMCTK 029 BODY SYSTEMS I – (NDA) 3 UNITS

13661 LEC 9:30 am - 12:50 pm TTh Lavy, E INST 2018

#### PHYSICS 038 PHYSICS FOR ENGINEERS AND SCIENTISTS II (UC/CSU) 5 UNITS

17142 LEC 8:00 am - 11:05 am MWF Santana, R CMS 246

AND 17153 LAB 8:00 am - 11:20 am TTh Santana, R CMS 006

#### POL SCI 001 THE GOVERNMENT OF THE UNITED STATES (UC/CSU) 3 UNITS

19556 LEC 6:20 hrs/wk TBA Durukan, E INTERNET  
ilearn.laccd.edu

#### PSYCH 041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC/CSU) 3 UNITS

23213 LEC 6:20 hrs/wk TBA Bill, E B INTERNET  
ilearn.laccd.edu

#### SOC 001 INTRODUCTION TO SOCIOLOGY – (UC/CSU) 3 UNITS

19682 LEC 6:20 hrs/wk TBA Levy, M M INTERNET  
ilearn.laccd.edu

#### SOC 031 SOCIOLOGICAL OF GENDER – (UC/CSU) 3 UNITS

25659 LEC 6:20 hrs/wk TBA Levy, M M INTERNET  
ilearn.laccd.edu

#### THEATER 100 INTRODUCTION TO THE THEATER – (UC/CSU) 3 UNITS

14050 LEC 6:20 hrs/wk TBA Cucuzza, R J INTERNET  
ilearn.laccd.edu

### COURSES THAT MEET FOR THE SECOND 8-WEEKS OF THE SEMESTER: 4/9/18-6/4/18

#### CH DEV 007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION – (CSU) 3 UNITS

21288 LEC 8:50 am - 12:10 pm TTh Grigoryan, R CCDS 201

#### CLN ART 103 CULINARY NUTRITION – (CSU) 2 UNITS

12065 LEC 7:00 am - 9:05 pm MW Silva, J T CAI 230

#### CLN ART 108 RESTAURANT SUPERVISION & TRAINING – (CSU) 2 UNITS

12231 LEC 7:00 am - 9:05 am TTh Zandalasini, L J CAI 230

#### CLN ART 011 PRINCIPLES OF HEALTHFUL LIVING – (UC/CSU) 3 UNITS

20812 LEC 6:20 hrs/wk TBA Harkins, T L INTERNET  
ilearn.laccd.edu

20859 LEC 6:20 hrs/wk TBA Harkins, T L INTERNET  
ilearn.laccd.edu

#### COMM 151 SMALL GROUP COMMUNICATION – (UC:CSU) 3 UNITS

27487 LEC 9:00 am - 12:15 pm MW STAFF SUN-TUJ

#### COUNSEL 004 CAREER PLANNING – (CSU) 1 UNIT

27325 LEC 12:25 pm - 3:15 pm Sa STAFF SUN-TUJ

#### ENGLISH 102 COLLEGE READING & COMPOSITION II – (UC:CSU) 3 UNITS

27319 LEC 12:30 pm - 3:45 pm MW STAFF SUN-TUJ

#### KIN 329-1 BODY CONDITIONING I – (CSU) 1 UNIT

25604 LEC 7:00 am - 7:15 am MTWTh Cascione, J HFAC 205

AND 25605 LAB 7:15 am - 8:25 am MTWTh Cascione, J HFAC 205

#### MATH 227 STATISTICS – (UC:CSU) 4 UNITS

27316 LEC 9:00 am - 11:05 am TThF STAFF SUN-TUJ

AND 27317 LAB 11:20 am - 12:35 pm TThF STAFF SUN-TUJ

#### PHRMCTK 023 INTRODUCTION TO PHARMACY – (NDA) 2 UNITS

13640 LEC 8:00 am - 10:05 pm MW STAFF INST 2018

#### PHRMCTK 030 BODY SYSTEMS II – (NDA) 3 UNITS

13676 LEC 9:30 am - 12:40 pm TTh Lavy, E INST 2018

#### PHRMCTK 031 PHARMACY CALCULATIONS – (NDA) 2 UNITS

13695 LEC 10:20 am - 12:25 pm MW STAFF INST 2018

#### PHYSICS 039 PHYSICS FOR ENGINEERS AND SCIENTISTS III (UC/CSU) 5 UNITS

17210 LEC 8:00 am - 11:00 am MWF Santana, R CMS 246

AND 17214 LAB 8:00 am - 11:10 am TTh Santana, R CMS 006

#### POL SCI 001 THE GOVERNMENT OF THE UNITED STATES (UC/CSU) 3 UNITS

19528 LEC 6:20 hrs/wk TBA Durukan, E INTERNET  
ilearn.laccd.edu

19643 LEC 6:30 hrs/wk TBA Durukan, E INTERNET  
ilearn.laccd.edu

#### PSYCH 041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC/CSU) 3 UNITS

23215 LEC 6:20 hrs/wk TBA Bill, E B INTERNET  
ilearn.laccd.edu

23219 LEC 6:20 hrs/wk TBA Bill, E B INTERNET  
ilearn.laccd.edu

#### SOC 001 INTRODUCTION TO SOCIOLOGY – (UC/CSU) 3 UNITS

19894 LEC 6:20 hrs/wk TBA Biondo, J K INTERNET  
ilearn.laccd.edu

#### SOC 024 SOCIAL PSYCHOLOGY – (UC/CSU) 3 UNITS

22127 LEC 6:20 hrs/wk TBA Levy, MM INTERNET  
ilearn.laccd.edu

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# ACADEMIC ASSISTANCE FOR LAMC STUDENTS

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## LIBRARY

Library Building, Top Floor

**Hours:** Monday – Thursday 8am to 8pm  
Friday 8am to 2pm  
Saturday, 10am to 2pm

818.364.7600 x7106 | [www.lamission.edu/library](http://www.lamission.edu/library)

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. The library staff is eager to assist you. Check out your library.

- Many textbooks are available for library use. Most other books can be borrowed for home use.
- E-books, articles in periodicals and newspapers and reference information are available 24/7 from on campus and from home.
- Study rooms are available for small groups to use.
- Computers provide access to Microsoft Office Suite, the internet and online databases.
- Wireless access is available throughout the Library. Use your own laptop or check out a library laptop to use in the Library.
- Use your Student ID card to make copies or print black and white or color documents from computers.
- A scanner is available at the reference desk to scan documents.
- MLA and APA citation and style guides are available by clicking on Research Paper Guides from the Library home page.
- Reference librarians will help you find the information you need for your class assignment.

Increase your skills in using Library Resources. Attend a workshop on Databases, MLA and Research Strategies. Enroll in Library Science 101-Library Research Methods. Use our online tutorials and research guides. Ask a librarian for assistance.

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## SCIENCE TUTORING CENTER

CMS (East Campus), Middle Level, Seminar Room 101

The Science Tutoring Center is wheelchair accessible.

**Hours:** Monday – Thursday, 11am to 7pm & Friday 10am to 4pm

The Science Tutoring Center provides FREE assistance in science courses to registered students. Workshops in Anatomy, Biology, Chemistry, Physics, and Physiology are offered regularly and designed to review concepts covered in homework, quizzes, and exams. Midterm and Final Exam workshops, and group study sessions, are available. For more information call 818.364.7600 ext.7133.

Resources from professors, handouts, science videos and animations, and links to online tutorials are on the Science Tutoring Center's web page.

- Support for success in Anatomy classes includes Histology slides, microscopes, and various anatomical models as well as tutoring.
- Critical tutorial videos are available to view and/or check out.
- Science related manipulative models are available for use in the Science Tutoring Center.

**Contact:** Albert D. Ybarra, Learning Resource Center Director:  
[YbarraAD@lamission.edu](mailto:YbarraAD@lamission.edu) or (818) 833-3373.

**Website:** [www.lamission.edu/learningcenter/ssc.aspx](http://www.lamission.edu/learningcenter/ssc.aspx)

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## LEARNING RESOURCE CENTER – MATH LAB

Library building, ground floor – Wheelchair accessible

**Hours:** Monday – Thursday 9am to 6pm & Friday 10am to 4pm

Tutoring for Math is provided in the Learning Resource Center Math Lab.

The LRC Math tutors are dedicated to student success and provide friendly assistance for class assignments and practice exams. Tutors can also direct students to online videos, assist with math computer programs, and lend calculators and Math textbooks to students for use in the Learning Center.

The Learning Resource Center is equipped with computers that support interactive software: MyMathLab, MyLabsPlus, WebAssign, Mathematica, and Minitab.

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## LEARNING RESOURCE CENTER WRITING LAB (LRC)

Ground floor of the LAMC Library building, ground floor – Wheelchair accessible

**Hours:**

**Individual Use Area:** Monday – Thursday, 9am to 6pm  
Friday, 10am to 4pm

**Learning Lab Area:** Monday – Thursday, 9am to 6pm  
Friday, 10am to 4pm

The Learning Resource Center (LRC) is a hub for activities designed to help students succeed in their classes. Highly qualified student tutors, many of whom are graduate students, are trained to assist students with assigned work including academic writing, reading, math, and computer assignments.

Each semester, a variety of workshops and review sessions are offered covering topics in study skills and grammar through the our Academic Success Center (LRC 219). The ASC also offers online videos in critical thinking topics to help students understand and apply critical thinking skills in their classes.

Workshops, study materials, and online videos for Anatomy, Astronomy, Biology, Chemistry, Physics, and Science Success Skills are presented by the Learning Resource Center's Science Tutoring Center located on the East Campus (CMS 101).

Math tutoring is held Monday through Thursday from 9am to 6pm and Friday from 10am to 6pm in the Math Lab, (ground floor).

The Learning Resource Center offers access to computers with academic software in the Learning Lab area and access to general use computers in the Individual Use area. The LRC is wheelchair accessible and provides automatic adjustable tables, adaptive software, and screen magnification. The Information Desk is staffed by student assistants who are trained to offer basic support for computing, printing and copying.

For further information on Learning Resource Center services, please contact the Information Desk at 818.364.7754.



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## ACADEMIC SUCCESS CENTER (ASC) IN THE LRC

Library building, ground floor, room 219 – Wheelchair accessible

Hours: Monday – Thursday 9am to 6pm & Friday, 10am to 4pm

The ASC provides FREE writing and reading assistance to registered students. We will help students to study, organize essays, learn MLA and APA styles, and improve grammar. Our knowledgeable writing coaches can help students to develop their skills or discuss writing styles for transfer level courses. Our Reading Plus software program has helped some students improve their reading by five levels, and it is accessible from home. Students can take a Reading Plus or TABE reading assessment and begin improving their reading skills immediately. For more information, visit the Learning Resource Center or call the Information Desk at 818.364.7754.

- Eleven computers are available with grammar, writing, and reading software.
- Workshops are provided on grammar review, APA and MLA styles, writing essays, and note-taking techniques.
- Reading Plus, PLATO, and ESL software is available on lab computers.
- Critical thinking tutoring focuses on analysis, argumentation, presupposing, assumptions, implications, and interpretation.

Contact: Albert D. Ybarra, Learning Resource Center Director:  
YbarraAD@lamission.edu or (818) 833-3373.

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## MATH TUTORING CENTER

On the East Campus, Center for Math & Science (CMS)

Hours: Monday – Thursday 11am to 7pm

Individual and group tutoring provided for Science and all Math classes offered at Los Angeles Mission College.

Knowledgeable, friendly, and patient tutors and math instructors are available to guide students through class assignments and practice exams. We have math textbooks and calculators available for student use in the lab. Our staff can also assist students with math computer programs and online assignments. All services are free for registered students. No appointment needed.

- The tutoring lab is equipped with computers that support interactive software: MyMathLab, MyStatLab, WebAssign, Mathematica, and Minitab.
- Access to online resources: MDTP Preparation materials, review exams and handouts provided by Math instructors
- Step-by-step solutions in video format are available for selected classes.
- Instructors often hold their office hours in the STEM Math Center to answer class/program related questions and provide tutoring.
- Workshops and study groups are scheduled throughout the semester; visit the STEM Math Center website: [www.lamission.edu/mathcenter](http://www.lamission.edu/mathcenter) for more information.

Contact: Albert D. Ybarra, Learning Resource Center Director:  
YbarraAD@lamission.edu or (818) 833-3373.



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## CHILD DEVELOPMENT CENTER / LAB PROGRAM

The Child Development Center, established in 1976, is a unique program committed to providing the highest quality care and education for the youngest members of the LAMC community.

**We are a caring, dedicated and connected community of:**

**Young Children:** We provide care and education for children ages six weeks through kindergarten. Children are respected for their unique needs, abilities and interests at each stage of their developmental path.

**Staff:** Our highly qualified and dedicated staff provides a warm, welcoming and nurturing setting for meaningful learning experiences. The expertise of our faculty and master teachers, with the assistance of student teachers, ensures that the essential experiences in each of our five rooms lay the foundation for all future learning.

**Families:** Families play an integral role in our Center community. We encourage families to be fully aware and involved in their child's education and development. The diverse strengths and backgrounds of our families enrich the learning experiences we share in our program.

**Students:** We provide a lab school for our child development student to apply theory to practice as they prepare for the workforce in early childhood education. College students from all disciplines have the opportunity to observe and participate in our program experiences.

Our high-quality program allows our student parents to pursue their college education so they can move forward on their career path. In this way LAMC supports learners of all ages! As a state funded program, children are enrolled for specific sessions based on parent's educational or employment needs. In addition to our CDC/Lab program, we are pleased to offer a network of Family Child Care Homes which offer child care and education for children ages six weeks through twelve years of age. Families must qualify under eligibility guidelines for either program. We are located on the east north corner of the campus. Stop by for more information including hours and availability!

# THE NON-CREDIT PROGRAM

Our classes are designed to provide opportunities for personal enrichment, enhancement of job opportunities and preparation for a college career. Our instructors are trained in their fields and committed to providing you with the best education.

- Do you need to learn to speak English to advance your personal and career goals?
- Do you want to get your GED or need help passing the CAHSEE exams?
- Are you beginning your US citizenship process and want to prepare for the exam?
- Do you want to go back to school and need academic preparation and guidance?

If you answered “yes” to any of the questions above, the Non-Credit program can help you. We offer...

## ENGLISH AS A SECOND LANGUAGE (ESL) CLASSES

Learn to read, write and speak English today! Learn to speak, read and write English through our free courses that focus on conversation and beginning grammar. We will assess and place you in a class that best fits your needs. One of our counselors will also monitor your progress and help you transition into higher level credit ESL classes on campus.

## GED PREPARATION AND SERVICES

Pass your GED test today. We offer free preparation classes. The General Education Development (GED) certificate is widely accepted as an equivalent to a high school diploma. The certificate is earned by passing five official GED tests in the areas of writing, reading, social studies, science and mathematics.

Getting your GED certificate can make a big difference in your ability to get and keep a job or to qualify for further education. We will assess your math and English levels and place you into a class that best fits your needs. We offer free preparation classes that focus on reading comprehension and mathematics. We do not offer the GED test at our location but our program will monitor your progress, help you with the registration process and find a convenient location for you to take the test.

## CITIZENSHIP TEST PREPARATION CLASSES AND EVALUATION OF FORM N-400.

Let us help you begin the process to become a U.S. citizen today!

During your naturalization eligibility interview, a USCIS Officer will test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English, to test your knowledge and understanding of U.S. history and government, unless you are exempt. Our classes will prepare you to pass the reading, writing and speaking tests. We also have services to help you complete the N-400 form and to answer any questions regarding the process.

### Classes are FREE and Registration is fast and easy!

All services and classes are free of charge and open to everyone in the community. Don't wait any longer, call us today! For more information and for our schedule of classes please call 818.364.7774, or log on to <http://lamission.edu/noncredit>



# THE NON-CREDIT PROGRAM

SPRING 2018 NON-CREDIT PROGRAM						
CLASS NO.	SUBJECT AREA	TIME	DAY	INSTRUCTOR	ROOM	
<b>BSICSKL 002CE - Basic English Skills</b>						
<b>DAY CLASS</b>						
26794	Basic English Skills	9:00 am - 11:05 am	MW	English, T	LRC 218	
<b>BSICSKL 023CE - College And Scholastic Assessment Preparation</b>						
<b>DAY CLASS</b>						
30408	Math Assessment Preparation	9:00 am - 11:50 am	TWTh	Renteria, M	CMPC 6	
<b>BSICSKL 025CE - Basic Skills in Computers</b>						
<b>DAY CLASS</b>						
25860	Computers - Community Resource Center	3:50 pm - 5:55 pm	MW	Solares, D	INST 1013	
<b>SATURDAY CLASS</b>						
22064	Computers - Beginners	8:00 am - 12:15 pm	Sa	Arriaga, A	INST 1013	
<b>BSICSKL 038CE - GED Preparation</b>						
<b>DAY CLASSES</b>						
13766	GED Preparation (Matematicas & Ciencia - Taught In Spanish)	8:30 am - 12:45 pm	M	Gutierrez, J	LKRSHM-ES	
14092	GED Preparation (Matematica Basico - Taught In Spanish)	9:00 am - 1:15 pm	M	Solares, D	INST 1004	
25691	GED Preparation (Matematica Intermedio - Taught In Spanish)	9:00 am - 1:15 pm	M	Renteria, M	CCDS 201	
25861	GED Preparation (Matematicas & Ciencia - Taught In Spanish)	8:30 am - 12:45 pm	T	Gutierrez, J	SAR-COUG	
25692	GED Preparation (Estudios Sociales - Taught In Spanish)	9:00 am - 1:15 pm	T	Yehia, S	CSB 102A	
13919	GED Preparation (Matematicas - Taught In Spanish)	9:00 am - 1:15 pm	W	Solares, D	GRANT HS	
25693	GED Preparation (Ciencias - Taught In Spanish)	9:00 am - 1:15 pm	W	Gutierrez, J	INST 1004	
12617	GED Preparation (Matematicas - Taught In Spanish)	9:00 am - 1:15 pm	Th	Solares, D	HUBB-ES	
26795	GED Preparation (Lectura - Taught In Spanish)	9:00 am - 1:15 pm	Th	Yehia, S	CAI 229	
25863	GED Preparation (Matematicas y Ciencia - Taught In Spanish)	8:30 am - 12:45 pm	F	Yehia, S	MEND	
12196	GED Preparation (Estudios Sociales y Lectura - Taught In Spanish)	9:00 am - 1:15 pm	F	Amezquita, D	EL NIDO	
<b>EVENING CLASS</b>						
12063	GED Preparation (Matematica Intermedio - Taught In Spanish)	6:00 pm - 8:05 pm	MW	Fuentes, C	CAI 230	
<b>SATURDAY CLASSES</b>						
13479	GED Preparation (Estudios Sociales y Lectura - Taught In Spanish)	8:00 am - 12:15 pm	Sa	Yehia, S	INST 1012	
13619	GED Preparation (Matematicas - Taught In Spanish)	8:00 am - 12:15 pm	Sa	Fuentes, C	INST 1008	
12155	GED Preparation (Science & Social Studies - Taught In English)	8:00 am - 12:15 pm	Sa	Gonzales, K	INST 2004	
<b>ESL NC 007CE - English As A Second Language I</b>						
<b>DAY CLASS</b>						
25149	ESL 1 - Non-Credit	8:30 am - 11:40 am	MTWTh	Sanchez, V	SENDAK	
25150	ESL 1 - Non-Credit	8:30 am - 11:40 am	MTWTh	West, S	YPI-PAC	
25145	ESL 1 - Non-Credit	9:00 am - 12:10 pm	MTWTh	Martinez, K	CMPC 3	
25147	ESL 1 - Non-Credit	9:00 am - 12:10 pm	MTWTh	Torres, J	SYL LRN	
<b>EVENING CLASSES</b>						
25143	ESL 1 - Non-Credit	6:00 pm - 9:10 pm	MTWTh	De La Cruz, L	CMS 022	
25144	ESL 1 - Non-Credit	6:00 pm - 9:10 pm	MTWTh	Michel, E	CMPC 6	
<b>ESL NC 008CE - English As A Second Language II</b>						
<b>DAY CLASS</b>						
10045	ESL 2 - Non-Credit	9:00 am - 12:10 pm	MTWTh	Ackerman, X	CMPC 5	
<b>EVENING CLASSES</b>						
10028	ESL 2 - Non-Credit	6:00 pm - 9:10 pm	MW	Carter, L	CAI 228	
& ESL 2 - Non-Credit		6:00 pm - 9:10 pm	TTh	Torrez, P	INST 1004	
10035	ESL 2 - Non-Credit	6:00 pm - 9:10 pm	MW	Flores, F	CMPC 2	
& ESL 2 - Non-Credit		6:00 pm - 9:10 pm	TTh	Maturo, A	CMPC 2	
<b>ESL NC 009CE - English As A Second Language III</b>						
<b>DAY CLASS</b>						
10263	ESL 3 - Non-Credit	9:00 am - 12:10 pm	MTWTh	Krawchuk, M	CMPC 2	
<b>EVENING CLASS</b>						
10247	ESL 3 - Non-Credit	6:00 pm - 9:10 pm	MW	Kotanjyan, N	INST 1008	
& ESL 3 - Non-Credit		6:00 pm - 9:10 pm	TTh	De La Cruz, J	INST 1008	
<b>ESL NC 015CE - English As A Second Language IV</b>						
<b>DAY CLASS</b>						
10386	ESL 4 - Non-Credit	9:00 am - 12:10 pm	MTWTh	Sarmiento-Sanders, E	CMPC 6	
<b>EVENING CLASS</b>						
10362	ESL 4 - Non-Credit	6:00 pm - 9:10 pm	MW	Schneider, P	CMPC 5	
& ESL 4 - Non-Credit		6:00 pm - 9:10 pm	TTh	McCarthy-Sakhakorn, M	CMPC 5	
<b>ESL NC 023CE - English As A Second Language - Speech I</b>						
<b>DAY CLASSES</b>						
25696	Speech - Beginners	8:30 am - 10:35 am	MW	Maturo, A	HERRICK	
25695	Speech - Beginners	8:30 am - 10:35 am	MW	Torrez, P	EL NIDO	
25855	Speech - Beginners	8:30 am - 10:35 am	MW	Rodriguez, R	OSCEOLA-ES	
25858	Speech - Beginners	8:30 am - 10:35 am	MW	STAFF	LKRSHM-ES	
25697	Speech - Beginners	8:30 am - 10:35 am	TTh	Marturo, A	HZLTN ES	
25698	Speech - Beginners	8:30 am - 10:35 am	TTh	Torrez, P	SFDO-ES	
25699	Speech - Beginners	8:30 am - 12:45 pm	F	Martinez, K	RANCHITO	
25700	Speech - Beginners	8:30 am - 12:45 pm	F	Ackerman, X	INST 1003	
25694	Speech - Intermediate	8:00 am - 12:15 pm	F	Sarmiento-Sanders, E	INST 1003	
27321	Speech - Beginners	1:00 pm - 3:00 pm	TTh	STAFF	SUN-TUJ	
<b>SATURDAY CLASSES</b>						
25856	Speech - Beginners	8:00 am - 12:15 pm	Sa	De La Cruz, L	INST 1010	
25857	Speech - Beginners	8:00 am - 12:15 pm	Sa	Zonilla, P	INST 1004	
25859	Speech - Intermediate	8:00 am - 12:15 pm	Sa	Sanchez, V	INST 2001	
<b>ESLVCVS 001 - Civics</b>						
<b>EVENING CLASSES</b>						
18869	Citizenship	6:00 pm - 9:10 pm	T	Krawchuk, M	INST 1010	
18979	Citizenship	4:00 pm - 7:10 pm	W	Hendricks, S	LKRSHM-ES	
<b>SATURDAY CLASS</b>						
18932	Citizenship	9:00 am - 12:10 pm	Sa	Morales, V	INST 1002	

# PROGRAMMA NON-CREDIT

- ¿Necesitas aprender inglés para tu desarrollo personal y laboral?
- ¿Quieres obtener el GED o necesitas ayuda para pasar el examen de CAHSEE para obtener el Diploma de High School?
- ¿Quieres empezar el proceso para hacerte ciudadano de Los Estados Unidos y necesitas ayuda preparándote para el examen Naturalización?
- ¿Quieres regresar a la escuela y necesitas prepararte académicamente y obtener consejería?

Si contestaste "Si" a una de estas preguntas llámanos hoy. El programa de Non-Credit te puede ayudar. Todos los servicios son GRATIS y registrarse es fácil. Todos los miembros de la comunidad pueden participar en este programa.

## Clases de inglés Como Segundo Idioma

Aprende Inglés con nuestras clases gratuitas, inscríbete hoy.

El idioma inglés es muy necesario para la comunicación diaria en este país, también es requerido hablarlo, leerlo y escribirlo para alcanzar metas académicas tanto como personales.

Aprende a hablar inglés con nuestras clases gratuitas.

Nuestro programa se enfoca en el área de conversación y los niveles básicos de gramática. Nosotros te asesoraremos para poder colocarte en una clase indicada a tu nivel. Nuestros consejeros te ayudaran dándote información que te ayudara a seguir adelante con tus metas académicas.

Tendras la oportunidad de continuar con clases de crédito en el colegio después de completar nuestro programa. Inscríbete hoy.

## Clases de preparación de GED en Español

Nosotros te preparamos para que pases tu GED en español. ¡Comienza a trabajar para un mejor futuro hoy!

El certificado de GED (General Education Development) es aceptado como un equivalente a un High School diploma. El certificado puede ser adquirido al pasar una serie de exámenes en las áreas de lectura, matemáticas, estudios sociales, historia de E.E.U.U. y ciencias. El examen lo puedes tomar en español o inglés y está diseñado para medir el nivel de conocimiento de un estudiante a nivel de la High School. El pasar el examen de GED te ayudara a conseguir un mejor empleo, seguir tu educación y calificar para ayuda financiera. Nosotros asesoraremos al estudiante para colocarlo en el nivel indicado. Nuestras clases están diseñadas para preparar al estudiante a pasar el examen. Nuestro programa no administra el examen pero te ayudaremos a encontrar un lugar y una fecha conveniente de acuerdo a sus necesidades, sea en español o inglés.

## Clases de Ciudadanía y asesoramiento en la forma N-400

Prepárate y pase el examen de naturalización con la ayuda de nuestras clases, recibe ya los beneficios de ser un ciudadano de los Estados Unidos.

Durante la entrevista de naturalización un oficial de USCIS te hará un examen oral y escrito en inglés. (Excepto a personas que califican no tomarlo en inglés). La segunda parte del examen consiste en una prueba de conocimiento de historia y gobierno de Estados Unidos. Nuestras clases te ayudaran con una preparación solida para que puedas pasar el examen de naturalización y obtener tu ciudadanía. Te ayudaremos a llenar la aplicación N-400 y contestar todas las preguntas que tengas acerca del proceso.

**No Espere Más, ¡Lláme hoy!** Para más información y horario de clases llame a Dennis Solares al 818.364.7774 o visite nuestra página de internet [lamission.edu/noncredit](http://lamission.edu/noncredit).



# Sign up for Spring Classes in Sunland-Tujunga

## SPRING 2018 SCHEDULE\*:

### ACCOUNTING 1 – INTRODUCTORY ACCOUNTING I

(UC:CSU) 5 UNITS

27310 LEC 6:30 pm – 9:00 pm MW  
(16 weeks) 2/5/18 – 6/4/18

### COMMUNICATION STUDIES 101 – ORAL COMMUNICATION

(UC:CSU) 3 UNITS

27313 LEC 9:00 am – 12:15 pm MW  
(8 weeks) 2/5/18 – 3/28/18

### COMMUNICATION STUDIES 151

SMALL GROUP COMMUNICATION – (UC:CSU) 3 UNITS

27487 LEC 9:00 am – 12:15 pm MW  
(8 weeks) 4/9/18 – 6/4/18

### COUNSELING 004 – CAREER PLANNING – (CSU) 1 UNIT

27325 LEC 12:25 pm – 3:15 pm Sa  
(8 weeks) 4/9/18 – 6/4/18

### COUNSELING 017 – COLLEGE SURVIVAL SKILLS

DEVELOPMENT – (CSU) 1 UNIT

27324 LEC 12:25 pm – 3:15 pm Sa  
(8 weeks) 2/5/18 – 3/28/18

### ENGLISH 101 – COLLEGE READING & COMPOSITION I

(UC:CSU) 3 UNITS

27318 LEC 12:30 pm – 3:45 pm MW  
(8 weeks) 2/5/18 – 3/28/18

### ENGLISH 102 – COLLEGE READING & COMPOSITION II

(UC:CSU) 3 UNITS

27319 LEC 12:30 pm – 3:45 pm MW  
(8 weeks) 4/9/18 – 6/4/18

### ENGLISH AS A SECOND LANGUAGE 023CE

ENGLISH AS A SECOND LANGUAGE: SPEECH I

NON-CREDIT

27321 LEC 1:00 pm – 3:05 pm TTh  
(16 weeks) 2/5/18 – 6/4/18

### GEOGRAPHY 2 – CULTURAL ELEMENTS OF GEOGRAPHY

(UC:CSU) 3 UNITS

27326 LEC 3:30 pm – 6:40 pm Sa  
(16 weeks) 2/5/18 – 6/4/18

### MATH 137 – PRE-STATISTICS ALGEBRA – 5 UNITS

27315 LEC 9:00 am – 12:20 pm TThF  
(8 weeks) 2/5/18 – 3/28/18

### MATH 227 – STATISTICS – (UC:CSU) 4 UNITS

27316 LEC 9:00 am – 11:05 am TThF  
AND 27317 LAB 11:20 am – 12:35 pm TThF  
(8 weeks) 4/9/18 – 6/4/18

### PHYSICAL SCIENCE 1 – PHYSICAL SCIENCE I

(UC:CSU) 3 UNITS

27322 LEC 1:15 pm – 4:25 pm F  
(16 weeks) 2/5/18 – 6/4/18

### PSYCHOLOGY 1 – GENERAL PSYCHOLOGY I

(UC:CSU) 3 UNITS

27327 LEC 6:30 pm – 9:40 pm F  
(16 weeks) 2/5/18 – 6/4/18

### SOCIOLOGY 1 – INTRODUCTION TO SOCIOLOGY

(UC:CSU) 3 UNITS

27323 LEC 9:00 am – 12:10 pm Sa  
(16 weeks) 2/5/18 – 6/4/18

### SPANISH 1 – ELEMENTARY SPANISH I – (UC:CSU) 5 UNITS

27312 LEC 6:30 pm – 9:00 pm TTh  
(16 weeks) 2/5/18 – 6/4/18

\*Schedule subject to change. \*\* (NDA) Non Degree Applicable: Credit for these classes does not apply toward the AA or AS degree. These classes are not transferable.

Apply Online TODAY.

Visit [www.lamission.edu/sunland](http://www.lamission.edu/sunland)



# THE WEEKEND COLLEGE

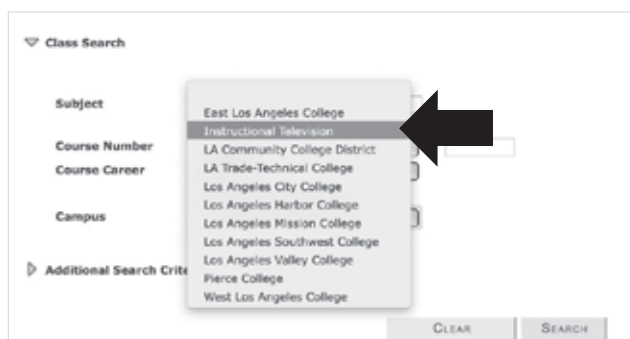
A Program of the Los Angeles Community College District

## 8 WEEK CLASSES

All classes are approved for transfer to the UCs and CSUs and meet various graduation requirements at all LACCD Colleges.

Attend one 3-hour in-person lecture per week on Saturday or Sunday + online & video activities.

## ALL CURRENT LACCD STUDENTS ELIGIBLE TO REGISTER HERE



Be sure to select **Instructional Television** in the registration window.

### SPRING 2018 SESSION A

February 5 — April 1

CLASSES	SATURDAY CAMPUS		SUNDAY CAMPUS	
	9 AM	1:30 PM	9 AM	1:30 PM
ANTHRO 101	City	West	Valley	Mission
ART 101	City	West	Valley	Pierce
EARTH SCI 1	West	City	Pierce	Mission
ECON 1	West	City	Mission	Pierce
ENGLISH 21	West	City	Mission	Valley
ENGLISH 101	City	West	Mission	Valley
MATH 115	City	West	Pierce	Mission
MATH 125	City	West	Mission	Valley
MATH 227	City	West	Mission	Pierce
PSYCH 1	West	City	Pierce	Valley
SPANISH 1	West	City	Mission	Pierce

### SPRING 2018 Session B

April 2 — June 4

CLASSES	SATURDAY CAMPUS		SUNDAY CAMPUS	
	9 AM	1:30 PM	9 AM	1:30 PM
ART 102	City	West	Mission	Pierce
CHICANO 44	City	West	Valley	Mission
EARTH SCI 2	West	City	Pierce	Mission
ECON 2	West	City	Mission	Pierce
ENGLISH 28	West	City	Mission	Valley
ENGLISH 101	City	West	Mission	Valley
ENGLISH 102	City	West	Mission	Valley
MATH 115	West	City	Mission	Valley
MATH 125	West	City	Valley	Pierce
MATH 227	City	West	Pierce	Mission
POL SCI 1	City	West	Pierce	Mission
PSYCH 41	West	City	Pierce	Valley
SPANISH 2	West	City	Mission	Pierce

For classroom locations, visit [lamission.edu/ITV](http://lamission.edu/ITV)

**Some classes now held at Mission College!**

Website: [www.lamission.edu/itv](http://www.lamission.edu/itv) | Telephone: 818.833.3595

Email: [weekendcollege@lamission.edu](mailto:weekendcollege@lamission.edu)

# ENGLISH AS A SECOND LANGUAGE (ESL) PROGRAM

## Why should you enroll in the Credit ESL Program?

**Our Mission is Your Success! To help you succeed in meeting your goals, our ESL Program provides...**

- Dedicated, caring, and experienced instructors and staff
- Modern, technology-equipped classrooms
- State-of-the-art computer labs
- Multi-level program to meet your language development needs
- Day and evening classes to meet your busy schedule
- Financial Aid available for most students

**Students who complete the 7-Level Credit ESL Program can...**

- Succeed in other college courses
- Be prepared to continue their college studies and earn AA and AS Degrees or complete certificates in fields like Culinary Arts, Child Development, Multimedia, Computer Science and other fields
- Enhance job skills and career advancement
- Increase vocabulary and reading skill
- Improve oral and written communication

Go to [www.lamission.edu](http://www.lamission.edu) and click on “**Apply Online**” or come in person with your valid picture ID to complete an application and start the registration process. Once you have applied, we provide Assessment, Orientation, and Counseling to help you enroll in the correct ESL classes.

## ESL Program

### Levels and Classes

The ESL program consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have corequisites. Students receive maximum benefit by taking all classes in each level concurrently.

**Level 1:** ESL 1 integrated (combined skills) -12 units MTWTh

**Level 2:** ESL 2 integrated (combined skills) -12 units MTWTh

**Levels 3, 4, 5 and 6** have A, B, and C components:

ESL 3A, 4A, 5A, 6A: Writing/Grammar, 6 units, MW

ESL 3B, 4B, 5B, 6B: Reading/Vocabulary, 3 units, TTh

ESL 3C, 4C, 5C, 6C: Listening/Speaking, 3 units, TTh

**Level 7:** ESL 8: Advanced ESL Composition - 6 units, MW  
ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

### Assessment - Which Level Should I Take?

All new students must take the ESL Placement Test. The results of this test will indicate which level you should enroll in. The College does not accept assessment test results from other colleges or adult schools.

Once enrolled, students who believe they were incorrectly placed should confer with the ESL Department Chair.

For information, call **818.364.7666** (Dept. Chair) or **818.364.7722** (Dept. Secretary).

## El programa de (ESL) inglés como segundo lenguaje

### Niveles y clases

El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas.

Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

**Nivel 1:** ESL 1, Habilidades Integradas - 12 unidades, MTWTh

**Nivel 2:** ESL 2, Habilidades Integradas - 12 unidades, MTWTh

**Nivel 3, 4, 5, y 6** Comprende las asignaturas A, B, y C:

ESL 3A, 4A, 5A, 6A: Escritura/Gramática - 6 unidades, MW

ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario - 3 unidades, TTh

ESL 3C, 4C, 5C, 6C: Escuchar/Hablar - 3 unidades, TTh

**Nivel 7:** ESL8: Avanzado ESL composición - 6 unidades, MW  
ESL 8 es equivalente a inglés 28 y satisface los requisitos para inglés 101.

### Examen - ¿Cuál nivel debo tomar?

Todos los estudiantes nuevos deben tomar el examen de ESL en. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. El Colegio no acepta resultados de exámenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o el jefe del departamento de ESL.

Para mas informacion llama al **818.364.7666**.

**ANNOUNCEMENT:** Title 5, section 55035, prohibits students, who have completed 30 units of “remedial” (basic skills) course work, from enrolling in any additional credit basic skills courses. Starting with the Winter 2010 registration cycle, this requirement will be reinforced. If a student who has exceeded the 30 unit limit enrolls in a credit or noncredit ESL course, the student will be permitted to enroll in additional basic skills courses. Also, Title 5 exempts students with learning disabilities. The DSPS Office can authorize a system override for these students. The actual override functionality is in A&R so the DSPS Office will have to coordinate this effort with the Admissions Office. This restriction does not apply to non-credit basic skills courses. Students, who have exceeded the 30 unit limit, should be encouraged to enroll in non-credit basic skills courses.

# ADMISSION & REGISTRATION

## ADMISSION ELIGIBILITY

Persons who possess a high school diploma or its equivalent meet the basic eligibility requirement for admission to any public California two-year community college. Persons who do not possess a high school diploma or its equivalent but meet additional criteria are also eligible for admission if, in the judgment of the College Admissions Officer, they are capable of profiting from the instruction offered. Additional eligibility criteria include the following:

- Persons who are eighteen (18) years of age or older
- Persons who are apprentices, as defined by Section 3077 of the California Labor Code
- Persons in grades K-12, under special circumstances

The Los Angeles Community College District maintains a student record system that uses assigned identification numbers to identify an individual's records. This number shall be used at all campuses in this District. Changes in a student identification number may be made only in the Admissions Office. Information regarding other eligibility criteria and/or admission procedures is available in the Office of Admissions and Records. Students may receive Admissions and Records information by calling the department directly at **818.833.3322** during regular office hours. Students may also receive more detailed information online at our webpage: [www.lamission.edu/admissions](http://www.lamission.edu/admissions).

## STUDENT SUCCESS & SUPPORT PROGRAM: MATRICULATION PROCESS

Senate Bill 1456 revised and renamed the Matriculation Act of 1986 as the Seymour-Campbell Student Success Act of 2012. Signed by Governor Brown on September 27, 2012, the program began on January 1, 2013 and will be implemented through stages over a five-year period.

The Student Success and Support Program (formerly Matriculation) supports the transition of new students into the college by providing services that promote academic achievement and successful completion of degrees, transfer preparation, career technical education certificates, or career advancement.

Effective Fall 2014, based on student responses to the Los Angeles Mission College application for admission, students will be identified as matriculating or non-matriculating. Students identified as matriculating are referred to core matriculation services: assessment placement, orientation, and counseling. Students must complete the assessment placement, orientation, and counseling (abbreviated student educational plan) prior to their priority registration date and time. The abbreviated student educational plan is provided during the in-person orientations. After registration and sometime during the semester, a comprehensive student educational plan must be completed within a reasonable time period by making an appointment to meet with a counselor. Non-matriculating students are exempt from participating in the core matriculation services, but are advised to access these services if they plan to pursue a degree or certificate.

## STUDENT RIGHT AND RESPONSIBILITIES: (TITLE 5 SECTION 55530)

- Identify an educational and career goal
- Diligently engage in course activities and complete assigned coursework
- Complete courses and maintain progress toward an education goal and completing a course of study
- Matriculating Student:
  - a. Must identify a course of study
  - b. Participate in the assessment placement process
  - c. Complete an orientation activity provided by the college
  - d. Participate in counseling to develop at minimum an abbreviated student education plan
  - e. Failure to complete a, b, c, and d (above) may result in a hold on a student's registration or loss of registration priority until the services have been completed.
  - f. A comprehensive educational plan must be completed by the 3rd semester or after completion of 15 semester units of degree applicable coursework (effective Fall 2015).

## STATEMENT OF PHILOSOPHY

Los Angeles Mission College is committed to serving adults of all ages who can profit from instruction and provides open access to programs in transfer, occupational, general, transitional and continuing education, as well as community services.

In carrying out these functions and responsibilities, the District colleges have an obligation to assist students in attaining their educational goals by providing information and guidance concerning the choices that are available to them. Students, in turn, have a responsibility to pursue their goals with respect for college standards and a sense of accountability in the use of public funds.

## THE MATRICULATION PROCESS: A STEP-BY-STEP GUIDE

### STEP 1 COMPLETE AND SUBMIT AN ONLINE APPLICATION FOR ADMISSION

#### Online Application Process:

- GO TO [www.lamission.edu](http://www.lamission.edu) and click on "Apply Online."
- You will be sent directly to the [CCCApply.Org](http://CCCApply.Org) website, where you will follow the steps listed on the website.
- Allow approximately five to seven working days (excluding holidays and weekends) for the processing of your online application.
- Once your on-line application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and information explaining how to access your district wide registration appointment online. Your student identification number will allow you to access the registration system.

**ADVISORY: As per LACCD policy, only online applications will be accepted by Admissions. However, in rare and unusual circumstances, paper applications may be accepted with prior administrative approval of the Vice President of Student Services.**

#### For more Information:

- Visit [www.lamission.edu/admissions](http://www.lamission.edu/admissions)
- Stop by the Admissions Office in the Student Services Lobby located in the Instructional Building.
- Call **818.833.3322** during our regular office hours, which are subject to change. Check [www.lamission.edu/admissions](http://www.lamission.edu/admissions) for current office hours.

### STEP 2 ASSESSMENT

Campus Center Lower Level, Room 1529

ALL students who have submitted an application and have been issued a STUDENT IDENTIFICATION NUMBER are required to take the assessment tests in English or English as a Second Language (ESL) and Math, unless exempt (please refer to exemptions below). The assessment process helps to place students in classes where they are most likely to succeed. Assessments are available on a walk-in basis, Monday through Thursday. See website for current office hours: [www.lamission.edu/assessment](http://www.lamission.edu/assessment). Students must have their STUDENT IDENTIFICATION NUMBER and present a valid form of picture ID prior to taking the assessment tests.

**PLEASE NOTE:** *The Math assessment process requires students to self-select the appropriate test level (Algebra Readiness, Elementary Algebra, Intermediate Algebra or Pre-Calculus).* For more information on choosing the appropriate Math assessment test, please visit [lamission.edu/math/mdtp\\_preparation.aspx](http://lamission.edu/math/mdtp_preparation.aspx)

Any student with a verified disability may arrange for alternative administration of the Assessment Placement Process (English, Reading, and Mathematics) by contacting the Disabled Student Program and Services (Instructional Building Room 1018) at 818.364.7732.



# ADMISSION & REGISTRATION

## Assessment Results:

Once the assessment tests have been completed, it will take approximately 24 hours for the results to be available. Full assessment reports will be available for pick up at the Assessment Center approximately 24 hours after test completion.

Assessment reports for tests taken on Thursdays will be available for pick-up the following Monday.

Students may also view their assessment results on the Student Information System – [eweb2.laccd.edu/WebStudent/signon.asp](http://eweb2.laccd.edu/WebStudent/signon.asp)

### For more Information:

- Visit [www.lamission.edu/assessment](http://www.lamission.edu/assessment)
- Stop by the Assessment Office in the Campus Center Lower Level Room 1529.
- Call **818.364.7613**

## STEP 3 GROUP AND ONLINE ORIENTATION

Once assessment tests have been completed and results received, all new students are strongly encouraged to complete an orientation for priority registration consideration, unless exempt (please refer to the exemptions below). Orientation presents important information about the college, educational programs, requirements, resources and services that will help students register for classes and succeed in meeting their goals.

LAMC offers group and online orientations. Group orientations are conducted by a counselor who will review the College Catalog and Schedule of Classes to assist students in completing a first semester Abbreviated Student Educational Plan (ASEP). Students may sign up for the group orientation in the Counseling Office.

The online orientation can be accessed through the following link [www.onlineorientation.net/lamission](http://www.onlineorientation.net/lamission). Students who choose to complete the online orientation are strongly encouraged to sign-up for a student educational planning workshop in the Counseling Office to complete an Abbreviated Student Educational Plan (ASEP). Additionally, students who complete the online orientation must print the confirmation page and submit it to the Counseling Office for orientation credit towards priority registration consideration.

### For more Information:

- Visit [www.lamission.edu/sssp](http://www.lamission.edu/sssp)
- Stop by the Counseling Office in the Instructional Building, Administration Wing.
- Call **818.364.7655** or **818.364.7656**

## STEP 4 COUNSELING

All new and returning students are strongly encouraged to meet with a counselor before registering for courses to develop an Abbreviated Student Educational Plan (ASEP), unless exempt (please refer to exemptions below). New students will need to declare a program of study and complete a Comprehensive Student Educational Plan (CSEP) before completing 15 degree applicable units or by their third semester. Completion of a CSEP will help students meet one of the criteria to maintain priority registration. It is recommended that all new and continuing students meet with a counselor regularly as it provides an opportunity to review educational goals, course requirements, research majors, plan courses, receive updates and review progress towards their educational goal. Please contact the Counseling Office for appointment and drop-in availability.

### For more Information:

- Visit [www.lamission.edu/counseling](http://www.lamission.edu/counseling)
- Stop by the Counseling Office in the Instructional Building, Administration Wing
- Call **818.364.7655** or **818.364.7656**

## STEP 5 APPLY FOR FINANCIAL AID

All students are encouraged to apply for financial aid. Eligible students should complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.gov](http://www.fafsa.gov). The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. California residents can also apply for the Board of Governor's (BOG) Fee Waiver through either the FAFSA or a separate paper application, available at the Financial Aid Office and on our website at [www.lamission.edu/financialaid](http://www.lamission.edu/financialaid), under "Apply for a Fee Waiver." Eligible AB540 students can apply for state financial aid (BOG fee waiver and Cal Grants) through the California Dream Act application, available online at [www.caldreamact.org](http://www.caldreamact.org).

## STEP 6 REGISTER FOR COURSES

The following registration groups will register in this order:

**Group 1:** New and fully matriculated students as follows:

- Members of the armed forces or veterans in good standing with fewer than 100 degree-applicable units
- CalWORKs recipients in good standing with fewer than 100 degree-applicable units
- Disabled Student Programs and Services (DSPS) students in good standing with fewer than 100 degree-applicable units
- Extended Opportunity Programs and Services (EOPS) students in good standing with fewer than 100 degree-applicable units
- Foster youth or former foster youth, regardless of academic standing and units taken

**Group 2:**

- Continuing students in good standing with less than 100 degree-applicable units
- middle college students in good standing with less than 100 degree-applicable units
- new, fully matriculated students
- returning exempt

**Group 3:** Students who have lost their enrollment priority

**Group 4:** Special K-12 admits pursuant to Education Code section 76001

### EXEMPTIONS (TITLE 5 SECTION 55532)

Exemption from core matriculation services (assessment, orientation and counseling) if the student:

1. Has completed an associate degree or higher;
2. Has enrolled at the college for a reason other than career development or advancement, transfer, attainment or a degree or certificate, or completion of a basic skills or English as a Second-Language course sequence;
3. Has completed these services at another community college within a time period as identified by the district;
4. Has enrolled at the college solely to take a course that is legally mandated for employment as defined in section 55000;
5. Has enrolled at the college as a special admit student pursuant to Education Code section 76001

## Fees

### Enrollment Fees

Resident Student .....	<b>\$46</b> (per unit)
Out-of-State Student .....	<b>\$46</b> (per unit)
International Students* .....	<b>\$46</b> (per unit)

### Additional Tuition Fees (non-resident students only)

Out-of-State Student .....	<b>\$243</b> (per unit)
<i>includes additional capital outlay fee</i>	
International Students* .....	<b>\$243</b> (per unit)
<i>includes additional capital outlay fee</i>	

### Health Fees

Fall & Spring .....	<b>\$11</b> (each semester)
Winter & Summer.....	<b>\$8</b> (each semester)

### Student Representation Fees

Each Semester.....	<b>\$1</b>
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### Parking Fees

Fall & Spring .....	<b>\$20</b> (each semester)
Winter & Summer.....	<b>\$10</b> (each semester)

### Associated Student Organization (ASO) Membership Fee

Fall & Spring .....	<b>\$7</b> (each semester)
Winter & Summer.....	<b>\$3</b> (each semester)

### Audit Fee

Per Unit .....	<b>\$15</b>
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### International Medical Insurance Coverage (IMED)

Per Semester .....	<b>\$636</b>
<i>(required for International or foreign students only)</i>	

\*Additional \$25 Report Fee due once per semester

# PREREQUISITES, COREQUISITES & ADVISORIES

**Prerequisite:** A class or skill you must have prior to enrolling in the target class. The faculty of that discipline requires the prerequisite because they feel it is necessary for you to succeed in the target course.

**Corequisite:** A class that must be taken simultaneously with the target course. A corequisite may be completed with passing grade (“C” or better) prior to enrollment in the target course.

**Advisory:** A class or skill you are advised to have, but not required to have, prior to enrolling in the target course

**Target Course:** Any course which the faculty has determined that requires completion of a prerequisite, corequisite, or advisory course

**Placement Level:** The outcome from the assessment process which is used for placing students into the appropriate level of English, Mathematics, and English as a Second Language courses

## REGISTRATION LIMITATION

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirement by completing a class with a grade of “C” or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

## PREREQUISITE CHALLENGE PROCEDURE

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirements by completing a class with a grade of “C” or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building.

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing. Students without transcripts or other proof of meeting the specified prerequisite or corequisite but who believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

## RIGHT TO CHALLENGE PREREQUISITES

Students have the right to file a challenge for any prerequisite or corequisites. Challenges can be based upon the following:

- The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department.)
- The prerequisite or corequisite is not valid because it has not been established in accordance with the District’s policy.
- The prerequisite or corequisite is being applied in an unlawfully discriminatory manner.
- The prerequisite or corequisite has not been made reasonably available, causing the student undue delay in completing his/her educational goal.

## PREREQUISITE CHALLENGE PROCESS

1. Pick up the challenge form at the Counseling Office. It is required that students seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be submitted at least five (5) working days prior to the first day of instruction as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to enroll in the course.
3. Once a petition packet is complete (including standard and discipline specific documents), the student will deliver it to the department responsible for the prerequisite or corequisite course. Once a complete packet is received, the department will have five (5) working days within which to make its decision, whereupon the department chair or department designee will sign and date the petition. Incomplete petition packets will not be accepted. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
4. Upon review of the challenge, within three (3) working days of reaching its decision, the responsible department will attempt to notify the student using contact information provided on the petition form. All students requesting further information will be directed to contact the counselor of record. A copy of the form will be filed in the department office and the original will be returned to the counseling department.
  - If the challenge is approved, the student must obtain the a course placement authorization from the counseling department and take it to Admissions along with the necessary add form for processing.
  - If the challenge is denied, the student may be able to appeal the decision to the Vice President of Academic Affairs (see petition form for more details). Notification of the appeal decision will be sent to the student within 5 working days after its receipt. Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services.

# CAREERS IN HEALTHCARE



Los Angeles Mission College is now offering Biotechnology, Health Occupation, Medical Billing & Coding, Nurse Assistant and Home Health Training Programs, and Pharmacy Technician Courses. For more information, please contact the Allied Health Office at **818.833.3428** or visit [www.lamission.edu/alliedhealth](http://www.lamission.edu/alliedhealth). Check this page or the online schedule for the latest revisions of the courses offered.

## ALLIED HEALTH

**Department Chair:** Stephen Brown 818.364.7665

**Vice Chair:** Par Mohammadian 818.833.3424

### 021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (CSU) (RPT 3) 0.5 UNIT

**Prerequisite:** None.

Allied Health 21 is designed to teach CPR to healthcare providers and interested students. This course covers infant, child, and both one-rescuer and two-rescuer adult CPR. Treatment of choking the patient and heart disease prevention is also included. Successful course completion earns an American Heart Association Basic Cardiovascular Life Support Card for the Healthcare Provider valid for two years.

#### LATE START/SATURDAY CLASS

18562	LEC	8:00 am – 12:30 pm	S	Pullukalayil,B	INST 2016
&	LEC	4:05 hrs/wk	TBA	Pullukalayil,B	SCHEDULE

(Starts 02/10/18, Ends 02/15/18)

## BIOTECHNOLOGY

**Department Chair:** Stephen Brown 818.364.7665

**Vice Chair:** Par Mohammadian 818.833.3424

### 002 BIOTECHNOLOGY I – 3 UNITS

**Prerequisite:** None.

An introduction to the field of biotechnology. Students examine the fundamentals of cellular and molecular biology and are introduced to basic biotechnology laboratory skills, including documentation, safety, solution and buffer preparation, quality control and bioethics. Students develop proficiency in aseptic technique, spectrophotometry, microscopy and centrifugation.

#### SHORT TERM EVENING CLASS

25587	LEC	5:35 pm - 6:35 pm	MTWTh	Brown, S T	CMS 106
AND 25588	LAB	6:45 pm - 9:00 pm	MTWTh	Brown, S T	CMS 106

(Starts 02/05/2018, Ends 03/28/2018)

### 003 BIOTECHNOLOGY II – 4 UNITS

**Prerequisite:** BIOTECH 2.

This course expands concepts and techniques introduced in Biotechnology I. Students are introduced to modern molecular biology techniques, including nucleic acid isolation, recombinant DNA techniques, cell transformation, recombinant DNA analysis, nucleic acid hybridization, and DNA sequence analysis. Students explore the production and purification of proteins using biochemical techniques such as immunochemistry and chromatography.

#### LATE START EVENING CLASS

25589	LEC	5:35 pm - 6:35 pm	MTWTh	STAFF	CMS 106
AND 25590	LAB	6:45 pm - 9:00 pm	MTWTh	STAFF	CMS 106

(Starts 04/02/2018, Ends 06/04/2018)

### 006 BIOTECHNOLOGY: QUALITY CONTROL – 2 UNITS

**Prerequisite:** None. Advisories: BIOTECH 2 & 3.

Introduces quality control and validation in the field of biotechnology. An overview of good manufacturing practices is given incorporating the importance of quality control and assurance in the manufacturing of biotechnology products focusing on validation assays, system evaluations and process testing and reporting.

#### EVENING CLASS

25591	LEC	3:55 pm - 4:45 pm	TTh	STAFF	CMS 105
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## COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

**Department Chair:** Vilma Bernal 818.833.3410

### 020 MEDICAL OFFICE PROCEDURES – (CSU) 5 UNITS

**Prerequisite:** None.

An instructional and practical application course that facilitates the development of skills necessary for participants to become effective medical office administrative assistants. Students will be exposed to various components of medical office operations, terminology, insurance billing procedures, and communication skills through the use of concepts, principles, research, and practical application techniques.

#### EVENING CLASS

23767	LEC	6:30 pm - 8:35 pm	M	Tatum, K	LRC 234
&	LEC	6:30 pm - 8:35 pm	W	Tatum, K	INST 2006
AND 23768	LAB	8:35 pm - 9:30 pm	M	Tatum, K	LRC 234
&	LAB	8:35 pm - 9:30 pm	W	Tatum, K	INST 2006

### 033 RECORDS MANAGEMENT AND FILING – 2 UNITS

**Prerequisite:** None.

Provides an overview of the field of records management; alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.

#### EVENING CLASS

23865 LEC 6:00 pm - 6:30 pm TTh Gandomi, F M INST 2021  
AND 23867 LAB 6:30 pm - 7:25 pm TTh Gandomi, F M INST 2021

### 082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** CAOT 1

Introduces students to the use of the computer and software used in the business office. Provides hands-on introduction to Microsoft Word, Excel, Access, and PowerPoint. Students gain basic knowledge necessary for using computers and becoming computer literate.

#### DAY CLASS

11148 LEC 12:00 pm - 2:05 pm F Holt, S B INST 2021  
AND 11167 LAB 2:15 pm - 5:25 pm F Holt, S B INST 2021

### 126 INTRODUCTION TO MEDICAL CODING/BILLING – 3 UNITS

**Prerequisite:** BIOLOGY 33 or HLTHOCC 63. **Advisories:** CAOT 1 or 82.

Introduces students to the skills necessary to become proficient in basic medical office billing and coding procedures (Procedural Coding CPT as well as ICD-10-CM Diagnostic Coding). Includes practice processing insurance claims and managing patient insurance billing and reimbursement using medical programming software.

#### EVENING CLASS

13777 LEC 8:00 pm - 9:25 pm TTh Gandomi, F M INST 2021

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## HEALTH OCCUPATIONS

**Department Chair:** Stephen Brown 818.364.7665

**Vice Chair:** Par Mohammadian 818.833.3424

### 062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL – 2 UNITS

**Prerequisite:** None. **Advisories:** ENGLISH 21 & MATH 105

Health Occupations 62 is an introduction of the concepts and skills that serve as a foundation for the health care professions. Topics include hygiene and safety, infection control, basic client monitoring and basic first aid, therapeutic communication and basic health documentation.

#### SHORT TERM DAY CLASS

14732 LEC 8:00 am - 8:50 am TTh STAFF INST 2014  
AND 14744 LAB 9:05 am - 12:25 pm TTh STAFF INST 2016  
(Starts 02/05/18, Ends 03/28/18)

### 063 BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY – 2 UNITS

**Prerequisite:** None. **Advisories:** ENGLISH 21 & MATH 105

This basic medical language course will discuss common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.

#### LATE START DAY CLASS

15619 LEC 8:00 am - 10:05 am TTh STAFF INST 2014  
(Starts 04/09/18, Ends 06/04/18)

### 064 CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS 1 UNIT

**Prerequisite:** None. **Advisories:** ENGLISH 21 & MATH 105

Health Occupations 64 provides an overview of the concepts of health and illness, cultural diversity and legal issues that affect the health care professional

#### SHORT TERM DAY CLASS

15978 LEC 12:25 pm - 1:15 pm TTh STAFF INST 2014  
(Starts 02/05/18, Ends 03/28/18)

### 065 FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL 2.5 UNITS

**Prerequisite:** None. **Advisories:** ENGLISH 21 & MATH 105

Health Occupations 65 explores career options in the health care industry, healthy behavior for health care workers, work ethics, professional resumes and interviewing skills and personality traits of a health care professional. There will be an externship during which area employers will introduce students to direct and indirect patient care opportunities.

#### LATE START DAY CLASS

16458 LEC 10:20 am - 12:20 pm TTh Mohammadian, P INST 2014  
& LEC 1:35 hrs/wk TBA Mohammadian, P SCHEDULE  
(Starts 04/09/18, Ends 06/04/18)

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## NURSING

**Department Chair:** Stephen Brown 818.364.7665

**Vice Chair:** Par Mohammadian 818.833.3424

### 056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (RPT 3) - 1 UNIT

**Prerequisite:** None. **Corequisite:** NURSING 399A

Focuses on reinforcing and integrating the Certified Nurse Assistant duties and skills required to assist patients in long term care facilities with activities of daily living.

#### LATE START DAY & WEEKEND CLASS

11321 LEC 7:00 am - 4:00 pm FS Johnson-Adkins,B INST2016  
(Starts 05/11/2018, Ends 05/12/2018)

### 399A NURSE ASSISTANT TRAINING PROGRAM - 5 UNITS

**Prerequisites:** MATH 105 & ESL 6A or ENGLISH 21

Will provide students with an introduction to the health care field, working with residents/patients in the long-term care facility and the acute care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course students will be eligible to take the California's Nurse Assistant Certification Examination.

#### SHORT TERM EVENING & WEEKEND CLASS

16421 LEC 6:45 pm - 9:15 pm MW Johnson-Adkins,B INST2016  
AND 16429 LAB 4:15 hrs/wk TBA Kidd, S L INST 2016  
& LAB 4:15 hrs/wk TBA Glaus, C INST 2016  
(Starts 02/05/2018, Ends 05/06/2018)

**NOTE:** Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website [www.lamission.edu/alliedhealth](http://www.lamission.edu/alliedhealth). For eligibility requirements and to enroll in the course, call 818-833-3428.

### 399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS

**Prerequisite:** NURSING 399A

Introduces students to the health care field, working with residents/patients in long-term care facilities, the acute care setting and the home care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course, the student is eligible to apply for certification as a Home Health Aide in the state of California.

#### LATE START EVENING & WEEKEND CLASS

16622 LEC 6:30 pm - 9:00 pm MW Johnson-Adkins,B INST2016  
AND 16630 LAB 11:50 hrs/wk TBA Johnson-Adkins,B INST2016  
(Starts 05/14/2018, Ends 06/02/2018)

**Note:** Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website [www.lamission.edu/alliedhealth](http://www.lamission.edu/alliedhealth). For eligibility requirements and to enroll in the course, call 818-833-3428.

## PHARMACY TECHNICIAN

Department Chair: Stephen Brown 818.364.7665

Vice Chair: Par Mohammadian 818.833.3424

### 021 RETAIL PRODUCTS FOR PHARMACY CLERKS – (NDA) 3 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Designed for the Pharmacy Clerk student to provide basic knowledge about Over-the-Counter (OTC) products in relation to their accepted therapeutic uses. Students will understand the steps involved in safely choosing a non-prescription product.

#### SHORT TERM DAY CLASS

13622 LEC 9:00 am - 12:15 pm MW STAFF INST 2018  
(Starts 02/05/2018, Ends 03/28/2018)

### 023 INTRODUCTION TO PHARMACY – (NDA) 2 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Examines the roles and opportunities open to pharmacy clerks and technicians in various practice settings. Students will be introduced to pharmaceutical dosage forms, the drug development process, and drug classification systems. This course also includes an introduction to prescription labeling and to the law and ethics for pharmacy practice.

#### LATE START DAY CLASS

13640 LEC 8:00 am - 10:05 pm MW STAFF INST 2018  
(Starts 04/09/2018, Ends 06/04/2018)

### 029 BODY SYSTEMS I – (NDA) 3 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the muscular, skeletal, respiratory, renal, cardiovascular, and hematologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

#### SHORT TERM DAY CLASS

13661 LEC 9:30 am - 12:50 pm TTh Lavy, E INST 2018  
(Starts 02/05/2018, Ends 03/28/2018)

### 030 BODY SYSTEMS II – (NDA) 3 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the nervous, endocrine, gastrointestinal, reproductive, immune, ears/nose/throat, and dermatologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

#### LATE START DAY CLASS

13676 LEC 9:30 am - 12:40 pm TTh Lavy, E INST 2018  
(Starts 04/09/2018, Ends 06/04/2018)

### 031 PHARMACY CALCULATIONS – (NDA) 2 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Students will learn calculations related to drug dosage, measurements of strength, and preparation of medications. This course also includes inter-conversion of units in the metric and common systems of measurement. Emphasis is placed on unit-cancellation for solving pharmacy problems. This course includes a strong verbal component.

#### LATE START DAY CLASS

13695 LEC 10:20 am - 12:25 pm MW STAFF INST 2018  
(Starts 04/09/2018, Ends 06/04/2018)

## MOBILE ALERT NOTIFICATION SYSTEM LOS ANGELES MISSION COLLEGE



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Or sign up online at [www.alertu.org/lamc](http://www.alertu.org/lamc)

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- ALERTU subscribers will not receive spam
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# HOW TO READ THE SCHEDULE OF CLASSES

Classes are listed in alphabetical order from Accounting to Theater.  
Check Real Time Schedule on the Web.

## ENGLISH

Catalog Number	Subject Area	Transferability Units
<b>101 COLLEGE READING &amp; COMPOSITION I – (UC:CSU) 3 UNITS</b>		
Prerequisites: ENGLISH 28 or ESL 8 or appropriate skill level demonstrated through the ENGL assessment process.		
Develops proficiency in college-level reading and writing through the application of the principles of rhetoric...		
<b>DAY CLASSES</b>		
20233	LEC 9:05am - 10:30am	MW COX, V CSB 101
20234	LEC 10:40am - 12:05pm	TTh LADINSKY, G CSB 206
20235	LEC 2:00pm - 3:25pm	MW LADINSKY, G CSB 205
<b>EVENING CLASSES</b>		
23226	LEC 6:50pm - 10:00pm	W KEMP, E HFAC 203
Class No.	Time & Day(s)	Instructor Building Room

### KEY

M = Monday  
T = Tuesday  
W = Wednesday  
Th = Thursday  
F = Friday  
S = Saturday  
Su = Sunday

**TBA = To Be Arranged**  
(contact instructor for more information)

## 63 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING – (CSU) 2 UNITS

20182 LEC 8:00AM - 12:15PM S GARCIA OLIVA, C CCDS 202  
(8 Week Class - Starts 4/4/2017, Ends 5/30/2017) ] Short-Term

### EVENING CLASS

12619 LEC 4:30PM - 6:35PM Th DE SILVA, L CCDS 201  
AND 12641 LAB 6:30 hrs/wk TBA DE SILVA, L CCDS 201

Lab Classes now have their own Class Numbers

## 065 INTRODUCTORY GENERAL CHEMISTRY – (UC:CSU) 4 UNITS

Prerequisites: MATH 123C or 125

### DAY CLASS

18845 LEC 8:55 am - 10:20 am TTh Pazirandeh, S CMS 028  
AND select one of the following:  
18849 LAB 10:30 am - 1:40 pm T STAFF CMS 201  
OR 26580 LAB 10:30 am - 1:40 pm Th Cassara, J CMS 201 ] When multiple Lab options are available, choose the one that fits your schedule the best

## BUILDING KEY

**AMP:** Arts, Media & Performance Building (Main Campus)

**BUNG:** Bungalows (Between INST & parking structure)

**CAI:** Culinary Arts Institute (Adjacent parking structure)

**CCDS:** Center for Child Development Studies (North corner of campus)

**CMPC:** Campus Center Building (Main Campus)

**CMS:** Center for Math & Science (East Campus)

**CSB:** Collaborative Studies Building (North section of campus)

**ELCR PARK:** El Cariso Park

**HFAC:** Health, Fitness & Athletics Complex (East Campus)

**INST:** Instructional Center (Main Campus)

**LRC:** Library Building (Main Campus)

**SUN-TUJ:** Sunland-Tunjunga Campus

# ACCOUNTING

Department Chair: Vilma Bernal 818.833.3410

## 001 INTRODUCTORY ACCOUNTING I – (UC/CSU) 5 UNITS

Prerequisite: None.

Provides an introduction to accounting theory and practice using journals, ledgers and worksheets. An overview of the accounting cycle is presented for both service and merchandising businesses. Emphasis is placed on the application of accounting principles in the preparation and analysis of financial statements. The course is designed for students majoring in business disciplines and planning to transfer.

### DAY CLASSES

16811	LEC	9:30 AM – 12:00 PM	TTh	Yamauchi, R K	INST 1008
16716	LEC	10:35 am - 1:05 pm	MW	Ordonez, R G	CMS 023
16736	LEC	2:30 pm - 5:00 pm	MW	Nerud, S T	CMS 127

### EVENING CLASSES

27310	LEC	6:30 pm - 9:00 pm	MW	STAFF	SUN-TUJ
16765	LEC	7:00 pm - 9:30 pm	MW	STAFF	CMS 029

## 002 INTRODUCTORY ACCOUNTING II – (UC/CSU) 5 UNITS

Prerequisite: ACCTG 1

A continuation of Accounting 1, the course will emphasize the basic elements of managerial accounting used in decision making. Students will be introduced to manufacturing cost accounting, performance evaluation and investment analysis concepts. The course is designed for students majoring in business disciplines and planning to transfer.

### DAY CLASS

18542	LEC	9:30 am - 12:00 pm	TTh	Nerud, S T	CMS 105
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### EVENING CLASS

18558	LEC	7:00 pm - 9:30 pm	MW	Nerud, S T	CMS 236
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# ADMINISTRATION OF JUSTICE

Department Chair: Vilma Bernal 818.833.3410

Vice Chair: Kelly Enos 818.364.7610

## 001 INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC/CSU) 3 UNITS

Prerequisite: None.

The history and philosophy of Administration of Justice in the United States, including identification of the various subsystems such as the police, courts and corrections. Includes the theories of crime, punishment, rehabilitation, ethics, education and training for professionalism in the justice system.

### ONLINE CLASS

11635	LEC	3:10 hrs/wk	TBA	Hart, J L	INTERNET <i>ilearn.laccd.edu</i>
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### EVENING CLASS

11654	LEC	6:50 pm - 10:00 pm	M	Loman, M J	INST 2001
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## 002 CONCEPTS OF CRIMINAL LAW – (UC/CSU) 3 UNITS

Prerequisite: None.

The historical development, philosophy, and origins of today's criminal law. The course also looks at definitions and classifications of crimes and their applications to the system of administration of justice.

### EVENING CLASS

13373	LEC	6:50 pm - 10:00 pm	M	Sinclair, R L	INST 1001
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## 003 LEGAL ASPECTS OF EVIDENCE – (CSU) 3 UNITS

Prerequisite: None.

A study of the origin, development, philosophy, and constitutional basis of evidence. Covers constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence, and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

### EVENING CLASS

13860	LEC	3:30 pm - 6:40 pm	W	Smith, P F	INST 2004
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## 004 PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM (UC/CSU) 3 UNITS

Prerequisite: None.

A study of the different aspects of the criminal justice system with an emphasis on the courts. Reviews the different procedures in court settings and how the courts decisions impact society as a whole.

### EVENING CLASS

14128	LEC	6:50 pm - 10:00 pm	W	Enos, K W	INST 2001
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## 005 CRIMINAL INVESTIGATION – (CSU) 3 UNITS

Prerequisite: None.

Police procedures in criminal investigations and legal aspects and procedures. Students will become familiar with techniques in processing crime scenes, interviewing suspects, witnesses and victims.

### EVENING CLASS

25569	LEC	6:50 pm - 10:00 pm	W	STAFF	INST 2004
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## 014 REPORT WRITING FOR PEACE OFFICERS – (CSU) 3 UNITS

Prerequisite: None.

The study of effective report writing in police work, including crime scene investigative reports and arrest reports. Students will become familiar with many of the reports and writing styles used by local law enforcement agencies.

### EVENING CLASS

15093	LEC	6:50 pm - 10:00 pm	Th	Rocke, J C	INST 2001
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## 075 INTRODUCTION TO CORRECTIONS – (CSU) 3 UNITS

Prerequisite: None.

Basic course dealing with the nature of correctional work; aims and objectives of correctional administration; probation and parole; skills, knowledge, and attitudes required for employment in this field; types of institutions and services; career opportunities.

### EVENING CLASS

15580	LEC	3:30 pm - 6:40 pm	T	Woods, M E	INST 2001
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## 104 INTRODUCTION TO FORENSIC SCIENCE – (CSU) 3 UNITS

Prerequisite: None.

The role of forensic science in Administration of Justice. Several different categories of evidence will be examined including fingerprints, impression evidence, firearms and blood stain pattern analysis.

### EVENING CLASS

15817	LEC	6:50 pm - 10:00 pm	T	James, B A	INST 1002
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## 150 UNDERSTANDING STREET AND PRISON GANGS – (CSU) 3 UNITS

Prerequisite: None.

Provides an introduction to the history and sociology of a gang. Topics include the organization and structure of a street gang, recruitment into a gang, gang attire, hand signs, tattoos, body language, graffiti, and the gangs effect on society. The organizational structure of a prison gang and the relationship with organized crime are also covered.

### EVENING CLASS

15915 LEC 3:30 pm - 6:40 pm T Kovnator, G INST 1002

## 160 POLICE ORGANIZATION AND ADMINISTRATION – (CSU) 3 UNITS

Prerequisite: None.

Historical and modern policing approaches; effect of organizational structure and administrative procedure on the police function; assessment of decision-making processes, police-community relations, and miscount.

### EVENING CLASS

16001 LEC 6:50 pm - 10:00 pm T Enos, K W INST 2001

## AFRICAN AMERICAN STUDIES

Department Chair: Mark Pursley 818.364.7677

### 004 THE AFRICAN AMERICAN IN THE HISTORY OF THE U.S. I (UC/CSU) - 3 UNITS

Prerequisite: None.

A survey of U.S. history from the Colonial Era (c. 1600) through the Reconstruction Era (1865-1877) with emphasis on Trans-Atlantic migration. Course provides critical analysis of African-American contributions to the political and social development of the United States.

### EVENING CLASS

18319 LEC 6:50 pm - 10:00 pm M Carter, M J INST 1010

## ALLIED HEALTH

Department Chair: Stephen Brown 818.364.7665

Vice Chair: Par Mohammadian 818.833.3424

### 021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (CSU) (RPT 3) 0.5 UNIT

Prerequisite: None.

Allied Health 21 is designed to teach CPR to healthcare providers and interested students. This course covers infant, child, and both one-rescuer and two-rescuer adult CPR. Treatment of choking the patient and heart disease prevention is also included. Successful course completion earns an American Heart Association Basic Cardiovascular Life Support Card for the Healthcare Provider valid for two years.

### LATE START/SATURDAY CLASS

18562 LEC 8:00 am - 12:30 pm S Pullukalayil, B INST 2016  
& LEC 4:05 hrs/wk TBA Pullukalayil, B SCHEDULE  
(Starts 02/10/18, Ends 02/15/18)



## ANATOMY

Department Chair: Stephen Brown 818.364.7665

Vice Chair: Par Mohammadian 818.833.3424

### 001 INTRODUCTION TO HUMAN ANATOMY – (UC/CSU) 4 UNITS

Prerequisites: ENGLISH 28 or ESL 8 & BIOLOGY 3 or BIOLOGY 5

Examines cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Dissection and microscopy are used extensively in lab.

### DAY CLASSES

15925 LEC 7:15 am - 8:40 am TTh Rostami, M CMS 105  
AND select one of the following:  
15940 LAB 8:50 am - 12:00 pm T Rostami, M CMS 102  
OR 15987 LAB 8:50 am - 12:00 pm Th Rostami, M CMS 102  
16027 LEC 1:35 pm - 3:20 pm TTh Rezaee Baroon, M CMS 005  
AND select one of the following:  
16061 LAB 3:30 pm - 6:40 pm T Rezaee Baroon, M CMS 102  
OR 16140 LAB 3:30 pm - 6:40 pm Th Rezaee Baroon, M CMS 102  
16188 LEC 3:35 pm - 5:00 pm MW Reynolds, J M CMS 105  
AND select one of the following:  
16232 LAB 5:05 pm - 8:15 pm M Reynolds, J M CMS 102  
OR 16334 LAB 5:05 pm - 8:15 pm W Reynolds, J M CMS 102

## ANTHROPOLOGY

Department Chair: Mark Pursley 818.364.7677

### 101 HUMAN BIOLOGICAL EVOLUTION – (UC/CSU) 3 UNITS

Prerequisites: ENGLISH 28 or ESL 8

Examination of the unifying principles of human evolution including: the basic principles of natural selection, the fossil record, the position of humans within the primate order, the features that make Homo sapiens unique.

### ONLINE CLASS

19649 LEC 3:10 hrs/wk TBA Gribben, A INTERNET  
ileam.laccd.edu

### EVENING CLASS

19672 LEC 6:50 pm - 10:00 pm T Tartaglia, L J CMS 004

### SATURDAY CLASS

19658 LEC 7:45 am - 10:55 am Sa Armstrong, A E CMS 004

### 102 HUMAN WAYS OF LIFE: CULTURAL – (UC/CSU) 3 UNITS

Prerequisites: None Advisories: ENGLISH 28 or ESL 8

Comparative survey of human culture, including the study of human society, language, religion, political and economic organization, with examples drawn from earlier as well as contemporary preliterate, peasant, and urban societies.

### DAY CLASS

20421 LEC 10:35 am - 12:00 pm MW STAFF CMS 004

### 104 HUMAN LANGUAGE AND COMMUNICATION – (UC/CSU) 3 UNITS

Prerequisites: ENGLISH 28 OR ESL 8

Examines basic principles of linguistics: language components, diversity, origins, acquisition and use are explored, with an emphasis on communication and socio-cultural factors.

### EVENING CLASS

20592 LEC 3:30 pm - 6:40 pm M Cohen, M CMS 004



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# ART

Department Chair: Deborah Paulsen 818.364.7738

## 101 SURVEY OF ART HISTORY I – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 101

A survey of Western Art and Architecture from Pre-historic through Medieval periods; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

### ONLINE CLASSES

12981	LEC	3:10 hrs/wk	TBA	Folland, T F	INTERNET <i>ilearn.laccd.edu</i>
13001	LEC	3:10 hrs/wk	TBA	Folland, T F	INTERNET <i>ilearn.laccd.edu</i>

## 102 SURVEY OF ART HISTORY II – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 101

A survey of Western Art and Architecture from the Renaissance through the Twentieth Century: students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

### ONLINE CLASS

14276	LEC	3:10 hrs/wk	TBA	Folland, T F	INTERNET <i>ilearn.laccd.edu</i>
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### DAY CLASS

14255	LEC	1:55 pm - 3:20 pm	MW	Folland, T F	AMP 309
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## 109 THE ARTS OF AFRICA, OCEANIA, AND ANCIENT AMERICA (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 101

Provides an overview of art and architecture from Africa, Oceania, and Native North and South America in relation to their history, religion, and culture.

### ONLINE CLASS

15958	LEC	3:10 hrs/wk	TBA	Lavasani, N M	INTERNET <i>ilearn.laccd.edu</i>
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## 111 HISTORY OF CONTEMPORARY ART – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 101

A history of the major stylistic movements of Contemporary art from 1945 to the present with attention to the historical circumstances of visual culture. While the Euro-American tradition will be the primary focus, art produced by the global community will also be considered with the advent of Globalism in the 1990s.

### DAY CLASS

16029	LEC	10:35 am - 12:00 pm	TTh	Folland, T F	AMP 309
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### Studio Sequence for Art Majors

Level I: Art 201, 501, 502

Level II: Art 300, 202 or 204, MultiMd 100

## 201 DRAWING I – (UC/CSU) 3 UNITS

Prerequisite: None.

Note: Studio sequence for Art Majors: Level I.

Introduction to principles, elements, and practices of drawing, employing a wide range of subject matter and drawing media. Focus on perceptually based drawing, observational skills, technical abilities, and creative responses to materials and subject matter, including great works of the human imagination.

### DAY CLASSES

17692	LEC	9:30 am - 11:35 am	F	Cole, J T	P CH
AND 17711	LAB	11:35 am - 1:40 pm	F	Cole, J T	P CH

Note: Class meets at Pacoima City Hall, 13520 Van Nuys Blvd, Pacoima

17634	LEC	12:45 pm - 2:50 pm	T	STAFF	AMP 305
AND 17647	LAB	2:55 pm - 5:00 pm	T	STAFF	AMP 305
17614	LEC	5:45 pm - 7:50 pm	T	Brennan, K A	AMP 305
AND 17622	LAB	7:55 pm - 10:00 pm	T	Brennan, K A	AMP 305

## 204 LIFE DRAWING I – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ART 201

Note: Studio sequence for Art Majors: Level II.

A beginning course in drawing the figure from life. Drawings with various time limitations are done to explore the relationships of movement, form, and space as they pertain to the human body. Emphasis is placed on proportion, structure and anatomy. This course is recommended for all art majors.

### DAY CLASS

18493	LEC	2:20 pm - 4:25 pm	W	Zarcone, J M	AMP 305
AND 18501	LAB	4:30 pm - 6:35 pm	W	Zarcone, J M	AMP 305

## 205 LIFE DRAWING II – (UC/CSU) 3 UNITS

Prerequisite: ART 204

An intermediate course in drawing the human figure. Emphasis is on developing extended knowledge of human anatomy and acquiring enhanced skill in rendering its essential structure.

### DAY CLASS

18630	LEC	2:20 pm - 4:25 pm	W	Zarcone, J M	AMP 305
AND 18634	LAB	4:30 pm - 6:35 pm	W	Zarcone, J M	AMP 305

## 206 LIFE DRAWING III – (UC/CSU) 3 UNITS

Prerequisite: ART 205

An advanced course in drawing the human figure. Emphasis is placed on developing an advanced knowledge of human anatomy and acquiring advanced skill in rendering its essential structure

### DAY CLASS

18705	LEC	2:20 pm - 4:25 pm	W	Zarcone, J M	AMP 305
AND 18707	LAB	4:30 pm - 6:35 pm	W	Zarcone, J M	AMP 305

## 209 PERSPECTIVE DRAWING I – (UC/CSU) 3 UNITS

Prerequisite: ART 201

Draw three-dimensional objects in space using measured vanishing point systems along with direct observation and freehand drawing. Explore methods of drawing cast shadows and mirror reflections in perspective.

### DAY CLASS

25825	LEC	2:20 pm - 4:25 pm	M	STAFF	AMP 305
AND 25826	LAB	4:30 pm - 6:35 pm	M	STAFF	AMP 305

## 300 INTRODUCTION TO PAINTING – (UC/CSU) 3 UNITS

Prerequisite: None

Note: Studio sequence for Art Majors: Level II.

An introductory course in painting. Lectures and assignments utilize color theory, historical and contemporary styles of painting from great works of the human imagination which will be studied in relation to painting techniques.

### DAY CLASS

19113	LEC	2:20 pm - 4:25 pm	Th	Schmeltz, L	AMP 308
AND 19119	LAB	4:30 pm - 6:35 pm	Th	Schmeltz, L	AMP 308

## 307 OIL PAINTING I – (UC/CSU) 3 UNITS

Prerequisite: None. Advisories: ART 201 & ART 501

An overview of basic oil painting techniques and materials.

### DAY CLASS

25829	LEC	2:20 pm - 4:25 pm	M	Zarcone, J M	AMP 302
AND 25830	LAB	4:30 pm - 6:35 pm	M	Zarcone, J M	AMP 302

## 501 BEGINNING TWO-DIMENSIONAL DESIGN – (UC/CSU) 3 UNITS

Prerequisite: None

Note: Studio sequence for Art Majors: Level I.

Introduction to the concepts, applications, and historical references related to two-dimensional art and composition, including the study of the basic principles and elements of line, shape, texture, value, color and spatial illusion. Development of a visual vocabulary for creative expression through lecture presentations, studio projects, problem solving, and written assignments.

### DAY CLASS

19876	LEC	2:20 pm - 4:25 pm	F	Ruppel, B M	AMP 302
AND 19877	LAB	4:30 pm - 6:40 pm	F	Ruppel, B M	AMP 302

## 502 BEGINNING THREE-DIMENSIONAL DESIGN – (UC/CSU) 3 UNITS

Prerequisite: None

Note: Studio sequence for Art Majors: Level I.

Introduction to the concepts, applications, and historical references related to three-dimensional design and spatial composition, including the study of the elements and organizing principles of design as they apply to three-dimensional space and form. Development of a visual vocabulary for creative expression through lecture presentations and use of materials for three-dimensional studio projects.

### DAY CLASS

19992	LEC	8:50 am - 10:55 am	Th	Kyack, J	AMP 105
AND 19994	LAB	11:00 am - 1:05 pm	Th	Kyack, J	AMP 105

## 519 EXHIBITION DESIGN – (CSU) 3 UNITS

Prerequisite: None.

Provides a practical application of design concepts as they relate to museum and art exhibitions, environments, displays, and installations. Students will gain a working knowledge of commercial and non-profit galleries. Exhibition preparation, installation, funding, gallery visits, and guest lectures will be part of the curriculum.

### LATE START DAY CLASSES

25833	LEC	9:50 am - 11:00 am	MW	Paulsen, D R	AMP 105
AND 25834	LAB	11:05 am - 12:15 pm	MW	Paulsen, D R	AMP 105

(Starts 02/26/2018, Ends 06/04/2018)

## 520 DESIGN WORKSHOP – (CSU) 3 UNITS

Prerequisite: ART 501

Workshop on principles of design. Emphasis is placed on individual research, experimentation and the development of style. Students work with a variety of art media.

### LATE START DAY CLASSES

20069	LEC	9:50 am - 11:00 am	MW	Paulsen, D R	AMP 105
AND 20072	LAB	11:05 am - 12:15 pm	MW	Paulsen, D R	AMP 105

(Starts 02/26/2018, Ends 06/04/2018)

## ASTRONOMY

Department Chair: Mike Fenton 818.364.7888

### 001 ELEMENTARY ASTRONOMY – (UC/CSU) 3 UNITS

Prerequisite: None. Advisories: ENGLISH 21 or ENGLISH 06A

Surveys the contents and workings of the universe at an introductory level designed to satisfy the general education science requirement, primarily for non-science majors. Emphasizes the physical principles essential to fundamental understanding of astronomy. Discusses historical foundations, the tools of the astronomer, the solar system, stars and stellar evolution, galaxies and deep space, cosmology, and extraterrestrial life.

### DAY CLASS

16243	LEC	10:35 am - 12:00 pm	TTh	STAFF	CMS 005
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### EVENING CLASS

16255	LEC	6:50 pm - 10:00 pm	M	Mallory, C P	CMS 030
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### 005 FUNDAMENTALS OF ASTRONOMY LABORATORY – (UC/CSU) 1 UNIT

Prerequisite: None. Corequisite: ASTRON 1

Includes the use and maintenance of telescopes. Emphasis is on observations of the moon, planets, binary stars, clusters, nebulae and galaxies. In-class explorations include telescope optics, Kepler's Laws, H-R diagram and analysis of scientific data.

### EVENING CLASS

17242	LAB	6:50 pm - 10:00 pm	T	STAFF	CMS 006
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## BIOLOGY

Department Chair: Stephen Brown 818.364.7665

### 003 INTRODUCTION TO BIOLOGY – (UC/CSU) 4 UNITS

Prerequisites: ENGLISH 28 or ESL 8. Advisories: MATH 115 or MATH 123B

Examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Topics include an introduction to evolutionary theory, basic biological chemistry, cell function and reproduction, cellular respiration and photosynthesis, classical and contemporary genetics, gene expression and an introduction to animal structure and function. Meets UC/CSU GE requirement of natural science with a lab.

### DAY CLASSES

18469	LEC	7:15 am - 8:40 am	TTh	Reynolds, J M	CMS 005
AND select one of the following:					
18477	LAB	8:50 am - 12:00 pm	T	Reynolds, J M	CMS 110
OR 18510	LAB	8:50 am - 12:00 pm	Th	Reynolds, J M	CMS 110
18530	LEC	8:55 am - 10:20 am	MW	Caldani, P B	CMS 004
AND select one of the following:					
18549	LAB	10:30 am - 1:40 pm	M	Caldani, P B	CMS 110
OR 18594	LAB	10:30 am - 1:40 pm	W	Caldani, P B	CMS 110
18620	LEC	12:15 pm - 1:40 pm	MW	Fennoy, S	CMS 004
AND select one of the following:					
18636	LAB	1:50 pm - 5:00 pm	M	Fennoy, S	CMS 110
OR 18687	LAB	1:50 pm - 5:00 pm	W	Fennoy, S	CMS 110
18715	LEC	1:55 pm - 3:20 pm	TTh	Gadd, B	CMS 004
AND select one of the following:					
18749	LAB	3:30 pm - 6:40 pm	T	Gadd, B	CMS 110
OR 18827	LAB	3:30 pm - 6:40 pm	Th	Gadd, B	CMS 110

### EVENING CLASSES

18876	LEC	5:15 pm - 6:40 pm	MW	Voda, M R	CMS 005
AND select one of the following:					
18920	LAB	6:50 pm - 10:00 pm	M	Voda, M R	CMS 110
OR 19013	LAB	6:50 pm - 10:00 pm	W	Voda, M R	CMS 110
19080	LEC	5:15 pm - 6:40 pm	TTh	Jayachandran, S	CMS 004
AND select one of the following:					
19135	LAB	6:50 pm - 10:00 pm	T	Jayachandran, S	CMS 110
OR 19247	LAB	6:50 pm - 10:00 pm	Th	Jayachandran, S	CMS 110

### SATURDAY CLASSES

19297	LEC	11:10 am - 12:10 pm	Sa	Larios Perez, O	CMS 005
&	LEC	6:50 pm - 8:50 pm	W	Larios Perez, O	CMS 005
AND select one of the following:					
19362	LAB	7:50 am - 11:00 am	Sa	Larios Perez, O	CMS 110
OR 19500	LAB	12:20 pm - 3:30 pm	Sa	Larios Perez, O	CMS 110

### 005 INTRODUCTION TO HUMAN BIOLOGY – (UC/CSU) 4 UNITS

Prerequisites: ENGLISH 28 or ESL 8. Advisories: MATH 115 or 123B or 129B

The course includes basic biological principles as they apply to humans. The course will provide a foundation for advanced courses in Human Anatomy, Physiology, and Microbiology. Topics include chemical principles, the cell, heredity, human anatomy and physiology, microbiology, pathology, ecology, and bioethics.

### DAY CLASS

21694	LEC	1:55 pm - 3:20 pm	MW	Livio, D L	CMS 004
AND select one of the following:					
21696	LAB	3:50 pm - 7:00 pm	M	Livio, D L	CMS 104
OR 21704	LAB	3:50 pm - 7:00 pm	W	Livio, D L	CMS 104

### 006 GENERAL BIOLOGY I – (UC/CSU) 5 UNITS

Prerequisites: ENGLISH 28 or ESL 8, & MATH 123C or MATH 125, & CHEM 51 or CHEM 65 or CHEM 101

Examines the unifying principles of biology through the study of biological molecules, cell structure and function, metabolism, inheritance, molecular genetics, evolution, and population genetics. Together with Biology 7, this is a fundamental course for biology majors.

### DAY CLASSES

21797	LEC	12:15 pm - 1:40 pm	MW	Gadd, B	CMS 005
AND select one of the following:					
21800	LAB	8:30 am - 11:40 am	MW	Gadd, B	CMS 002
OR 25561	LAB	2:15 pm - 5:25 pm	MW	Brown, S	CMS 002





### 007 GENERAL BIOLOGY II – (UC/CSU) 5 UNITS

**Prerequisites:** ENGLISH 28 or ESL 8, & MATH 123C or 125. **Advisory:** BIOLOGY 6

Examines the unifying principles of biology through the study of phylogeny, taxonomy, animal and plant structure/function, population biology and ecology. Together with Biology 6, this is a fundamental course for biology majors.

#### DAY CLASS

21896 LEC 1:55 pm - 3:20 pm TTh Livio, D L CMS 105

#### AND select one of the following:

25586 LAB 10:35 am - 1:45 pm TTh STAFF CMS 104

21900 LAB 3:50 pm - 7:00 pm TTh Livio, D L CMS 104

### 003 MEDICAL TERMINOLOGY – (CSU) 3 UNITS

**Prerequisite:** None.

Examines medical vocabulary by examining the meanings of word components: roots, suffixes and verbs. It is ideal for allied health professionals and allied health students. Emphasis is on words used in clinical medicine.

#### HYBRID CLASS

22041 LEC 3:10 hrs/wk TBA Saeki, W INTERNET  
*ilearn.laccd.edu*

**NOTE:** There will be two (2) MANDATORY on-campus exams on Saturdays, please contact the instructor for the dates and time.

## BIOTECHNOLOGY

**Department Chair:** Stephen Brown 818.364.7665

**Vice Chair:** Par Mohammadian 818.833.3424

### 002 BIOTECHNOLOGY I – 3 UNITS

**Prerequisite:** None.

An introduction to the field of biotechnology. Students examine the fundamentals of cellular and molecular biology and are introduced to basic biotechnology laboratory skills, including documentation, safety, solution and buffer preparation, quality control and bioethics. Students develop proficiency in aseptic technique, spectrophotometry, microscopy and centrifugation.

#### SHORT TERM EVENING CLASS

25587 LEC 5:35 pm - 6:35 pm MTWTh Brown, S T CMS 106

AND 25588 LAB 6:45 pm - 9:00 pm MTWTh Brown, S T CMS 106

(Starts 02/05/2018, Ends 03/28/2018)

### 003 BIOTECHNOLOGY II – 4 UNITS

**Prerequisite:** BIOTECH 2.

This course expands concepts and techniques introduced in Biotechnology I. Students are introduced to modern molecular biology techniques, including nucleic acid isolation, recombinant DNA techniques, cell transformation, recombinant DNA analysis, nucleic acid hybridization, and DNA sequence analysis. Students explore the production and purification of proteins using biochemical techniques such as immunochemistry and chromatography.

#### LATE START EVENING CLASS

25589 LEC 5:35 pm - 6:35 pm MTWTh STAFF CMS 106

AND 25590 LAB 6:45 pm - 9:00 pm MTWTh STAFF CMS 106

(Starts 04/02/2018, Ends 06/04/2018)

### 006 BIOTECHNOLOGY: QUALITY CONTROL – 2 UNITS

**Prerequisite:** None. **Advisories:** BIOTECH 2 & 3.

Introduces quality control and validation in the field of biotechnology. An overview of good manufacturing practices is given incorporating the importance of quality control and assurance in the manufacturing of biotechnology products focusing on validation assays, system evaluations and process testing and reporting.

#### EVENING CLASS

25591 LEC 3:55 pm - 4:45 pm TTh STAFF CMS 105

## BUSINESS

**Department Chair:** Vilma Bernal 818.833.3410

### 001 INTRODUCTION TO BUSINESS – (UC/CSU) 3 UNITS

**Prerequisite:** None.

A survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, global, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the US and global society. Demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management; marketing; technology; entrepreneurship; legal, accounting; financial practices; the stock and securities market; and therefore affect a business' ability to achieve its organizational goals.

#### ONLINE CLASS

23198 LEC 3:10 hrs/wk TBA Bernal, V A INTERNET  
*ilearn.laccd.edu*

#### DAY CLASS

23201 LEC 10:35 am - 12:00 pm TTh Bordbar, J K CAI 227

#### EVENING CLASS

23204 LEC 6:50 pm - 10:00 pm T Bordbar, J K CAI 228

### 005 BUSINESS LAW I – (UC/CSU) 3 UNITS

**Prerequisite:** None.

Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, intellectual property, business structure and negotiable instruments.

#### ONLINE CLASS

23391 LEC 3:10 hrs/wk TBA Bordbar, J K INTERNET  
*ilearn.laccd.edu*

#### DAY/HYBRID CLASS

23393 LEC 12:15 pm - 1:40 pm M Bordbar, J K CAI 228

AND LEC 1:25 hrs/wk TBA Bordbar, J K INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

#### EVENING CLASS

23395 LEC 3:30 pm - 6:40 pm Th Bordbar, J K CAI 228

#### SHORT TERM SATURDAY CLASSES

23469 LEC 10:00 am - 3:00 pm S Barsegyan, A LRC 234

& LEC 0:45 hrs/wk TBA Barsegyan, A LRC 234

(Starts 02/05/2018, Ends 04/21/2018)

### 010 FUNDAMENTALS OF TAX RETURN – 3 UNITS

**Prerequisite:** None.

Introduces the fundamentals of Federal and California income tax procedures. This class is associated with the Volunteer Income Tax Assistance program (VITA) which allows students to assist in the preparation of actual tax returns for residents in the community.

#### SATURDAY HYBRID CLASS

23469 LEC 10:00 am - 3:00 pm S Barsegyan, A LRC 234

AND LEC 0:45 hrs/wk TBA Barsegyan, A LRC 234

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

**Directed studies** opportunities are available on a contract basis under the supervision of an instructor.

Students interested in enrolling in the Directed Courses must contact the Department Chair.

# CHEMISTRY

Department Chair: Mike Fenton 818.364.7888

## 051 FUNDAMENTALS OF CHEMISTRY I – (UC/CSU) 5 UNITS

Prerequisites: MATH 115 or 123B

A course in basic concepts of inorganic chemistry designed for students with interests in nursing, nutrition, dietetics, food science, and environmental and occupational health majors, and for liberal arts students in need of a laboratory course in physical sciences. It is not intended for students planning to take Chemistry 101.

### DAY CLASS

11444 LEC 8:20 am - 10:25 am MW Holub, D F CMS 028

AND select one of the following:

11458 LAB 10:35 am - 12:00 pm MW Holub, D F CMS 201

OR 11505 LAB 10:35 am - 12:00 pm MW Sullivan, B CMS 203

### EVENING CLASS

11540 LEC 5:15 pm - 7:20 pm TTh Mallory, C P CMS 027

AND select one of the following:

11573 LAB 7:30 pm - 8:55 pm TTh Mallory, C P CMS 203

OR 25636 LAB 7:30 pm - 8:55 pm TTh Orzechowska, G CMS 201

## 052 FUNDAMENTALS OF COLLEGE CHEMISTRY – (UC/CSU) 4 UNITS

Prerequisites: CHEM 51 or CHEM 65

A continuation of Chemistry 51 required of the Allied Health Science and Environmental and Occupational Health majors. Along with Chemistry 51 satisfies the chemistry course requirement for an Associate in Science - Health Science degree at Los Angeles Mission College.

### EVENING CLASS

25642 LEC 3:30 pm - 4:55 pm TTh Pazirandeh, S CMS 236

AND 25643 LAB 4:55 pm - 6:25 pm TTh Pazirandeh, S CMS 203

## 065 INTRODUCTORY GENERAL CHEMISTRY – (UC/CSU) 4 UNITS

Prerequisites: MATH 123C or 125

An introductory course for students who wish to enroll in Chemistry 101. Course presents the basic principles, laws, and nomenclature of inorganic chemistry, with emphasis on the application of chemical principles to everyday life and the development of a basic chemical vocabulary.

### DAY CLASS

17596 LEC 8:55 am - 10:20 am TTh Pazirandeh, S CMS 028

AND select one of the following:

17599 LAB 10:30 am - 1:40 pm T Nguyen, T CMS 201

OR 17615 LAB 10:30 am - 1:40 pm Th Koh, I CMS 201

### EVENING CLASS

17628 LEC 5:15 pm - 6:40 pm MW Gellert, R CMS 204

AND select one of the following:

25637 LAB 6:50 pm - 10:00 pm M Gellert, R CMS 203

OR 17648 LAB 6:50 pm - 10:00 pm W Gellert, R CMS 203

## 101 GENERAL CHEMISTRY I – (UC/CSU) 5 UNITS

Prerequisites: CHEM 65 & MATH 123C or 125

A study of fundamental chemical principles and theories, as related to the structure of matter, with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

### DAY CLASS

18370 LEC 12:10 pm - 1:35 pm MW Pazirandeh, S CMS 236

AND select one of the following:

18375 LAB 8:50 am - 12:00 pm MW Nguyen, T CMS 210

OR 18396 LAB 1:50 pm - 5:00 pm MW Sullivan, B CMS 210

### EVENING CLASS

18408 LEC 5:15 pm - 6:40 pm TTh Fenton, M S CMS 236

AND select one of the following:

18421 LAB 1:50 pm - 5:00 pm TTh Fenton, M S CMS 210

OR 18458 LAB 6:50 pm - 10:00 pm TTh Qureshi, A M CMS 210

## 102 GENERAL CHEMISTRY II – (UC/CSU) 5 UNITS

Prerequisite: CHEM 101

Topics include kinetics, general, ionic, acid-base, solubility and complex ion equilibria, thermodynamics, electrochemistry, nuclear chemistry and introductory organic chemistry. Laboratory work reviews kinetics, equilibria, thermodynamics, electrochemistry and qualitative analysis of selected cations.

### DAY CLASS

25638 LEC 11:00 am - 12:25 pm TTh Fenton, M S CMS 236

AND select one of the following:

25639 LAB 7:45 am - 10:55 am TTh Mo, B CMS 206

25640 LAB 12:35 pm - 3:45 pm TTh STAFF CMS 206

### EVENING CLASS

19046 LEC 5:15 pm - 6:40 pm MW Pazirandeh, S CMS 236

AND select one of the following:

19051 LAB 1:50 pm - 5:00 pm MW STAFF CMS 206

19071 LAB 6:50 pm - 10:00 pm MW Koh, I CMS 210

## 211 ORGANIC CHEMISTRY FOR SCIENCE MAJORS I – (UC/CSU) 5 UNITS

Prerequisite: CHEM 102

First part of a two-course sequence presenting the structure, equilibrium, nomenclature including conformational analysis, hybridization, stereochemistry and mechanisms of reactions of aliphatic hydrocarbons and related functionalities. The laboratory presents the techniques of preparation, isolation, and analysis of organic compounds employing standard and modern instrumental methods, including Nuclear Magnetic Resonance (NMR) and Infrared (IR) Spectroscopy.

### DAY CLASS

19394 LEC 7:30 am - 8:55 am MW Godjoian, G CMS 010

AND 19397 LAB 9:05 am - 12:15 pm MW Godjoian, G CMS 206

## 212 ORGANIC CHEMISTRY FOR SCIENCE MAJORS II – (UC/CSU) 5 UNITS

Prerequisite: CHEM 211

Second part of a two-course sequence presenting reaction mechanisms, stereochemistry, organic synthesis of a variety of organic compounds including but not limited to aromatic compounds, alcohols, phenols, amines, aldehydes, ketones, carboxylic acids and their derivatives, carbohydrates, amino acids, and polypeptides. The laboratory presents techniques preparation, isolation and analysis of organic compounds employing modern instrumental analysis including Nuclear Magnetic Resonance (NMR), Ultraviolet (UV), Infrared (IR), and Mass Spectroscopy.

### EVENING CLASS

19538 LEC 3:45 pm - 5:10 pm MW Godjoian, G CMS 222

AND 19542 LAB 5:20 pm - 8:30 pm MW Godjoian, G CMS 206

# CHICANO STUDIES

Department Chair: John Morales 818.364.7679

Vice Chair: Jose Maldonado 818.833.3412

## 002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY (UC/CSU) 3 UNITS

Prerequisite: None.

Introduces the student to the most relevant issues facing the Chicano community today. Special attention will be given to the growth and impact of political behavior and under-representation, public health concerns, educational inequities, and immigration policies affecting Mexicans, Chicanos, and other Latinos.

### ONLINE CLASS

20070 LEC 3:10 hrs/wk TBA Maldonado, J A INTERNET  
*ileam.laccd.edu*

### DAY CLASS

20074 LEC 10:35 am - 12:00 pm TTh Maldonado, J A CSB 203

### 007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC/CSU) - 3 UNITS

Prerequisite: None.

A survey of United States history as it relates to the development of the Chicano in the United States with a special emphasis on Mexican-American contributions to the development of American civilization. This course covers Pre-Columbian and Mexican colonial periods, the northward advance and settlement of the present day U.S. Southwest/Southeast. Topics also include a background in the political and social development of both the United States and Mexico, the role and impact of the American Revolution, U.S. Constitution, and the Bill of Rights.

#### ONLINE CLASS

20192	LEC	3:10 hrs/wk	TBA	Gutierrez, E O	INTERNET <i>ilearn.laccd.edu</i>
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#### DAY CLASS

20203	LEC	7:15 am - 8:40 am	TTh	Morales, J J	CSB 201
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### 008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II (UC/CSU) - 3 UNITS

Prerequisite: None.

Concentrates on Mexican American history of the nineteenth and twentieth centuries. Discussion centers on the participation, contributions, and experiences by Mexican Americans. Major areas include the socio-historical, political, judicial, legislative, economic and educational experiences. Topics include the Mexican American Southwest, the U.S Mexico War, American Expansionism, U.S. Treaties, U.S. Constitution, Bill of Rights, California Constitution, desegregation struggle, American Nativism, Mexican Repatriation, WWII, Zoot-Suit Riots, Bracero Program, Mexican American Labor Movement and the Chicano Movement and their impact on political participation. This course fulfills the American History and Institutions requirements under Social Sciences (Section D), both under U.S. History and Political science components.

#### ONLINE CLASSES

20290	LEC	3:10 hrs/wk	TBA	Morales, J J	INTERNET <i>ilearn.laccd.edu</i>
20293	LEC	3:10 hrs/wk	TBA	Morales, J J	INTERNET <i>ilearn.laccd.edu</i>
25753	LEC	3:10 hrs/wk	TBA	Maldonado, J A	INTERNET <i>ilearn.laccd.edu</i>

#### DAY CLASSES

20297	LEC	7:15 am - 8:40 am	MW	Morales, J J	CSB 201
20303	LEC	8:55 am - 10:20 am	MW	Morales, J J	CSB 201

#### EVENING CLASS

20308	LEC	6:50 pm - 10:00 pm	W	Maldonado, J A	CSB 201
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### 037 CHICANO LITERATURE – (UC/CSU) 3 UNITS

Prerequisite: None.

An introductory analysis of the literary, social, and cultural aspects of the novel, short story, essay, poetry, and drama written by Mexican-Americans. The course reveals the progression of a people and culture in American society, artistically expressed by Mexican-American writers who seek to understand themselves and the world around them.

#### ONLINE CLASS

20450	LEC	3:10 hrs/wk	TBA	Maldonado, J A	INTERNET <i>ilearn.laccd.edu</i>
20454	LEC	3:10 hrs/wk	TBA	Gutierrez, E O	INTERNET <i>ilearn.laccd.edu</i>

#### DAY CLASS

20459	LEC	8:55 am - 10:20 am	TTh	Maldonado, J A	CSB 203
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#### EVENING CLASSES

20465	LEC	6:50 pm - 10:00 pm	M	Mungaray, J L	CSB 203
25754	LEC	6:50 pm - 10:00 pm	T	Juarez, A	CMS 105

### 047 THE MEXICAN-AMERICAN WOMAN IN SOCIETY – (UC/CSU) 3 UNITS

Prerequisite: None.

Examines the socio-historical development of Chicanas in the U.S. It analyzes issues relating to feminism, gender politics, history, and community activism. The class assesses specific social issues which are central to the Chicana experience.

#### EVENING CLASS

20571	LEC	6:50 pm - 10:00 pm	W	Moctezuma, R	CMS 027
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### 052 MEXICAN ART-MODERN – (UC/CSU) 3 UNITS

Prerequisite: None.

A survey of the art of Mexico from the nineteenth century to the present, including the rise of Mexican Archeology and the rediscovery of ancient art, the renaissance of a new indigenous Mexican artform, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

#### ONLINE CLASS

20595	LEC	3:10 hrs/wk	TBA	Morales, J J	INTERNET <i>ilearn.laccd.edu</i>
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#### DAY CLASS

20602	LEC	8:55 am - 10:20 am	TTh	Morales, J J	CSB 201
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#### EVENING CLASSES

20610	LEC	6:50 pm - 10:00 pm	M	Morales, J J	CSB 201
20620	LEC	6:50 pm - 10:00 pm	T	Maldonado, J A	CSB 201

## CHILD DEVELOPMENT

Department Chair: Janice Silver 818.364.7714

Vice Chair: Patricia Rodriguez 818.364.7670

### 001 CHILD GROWTH AND DEVELOPMENT – (UC/CSU) 3 UNITS

Prerequisite: None.

Examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. Emphasis is placed on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences and analyze characteristics of development at various stages.

#### ONLINE CLASSES

19694	LEC	3:10 hrs/wk	TBA	Singh, M	INTERNET <i>ilearn.laccd.edu</i>
25648	LEC	3:10 hrs/wk	TBA	Singh, M	INTERNET <i>ilearn.laccd.edu</i>

#### DAY CLASSES

19832	LEC	8:50 am - 12:00 pm	M	STAFF	CSB 102A
19700	LEC	8:50 am - 12:00 pm	Th	Allen, V V	CSB 102A
This class is taught bilingually English/Spanish.					
19708	LEC	8:50 am - 12:00 pm	F	Berg, R L	CSB 102A
19733	LEC	12:10 pm - 3:20 pm	M	De Silva, L P	CSB 102A
19723	LEC	12:10 pm - 3:20 pm	W	De Silva, L P	CSB 102A

#### EVENING CLASSES

19746	LEC	6:50 pm - 10:00 pm	T	Mermell, R D	CSB 102A
19760	LEC	6:50 pm - 10:00 pm	W	Garcia, M M	CSB 102A
This class is taught bilingually English/Spanish.					

#### SATURDAY CLASS

25967	LEC	8:50 am - 12:00 pm	S	Cavazos, E	CCDS 201
This class is taught bilingually English/Spanish.					

### 002 EARLY CHILDHOOD: PRINCIPLES AND PRACTICES – (CSU) 3 UNITS

Prerequisite: None. Corequisite: CH DEV 1

The student will explore the history of early childhood education as well as current philosophies and practices. Early Childhood programs will be observed and examined in relation to the needs of the child, the arrangement of the environment and the role of the teacher.

#### EVENING CLASSES

20858	LEC	3:30 pm - 6:40 pm	W	De Silva, L P	CCDS 201
20863	LEC	6:50 pm - 10:00 pm	T	Sainz, C	CCDS 202
This class is taught bilingually English/Spanish.					

#### SHORT TERM DAY CLASS

20876	LEC	8:50 am - 12:10 pm	TTh	Grigoryan, R	CCDS 201 (Starts 02/05/2018, Ends 03/28/2018)
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**007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION – (CSU) 3 UNITS**

**Prerequisite:** CH DEV 2

Exploration of appropriate curriculum and environments for young children. Students examine a teacher's role in supporting development and positive learning experiences for all young children using observation and assessment strategies and emphasizing the essential role of play. Planning, implementation and evaluation of curriculum includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math, natural and physical sciences.

**EVENING CLASS**

21282	LEC	6:50 pm - 10:00 pm	W	Anaya, E	CCDS 201
This class is taught bilingually English/Spanish.					

**LATE START DAY CLASS**

21288	LEC	8:50 am - 12:10 pm	TTh	Grigoryan, R	CCDS 201
(Starts 04/09/2018, Ends 06/04/2018)					

**008 CURRICULUM IN EARLY CHILDHOOD EDUCATION – (CSU) 3 UNITS**

**Prerequisite:** CH DEV 2

Students design and evaluate developmentally appropriate curriculum and environments for young children from birth to age 8. Based on the value of play, students demonstrate the teacher's role in applying theory to practice in supporting children's concept development. Preparing and assessing the implementation of curriculum will include but not be limited to: language and literacy, social studies, art and creativity, music and rhythm, physical and motor mastery, mathematics, and physical sciences.

**EVENING CLASS**

21329	LEC	6:50 pm - 10:00 pm	Th	Beltran, Y	CCDS 201
This class is taught bilingually English/Spanish.					

**010 HEALTH, SAFETY AND NUTRITION – (CSU) 3 UNITS**

**Prerequisite:** None.

Study of the laws, regulations, standards, policies, procedures and early childhood curriculum related to child health, safety and nutrition. Key components that ensure physical health, mental health, and safety for children and staff are identified along with importance of collaboration with families and health professionals. The interrelationship of health, safety and nutrition and the impact on children's growth and development are key areas of focus.

**ONLINE CLASS**

21411	LEC	3:10 hrs/wk	TBA	Allen, V V	INTERNET <i>ilearn.laccd.edu</i>
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**EVENING CLASS**

21413	LEC	3:30 pm - 6:40 pm	W	Rodriguez, P S	CCDS 202
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**011 CHILD, FAMILY AND COMMUNITY – (CSU) 3 UNITS**

**Prerequisite:** None.

Introduces the student to the effects of the family, the school and the community on the development and experience of the child. Issues, challenges and concerns will be explored as well as the importance of developing respectful, reciprocal partnerships.

**DAY CLASSES**

21545	LEC	8:45 am - 12:00 pm	W	Silver, J G	CCDS 202
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**EVENING CLASS**

21541	LEC	3:30 pm - 6:40 pm	Th	De Silva, L P	CCDS 202
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**014 BILINGUAL-BICULTURAL PROGRAMS – (CSU) 3 UNITS**

**Prerequisite:** None.

A general overview of bilingual-bicultural education, including programs for English language learners. Students gain an historical perspective of bilingual-bicultural education in the U.S., as well as, an in-depth view of current programs for English language learners.

**EVENING CLASS**

21635	LEC	6:50 pm - 10:00 pm	M	Rodriguez, P S	CCDS 200
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**022 PRACTICUM IN CHILD DEVELOPMENT I – (CSU) 4 UNITS**

**Prerequisites:** CH DEV 4 or 7, & CH DEV 1, 2 & 11, ENGLISH 28 or ESL 8

Supervised experience in a preschool, child development center, elementary school, special education center, or other early care and education setting. The student will relate all previous theory and curriculum courses to practical application in the classroom.

**NOTE:** Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years, plus proof of immunizations for measles, pertussis and influenza.

**DAY CLASS**

21659	LEC	9:30 am - 11:35 am	T	De Silva, L P	CCDS 202
AND 21660	LAB	6:25 hrs/wk	TBA	De Silva, L P	CCDS 202

**EVENING CLASS**

21663	LEC	4:30 pm - 6:35 pm	Th	Grigoryan, R	CCDS 201
AND 21664	LAB	6:25 hrs/wk	TBA	Grigoryan, R	CCDS 201

**023 PRACTICUM IN CHILD DEVELOPMENT II – (CSU) 4 UNITS**

**Prerequisites:** ENGLISH 28 or ESL 8, CH DEV 22

The second semester of practicum teaching experience in a setting related to the area of specialization being earned, under the supervision of a master teacher or college instructor/coordinator. This course provides the practical application of theories covered in prerequisite courses.

**NOTE:** Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years, plus proof of immunizations for measles, pertussis and influenza.

**EVENING CLASSES**

21750	LEC	4:30 pm - 6:35 pm	T	Silver, J G	CCDS 202
AND 21753	LAB	6:25 hrs/wk	TBA	Allen, V V	CCDS 202

21755	LEC	6:50 pm - 8:55 pm	T	Rodriguez, P S	CCDS 200
AND 21757	LAB	6:25 hrs/wk	TBA	Rodriguez, P S	CCDS 200



**030 INFANT AND TODDLER STUDIES I – (CSU) 3 UNITS****Prerequisite:** None.

Reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

**EVENING CLASS**

21815 LEC 6:50 pm - 10:00 pm M STAFF CCDS 202

**031 INFANT AND TODDLER STUDIES II – (CSU) 3 UNITS****Prerequisite:** None.

Applies current theory and research to the care and education of infants and toddlers in group settings. Examines essential policies, principles and practices that lead to quality care and developmentally appropriate curriculum for children birth to 36 months.

**EVENING CLASS**

21845 LEC 6:50 pm - 10:00 pm T Peterson, G L CCDS 201

**034 OBSERVING AND RECORDING CHILDREN'S BEHAVIOR (CSU) 3 UNITS****Prerequisite:** CH DEV 2

Appropriate use of assessment and observation strategies to document development, growth, play and learning to join with families and professionals in promoting children's success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

**EVENING CLASSES**21925 LEC 3:30 pm - 6:40 pm M Grigoryan, R CCDS 202  
21928 LEC 6:50 pm - 10:00 pm M Stein, D B CCDS 201**039 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS II – (CSU) 3 UNITS****Prerequisite:** CH DEV 38

Effective strategies for personnel management and leadership in early care and education settings. Includes legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive early care and education program.

**EVENING CLASS**

22019 LEC 6:50 pm - 10:00 pm Th Hernandez, A CCDS 200

**042 TEACHING IN A DIVERSE SOCIETY – (CSU) 3 UNITS****Prerequisite:** None.

Examines the development of social identities in diverse societies including theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society. The course involves self-reflection of one's own understanding of educational principles in integrating anti-bias goals in order to better inform teaching practices and/or program development.

**EVENING CLASSES**22067 LEC 3:30 pm - 6:40 pm T De Silva, L P CCDS 201  
22072 LEC 6:50 pm - 10:00 pm Th Rodriguez, P S CCDS 202**044 EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3 UNITS****Prerequisite:** None.

Designed for students interested in working with young children with special needs and their families. Instruction focuses on accommodating and adapting the physical environment, instructional strategies and curriculum to meet the needs of differently abled children from birth through preschool.

**EVENING CLASS**

22152 LEC 6:50 pm - 10:00 pm W Preuss, C CCDS 200

**Directed studies** opportunities are available on a contract basis under the supervision of an instructor.

Students interested in enrolling in the Directed Courses must contact the Department Chair.

**045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS – (CSU) 3 UNITS****Prerequisite:** None.

Overview of programs providing special education services for children with special needs focusing on preschool through school age. Includes a study of various programs, legislation, characteristics of exceptionalities and educational implications. Observation in schools will be required.

**SATURDAY CLASSES**

22184 LEC 8:50 am - 12:00 pm Sa Preuss, C CCDS 202

**055 HOME VISITATION PROGRAMS – (CSU) 3 UNITS****Prerequisite:** None.

Examines the emerging field of home visitation as it relates to programs offering in home support and intervention services. Prepares the student to conduct home visitations in a variety of contexts including early intervention, family support systems, gerontology and publicly funded early childhood programs.

**EVENING CLASS**

22215 LEC 3:30 pm - 6:40 pm M Daims, G S CSB 102A

**060 INTRODUCTION TO FAMILY CHILD CARE I – (CSU) 1 UNIT****Prerequisite:** None.

Designed for family child care providers and persons entering the profession. Focuses on high quality physical environments in a home setting, age-appropriate activities for mixed age groups, communication with parents, and community resources. Includes field study of accredited programs.

**LATE START SATURDAY CLASS**22218 LEC 8:30 am - 11:50 pm S Flores, L V CCDS 200  
(Starts 02/17/2018, Ends 03/17/2018)**063 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2 UNITS****Prerequisite:** None.

Designed for family childcare providers and persons entering the profession. Emphasis is on play and creative experiences in the home setting for children. Course includes dramatic play, music, art, and cooking.

**LATE START SATURDAY CLASS**22227 LEC 8:30 am - 12:15 pm S Flores, L V CCDS 200  
(Starts 03/24/2018, Ends 05/19/2018)**172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT (CSU) 1 UNIT****Prerequisite:** None.

Introduces students to the variety of career options available to Child Development majors. It explores career opportunities, qualifications required, resources available, as well as academic and professional support systems.

**SHORT TERM EVENING CLASS**22259 LEC 6:50 pm - 10:00 pm M Grigoryan, R CSB 102A  
(Starts 02/05/2018, Ends 03/12/2018)**LATE START DAY CLASS**22256 LEC 8:50 am - 12:10 pm F Rodriguez, P S CCDS 202  
(Starts 04/09/2018, Ends 05/11/2018)

## CINEMA

Department Chair: Deborah Paulsen 818.364.7738

Vice Chair: Curtis Stage 818.364.7771

### 003 HISTORY OF MOTION PICTURES – (UC/CSU) 3 UNITS

Prerequisite: None.

Covers classics and important films from the birth of the medium to the present time. Films are screened and discussed with regard to their cultural influence. The course follows the evolution of the art, industry and technology involved in movie making.

#### DAY CLASSES

20879	LEC	9:00 am - 11:05 am	F	Arevshatian, Z	CMS 030
AND 20884	LAB	11:05 am - 1:10 pm	F	Arevshatian, Z	CMS 030
20871	LEC	2:20 pm - 4:25 pm	T	Huynh, H D	CMS 030
AND 20875	LAB	4:30 pm - 6:40 pm	T	Huynh, H D	CMS 030

#### EVENING CLASSES

20890	LEC	5:45 pm - 7:50 pm	Th	Huynh, H D	CMS 030
AND 20896	LAB	7:55 pm - 10:00 pm	Th	Huynh, H D	CMS 030

## COMMUNICATION STUDIES

Department Chair: Carolyn Daly 818.833.3311

### 101 PUBLIC SPEAKING – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 28

Introduction to techniques of public speaking including writing and delivery of speeches to inform and persuade. Students refine critical thinking, research, organizational, and time management skills. They learn to adapt a message to any audience and occasion.

#### DAY CLASSES

22339	LEC	7:15 am - 8:40 am	MW	STAFF	INST 1012
22343	LEC	8:55 am - 10:20 am	MW	Dervishian, N	INST 1012
22347	LEC	8:55 am - 10:20 am	TTh	Goodwyn, M	INST 1012

22353	LEC	10:35 am - 12:00 pm	MW	STAFF	INST 1012
22357	LEC	10:35 am - 12:00 pm	TTh	Goodwyn, M	INST 1012
22362	LEC	12:10 pm - 3:20 pm	W	STAFF	INST 1013
22336	LEC	12:15 pm - 1:40 pm	MW	Dervishian, N	INST 1012
22366	LEC	12:15 pm - 1:40 pm	MW	Barker, B L	INST 1010

#### SHORT TERM DAY CLASS

27313	LEC	9:00 am - 12:15 pm	MW	STAFF	SUN-TUJ (Starts 02/05/2018, Ends 03/28/2018)
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#### EVENING CLASSES

22371	LEC	3:30 pm - 6:40 pm	M	Wallace, J E	INST 1012
22377	LEC	3:30 pm - 6:40 pm	T	Torres, A R	CSB 102B
22382	LEC	3:30 pm - 6:40 pm	W	Casarez, R A	INST 1012
22342	LEC	6:50 pm - 10:00 pm	W	Casarez, R A	INST 1010
22387	LEC	6:50 pm - 10:00 pm	M	Casarez, R A	INST 1012

### 102 ORAL COMMUNICATION II – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 28

Introduction to advanced phases of critical thinking, research, and public speaking. Course includes comprehension of structure, evaluation of arguments, researching and presenting evidence, language usage, and evaluation of fallacious reasoning. Adherence to ethics stressed in all communication settings.

#### DAY CLASS

23409	LEC	10:35 am - 12:00 pm	MW	Dervishian, N	INST 1010
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### 121 INTERPERSONAL COMMUNICATION – (CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 28

Designed to provide skills and fuller understanding of how individuals cope with social interactions that build, maintain or dissolve interpersonal relationships with friends, significant others, family members and coworkers.

#### EVENING CLASS

23628	LEC	6:50 pm - 10:00 pm	Th	Fu, P	INST 1012
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### 151 SMALL GROUP COMMUNICATION – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 28

Provides an analysis of the purposes, principles, and types of group communication processes. Development of individual skills in leadership and problem solving is achieved by responsible group participation.

#### LATE START DAY CLASS

27487	LEC	9:00 am - 12:15 pm	MW	STAFF	SUN-TUJ (Starts 04/09/2018, Ends 06/04/2018)
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#### EVENING CLASS

23746	LEC	6:50 pm - 10:00 pm	T	Shanley, M F	INST 1012
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## COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

Department Chair: Vilma Bernal 818.833.3410

### 001 COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS I (CSU) - 3 UNITS

Prerequisite: None.

In this beginning computer keyboarding course, students will learn how to key by touch while developing speed and accuracy with the goal of achieving 30 words per minute by the end of the semester. Students also will learn how to use Microsoft Word to format letters, memos, tables, and reports.

#### DAY CLASS

23676	LEC	1:30 pm - 2:25 pm	TTh	STAFF	INST 2021
AND 23677	LAB	2:25 pm - 3:50 pm	TTh	STAFF	INST 2021

### 002 COMPUTER KEYBOARDING II – (CSU) 3 UNITS

Advisory: CAOT 1.

An intermediate keyboarding course designed to further develop speed and accuracy in computer keyboarding to at least 40 words a minute. Emphasizes keyboarding and formatting letters, memos, reports, and business forms using Microsoft Word; introduces formatting of medical and legal documents.

#### DAY CLASS

23722	LEC	10:25 am - 11:20 am	TTh	STAFF	INST 2021
AND 23724	LAB	11:20 am - 12:45 pm	TTh	STAFF	INST 2021

### 020 MEDICAL OFFICE PROCEDURES – (CSU) 5 UNITS

Prerequisite: None.

An instructional and practical application course that facilitates the development of skills necessary for participants to become effective medical office administrative assistants. Students will be exposed to various components of medical office operations, terminology, insurance billing procedures, and communication skills through the use of concepts, principles, research, and practical application techniques.

#### EVENING CLASS

23767	LEC	6:30 pm - 8:35 pm	M	Tatum, K	LRC 234
&	LEC	6:30 pm - 8:35 pm	W	Tatum, K	INST 2006
AND 23768	LAB	8:35 pm - 9:30 pm	M	Tatum, K	LRC 234
&	LAB	8:35 pm - 9:30 pm	W	Tatum, K	INST 2006

### 032 BUSINESS COMMUNICATIONS – (CSU) 3 UNITS

Prerequisite: None. Advisories: CAOT 1 & CAOT 31

Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

#### EVENING CLASS

23814	LEC	6:50 pm - 10:00 pm	M	Lampert, M A	INST 2021
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### 033 RECORDS MANAGEMENT AND FILING – 2 UNITS

Prerequisite: None.

Provides an overview of the field of records management; alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.

#### EVENING CLASS

23865	LEC	6:00 pm - 6:30 pm	TTh	Gandomi, F M	INST 2021
AND 23867	LAB	6:30 pm - 7:25 pm	TTh	Gandomi, F M	INST 2021



## 064 COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES LABORATORY – (CSU) 1 UNIT

**Prerequisites:** None. **Corequisite:** Choose one of the following: CAOT 1, 2, 6, 31, 32, 33, 34, 76, 78, 82, 84, 85, 86, 92, 105, 108, 150, or 255.

Develops competency in the subject areas taught in the Computer Applications and Office Technologies Department. Designed as an aid to students who need additional time and practice to increase their knowledge and skills in any Computer Applications and Office Technologies course.

### DAY CLASS

23915 LAB 10:35 am - 11:30 am MW STAFF INST 2021

### EVENING CLASS

23912 LAB 4:00 pm - 4:55 pm MW Lampert, M A INST 2021

## 082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** CAOT 1

Introduces students to the use of the computer and software used in the business office. Provides hands-on introduction to Microsoft Word, Excel, Access, and PowerPoint. Students gain basic knowledge necessary for using computers and becoming computer literate.

### DAY CLASS

11148 LEC 12:00 pm - 2:05 pm F Holt, S B INST 2021  
AND 11167 LAB 2:15 pm - 5:25 pm F Holt, S B INST 2021

## 084 MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** CAOT 1.

Emphasizes learning how to use basic and advanced commands in Microsoft Word to create, format, edit, save, and print documents including letters, tables, reports, and merge documents. Desktop publishing features are used to create newsletters, brochures, fliers, and résumés.

### DAY CLASS

12394 LEC 1:20 pm - 2:15 pm MW STAFF INST 2021  
AND 12414 LAB 2:20 pm - 3:45 pm MW STAFF INST 2021

## 086 MICROCOMPUTER OFFICE APPLICATIONS: DATABASE (CSU) 3 UNITS

**Prerequisite:** None.

Use Access to plan, design, create, use, and maintain databases. Use Access to create forms, reports, queries, charts, mailing labels, PivotTables, and PivotCharts. Learn to import data, export data, and create links between other Microsoft Office applications.

### DAY CLASS

13053 LEC 10:35 am - 11:05 am MW STAFF INST 2021  
AND 13071 LAB 11:10 am - 1:15 pm MW STAFF INST 2021

## 105 SCHOOL-TO-WORK PORTFOLIO – 2 UNITS

**Prerequisite:** None.

Students prepare a comprehensive professional portfolio that contains a resumé, cover letter, application for employment, reference letters, and personal achievement. The course will also include career planning, networking with business and industry, and job search using the Internet and other resources.

### EVENING CLASS

13680 LEC 7:00 pm - 9:05 pm W Holt, S B INST 2021

## 126 INTRODUCTION TO MEDICAL CODING/BILLING – 3 UNITS

**Prerequisite:** BIOLOGY 33 or HLTHOCC 63. **Advisories:** CAOT 1 or 82.

Introduces students to the skills necessary to become proficient in basic medical office billing and coding procedures (Procedural Coding CPT as well as ICD-10-CM Diagnostic Coding). Includes practice processing insurance claims and managing patient insurance billing and reimbursement using medical programing software.

### EVENING CLASS

13777 LEC 8:00 pm - 9:25 pm TTh Gandomi, F M INST 2021

## 150 SOCIAL MEDIA FOR BUSINESS – (CSU) 3 UNITS

**Advisory:** CAOT 82.

Emerging trends and the impact of social media as it applies to business. Areas of coverage will include how to promote business on popular social networking websites, web marketing, video sharing, blogging, RSS feeds, and maximizing response rate. Legal, ethical, and political implications will be addressed. Students will learn how social media can be used to create, promote, and expand a business online.

### EVENING CLASS

13964 LEC 4:00 pm - 4:30 pm MW Lampert, M A INST 2021  
AND 13986 LAB 4:30 pm - 6:30 pm MW Lampert, M A INST 2021

## COMPUTER SCIENCE INFORMATION TECHNOLOGY

**Department Chair:** Debby Wong 818.364.7887

**Vice Chair:** Milan Samplewala 818.833.3385

## 401 INTRODUCTION TO COMPUTERS AND THEIR USES (UC/CSU) 3 UNITS

**Prerequisite:** None.

Describes computer development, uses of the computer by business management, the use of major workplace applications programs, operating systems and programming. Students will analyze, design and construct technology solutions for organizations.

### ONLINE CLASS

12785 LEC 3:10 hrs/wk TBA Garcia, C R INTERNET  
AND 12798 LAB 0:55 hrs/wk TBA Garcia, C R INTERNET  
*ilearn.laccd.edu*

### DAY CLASS

12833 LEC 8:20 am - 10:20 am M Kubicki, P C INST 2005  
& LEC 8:20 am - 9:20 am W Kubicki, P C INST 2005  
AND 12862 LAB 9:25 am - 10:20 am W Kubicki, P C INST 2007

### EVENING CLASS

13109 LEC 6:50 pm - 10:00 pm T Kubicki, P C INST 2005  
AND 13175 LAB 5:45 pm - 6:40 pm T Kubicki, P C INST 2007

## 407 PROGRAMMING LOGIC – (UC/CSU) 3 UNITS

**Prerequisite:** MATH 115 or MATH 123B. **Advisory:** CO SCI 401

Covers basic concepts of computer hardware, software, and information representation including binary and hexadecimal number systems. Introduces concepts necessary to analyze, design, code, test, and document programs using top-down structured programming techniques. Introduces to programming and fundamental programming concepts using a high level language.

### DAY CLASS

13224 LEC 10:35 am - 11:30 am MW Kubicki, P C INST 2005  
AND 25295 LAB 11:35 am - 12:30 pm MW Kubicki, P C INST 2007

### SATURDAY CLASS

13197 LEC 8:20 am - 10:25 am S Samplewala, M INST 2006  
AND 25294 LAB 2:05 hrs/wk TBA Samplewala, M INTERNET

## 411 CYBER SECURITY I – (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** CO SCI 431

An introduction to the theory and practice of information security. The topics covered include Windows basics, Windows networking, accounts basics, threats, vulnerabilities, and exploits, routes, domain name servers, workgroups, domains, servers, access control, authentication and basic cryptography and design of system defensive strategies.

### ONLINE CLASS

15632 LEC 2:05 hrs/wk TBA Rettke, E G INTERNET  
AND 15636 LAB 2:05 hrs/wk TBA Rettke, E G INTERNET  
*ilearn.laccd.edu*

#### 416 BEGINNING COMPUTER ARCHITECTURE AND ORGANIZATION (UC/CSU) 3 UNITS

**Prerequisite:** CO SCI 407. **Advisory:** CO SCI 440 or 452.

Covers Organization and operation of real computer systems at the assembly-language level. Studies mapping statements and constructs in a high-level language onto sequences of machine instructions as well as the internal representations of simple data types and structures. Investigates basic principles of operating systems and programming language translation process.

##### EVENING CLASS

25531	LEC	5:45 pm - 7:50 pm	M	Rettke, M K	INST 2006
AND 25532	LAB	7:55 pm - 10:00 pm	M	Rettke, M K	INST 2006

#### 430 DATA ANALYTICS – (CSU) 3 UNITS

**Prerequisite:** None.

Analytics and data-mining using Excel spreadsheets and Access databases. The course includes: using databases, spreadsheets and other systems to gather information, research, analyze, and interpret complex data, loan amortization schedules, automatic update of spreadsheets with data downloaded from other sources, database management and reporting, and automating processes with VBA. Recommended for Business Majors.

##### EVENING/HYBRID CLASS

13251	LEC	2:05 hrs/wk	TBA	STAFF	INTERNET
AND 13269	LAB	3:25 pm - 5:30 pm	W	STAFF	INST 2007

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

#### 434 INTRODUCTION TO ORACLE: SQL – 3 UNITS

**Prerequisite:** None. **Advisory:** CO SCI 430

The student learns the concepts of both relational and object relational databases and the SQL language. Data server technology, creating and maintaining database objects, as well as storing, retrieving and manipulating data are also covered.

##### EVENING/HYBRID CLASSES

25533	LEC	5:45 pm - 7:50 pm	W	Samplewala, M	INST 2007
AND 25534	LAB	2:05 hrs/wk	TBA	Samplewala, M	INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

#### 439 PROGRAMMING IN C – (UC/CSU) 3 UNITS

**Prerequisites:** CO SCI 401 & CO SCI 407

Focuses on data types, operators and expressions, control flow, functions and program structure, pointers, arrays, arrays of pointers, structures, I/O, and text files. Examples illustrate programming techniques, algorithms, and the use of library routines.

##### DAY CLASS

13292	LEC	10:35 am - 11:30 am	TTh	Rettke, M K	INST 2006
AND 13306	LAB	11:35 am - 12:30 pm	TTh	Rettke, M K	INST 2006

#### 440 PROGRAMMING IN C++ – (UC/CSU) 3 UNITS

**Prerequisite:** CO SCI 439

Covers C++ language and object-oriented programming paradigm. Fundamental programming topics include control structures, functions, arrays, pointers, strings, input and output, recursion, and file processing. Object-oriented programming and advance topics include classes, operator overloading, inheritance, virtual functions, polymorphism, templates, and exception handling. Introduces data structures such as stacks, queues, and trees in C++ object oriented programming.

##### EVENING CLASS

13327	LEC	5:45 pm - 7:50 pm	T	Rettke, M K	INST 2006
AND 13345	LAB	7:55 pm - 10:00 pm	T	Rettke, M K	INST 2006

#### 450 WEB APPLICATION DEVELOPMENT – (CSU) 3 UNITS

**Prerequisite:** None.

A beginning course where students will create web pages, set up personal or commercial web sites, upload to a web server that the class creates and use HTML as a foundation to JavaScript.

##### ONLINE CLASS

13374	LEC	2:05 hrs/wk	TBA	Samplewala, M	INTERNET
AND 13391	LAB	2:05 hrs/wk	TBA	Samplewala, M	INTERNET

*ilearn.laccd.edu*

#### 452 PROGRAMMING IN JAVA – (UC/CSU) 3 UNITS

**Prerequisite:** CO SCI 407

Covers Java language and object-oriented programming paradigm. Topics include Java expressions, control structures, methods, Java classes, overloading, object references, inheritance, polymorphism, Java library packages, exception handling, file I/O, applets, GUI, and event handling. Introduces to data structures such as stacks, queues, and trees.

##### SATURDAY/HYBRID CLASS

13416	LEC	2:05 hrs/wk	TBA	Samplewala, M	INTERNET
AND 13432	LAB	10:35 am - 12:40 pm	Sa	Samplewala, M	INST 2006

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

#### 453 A+ CERTIFICATION PREPARATION – 3 UNITS

**Prerequisite:** None.

Provides student with the workable knowledge needed for the installation, setup, troubleshooting and optimization of hardware and software related to personal computer systems and peripheral devices. This course will cover information needed to prepare for the current A+ certification test and the CISCO IT certification test.

##### SATURDAY CLASS

13458	LEC	7:50 am - 9:55 am	Sa	STAFF	INST 2007
AND 13478	LAB	10:00 am - 12:05 pm	Sa	STAFF	INST 2007

#### 462 PROGRAMMING IN JAVASCRIPT – (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** CO SCI 450.

Introduces JavaScript to Web developers with HTML and CSS background who want to create dynamic Web pages and to Server-side programmers who use languages like ASP, JSP, or PHP and would like to add JavaScript programming to their skill sets. Students integrate script elements, outputting to a web document, working with selections, repetition structures, writing functions; and accessibility to create dynamic web applications.

##### ONLINE CLASSES

25535	LEC	2:05 hrs/wk	TBA	STAFF	INTERNET
AND 25536	LAB	2:05 hrs/wk	TBA	STAFF	INTERNET

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#### 483 PRINCIPLES OF INFORMATION SECURITY – (CSU) 3 UNITS

**Prerequisite:** CO SCI 401

The principles of information security including new innovations in technology and methodologies. Course includes the historical overview of information security, risk management and security technology (Firewalls and VPNs), current certification information, legal, ethical, and professional issues. Cryptography, physical security, and implementing information security will be covered. Lab exercises allow the students to apply the basics in a hands-on environment.

##### ONLINE CLASS

25537	LEC	2:05 hrs/wk	TBA	STAFF	INTERNET
AND 25538	LAB	2:05 hrs/wk	TBA	STAFF	INTERNET

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#### 488 SECURITY+ CERTIFICATION PREPARATION – (CSU) 3 UNITS

**Prerequisite:** CO SCI 487

Students learn concepts of computer and network-security and gain skills necessary to apply knowledge of security concepts, tools, and procedures to react to security incidents, and guard against the security risks. At the end of the course students are prepared for the CompTIA Security+ certification exam.

##### EVENING CLASS

25800	LEC	5:45 pm - 7:50 pm	Th	Rettke, M K	INST 2007
AND 25801	LAB	7:55 pm - 10:00 pm	Th	Rettke, M K	INST 2007





## CULINARY ARTS

**Department Chair:** Jesus Sanchez 818.364.7600 ext 7148

### Mandatory New Student Orientation

Tuesday, January 16, 2018 from 11:00 am – 1:00 pm in CAI Arroyo Rooms 1-3. Students are recommended to order textbooks, uniforms and a knife kit in advance and to be prepared and in full uniform for the first week of classes.

### 050 SANITATION AND SAFETY – (CSU) 2 UNITS

**Prerequisite:** None.

An introduction to the basic principles of sanitation, safety, work simplification, and use and care of institutional food service equipment. Emphasis is on the importance of proper employee training practices as related to food safety. ServSafe Food Handler's Manager Certification will be obtained upon successfully passing exam.

#### EVENING CLASS

11058 LEC 4:40 pm - 5:35 pm MW Sanchez, J S CAI 230

#### SHORT TERM DAY CLASSES

11229 LEC 7:00 am - 9:10 am MW Padron, M CAI 230  
(Starts 02/05/18, Ends 03/28/18)

11314 LEC 11:20 am - 1:30 pm TTh Padron, M CAI 230  
(Starts 02/05/18, Ends 03/28/18)

### 060 CULINARY ARTS ORIENTATION & TECHNIQUES – (CSU) 4 UNITS

**Prerequisite:** None. **Corequisite:** CLN ART 50.

Students will apply history, description, and inter relationships of the hospitality industries with an emphasis on the multifaceted food service industry. Introduction to the world of commercial food production. Students are introduced to culinary theories and develop skills in knife handling, fabrication skills, ingredient identification, small and large equipment use, weights and measures, recipe development and cooking fundamentals.

#### DAY CLASS

11532 LEC 12:50 pm - 1:45 pm MW Silva, J T CAI 232  
AND 11551 LAB 9:35 am - 12:45 pm MW Silva, J T CAI 208

#### EVENING CLASS

11578 LEC 9:05 pm - 10:00 pm TTh Higgins, A A CAI 230  
AND 11602 LAB 5:50 pm - 9:00 pm TTh Higgins, A A CAI 208

### 101 CULINARY FUNDAMENTALS I – (CSU) 4 UNITS

**Prerequisite:** None. **Corequisite:** CLN ART 60

Introduction to culinary fundamentals and techniques for basic food preparation is learned and experienced. Culinary arts basics and foundations, including classic knife cuts, mother sauces, soups, basic cooking methods, terminology, equipment, measurements, culinary math and ingredients is covered. Students will be on rotation in the Mission Cafe/Servery to enhance their experience in a real environment setting.

#### DAY CLASSES

11697 LEC 10:20 am - 11:15 am MW Sanchez, J S CAI 232  
AND 11710 LAB 7:00 am - 10:10 am MW Sanchez, J S PROD KIT

11738 LEC 10:20 am - 11:15 am TTh Sanchez, J S CAI 208  
AND 11766 LAB 7:00 am - 10:10 am TTh Sanchez, J S PROD KIT

#### EVENING CLASS

11800 LEC 8:15 pm - 9:10 pm MW Luna, A CAI 208  
AND 11833 LAB 5:00 pm - 8:10 pm MW Luna, A PROD KIT

### 102 CULINARY FUNDAMENTALS II – (CSU) 4 UNITS

**Prerequisite:** CLN ART 101

Introduction to breakfast and lunch cookery. Students will prepare breakfast and lunch items. Students will be part of a rotation in the Mission Cafe (AKA The Servery) and rotate all throughout the stations in the cafe. Student will cover culinary management, supervision, leadership, customer service, communication, teamwork and time management.

#### DAY CLASSES

11969 LEC 9:20 am - 10:15 am MW Padron, M CAI 232  
AND 11992 LAB 10:30 am - 1:40 pm MW Padron, M PROD KIT

12019 LEC 9:20 am - 10:15 am TTh Silva, J T CAI 208  
AND 12046 LAB 10:30 am - 1:40 pm TTh Silva, J T PROD KIT

## COUNSELING

**Department Chair:** Michong Park 818.364.7868

### 004 CAREER PLANNING – (CSU) 1 UNIT

**Prerequisite:** None.

Designed to assist undecided students in choosing a major or vocational choice. Students will explore their interests, skills, and values through the use of career and vocational assessments. Students will access information regarding occupational characteristics, employment trends and labor market updates

#### LATE START DAY CLASS

18154 LEC 1:15 pm – 3:35 pm T Andrade, M CMPC 5  
(Starts 02/13/18, Ends 03/27/18)

#### LATE START SATURDAY CLASSES

18143 LEC 8:25 am – 10:35 am Sa Dale, J INST 1006  
NOTE: Geared towards students with disabilities.  
(Starts 02/24/18, Ends 04/21/18)

27325 LEC 12:25 pm - 3:15 pm Sa STAFF SUN-TUJ  
(Starts 04/09/2018, Ends 06/04/2018)

### 017 COLLEGE SURVIVAL SKILLS DEVELOPMENT – (CSU) 1 UNIT

**Prerequisite:** None.

Examines a variety of academic survival skills including familiarization with college support services, time management, memory, reading, note-taking, testing techniques, and stress reduction. Included will be identifying different learning, educational, and decision-making styles.

#### LATE START/DAY CLASSES

18725 LEC 10:35 am - 12:40 pm M Schwartz, R CCDS 202  
NOTE: Geared towards students with disabilities.  
(Starts 03/12/18, Ends 05/07/18)

25560 LEC 12:15 am - 3:05 pm F Ayala, O INST 1012  
(Starts 04/09/18, Ends 05/21/18)

#### LATE START/EVENING CLASS

18733 LEC 4:20 pm - 6:40 pm Th Bonilla, D INST 1010  
(Starts 02/15/18, Ends 04/12/18)

#### SHORT TERM SATURDAY CLASS

27324 LEC 12:25 pm - 3:15 pm Sa STAFF SUN-TUJ  
(Starts 02/05/2018, Ends 03/28/2018)

### 022 THE TRANSFER PROCESS – (CSU) (RPT 1) 1 UNIT

**Prerequisite:** None.

Introduction to the transfer process. Designed to enable students to become active participants in planning their long-term educational and career goals. Provides students with an understanding of the process and the requirements for transferring to a four-year college or university.

#### SHORT TERM DAY CLASS

19320 LEC 8:20 am - 10:40 am M Kourinian, H C INST 2007  
(Starts 02/05/18, Ends 03/28/18)

### 103 CULINARY NUTRITION – (CSU) 2 UNITS

**Prerequisite:** None.

Fundamental culinary nutrition principles and theories for various groups are investigated. Healthy foods, pleasing to the eyes and the palate, will be prepared to cater to the growing number of health-minded customers. Recipe and menu development including ingredient selection and cooking techniques will be discussed. Special diets such as low fat, low sodium, diabetic, gluten-free and caloric intake will be discussed.

#### DAY CLASS

12090 LEC 11:15 am - 1:20 pm M STAFF CAI 230

#### LATE START DAY CLASS

12065 LEC 7:00 am - 9:05 pm MW Silva, J T CAI 230  
(Starts 04/09/2018, Ends 06/04/2018)

### 104 DINING ROOM & BEVERAGE MANAGEMENT – (CSU) 4 UNITS

**Prerequisite:** None. **Corequisite:** CLN ART 101

Instruction and practical training covers all aspects of FOH/Dining Room service and Beverage Management in restaurants. This includes food and cash controls, POS systems, dining room service styles and dining area merchandising. Receptions, banquets, buffets are covered from the busperson to Maitre d' positions. Special event presentations included with wine serving techniques.

#### DAY CLASS

12110 LEC 9:20 am - 10:15 am MW Zandalasini, L J CAI 231  
AND 12125 LAB 10:30 am - 1:40 pm MW Zandalasini, L J CAI 231

### 105 MENU PLANNING – 2 UNITS

**Prerequisite:** CLN ART 101

Examines the fundamentals of menu planning using the menu as a tool for ordering, selection and procurement of food and beverage items. Menu, labor, and facility computer generated cost analysis and percentages will be addressed. Emphasis is placed on developing the skills necessary to effectively create a professional menu. Provides training in duties and functions of the professional food buyer working in purchasing capacity.

#### SHORT TERM DAY CLASS

12147 LEC 7:00 am - 9:10 am TTh Zandalasini, L J CAI 230  
(Starts 02/05/2018, Ends 03/28/2018)

### 106 PURCHASING & RECEIVING – (CSU) 3 UNITS

**Prerequisite:** CLN ART 101

Provides training in duties and functions of the professional food buyer. Basic information on sources, grades, quality, and standards for selecting food items. Points stressed are specifications for: receiving, storing, issuing procedures, cost and operational expenses, and seasonal variations.

#### DAY CLASS

12164 LEC 8:05 am - 9:00 am MW Zandalasini, L J CAI 232  
AND 12180 LAB 7:00 am - 7:55 am MW Zandalasini, L J PROD KIT

### 107 PRINCIPLES OF GARDE MANGER & BASIC BAKING – (CSU) 4 UNITS

**Prerequisites:** CLN ART 101 or PROFBKG 200

A comprehensive study of Garde Manger and Basic Baking Techniques. This includes the study and preparation of classic and contemporary salads; dressings, appetizers; canapes; vegetable/fruit carvings and salt/ice carvings. Foundational basic baking techniques are covered.

#### DAY CLASS

12199 LEC 2:25 pm - 3:20 pm MW STAFF CAI 231  
AND 12217 LAB 3:30 pm - 6:40 pm MW STAFF GARDE MAN

### 108 RESTAURANT SUPERVISION & TRAINING – (CSU) 2 UNITS

**Prerequisites:** CLN ART 101 or PROFBKG 200

Students are introduced to human resource management and supervision techniques. Students will identify the recruiting process, communication skills, leadership styles, legal issues in the workforce, employee motivation and discipline. This course includes problem solving in food service operations and procedures for developing personnel programs and effective labor management relationships.

#### LATE START DAY CLASS

12231 LEC 7:00 am - 9:05 am TTh Zandalasini, L J CAI 230  
(Starts 04/09/2018, Ends 06/04/2018)

### 109 PRINCIPLES OF CATERING – (CSU) 4 UNITS

**Prerequisite:** CLN ART 101

The study of catering sales and operations, including 'hands on' practicum and interpersonal dynamics from production through a catering service. Topics covered include the preparation of a menu, estimating cost and food quantities, planning the room arrangement, the setup of buffet and service tables, and the performance of services. In addition, the allocation of time to prepare, transport, and setup the equipment and food for a catered event are studied.

#### DAY CLASS

12249 LEC 10:25 am - 11:15 am MW STAFF CAI 227  
AND 12272 LAB 11:30 am - 1:35 pm MW STAFF GARDE MAN

### 110 CULINARY GREEN TECHNOLOGY – (CSU) 3 UNITS

**Prerequisite:** CLN ART 60

Procurement, identification and quality standards of vegetables, fruits, and herbs utilized in a restaurant or culinary setting. Integration of seasonality, grading, post-harvest handling and environmental impacts. Emphasis is on care, watering, fertilizer and weed control of the Organic Herb & Farm Garden by the Culinary Arts Institute and making sure that all products used in the Culinary Arts Institute Bldg. Follows green standards as described by LEED Platinum Certification.

#### DAY CLASS

12290 LEC 8:00 am - 10:05 am F Sanchez, J S CAI 227  
AND 12306 LAB 10:15 am - 12:20 pm F Sanchez, J S GARDEN

### 150 CHEFS TRAINING FOR APPRENTICESHIP I – (CSU) 2 UNITS

**Prerequisite:** CLN ART 101

Provides supervised internship experience within the Culinary Arts Institute. Internship provides students with hands-on training and experience in working on the line in The Mission Cafe (AKA The Servery), customer service, catering, special events and prepares them for their externship experience. Students learn skills required for commercial, restaurant and hotel establishments.

#### DAY CLASSES

12326 LEC 12:30 pm - 1:20 pm T Zandalasini, L J CAI 232  
AND 12340 LAB 9:10 am - 12:20 pm T Zandalasini, L J PROD KIT  
12365 LEC 12:40 pm - 1:30 pm Th Zandalasini, L J CAI 232  
AND 12388 LAB 9:25 am - 12:35 pm Th Zandalasini, L J PROD KIT

### 155 CHEFS TRAINING FOR APPRENTICESHIP II – (CSU) 2 UNITS

**Prerequisites:** CLN ART 101 or PROFBKG 200

Provides supervised externship opportunity within a selected outside restaurant, hotel or food service establishment who supports the Culinary Arts Institute program. This is a supervised fieldwork experience in the industry and gives hands-on training in food service, catering, fine dining, commercial service, hotel and restaurant establishments. Students learn skills required for job competence.

#### DAY CLASS

12411 LEC 12:45 pm - 1:35 pm F Zandalasini, L J CAI 208  
AND 12429 LAB 9:25 am - 12:35 pm F Zandalasini, L J PROD KIT



## DANCE STUDIES

Department Chair: Steve Ruys 818.364.7621

### 805 HISTORY AND APPRECIATION OF DANCE – (UC/CSU) (RPT 2) 3 UNITS

Prerequisite: None.

Course will examine the historical evolution of dance throughout western society in the forms of court dance, ballet, modern dance, musical theater, dance theater, tap, jazz, social dance and ballroom dance. Will consider the impact of dance on the western world and some other cultures and how it has been affected by the different dance traditions world-wide and how the historical evolution, culture and social events, political, and philosophical climate of the period reflects on dance and its evolution.

#### ONLINE CLASS

11855	LEC	3:10 hrs/wk	TBA	Hojo, H	INTERNET
					<i>ilearn.laccd.edu</i>

## DANCE TECHNIQUES

Department Chair: Steve Ruys 818.364.7621

### 141 MODERN DANCE TECHNIQUES I – (CSU) 1 UNIT

Prerequisite: None.

Teaches technique, principles, terminology and the practice of modern contemporary dance at the introductory level. Students will undergo an in depth exploration of how the body is used in modern dance technique with a focus on alignment, body part initiation, body organization and sequencing. The course will also include the history of modern dance and an introduction to the elements of space, time, and energy through improvisational and choreographic exercises. Students will develop coordination, flexibility, and cardiovascular strength using various movement combinations.

#### DAY CLASS

25819	LAB	10:35 am - 12:00 pm	TTh	Lubow, C S	HFAC 208
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### 142 MODERN DANCE TECHNIQUES II – (CSU) 1 UNIT

Prerequisite: DANCETQ 142.

Teaches technique, principles, terminology and the practice of modern (contemporary) dance at the beginning level. Emphasis is on the correct placement and execution of beginning level modern dance movements, and will include an in-depth exploration of the choreographic element of space through improvisational and choreographic exercises. Students will develop coordination, flexibility, and cardiovascular strength using various movement combinations.

#### DAY CLASS

25820	LAB	10:35 am - 12:00 pm	TTh	Lubow, C S	HFAC 208
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## DEVELOPMENTAL COMMUNICATIONS

Department Chair: Gary Prostack 818.364.7666

Vice Chair: Curt Riesberg 818.364.7847

### ACCELERATED DEV COM/ENGLISH PROGRAM

These two courses per semester class options are part of an accelerated Dev Com/English program. Students in this program are encouraged to enroll and maintain enrollment in both courses for the entire semester. Given the intense nature of this program, this program is not ideal for all students. This program is designed for the student who is willing to make a commitment to dedicate a great deal of time to the homework component of these courses.

#### DAY CLASSES

#### DEV COM 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS

Prerequisite: Placement Exam

11205	LEC	8:50 am – 10:20 am	MTWTh	Riesberg, C	CAI 228
					(Starts 02/05/18, Ends 03/28/18)

#### ENGLISH 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS

Prerequisite: DEV COM 1

12836	LEC	8:50 am – 10:20 am	MTWTh	Riesberg, C	CAI 228
					(Starts 04/09/18, Ends 06/04/18)

#### EVENING CLASSES

#### DEV COM 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS

Prerequisite: Placement Exam

11047	LEC	6:50 pm – 8:20 pm	MTWTh	Zaiens, M	CAI 227
					(Starts 02/05/18, Ends 03/28/18)

#### ENGLISH 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS

Prerequisite: DEV COM 1

25854	LEC	6:50 pm – 8:20 pm	MTWTh	Zaiens, M	CAI 227
					(Starts 04/09/18, Ends 06/04/18)

### 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS

Prerequisite: Placement Exam

Offers an introduction to basic grammar as it relates to writing and other communication skills. Reviews parts of speech, sentence structure, types of phrases and clauses, verb tenses and agreement, pronoun usage, comparison, capitalization, and punctuation.

#### LATE START DAY CLASS

10873	LEC	8:50 am - 10:20 am	MTWTh	STAFF	INST 1013
					(Starts 04/09/18, Ends 06/04/18)

#### LATE START EVENING CLASS

10980	LEC	6:50 pm - 8:15 am	MTWTh	STAFF	CAI 231
					(Starts 04/09/18, Ends 06/04/18)

### 034 BASIC READING – (NDA) 3 UNITS

Prerequisite: Placement Exam

A basic reading course designed to improve word decoding skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.

#### SHORT TERM DAY CLASS

11655	LEC	10:35 am - 12:05 pm	MTWTh	Riesberg, C	CAI 228
					(Starts 02/05/18, Ends 03/28/18)

### 036A READING II: COMPREHENSION AND RELATED SKILLS (NDA) 3 UNITS

Prerequisites: DEV COM 34 or appropriate skill level demonstrated by placement exam.

Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.

#### SHORT TERM DAY CLASSE

12120	LEC	1:50 pm - 3:25 pm	MTWTh	Zaiens, M	CAI 227
					(Starts 02/05/18, Ends 03/28/18)

### 036B READING II: COMPREHENSION AND RELATED SKILLS (NDA) 3 UNITS

Prerequisites: DEV COM 36A or appropriate skill level demonstrated by placement exam.

Comprehensive course in advanced study skills, note-taking, and efficient study techniques. Transition from everyday reading skills to college reading skills.

#### LATE START DAY CLASS

25687	LEC	1:50 pm - 3:25 pm	MTWTh	Zaiens, M	CAI 227
					(Starts 04/09/18, Ends 06/04/18)

## ECONOMICS

Department Chair: Vilma Bernal 818.833.3410

### 001 PRINCIPLES OF ECONOMICS I – (UC/CSU) 3 UNITS

Prerequisites: MATH 115 or 123B or 129B

Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation, analysis of the laws of supply and demand, market structures of the American economy, price theory, and current domestic economic issues.

#### DAY CLASS

16227 LEC 10:35 am - 12:00 pm MW Danai, M S CMS 005

#### EVENING CLASS

16244 LEC 6:50 pm - 10:00 pm W Espinoza, A INST 1003

### 002 PRINCIPLES OF ECONOMICS II – (UC/CSU) 3 UNITS

Prerequisites: MATH 115 or 123B or 129B

Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GNP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course.

#### DAY CLASS

18038 LEC 8:55 am - 10:20 am MW Danai, M S CMS 005

## EDUCATION

Department Chair: Janice Silver 818.364.7714

### 001 INTRODUCTION TO TEACHING – (CSU) 3 UNITS

Prerequisite: None. Advisory: English 28

Note: TB clearance required.

This course introduces students to the field of professional education and the concepts and issues that are related to TK - 12 education. Topics of this course include a basic understanding of a teacher's role and challenges in society, contemporary education issues within historical, social, philosophical, legal, and political contexts, impact of government policies on schools and children, and the various perspectives on curriculum and instruction.

#### EVENING CLASS

12882 LEC 3:30 pm - 6:40 pm W Allen, V V CSB 102A

### 203 EDUCATION IN AMERICAN SOCIETY – (UC/CSU) 3 UNITS

Prerequisite: None.

Note: TB clearance required.

Introduces the American educational enterprise, especially problems in urban multicultural schools. Employs concepts and methods from sociology, philosophy and the politics of education to analyze American schools. Includes K-12 content standards, Teaching Performance Expectations. Requires a minimum of 30 hours of observation/participation in a multicultural school.

#### EVENING CLASS

13075 LEC 3:30 pm - 6:40 pm Th Allen, V V CSB 102A



## ENGLISH

Department Chair: Carolyn Daly 818.833.3311

### ACCELERATED ENGLISH PROGRAM

These two courses per semester class options are part of an accelerated English program. Students in this program are encouraged to enroll and maintain enrollment in both courses for the entire semester. Given the intense nature of this program, it is not ideal for all students. This program is designed for the student who is willing to make a commitment to dedicate a great deal of time to the homework component of these courses.

#### DAY CLASSES

#### 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS

12723 LEC 8:45 am - 12:00 pm TTh Quinn, A L INST 1006  
(Starts 02/05/18, Ends 03/28/18)

#### 028 INTERMEDIATE READING AND COMPOSITION - 3 UNITS

21437 LEC 8:45 am - 12:00 pm TTh Quinn, A L INST 1006  
(Starts 04/09/18, Ends 06/04/18)

#### 028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS

21431 LEC 8:45 am - 12:00 pm TTh Keshishyan, A CSB 207  
(Starts 02/05/18, Ends 03/28/18)

#### 101 COLLEGE READING AND COMPOSITION I – (UC/CSU) 3 UNITS

24166 LEC 8:45 am - 12:00 pm TTh Keshishyan, A CSB 207  
(Starts 04/09/18, Ends 06/04/18)

#### 028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS

21445 LEC 12:10 pm - 3:25 pm TTh Zaiens, M INST 1013  
(Starts 02/05/18, Ends 03/28/18)

#### 101 COLLEGE READING AND COMPOSITION I – (UC/CSU) 3 UNITS

24170 LEC 12:10 pm - 3:25 pm TTh Zaiens, M INST 1013  
(Starts 04/09/18, Ends 06/04/18)

#### 101 COLLEGE READING AND COMPOSITION I – (UC/CSU) 3 UNITS

24168 LEC 12:10 pm - 3:25 pm TTh Spittler-Lawson, R CSB 205  
(Starts 02/05/18, Ends 03/28/18)

#### 102 COLLEGE READING & COMPOSITION II – (UC/CSU) 3 UNITS

24728 LEC 12:10 pm - 3:25 pm TTh Spittler-Lawson, R CSB 205  
(Starts 04/09/18, Ends 06/04/18)

#### EVENING CLASSES

#### 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS

12959 LEC 3:25 pm - 6:40 pm MW Crozer, K J INST 1006  
(Starts 02/05/18, Ends 03/28/18)

#### 028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS

21446 LEC 3:25 pm - 6:40 pm MW Crozer, K J INST 1006  
(Starts 04/09/18, Ends 06/04/18)

#### 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS

Prerequisites: DEV COM 1 or appropriate skill level demonstrated through the ENL assessment process

This is a course in reading and writing designed to strengthen the student's basic communication skills, including grammar, spelling, punctuation, and sentence construction. Greatest emphasis is placed on the writing of competent paragraphs and short essays.

#### ONLINE CLASS

12091	LEC	3:10 hrs/wk	TBA	Voorhis, M M	INTERNET <i>ilearn.laccd.edu</i>
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#### DAY CLASSES

12144	LEC	8:55 am - 10:20 am	TTh	STAFF	CSB 110
12190	LEC	10:35 am - 12:00 pm	TTh	Selsby, D J	CSB 110
12241	LEC	10:35 am - 12:00 pm	MW	Camhi, J M	CSB 101
12297	LEC	12:15 pm - 1:40 pm	TTh	Selsby, D J	CSB 201

#### EVENING CLASS

12626	LEC	6:50 pm - 10:00 pm	Th	Cabral, J C	CSB 101
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**028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS**

**Prerequisites:** ENGLISH 21 with a grade of "C" or better or appropriate skill level demonstrated through the ENL assessment process, or by permit.

A course in reading and writing designed to strengthen the student's ability to use basic communication skills, including grammar, punctuation, and mechanics. Instruction will include the assignments of expository and argumentative essays, online grammar and writing exercises, and a research paper.

**ONLINE CLASSES**

21383	LEC	3:10 hrs/wk	TBA	Crozer, K J	INTERNET <i>ileam.laccd.edu</i>
25618	LEC	3:10 hrs/wk	TBA	Daly, C C	INTERNET <i>ileam.laccd.edu</i>

**DAY CLASSES**

21386	LEC	7:15 am - 8:40 am	TTh	STAFF	CSB 111
21390	LEC	8:55 am - 10:20 am	MW	Quinn, A L	CSB 207
21392	LEC	10:35 am - 12:00 pm	MW	STAFF	CSB 201
21402	LEC	10:35 am - 12:00 pm	TTh	Daly, C C	INST 1004
21407	LEC	1:55 pm - 3:20 pm	MW	Camhi, J M	CSB 207

**EVENING CLASSES**

21414	LEC	3:30 pm - 6:40 pm	W	Kemp, E S	CSB 207
21397	LEC	6:50 pm - 10:00 pm	T	STAFF	CSB 205
21426	LEC	6:50 pm - 10:00 pm	Th	STAFF	CSB 201

**101 COLLEGE READING AND COMPOSITION I – (UC/CSU) 3 UNITS**

**Prerequisites:** ENGLISH 28 or ESL 8 or appropriate skill level demonstrated through the ENGL assessment process.

Develops proficiency in college-level reading and writing through the application of the principles of rhetoric, argument, and critical thinking. Students will write expository essays based on college-level readings. Emphasis is placed on the research paper. This course requires the writing of a minimum of 6000 words in essays and a research paper.

**ONLINE CLASSES**

24149	LEC	3:10 hrs/wk	TBA	Barbato, L C	INTERNET <i>ileam.laccd.edu</i>
24151	LEC	3:10 hrs/wk	TBA	STAFF	INTERNET <i>ileam.laccd.edu</i>

**DAY CLASSES**

24152	LEC	7:15 am - 8:40 am	MW	Diaz-Cooper, V	INST 2001
24153	LEC	8:55 am - 10:20 am	MW	Diaz-Cooper, V	INST 2001
24155	LEC	10:35 am - 12:00 pm	TTh	Crozer, K J	INST 1010
24157	LEC	12:10 pm - 3:20 pm	T	Nishimura, M K	CSB 207
24160	LEC	12:10 pm - 3:20 pm	W	Caggiano, S	CSB 111

**SHORT TERM DAY CLASS**

27318	LEC	12:30 pm - 3:45 pm	MW	STAFF	SUN-TUJ (Starts 02/05/2018, Ends 03/28/2018)
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**EVENING CLASSES**

24154	LEC	3:30 pm - 6:40 pm	M	Kemp, E	INST 1004
24158	LEC	3:35 pm - 5:00 pm	TTh	Voorhis, M M	CSB 110
24162	LEC	6:50 pm - 10:00 pm	W	Darr, N M	INST 1012
24163	LEC	6:50 pm - 10:00 pm	F	Turnmeyer, M M	CSB 205

**102 COLLEGE READING AND COMPOSITION II – (UC/CSU) 3 UNITS**

**Prerequisite:** ENGLISH 101

An introduction to critical analysis of poetry, novels, short stories, and drama. A variety of analytical strategies will be used to distinguish between deductive and inductive reasoning. Emphasis is placed on writing a research paper.

**ONLINE CLASSES**

24721	LEC	3:10 hrs/wk	TBA	Daly, C C	INTERNET <i>ileam.laccd.edu</i>
25623	LEC	3:10 hrs/wk	TBA	Daly, C C	INTERNET <i>ileam.laccd.edu</i>

**DAY CLASSES**

24722	LEC	8:55 am - 10:20 am	TTh	Diaz-Cooper, V	CAI 231
24723	LEC	8:55 am - 10:20 am	TTh	Nishimura, M K	CSB 101
24724	LEC	10:35 am - 12:00 pm	MW	Diaz-Cooper, V	INST 2001
24725	LEC	10:35 am - 12:00 pm	TTh	Diaz-Cooper, V	CAI 231

**LATE START DAY CLASS**

27319	LEC	12:30 pm - 3:45 pm	MW	STAFF	SUN-TUJ (Starts 04/09/2018, Ends 06/04/2018)
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**EVENING CLASSES**

24726	LEC	6:50 pm - 10:00 pm	M	Orozco, J R	CSB 101
24727	LEC	6:50 pm - 10:00 pm	T	Orozco, J R	CSB 101

**206 ENGLISH LITERATURE II – (UC/CSU) 3 UNITS**

**Prerequisite:** ENGLISH 101

An introduction to major works of English literature from the nineteenth century to the present. Focus will be on developing an understanding and appreciation of the poetry, fiction, and drama of these literary periods.

**DAY CLASS**

24928	LEC	10:35 am - 12:00 pm	MW	Quinn, A L	CSB 207
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**208 AMERICAN LITERATURE II – (UC/CSU) 3 UNITS**

**Prerequisite:** ENGLISH 101

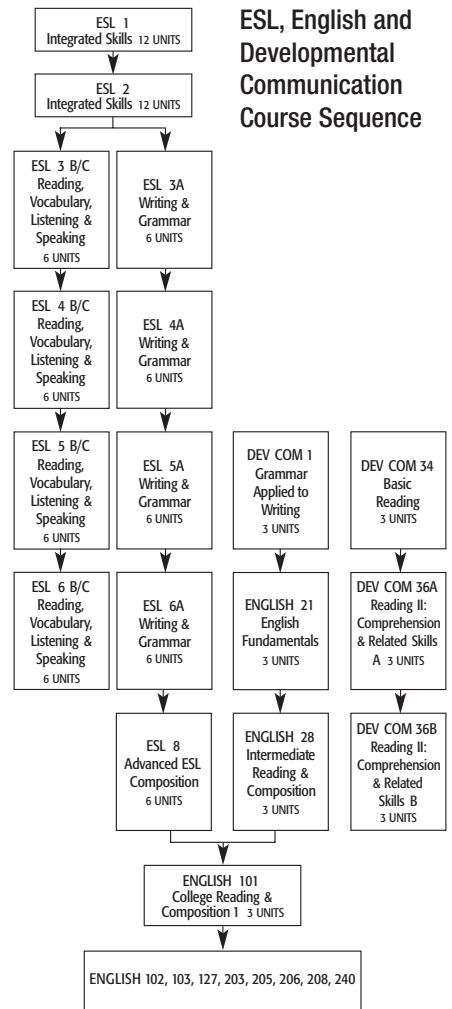
Presents representative pieces of American literature from the early 19th century to the present. The selections are taken from a wide variety of literary forms, such as essays, short stories, poems, letters, speeches, and novels.

**ONLINE CLASS**

24939	LEC	3:10 hrs/wk	TBA	Daly, C C	INTERNET <i>ileam.laccd.edu</i>
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**ENGLISH AS A SECOND LANGUAGE**

Department Chair: Gary Probstak 818.364.7666



**001 COLLEGE ESL I – (NDA) 12 UNITS**

**Prerequisites:** None. Class is graded pass/no-pass.

**DAY CLASS**

25022	LEC	8:50 am - 12:00 pm	MW	Jara, G	CSB 111
&	LEC	8:50 am - 12:00 pm	TTh	Otoo, S K	CSB 111

**EVENING CLASS**

25850	LEC	6:50 pm - 10:00 pm	MW	STAFF	INST 1013
&	LEC	6:50 pm - 10:00 pm	TTh	Simha, C	INST 1006



### 002 COLLEGE ESL II – (NDA) 12 UNITS

Prerequisite: ESL 1 or appropriate placement

#### DAY CLASS

25023	LEC	8:50 am - 12:00 pm	MW	Engle, S N	CSB 206
&	LEC	8:50 am - 12:00 pm	TTh	Cortes, T A	CSB 206

#### EVENING CLASS

25024	LEC	6:50 pm - 10:00 pm	MW	Larson, J M	CSB 206
&	LEC	6:50 pm - 10:00 pm	TTh	Chlebek, A Z	CSB 206

### 003 COLLEGE ESL III – (NDA) 12 UNITS

Prerequisites: ESL 2 or appropriate placement

#### DAY CLASSES

<b>ESL 3A - Writing and Grammar - 6 Units</b>					
25041	LEC	8:50 am - 12:00 pm	MW	Skelton, L J	CSB 110
<b>ESL 3B - Reading and Vocabulary - 3 Units</b>					
25046	LEC	8:55 am - 10:20 am	TTh	Skelton, L J	CSB 102B
<b>ESL 3C - Listening And Speaking - 3 Units</b>					
25051	LEC	10:35 am - 12:00 pm	TTh	Skelton, L J	CSB 102B

#### EVENING CLASSES

<b>ESL 3A - Writing and Grammar - 6 Units</b>					
25851	LEC	6:50 pm - 10:00 pm	MW	STAFF	CAI 232
<b>ESL 3B - Reading and Vocabulary - 3 Units</b>					
25852	LEC	6:55 pm - 8:20 pm	TTh	STAFF	CAI 232
<b>ESL 3C - Listening And Speaking - 3 Units</b>					
25853	LEC	8:35 pm - 10:00 pm	TTh	STAFF	CAI 232

### 004 COLLEGE E.S.L. IV – (NDA) 12 UNITS

Prerequisites: ESL 3C or appropriate placement

#### DAY CLASSES

<b>E.S.L. 4A - Writing and Grammar - 6 Units</b>					
12490	LEC	8:50 am - 12:00 pm	MW	Luis, C A	CSB 102B
<b>E.S.L. 4B - Reading and Vocabulary - 3 Units</b>					
12782	LEC	8:55 am - 10:20 am	TTh	Fine Olson, A	CSB 205
<b>ESL 4C - Listening and Speaking - 3 Units</b>					
25053	LEC	10:35 am - 12:00 pm	TTh	Fine Olson, A	CSB 205

#### EVENING CLASSES

<b>E.S.L. 4A - Writing and Grammar - 6 Units</b>					
12520	LEC	6:50 pm - 10:00 pm	MW	STAFF	CSB 110
<b>E.S.L. 4B - Reading and Vocabulary - 3 Units</b>					
12810	LEC	6:55 pm - 8:20 pm	TTh	Keesee, D G	CSB 208
<b>ESL 4C - Listening and Speaking - 3 Units</b>					
25054	LEC	8:35 pm - 10:00 pm	TTh	Keesee, D G	CSB 208

### 005 COLLEGE ESL V – (CSU) 6 UNITS

Prerequisites: ESL 4A or appropriate placement

#### DAY CLASSES

<b>E.S.L. 5A - Writing and Grammar - 6 Units</b>					
13264	LEC	8:50 am - 12:00 pm	MW	Park, R R	CSB 208
<b>E.S.L. 5B - Reading and Vocabulary (CSU) - 3 Units</b>					
13503	LEC	8:55 am - 10:20 am	TTh	Park, R R	CSB 208
<b>ESL 5C - Listening And Speaking (CSU) - 3 Units</b>					
25056	LEC	10:35 am - 12:00 pm	TTh	Park, R R	CSB 208

#### EVENING CLASSES

<b>E.S.L. 5A - Writing and Grammar - 6 Units</b>					
13285	LEC	6:50 pm - 10:00 pm	MW	STAFF	CSB 208
<b>E.S.L. 5B - Reading and Vocabulary (CSU) - 3 Units</b>					
13529	LEC	6:55 pm - 8:20 pm	TTh	Flestado, S J	CSB 111
<b>ESL 5C - Listening And Speaking (CSU) - 3 Units</b>					
25057	LEC	8:35 pm - 10:00 pm	TTh	Flestado, S J	CSB 111

### 006 COLLEGE ESL VI – (CSU) 6 UNITS

Prerequisites: ESL 5A or appropriate placement

#### DAY CLASSES

<b>E.S.L. 6A - Writing and Grammar (CSU) - 6 Units</b>					
13981	LEC	8:50 am - 12:00 pm	MW	Climo, M J	CSB 105
<b>E.S.L. 6B - Reading and Vocabulary (CSU) - 3 Units</b>					
14181	LEC	8:55 am - 10:20 am	TTh	Luis, C A	CAI 232
<b>ESL 6C - Listening and Speaking (CSU) - 3 Units</b>					
25059	LEC	10:35 am - 12:00 pm	TTh	Luis, C A	CAI 232

#### EVENING CLASSES

<b>E.S.L. 6A - Writing and Grammar (CSU) - 6 Units</b>					
14006	LEC	6:50 pm - 10:00 pm	MW	Climo, M J	CSB 111
<b>E.S.L. 6B - Reading and Vocabulary (CSU) - 3 Units</b>					
14204	LEC	6:55 pm - 8:20 pm	TTh	Climo, M J	CSB 207
<b>ESL 6C - Listening and Speaking (CSU) - 3 Units</b>					
25060	LEC	8:35 pm - 10:00 pm	TTh	Climo, M J	CSB 207

### 008 COLLEGE E.S.L. VIII: ADVANCED ESL COMPOSITION (UC/CSU) 6 UNITS

Prerequisites: ESL 6A & English 21

#### DAY CLASS

25688	LEC	8:50 am - 12:00 pm	MW	Prostak, G	CSB 205
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#### EVENING CLASS

25689	LEC	6:50 pm - 10:00 pm	MW	Prostak, G	CSB 205
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## FAMILY AND CONSUMER STUDIES

Department Chair: Janice Silver 818.364.7714

### 006 CHALLENGES OF AGING – (CSU) 3 UNITS

Prerequisite: None.

An examination of the developmental changes and specific needs of the older adult. Included is investigation of everyday situations with emphasis on consumerism, housing, health, nutrition, community resources and changing family roles.

#### EVENING CLASS

20278	LEC	6:50 pm - 10:00 pm	T	Brusasco, J M	CSB 203
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### 031 MARRIAGE AND FAMILY LIFE – (UC/CSU) 3 UNITS

Prerequisite: None.

Course includes the family as a social institution, its structure and functions, including historical changes in marriage, emerging patterns, and the influence of contemporary society and social forces that shape marriage and family such as race, class, gender and sexuality.

#### ONLINE CLASS

20507	LEC	3:10 hrs/wk	TBA	Krishnan, U	INTERNET <i>ilearn.laccd.edu</i>
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## FINANCE

Department Chair: Vilma Bernal 818.833.3410

### 001 PRINCIPLES OF FINANCE – (CSU) 3 UNITS

Prerequisite: None.

This course is designed to cover the markets in which funds are traded, the financial institutions that participate in and aid the flow of funds, and the principles of financial management that guide the participants in making sound decisions.

#### EVENING CLASS

10336 LEC 6:50 pm - 10:00 pm Th Villanueva, D INST 1013

## FRENCH

Department Chair: Gary Prostack 818.364.7666 | Vice Chair: Mario Escobar

### 002 ELEMENTARY FRENCH II – (UC/CSU) 5 UNITS

Prerequisite: None.

First course in understanding, speaking, reading and writing French. Introduction to the cultures and civilization of the French-speaking world. Intended primarily for students with little or no knowledge of French.

#### DAY CLASS

12583 LEC 12:10 pm - 2:40 pm MW Pourzangi, B CSB 102B

## GEOGRAPHY

Department Chair: Mike Fenton 818.364.7888

### 001 PHYSICAL GEOGRAPHY – (UC/CSU) 3 UNITS

Prerequisite: None.

Explores the earth's ever-changing physical system, including human activities where they interface with the environment. Emphasis is given to earth-sun relationships, atmosphere-hydrosphere interactions, lithospheric processes, integration of climate, soils and biomes and their spatial patterns. Students interpret the spatial patterns using maps produced from Geographic Information System (GIS), Global Positioning System (GPS), and satellite imagery.

#### DAY CLASSES

13782 LEC 10:35 am - 12:00 pm MW Waktola, D K CMS 028  
13800 LEC 10:35 am - 12:00 pm TTh Waktola, D K CMS 028

#### EVENING CLASS

13830 LEC 6:50 pm - 10:00 pm M Waktola, D K CMS 028

### 002 CULTURAL ELEMENTS OF GEOGRAPHY – (UC/CSU) 3 UNITS

Prerequisite: None.

Explores human cultural variables in the context of the globe, including the description, analysis, and explanation of population, migration, language, religion, ethnicity, political geography, and economic activities. Special emphasis is placed on the effects of globalization and the impact of human settlements on the natural environment. Tools of geographic inquiry may include maps, satellite imagery, and geographic information systems.

#### EVENING CLASS

14445 LEC 6:50 pm - 10:00 pm T Waktola, D K CMS 028

#### SATURDAY CLASS

27326 LEC 3:30 pm - 6:40 pm Sa STAFF SUN-TUJ

### 015 PHYSICAL GEOGRAPHY LABORATORY – (UC/CSU) 2 UNITS

Prerequisite: None. Corequisite: GEOG 001

Provides hands-on exercise in topics covered in the Physical Geography (Geog 1) course. This laboratory course deals with skills of collecting, analyzing, and displaying of geographic data, with a specific reference to Earth's energy balance, weather and climate, vegetation, tectonic processes, landforms, and natural hazards. Students use both analogue maps and digital media (GIS, GPS, satellite images, and Internet maps).

#### DAY CLASS

14935 LEC 12:10 pm - 1:05 pm W Waktola, D K CMS 010  
AND 14942 LAB 1:10 pm - 3:15 pm W Waktola, D K CMS 010

## HEALTH

Department Chair: Steve Ruys 818.364.7621

### 008 WOMEN'S PERSONAL HEALTH – (CSU) 3 UNITS

Prerequisite: None.

Presents health issues unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

#### DAY CLASSES

16940 LEC 8:55 am - 10:20 am TTh Choudhury, B HFAC 203  
16958 LEC 10:35 am - 12:00 pm MW Cooper, C K HFAC 204

#### EVENING CLASS

16981 LEC 6:50 pm - 10:00 pm Th Valdez Barkwill, M HFAC 203

### 011 PRINCIPLES OF HEALTHFUL LIVING – (UC/CSU) 3 UNITS

Prerequisite: None.

Offers health concepts to use today and tomorrow as guidelines for self-directed responsible living. Emphasis is placed on relating health concepts to the individual's well being in personal, community, vocational and leadership roles.

#### ONLINE CLASS

20545 LEC 3:10 hrs/wk TBA Eubanks, H A INTERNET  
*ilearn.laccd.edu*

#### DAY CLASSES

20565 LEC 7:15 am - 8:40 am TTh Cooper, C K HFAC 204  
20579 LEC 8:50 am - 12:00 pm F Choudhury, B HFAC 204  
20598 LEC 8:55 am - 10:20 am MW Cooper, C K HFAC 204  
20619 LEC 8:55 am - 10:20 am TTh Cooper, C K HFAC 204  
20641 LEC 10:35 am - 12:00 pm TTh Choudhury, B HFAC 203

#### EVENING CLASSES

20686 LEC 3:30 pm - 6:40 pm T Asili, H HFAC 204  
20714 LEC 3:35 pm - 5:00 pm MW Harkins, T L HFAC 204  
20752 LEC 6:50 pm - 10:00 pm M STAFF HFAC 204  
20776 LEC 6:50 pm - 10:00 pm W Teola, D V HFAC 204

#### SATURDAY CLASS

20551 LEC 9:00 am - 12:10 pm Sa STAFF HFAC 204

#### LATE START ONLINE CLASSES

20812 LEC 6:20 hrs/wk TBA Harkins, T L INTERNET  
*ilearn.laccd.edu*  
(Starts 04/09/2018, Ends 06/04/2018)  
20859 LEC 6:20 hrs/wk TBA Harkins, T L INTERNET  
*ilearn.laccd.edu*  
(Starts 04/09/2018, Ends 06/04/2018)

## HEALTH OCCUPATIONS

Department Chair: Stephen Brown 818.364.7665

Vice Chair: Par Mohammadian 818.833.3424

### 062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL – 2 UNITS

Prerequisite: None. Advisories: ENGLISH 21 & MATH 105

Health Occupations 62 is an introduction of the concepts and skills that serve as a foundation for the health care professions. Topics include hygiene and safety, infection control, basic client monitoring and basic first aid, therapeutic communication and basic health documentation.

#### SHORT TERM DAY CLASS

14732 LEC 8:00 am - 8:50 am TTh STAFF INST 2014  
AND 14744 LAB 9:05 am - 12:25 pm TTh STAFF INST 2016  
(Starts 02/05/18, Ends 03/28/18)

### 063 BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY – 2 UNITS

Prerequisite: None. Advisories: ENGLISH 21 & MATH 105

This basic medical language course will discuss common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.

#### LATE START DAY CLASS

15619 LEC 8:00 am - 10:05 am TTh STAFF INST 2014  
(Starts 04/09/18, Ends 06/04/18)

## 064 CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS – 1 UNIT

**Prerequisite:** None. **Advisories:** ENGLISH 21 & MATH 105

Health Occupations 64 provides an overview of the concepts of health and illness, cultural diversity and legal issues that affect the health care professional

### SHORT TERM DAY CLASS

15978 LEC 12:25 pm - 1:15 pm TTh STAFF INST 2014  
(Starts 02/05/18, Ends 03/28/18)

## 065 FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL – 2.5 UNITS

**Prerequisite:** None. **Advisories:** ENGLISH 21 & MATH 105

Health Occupations 65 explores career options in the health care industry, healthy behavior for health care workers, work ethics, professional resumes and interviewing skills and personality traits of a health care professional. There will be an externship during which area employers will introduce students to direct and indirect patient care opportunities.

### LATE START DAY CLASS

16458 LEC 10:20 am - 12:20 pm TTh Mohammadian, P INST 2014  
& LEC 1:35 hrs/wk TBA Mohammadian, P SCHEDULE  
(Starts 04/09/18, Ends 06/04/18)

## HISTORY

**Department Chair:** Mark Pursley 818.364.7677

### 002 INTRODUCTION TO WESTERN CIVILIZATION II – (UC/CSU) 3 UNITS

**Prerequisite:** None.

A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from the 17th century to today.

#### DAY CLASS

22608 LEC 8:55 am - 10:20 am MW Dennis, D INST 1010

### 011 POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC/CSU) – 3 UNITS

**Prerequisite:** None.

A general survey of the political and social developments that shaped the history of the United States from pre-Columbian times to Reconstruction.

#### DAY CLASSES

22913 LEC 8:55 am - 10:20 am TTh Phares, D INST 1003  
22915 LEC 10:35 am - 12:00 pm TTh Phares, D INST 1003

#### EVENING CLASSES

22918 LEC 3:30 pm - 6:40 pm W Roleder, G INST 1003  
22921 LEC 6:50 pm - 10:00 pm T Cramer, A W INST 1003

#### SATURDAY CLASS

22916 LEC 9:00 am - 12:10 pm Sa Buchanan, L L INST 1003

### 012 POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC/CSU) 3 UNITS

**Prerequisite:** None.

Covers the second half of the standard survey of United States history, providing an analytical study of the history of the United States from the Reconstruction era to the present, focusing not only on political and social developments in the history of the United States but also on economic and cultural developments, and analyzing changes in both the United States' domestic policies and its ongoing and changing role in international affairs.

#### DAY CLASSES

23369 LEC 8:55 am - 10:20 am MW Phares, D INST 1003  
23370 LEC 10:35 am - 12:00 pm MW Phares, D INST 1003

#### EVENING CLASS

23372 LEC 6:50 pm - 10:00 pm Th Behling, R E INST 1003

### 086 INTRODUCTION TO WORLD CIVILIZATION I – (UC/CSU) 3 UNITS

**Prerequisite:** None.

A historical survey of the major political, economic, intellectual and cultural movements and events of Early World Civilizations from Early World History from the Paleolithic Era, through the 16th Century.

#### EVENING CLASS

23560 LEC 6:50 pm - 10:00 pm T Jimenez, G A INST 1013

## HUMANITIES

**Department Chair:** Deborah Paulsen 818.364.7738

### 001 CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC/CSU) 3 UNITS

**Prerequisite:** ENGLISH 28 or ESL 8

An introduction to the general concepts of the Humanities. Mythology, music, history, philosophy, painting, drama, sculpture, architecture, and religion are studied and compared in relation to their background, medium, organization and style.

#### DAY CLASSES

10513 LEC 8:50 am - 12:00 pm F Kiani, A AMP 309  
10546 LEC 8:55 am - 10:20 am MW Buchanan, L L AMP 309

### 030 THE BEGINNINGS OF WESTERN CIVILIZATION – (UC/CSU) 3 UNITS

**Prerequisite:** ENGLISH 28 or ESL 8

A survey of cultural heritages from prehistoric times to the early civilizations of India, China, the Middle East, and Egypt; includes Classical Greek and Roman periods. Emphasis is placed on the arts, literature, religion, and cultural traditions of these civilizations.

#### EVENING CLASS

25671 LEC 3:35 pm - 5:00 pm TTh Schuster, M AMP 309

## INTERIOR DESIGN

**Department Chair:** Deborah Paulsen 818.364.7738

### 102 INTRODUCTION TO INTERIOR DESIGN – (UC/CSU) 3 UNITS

**Prerequisite:** None.

Introduction to the field of interior design including the the elements and principles of design as applied to color, textiles, wall coverings, window treatments, space planning, furniture and lighting selection. Introduces basic drafting techniques. Products, services and career options are overviewed.

#### DAY CLASS

25682 LEC 2:20 pm - 4:25 pm W Lemmon, J P AMP 302  
AND 25683 LAB 4:30 pm - 6:40 pm W Lemmon, J P AMP 302

### 104 HISTORICAL AND CONTEMPORARY INTERIOR DESIGN (CSU) 3 UNITS

**Prerequisite:** None.

Covers the historical developments in society and decorative arts that led to the development of interior design styles from Greek and Roman times to the present. Examines furniture design elements and construction, and architectural development.

#### EVENING CLASS

25672 LEC 6:50 pm - 10:00 pm Th Lemmon, J P AMP 302

### 105 TEXTILES – (UC/CSU) 3 UNITS

**Prerequisite:** None.

Analysis of man-made and natural fibers, construction, weaves, dyes and finishes, relating to the selection, use and care of fabrics for residential and commercial interior design. Testing, evaluation and identification are covered.

#### EVENING CLASS

14977 LEC 5:15 pm - 6:40 pm TTh STAFF AMP 302

### 107 COLOR FOR INTERIORS – (CSU) 3 UNITS

**Prerequisite:** None.

This course covers the developments and use of color as it relates to interior design. The psychology of color, texture and light effects, the historic value of color, color trends past and present, and color in residential and commercial interior design.

#### EVENING CLASSES

25673 LEC 6:50 pm - 10:00 pm T STAFF AMP 302

### 113 INTERNSHIP – (CSU) 2 UNITS

**Prerequisite:** None.

This class provides supervised fieldwork experience with professionals. This class offers numerous opportunities and hands on training in the field in a non paid position. 108 HOURS OF Field work required. Beginning to advanced positions available.

#### DAY CLASSES

25684 LEC 0:50 hrs/wk TBA Lemmon, J P AMP 302  
AND 25685 LAB 3:10 hrs/wk TBA Lemmon, J P AMP 302

**116 COMPUTER AIDED DESIGN AND DRAFTING FOR INTERIOR DESIGN (CSU) 3 UNITS**

**Prerequisite:** ART 201.

Lecture and laboratory introduces computer aided design and drafting for Interior Design. Students utilize computer and drafting techniques to apply the elements and principles of design and prepare architectural drawings on the computer.

**SATURDAY CLASS**

15126	LEC	8:50 am - 10:55 am	Sa	Lemmon, J P	AMP 211
AND 15142	LAB	11:05 am - 1:10 pm	Sa	Lemmon, J P	AMP 211

**ITALIAN**

**Department Chair:** Gary Prostack 818.364.7666 | **Vice Chair:** Mario Escobar

**002 ELEMENTARY ITALIAN II – (UC/CSU) 5 UNITS**

**Prerequisite:** ITALIAN 1.

Second course in understanding, speaking, reading and writing Italian. Continuation of the study of the culture and civilization of Italy. Intended primarily for student with the equivalent knowledge of first-semester Italian.

**EVENING CLASS**

25576	LEC	7:00 pm - 9:30 pm	TTh	STAFF	CSB 110
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**KINESIOLOGY**

**Department Chair:** Steve Ruys 818.364.7621

See DANCE STUDIES and DANCE TECHNIQUES for additional classes.

**035 ADAPTIVE ACTIVITIES – (UC/CSU) 1 UNIT**

**Prerequisite:** None

Adaptive activities for students with disabilities. Beginning, intermediate and advanced levels offered. All levels may not be taught each semester. Includes modified postural and static contraction exercises; adaptive games; modified aerobic and rhythmic activities; and prescribed individual exercises.

**DAY CLASS**

16328	LAB	9:30 am - 10:25 am	TTh	Paredes, S E	HFAC FT CR
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**185 DIRECTED STUDY - KINESIOLOGY – (UC/CSU) 1 UNIT**

**Prerequisite:** None

This course allows students to pursue directed studies in kinesiology on a contract basis, under the direction of a supervising instructor.

**DAY CLASS**

14989	LEC	1:00 hrs/wk	TBA	Ruys, S C	HFAC 203
15009	LEC	1:00 hrs/wk	TBA	Cascione, J	HFAC GYM

**266 BADMINTON SKILLS – (UC/CSU) 1 UNIT**

**Prerequisite:** None

Designed to teach all skill levels. Basic strokes, footwork, and serves for doubles and singles play are introduced and expanded upon. It includes instruction on single and doubles strategy, rules, etiquette, and safety. Recreational and competitive play will be part of the class experience.

**DAY CLASS**

15079	LEC	12:15 pm - 12:45 pm	W	Cooper, C K	HFAC GYM
AND 15097	LAB	12:50 pm - 2:15 pm	W	Cooper, C K	HFAC GYM

**291 VOLLEYBALL SKILLS – (UC/CSU) 1 UNIT**

**Prerequisite:** None

The basic fundamentals of volleyball as well as some intermediate and advanced strategies and techniques for those who are past the novice stage are addressed. The components of fitness are addressed as well as how volleyball plays a role as a lifetime activity.

**SATURDAY CLASS**

16559	LEC	9:00 am - 9:30 am	Sa	Teola, D V	HFAC GYM
AND 16570	LAB	9:35 am - 11:00 am	Sa	Teola, D V	HFAC GYM

**316-1 KARATE I – (UC/CSU) 1 UNIT**

**Prerequisite:** None.

Introduces students to the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. Through active participation, students improve in the basic five components of fitness: cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition.

**DAY CLASS**

14396	LEC	12:15 pm - 12:30 pm	MW	STAFF	HFAC 206
AND 14404	LAB	12:30 pm - 1:40 pm	MW	STAFF	HFAC 206

**316-2 KARATE II – (CSU) 1 UNIT**

**Prerequisite:** KIN 316-1

Students continue their education in the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. The science behind martial arts such as physiology and physics of how and why specific techniques apply in certain situations is emphasized. Through active practice, students improve in the basic five components of fitness: cardiovascular endurance, muscular strength, muscular endurance, flexibility, and body composition.

**DAY CLASS**

13528	LEC	12:15 pm - 12:30 pm	MW	STAFF	HFAC 206
AND 13544	LAB	12:30 pm - 1:40 pm	MW	STAFF	HFAC 206



### 329-1 BODY CONDITIONING I – (CSU) 1 UNIT

Prerequisite: None

Introduces the student to a wide range of training models including; cardiovascular endurance, muscular strength, muscular endurance, and flexibility. Students will be introduced to step aerobics, kick boxing, high/low aerobics, circuit training, free weights, resistance tubing, medicine balls, jump ropes and running/walking. The emphasis of this class is cardiovascular conditioning and weight training for the introductory student.

#### DAY CLASSES

25273	LEC	8:55 am - 9:10 am	TTh	STAFF	HFAC 205
AND 25274	LAB	9:10 am - 10:20 am	TTh	STAFF	HFAC 205
25275	LEC	10:35 am - 10:50 am	MW	Jefferis, S J	HFAC 205
AND 25276	LAB	10:50 am - 12:00 pm	MW	Jefferis, S J	HFAC 205
25277	LEC	10:35 am - 10:50 am	TTh	Harkins, T L	HFAC 205
AND 25278	LAB	10:50 am - 12:00 pm	TTh	Harkins, T L	HFAC 205

#### SHORT TERM DAY CLASSES

25271	LEC	7:00 am - 7:15 am	MTWTh	Cascione, J	HFAC 205
AND 25272	LAB	7:15 am - 8:25 am	MTWTh	Cascione, J	HFAC 205

(Starts 02/05/2018, Ends 03/28/2018)

#### LATE START DAY CLASSES

25604	LEC	7:00 am - 7:15 am	MTWTh	Cascione, J	HFAC 205
AND 25605	LAB	7:15 am - 8:25 am	MTWTh	Cascione, J	HFAC 205

(Starts 04/09/2018, Ends 06/04/2018)

#### EVENING CLASS

25281	LEC	7:00 pm - 7:15 pm	MW	Hylland, C	HFAC 205
AND 25282	LAB	7:15 pm - 8:25 pm	MW	Hylland, C	HFAC 205

### 330 CARDIO KICKBOXING – (UC/CSU) 1 UNIT

Prerequisite: None

A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardio respiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthenic exercises may also be utilized.

#### EVENING CLASS

15311	LAB	5:15 pm - 6:40 pm	TTh	Levin, K E	HFAC 206
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### 332 STEP AEROBICS – 1 UNIT

Prerequisite: None.

This course is designed to improve cardiovascular fitness and strengthen select muscle groups by performing stepping skills in rhythm with music. Stepping is primarily a lowimpact aerobic exercise. Activity includes muscle conditioning and flexibility exercises.

#### DAY CLASS

25821	LEC	10:35 am - 10:50 am	TTh	Cooper, C K	HFAC 206
AND 25822	LAB	10:50 am - 12:00 pm	TTh	Cooper, C K	HFAC 206

### 347-1 PILATES MAT I – 1 UNIT

Prerequisite: None.

Introductory techniques based on the Pilates concepts are used; concentration, breath, posture, and control. Designed to improve flexibility while developing muscular strength and muscular endurance in the core muscles: abdominal area, lower back, hips, and buttocks.

#### DAY CLASS

25283	LEC	12:15 pm - 12:30 pm	TTh	Lubow, C S	HFAC 208
AND 25284	LAB	12:30 pm - 1:40 pm	TTh	Lubow, C S	HFAC 208

## FITNESS CENTER CLASSES

These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. All students must download a copy of the waiver form ([www.lamission.edu/fitness](http://www.lamission.edu/fitness)) and bring it to the first class meeting. Orientation and fitness assessments will be administered the first week of class and NO adds will be accepted after the first week of class. Students are required to bring their student ID and towel to each class.

### 350-1 WEIGHT TRAINING I – (CSU) 1 UNIT

Prerequisite: None.

Weight Training and Conditioning includes progressive resistance exercises. There is an emphasis on the knowledge, understanding and values of building muscle strength and endurance. Students will develop their own physical fitness program based upon sound physiological principles.

#### DAY CLASSES

21006	LEC	8:55 am - 9:10 am	MW	Cascione, J	HFAC FT CR
AND 21012	LAB	9:10 am - 10:20 am	MW	Cascione, J	HFAC FT CR
21017	LEC	8:55 am - 9:10 am	TTh	Cascione, J	HFAC FT CR
AND 21022	LAB	9:10 am - 10:20 am	TTh	Cascione, J	HFAC FT CR
21029	LEC	10:35 am - 10:50 am	TTh	STAFF	HFAC FT CR
AND 21039	LAB	10:50 am - 12:00 pm	TTh	STAFF	HFAC FT CR

#### EVENING CLASSES

21052	LEC	7:00 pm - 7:15 pm	TTh	Barraza, R	HFAC FT CR
AND 21058	LAB	7:15 pm - 8:25 pm	TTh	Barraza, R	HFAC FT CR

### 350-2 WEIGHT TRAINING II – (UC/CSU) 1 UNIT

Prerequisite: KIN 350-1

Weight Training II provides a higher level of weightlifting skills and knowledge, including enhanced spotting techniques, enhanced lifting techniques and an introduction to more advanced exercises used in a weight training program. An increased emphasis will be placed in the knowledge, understanding, value and practical application of building muscle strength and endurance. The course will include an increased understanding of the human muscular system. The objective is to further enhance the student's ability to prepare their own physical fitness program at any time in their life and to assist others based upon sound physiological and bio-mechanical principles.

#### DAY CLASSES

16318	LEC	8:55 am - 9:10 am	MW	Cascione, J	HFAC FT CR
AND 16326	LAB	9:10 am - 10:20 am	MW	Cascione, J	HFAC FT CR
16345	LEC	8:55 am - 9:10 am	TTh	Cascione, J	HFAC FT CR
AND 16366	LAB	9:10 am - 10:20 am	TTh	Cascione, J	HFAC FT CR
16390	LEC	10:35 am - 10:50 am	TTh	STAFF	HFAC FT CR
AND 16412	LAB	10:50 am - 12:00 pm	TTh	STAFF	HFAC FT CR

#### EVENING CLASSES

16442	LEC	7:00 pm - 7:15 pm	TTh	Barraza, R	HFAC FT CR
AND 16466	LAB	7:15 pm - 8:25 pm	TTh	Barraza, R	HFAC FT CR

### 350-3 WEIGHT TRAINING III – (UC/CSU) 1 UNIT

Prerequisite: KIN 350-2

Weight Training III provides a higher level of weightlifting skills and knowledge, including enhanced spotting techniques, enhanced lifting techniques and an introduction to more advanced exercises used in a weight training program. An increased emphasis will be placed in the knowledge, understanding, value and practical application of building muscle strength and endurance. The course will include an increased understanding of the human muscular system. The objective is to further enhance the student's ability to prepare their own physical fitness program at any time in their life and to assist others based upon sound physiological and bio-mechanical principles.

#### DAY CLASSES

14485	LEC	8:55 am - 9:10 am	MW	Cascione, J	HFAC FT CR
AND 14498	LAB	9:10 am - 10:20 am	MW	Cascione, J	HFAC FT CR
25823	LEC	8:55 am - 9:10 am	TTh	Cascione, J	HFAC FT CR
AND 25824	LAB	9:10 am - 10:20 am	TTh	Cascione, J	HFAC FT CR
14519	LEC	10:35 am - 10:50 am	TTh	STAFF	HFAC FT CR
AND 14539	LAB	10:50 am - 12:00 pm	TTh	STAFF	HFAC FT CR

#### EVENING CLASSES

14563	LEC	7:00 pm - 7:15 pm	TTh	Barraza, R	HFAC FT CR
AND 14592	LAB	7:15 pm - 8:25 pm	TTh	Barraza, R	HFAC FT CR



**351-1 YOGA I – (UC/CSU) 1 UNIT****Prerequisite:** None.

This introductory course teaches a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures covering basic information on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

**DAY CLASSES**

25285	LEC	8:55 am - 9:10 am	MW	Jefferis, S J	HFAC 208
AND 25286	LAB	9:10 am - 10:20 am	MW	Jefferis, S J	HFAC 208
25287	LEC	8:55 am - 9:10 am	TTh	Harkins, T L	HFAC 208
AND 25288	LAB	9:10 am - 10:20 am	TTh	Harkins, T L	HFAC 208

**EVENING CLASSES**

25291	LEC	5:15 pm - 5:30 pm	TTh	Nelson, S V	HFAC 208
AND 25292	LAB	5:30 pm - 6:40 pm	TTh	Nelson, S V	HFAC 208
25289	LEC	5:15 pm - 5:30 pm	MW	Harkins, T L	HFAC 208
AND 25290	LAB	5:30 pm - 6:40 pm	MW	Harkins, T L	HFAC 208

**351-2 YOGA II – (UC/CSU) 1 UNIT****Prerequisite:** Kin 351-1

Yoga II provides a higher level of teaching a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures covering basic information on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

**DAY CLASSES**

17638	LEC	8:55 am - 9:10 am	MW	Jefferis, S J	HFAC 208
AND 17649	LAB	9:10 am - 10:20 am	MW	Jefferis, S J	HFAC 208
17659	LEC	8:55 am - 9:10 am	TTh	Harkins, T L	HFAC 208
AND 17670	LAB	9:10 am - 10:20 am	TTh	Harkins, T L	HFAC 208

**EVENING CLASSES**

17678	LEC	5:15 pm - 5:30 pm	TTh	Nelson, S V	HFAC 208
AND 17693	LAB	5:30 pm - 6:40 pm	TTh	Nelson, S V	HFAC 208
17713	LEC	5:15 pm - 5:30 pm	MW	Harkins, T L	HFAC 208
AND 17728	LAB	5:30 pm - 6:40 pm	MW	Harkins, T L	HFAC 208

**351-3 YOGA III – (UC/CSU) 1 UNIT****Prerequisite:** KIN 351-2

Yoga III provides a higher level of teaching a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures covering basic information on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

**DAY CLASSES**

13223	LEC	8:55 am - 9:10 am	MW	Jefferis, S J	HFAC 208
AND 13237	LAB	9:10 am - 10:20 am	MW	Jefferis, S J	HFAC 208
13263	LEC	8:55 am - 9:10 am	TTh	Harkins, T L	HFAC 208
AND 13282	LAB	9:10 am - 10:20 am	TTh	Harkins, T L	HFAC 208

**EVENING CLASSES**

13309	LEC	5:15 pm - 5:30 pm	TTh	Nelson, S V	HFAC 208
AND 13342	LAB	5:30 pm - 6:40 pm	TTh	Nelson, S V	HFAC 208
13384	LEC	5:15 pm - 5:30 pm	MW	Harkins, T L	HFAC 208
AND 13427	LAB	5:30 pm - 6:40 pm	MW	Harkins, T L	HFAC 208

**387-1 BASKETBALL I – (CSU) 1 UNIT****Prerequisite:** None.

Designed to introduce students to the fundamental aspects of basketball such as terminology, passing, dribbling, shooting and basic game strategies. The course will emphasize the introductory level of basketball skills and basic fitness development.

**DAY CLASSES**

18074	LEC	9:00 am - 9:30 am	F	Miller, C L	HFAC GYM
AND 18077	LAB	9:30 am - 12:00 pm	F	Miller, C L	HFAC GYM
18083	LEC	10:35 am - 10:50 am	MW	Cascione, J	HFAC GYM
AND 18088	LAB	10:50 am - 12:00 pm	MW	Cascione, J	HFAC GYM

**387-2 BASKETBALL II – (CSU) 1 UNIT****Prerequisite:** KIN 387-1

Designed to introduce beginning levels of basketball skills such as passing, shooting, defense and rebounding. The course will introduce rules, proper etiquette, terminology, and the components of fitness at a beginning level. Additional skills will include learning a proper lay up at the beginning level.

**DAY CLASSES**

18151	LEC	9:00 am - 9:30 am	F	Miller, C L	HFAC GYM
AND 18157	LAB	9:30 am - 12:00 pm	F	Miller, C L	HFAC GYM
18163	LEC	10:35 am - 10:50 am	MW	Cascione, J	HFAC GYM
AND 18172	LAB	10:50 am - 12:00 pm	MW	Cascione, J	HFAC GYM

**387-3 BASKETBALL III (CSU) - 1 UNIT****Prerequisite:** KIN 387-2

Develops basketball skills of passing, dribbling, shooting, and rebounding at an intermediate level. The course will cover rules, proper etiquette, terminology, and the components of fitness at an intermediate level. Additional skill will include learning a proper jump shot.

**DAY CLASSES**

26047	LEC	9:00 am - 9:30 am	F	Miller, C L	HFAC GYM
AND 26048	LAB	9:30 am - 12:00 pm	F	Miller, C L	HFAC GYM
26049	LEC	10:35 am - 10:50 am	MW	Cascione, J	HFAC GYM
AND 26050	LAB	10:50 am - 12:00 pm	MW	Cascione, J	HFAC GYM

**KINESIOLOGY ATHLETICS****Department Chair:** Steve Ruys 818.364.7621**503 INTERCOLLEGIATE ATHLETICS-BASEBALL – (RPT 3) 3 UNITS****Prerequisite:** None.

Intercollegiate baseball team. It offers advanced baseball skills and techniques. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional baseball programs.

**CLASS**

10314	LAB	11:05 hrs/wk	TBA	Cascione, J	ELCRPARK
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**512 INTERCOLLEGIATE ATHLETICS-SOFTBALL – (RPT 3) 3 UNITS****Prerequisite:** None.

Teaches advanced softball skills and techniques and is geared toward the intercollegiate softball team members. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional softball programs.

**CLASS**

10411	LAB	11:05 hrs/wk	TBA	Hylland, C	ELCRPARK
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**555 INTERCOLLEGIATE CROSS COUNTRY-FITNESS & SKILLS TRAINING (CSU) (RPT 3) 1 UNIT****Prerequisite:** None.

The intercollegiate cross country fitness class is designed for the student athlete to train in the off-season. Students will receive advanced strength and conditioning training specific to cross country with an emphasis on proper training principles, running fundamentals, injury prevention, and safety. The student also learns running strategies necessary for competition at intercollegiate levels.

**CLASS**

25606	LAB	3:10 hrs/wk	TBA	Edi, F	HFAC 107
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**558 INTERCOLLEGIATE SOCCER-FITNESS & SKILLS TRAINING (CSU) (RPT 3) - 1 UNIT****Prerequisite:** None.

Student-athlete will be provided an advanced strength and conditioning program specific to soccer with emphasis on skills, fundamentals, injury prevention, and safety. The student also learns strategic play necessary for competition at advanced levels.

**CLASS**

12059	LAB	3:10 hrs/wk	TBA	Castillo, J C	ELCRPARK
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### 563 INTERCOLLEGIATE VOLLEYBALL-FITNESS & SKILLS TRAINING (CSU) (RPT 3) - 1 UNIT

Prerequisite: None.

Designed for the student athlete. It is intended to provide focused strength and conditioning and flexibility exercises, emphasize safety and injury prevention and present new rules and game plays for volleyball.

#### CLASS

12175 LAB 3:10 hrs/wk TBA Barraza, R D HFAC GYM

## KINESIOLOGY MAJOR

Department Chair: Steve Ruys 818.364.7621

### 100 INTRODUCTION TO KINESIOLOGY – (CSU) (RPT 1) 3 UNITS

Prerequisite: None.

An introduction to the interdisciplinary approach to the study of human movement. Using a holistic and integrated approach, students will examine the multi-faceted field of Kinesiology. Students will explore strategies aimed at creating success as they pursue their university and professional goals.

#### DAY CLASS

16245 LEC 8:55 am - 10:20 am TTh STAFF HFAC 108

## LAW

Department Chair: Vilma Bernal 818.833.3410

### SCHEDULE OF PARALEGAL CERTIFICATE CLASSES

SEMESTER	HYBRID (FACE-TO-FACE, PLUS INTERNET)	ONLINE ONLY (NO FACE-TO-FACE)
Spring	2, 11, 13, 16, 19, 34	1, 2, 10, 11, 12, 13, 17, 18, 20
Fall	1, 10, 12, 17, 18, 20	1, 2, 11, 12, 13, 16, 19, 20, 34

### 001 BUSINESS LAW I – (UC/CSU) 3 UNITS

Prerequisite: None.

Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, domestic and international sales contracts, negotiable instruments, agency and employment.

#### ONLINE CLASS

11048 LEC 3:10 hrs/wk TBA STAFF INTERNET  
*ilearn.laccd.edu*

### 002 BUSINESS LAW II – (UC/CSU) 3 UNITS

Prerequisite: None.

Further study of the fundamental principles of law as they apply in the business world. Examines partnerships, franchises, corporate formation, corporate financing, corporate governance, negotiable instruments, checks, the banking system, bailments, and agency.

#### ONLINE CLASS

11348 LEC 3:10 hrs/wk TBA Morinaka, B INTERNET  
*ilearn.laccd.edu*

#### EVENING HYBRID CLASS

11370 LEC 6:50 pm - 8:15 pm T STAFF CMS 204  
& LEC 1:25 hrs/wk TBA STAFF INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

### 011 INTRODUCTION TO LEGAL ASSISTANT II – (CSU) 3 UNITS

Prerequisite: None.

Study of the fundamentals of California civil litigation and the role of the legal assistant in litigation. Emphasis is on California statutes, the California court system, parties and jurisdiction, pleadings, motions, discovery, pretrial and trial preparation, appeal, enforcement of judgments, and alternative dispute resolution.

#### ONLINE CLASS

11587 LEC 3:10 hrs/wk TBA Jackman, J INTERNET  
*ilearn.laccd.edu*

#### EVENING HYBRID CLASS

11611 LEC 8:30 pm - 9:55 pm Th STAFF CMS 204  
& LEC 1:25 hrs/wk TBA STAFF INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

### 012 TORT LAW AND CLAIMS INVESTIGATION – (CSU) 3 UNITS

Prerequisite: None.

Study of the law of torts including tort law claims investigation, intentional torts, privileges, negligence, joint & several liability, damages, defenses, liability without fault, product liability, strict liability, nuisance, trespass, economic torts, misuses of legal process, defamation, invasion of privacy, insurance, and workers' compensation.

#### ONLINE CLASS

11690 LEC 3:10 hrs/wk TBA Rose, E G INTERNET  
*ilearn.laccd.edu*

### 013 WILLS, TRUSTS, AND PROBATE ADMINISTRATION – (CSU) 3 UNITS

Prerequisite: None.

Study of the law of wills and trusts, including simple wills, codicils, trust forms, living trusts, pour over wills, advance directives, powers of attorney, guardianship, conservatorship, caretakers, basic estate planning, life estates, disposition of property outside probate, tax issues, and life insurance trusts.

#### ONLINE CLASS

11734 LEC 3:10 hrs/wk TBA Lampert, E L INTERNET  
*ilearn.laccd.edu*

### 016 CIVIL AND CRIMINAL EVIDENCE – (CSU) 3 UNITS

Prerequisite: None.

Study of the rules of evidence and the admissibility of such evidence in court including relevancy, hearsay, hearsay exceptions, character evidence, habit and custom, witness & competency, impeachment, authentication and identification of documents, constitutional restraints, and common law privileges. Students analyze evidentiary objections to trial transcripts, and other legal documents.

#### EVENING HYBRID CLASSES

11791 LEC 6:50 pm - 8:15 pm W STAFF CMS 004  
& LEC 1:25 hrs/wk TBA STAFF INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

### 017 LEGAL WRITING – (CSU) 3 UNITS

Prerequisite: None.

Study of legal writing including preparing case briefs, demand letters, legal memoranda, motions, pleadings, and writing a legal research paper.

#### ONLINE CLASS

11843 LEC 3:10 hrs/wk TBA STAFF INTERNET  
*ilearn.laccd.edu*

### 018 MARRIAGE AND FAMILY LAW – (CSU) 3 UNITS

Prerequisite: None.

Study of marriage and family law with emphasis on dissolution of marriage, California community property laws, jurisdiction, forms completion, calendaring, discovery, support and custody issues, restraining orders, and domestic disputes.

#### ONLINE CLASS

11873 LEC 3:10 hrs/wk TBA STAFF INTERNET  
*ilearn.laccd.edu*

### 019 PROPERTY AND CREDITOR RIGHTS – 3 UNITS

Prerequisite: None.

Study of property and creditor rights including bankruptcy, secured transactions, real and personal property, the landlord-tenant relationship, bailments, purchase money security interests, liens, attachments, garnishments, and other creditor's remedies.

#### EVENING HYBRID CLASSES

11958 LEC 5:15 pm - 6:40 pm W STAFF CMS 004  
& LEC 1:25 hrs/wk TBA STAFF INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

## 020-BASIC PROBATE PROCEDURES – (CSU) 3 UNITS

Prerequisite: None.

Study of the fundamental principles and methods of fact gathering, office procedures, and required court work involved in the handling of probates of both testate and intestate decedents, as well as the administration of estates in California Probate Courts.

### ONLINE CLASS

12004 LEC 3:10 hrs/wk TBA Gudino, A C INTERNET  
*ilearn.laccd.edu*

## 034 LEGAL RESEARCH LABORATORY – 3 UNITS

Prerequisite: None.

Study of legal research including key search terms, precedents, citation format, finding cases, constitutions, statutes, regulations, ordinances, conducting, expanding and updating both federal and California legal research and reporting research results in various formats including a final legal research paper

### EVENING HYBRID CLASSES

12023 LEC 8:30 pm - 9:55 pm T Soledad, H CMS 204  
& LEC 1:25 hrs/wk TBA Soledad, H INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

## LIBRARY SCIENCE

Department Chair: David Garza 818.364.7751

### 101 LIBRARY RESEARCH METHODS – (UC/CSU) 1 UNIT

Prerequisite: None.

Students apply basic steps of the research process to find, organize, evaluate, and cite information from various print and on-line sources, including library databases, catalogs, books, e-books, periodicals, and the Internet.

### LATE START DAY CLASS

12189 LEC 10:00 am - 12:20 pm F Macdowell, S A LRC 205  
(Starts 04/09/18, Ends 06/04/18)



## LINGUISTICS

Department Chair: Gary Prostack 818.364.7666 | Vice Chair: Mario Escobar

### 001 INTRODUCTION TO LANGUAGE AND LINGUISTICS – (UC/CSU) 3 UNITS

Prerequisite: None.

A summary of what is known about human language: the unique nature of human language, its structure, its universality, and its diversity; language in its social and cultural setting; language in relation to other aspects of human inquiry and knowledge.

### EVENING CLASS

12494 LEC 6:50 pm - 10:00 pm W Pardess, D F CSB 207

## MANAGEMENT

Department Chair: Vilma Bernal 818.833.3410

### 002 ORGANIZATION AND MANAGEMENT THEORY – (CSU) 3 UNITS

Prerequisite: None.

A beginning course in theory and practice of management and organization. It gives a realistic account of what managers actually do and what they face. It presents various theories of management and organization. The functions of management with special emphasis on foreign operations and future trends in management are analyzed.

### EVENING HYBRID CLASS

13768 LEC 5:15 pm - 6:40 pm T Matosic, T CSB 203  
& LEC 1:25 hrs/wk TBA Matosic, T INTERNET

HYBRID CLASS – On campus meetings are MANDATORY.  
*ilearn.laccd.edu*

### 013 SMALL BUSINESS ENTREPRENEURSHIP – (CSU) 3 UNITS

Prerequisite: None.

Provides a systematic approach to developing and operating a successful small business. The areas of study include: personal qualifications for starting and managing a small business, determining the market opportunity, legal procedures, planning and marketing the business, location factors, capital requirements, protective factors to provide for risk, and personnel management. Students gain experience through the development of a business plan.

### DAY CLASS

14060 LEC 8:55 am - 10:20 am MW Dorsey, N R CAI 227

### 031 HUMAN RELATIONS FOR EMPLOYEES – (CSU) 3 UNITS

Prerequisite: None.

Students will apply the psychological and sociological principles to the study of human relations in business and industry. The students will examine case studies and teamwork scenarios. Students will identify communication styles, self-esteem, ethics, attitude and motivation, self-disclosure, emotional balance, leadership strategies, work force diversity, and professional presence.

### ONLINE CLASS

14293 LEC 3:10 hrs/wk TBA Bernal, V A INTERNET  
*ilearn.laccd.edu*

## MARKETING

Department Chair: Vilma Bernal 818.833.3410

### 021 PRINCIPLES OF MARKETING – (CSU) 3 UNITS

Prerequisite: None.

Designed to provide the student with a comprehensive introduction to concepts and principles of marketing from a marketing manager perspective. It examines the problems and decisions that marketing managers encounter in selecting an attractive target market.

### DAY CLASS

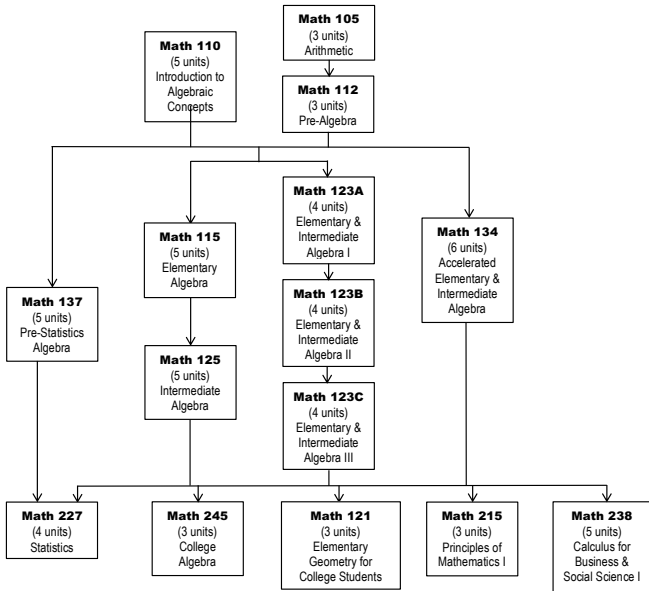
11270 LEC 8:55 am - 10:20 am TTh Schonfeld, D CAI 227

# MATHEMATICS

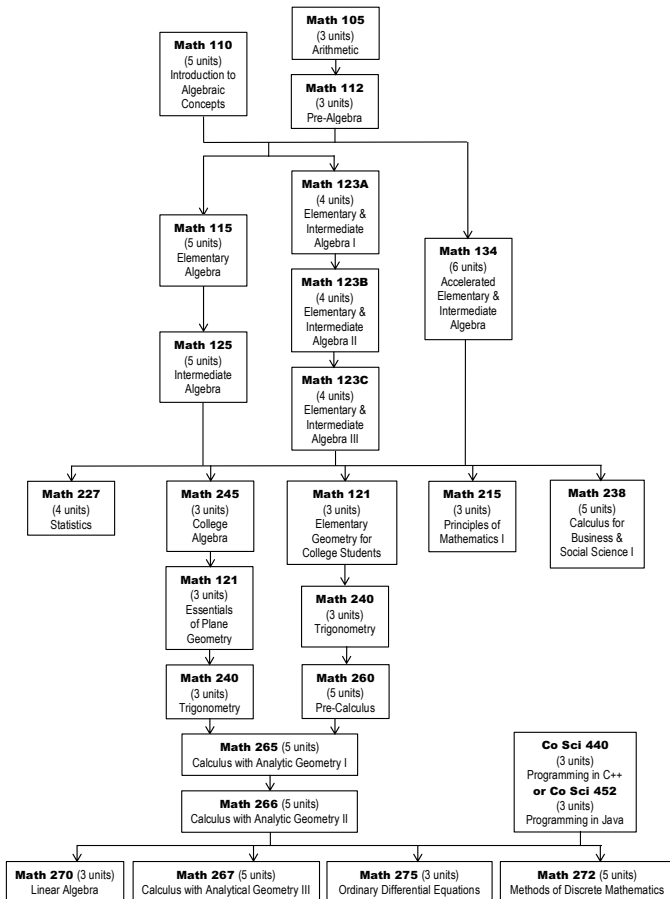
Department Chair: Debby Wong 818.364.7887

Vice Chair: Carole Akl 818.364.7873

## MATHEMATICS COURSE SEQUENCE GE TRANSFER AND AA DEGREE TRACK



## ADVANCED MATHEMATICS SEQUENCE TRACK



## 105 ARITHMETIC – (NDA) 3 UNITS

Prerequisite: None.

Reviews operations and applications of arithmetic, including whole numbers, fractions, decimals, and percents. Additional topics of ratios and proportion and measurement.

**NOTE:** Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to [www.lamission.edu/noncredit](http://www.lamission.edu/noncredit).

### DAY CLASS

13889 LEC 8:55 am - 10:20 am TTh Bloom, J CMS 023

### EVENING CLASS

13904 LEC 6:50 pm - 10:00 pm T Herrera, J C CMS 021

## 110 INTRODUCTION TO ALGEBRAIC CONCEPTS – (NDA) 5 UNITS

Prerequisite: None

Covers the fundamentals of arithmetic through beginning algebra skills that are essential for Elementary Algebra. Topics include operations on whole numbers, fractions, decimals, and integers; order of operations; ratios, proportions, percents, and applications; perimeter, area, and volume applications; metric and English conversions; and simple algebraic expressions and equations. Basic word problems that embody these concepts are included throughout the course. Students may not earn credit for both Math 110 and Math 112. This course has a laboratory component.

**NOTE:** Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to <http://lamission.edu/noncredit>.

### DAY CLASS

17865 LEC 8:55 am - 11:00 am TTh Sargsyan, E CMS 204

AND 17872 LAB 11:05 am - 12:00 pm TTh Sargsyan, E CMS 120

## 112 PRE-ALGEBRA – (NDA) 3 UNITS

Prerequisites: MATH 105 or appropriate skill level demonstrated through the MATH assessment process.

Bridges the gap between arithmetic and algebra. Topics include a review of arithmetic and an introduction to fundamental algebraic concepts.

**NOTE:** Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to [www.lamission.edu/noncredit](http://www.lamission.edu/noncredit).

### DAY CLASSES

19334 LEC 8:55 am - 10:20 am MW Dakdouk, R R CMS 127

19353 LEC 10:35 am - 12:00 pm TTh Bloom, J CMS 023

### EVENING CLASSES

19367 LEC 5:15 pm - 6:40 pm TTh Constantino, A CMS 023

19402 LEC 6:50 pm - 10:00 pm W Butler, D CMS 020

19382 LEC 7:00 pm - 8:25 pm TTh Windsor, K CMS 020

## 115 ELEMENTARY ALGEBRA – 5 UNITS

Prerequisites: MATH 110 or MATH 112

Explores the concepts of algebra including: linear equations, exponents, polynomial operations, rational expressions, factoring, linear graphs, systems of linear equations in two variables, radicals and quadratic equations. Covers strategies for interpreting and solving application problems that can be modeled using the above topics.

**Note:** All Mathematics 115 students are required to pass a comprehensive departmental final.

### HYBRID CLASSES

21759 LEC 5:20 hrs/wk TBA Samii, B INTERNET  
*ilearn.laccd.edu*

**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:

Orientation: Monday, February 5, 6:00 pm - 7:00 pm, CMS 122.

Exams: Saturday, March 3, March 24, April 28, and May 19, 8:30 am - 10:00 am, CMS 030.

Final Exam: Saturday, June 2, 9:00 am - 11:00 am, CMS 122.

\*\*\*All students must bring a photo ID for verification for all meetings.



25802 LEC 5:20 hrs/wk TBA Burds, J INTERNET  
ilearn.laccd.edu

**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:

**Orientation:** Monday, February 5, 5:00 pm - 6:00 pm, CMS 222.

**Exams:** Saturday, March 3, March 24, April 28, and May 19, 10:30 am - 12:30 pm, CMS 128.

**Final Exam:** Saturday, June 2, 10:30 am - 12:30 pm, CMS 222.

\*\*\*All students must bring a photo ID for verification for all meetings.

#### DAY CLASSES

21764	LEC	7:45 am - 10:15 am	MW	Agvanian, Y	CMS 023
21767	LEC	9:20 am - 11:50 am	MW	Hovasapyan, S	CMS 204
21772	LEC	9:20 am - 11:50 am	TTh	Petikyan, G	CMS 020
21780	LEC	10:40 am - 1:10 pm	MW	Yamada, R N	CMS 127
21786	LEC	10:40 am - 1:10 pm	TTh	Ferguson, T	CMS 021
21792	LEC	12:20 pm - 2:50 pm	MW	Asatryan, J	CMS 022
21798	LEC	12:20 pm - 2:50 pm	TTh	Petrosians, S	CMS 020

#### EVENING CLASSES

21855	LEC	4:00 pm - 6:30 pm	TTh	Craciun, G	CMS 021
21874	LEC	7:00 pm - 9:30 pm	MW	Dabagian, M	CMS 021
21884	LEC	7:00 pm - 9:30 pm	TTh	Constantino, A	CMS 023

### 121 ELEMENTARY GEOMETRY FOR COLLEGE STUDENTS – 3 UNITS

**Prerequisites:** MATH 123C or MATH 125 or Math 134

Covers the definitions, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.

#### DAY CLASS

22739	LEC	8:55 am - 10:20 am	MW	Samii, B	CMS 022
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### 123A ELEMENTARY AND INTERMEDIATE ALGEBRA I – 4 UNITS

**Prerequisites:** MATH 110 or MATH 112

First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers; linear equations and inequalities; polynomials; factoring first- and second-degree expressions; application problems; graphing. Course has a computer lab component.

#### DAY CLASS

10294	LEC	10:40 am - 12:05 pm	TTh	Hernandez, B	CMS 126
AND 10309	LAB	12:15 pm - 1:10 pm	TTh	Hernandez, B	CMS 126

#### EVENING CLASS

10330	LEC	4:00 pm - 5:25 pm	MW	Dakdouk, R R	CMS 126
AND 10350	LAB	5:35 pm - 6:30 pm	MW	Dakdouk, R R	CMS 126

### 123B ELEMENTARY AND INTERMEDIATE ALGEBRA II – 4 UNITS

**Prerequisite:** MATH 123A

Second of three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.

#### DAY CLASSES

10842	LEC	7:45 am - 9:10 am	TTh	Lan, H	CMS 126
AND 10863	LAB	9:20 am - 10:15 am	TTh	Lan, H	CMS 126
10886	LEC	10:40 am - 12:05 pm	MW	Sharnazyan, E	CMS 126
AND 10910	LAB	12:15 pm - 1:10 pm	MW	Sharnazyan, E	CMS 126

#### EVENING CLASSES

25545	LEC	4:00 pm - 5:25 pm	TTh	Avendano, J	CMS 126
AND 25546	LAB	5:35 pm - 6:30 pm	TTh	Avendano, J	CMS 126
10950	LEC	7:00 pm - 8:25 pm	TTh	Marsubian, A	CMS 126
AND 10986	LAB	8:35 pm - 9:30 pm	TTh	Marsubian, A	CMS 126

### 123C ELEMENTARY AND INTERMEDIATE ALGEBRA III – 4 UNITS

**Prerequisite:** MATH 123B

Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.

#### DAY CLASS

11428	LEC	7:45 am - 9:10 am	MW	Mkrtchyan, T	CMS 126
AND 11449	LAB	9:20 am - 10:15 am	MW	Mkrtchyan, T	CMS 126

#### EVENING CLASSES

11531	LEC	7:00 pm - 8:25 pm	MW	Hemenway, L A	CMS 126
AND 11564	LAB	8:35 pm - 9:30 pm	MW	Hemenway, L A	CMS 126

### 125 INTERMEDIATE ALGEBRA – 5 UNITS

**Prerequisites:** MATH 115 or MATH 123B

Explores polynomials, rational expressions, quadratic functions, radicals, complex numbers, absolute value functions, exponential functions, logarithmic functions, systems of equations (two and three variables), inequalities, function operations and conics. Covers strategies for interpreting and solving application problems that can be modeled using the above topics along with graphing techniques for functions.

**Note:** All Mathematics 115 students are required to pass a comprehensive departmental final.

#### HYBRID CLASS

23843	LEC	5:20 hrs/wk	TBA	Akl, C E	INTERNET ilearn.laccd.edu
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**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location:

**Orientation:** Monday, February 5, 7:30 am - 9:00 am, CMS 120.

**Exams:** Saturday, March 3, April 7, and May 12, 10:30 am - 12:00 pm, CMS 030.

**Final Exam:** Saturday, June 2, 10:30 am - 12:30 pm, CMS 120.

\*\*\*All students must bring a photo ID for verification for all meetings.

#### DAY CLASSES

23845	LEC	7:45 am - 10:15 am	MW	Evinyan, Z	CMS 236
23847	LEC	9:20 am - 11:50 am	MW	Sargsyan, E	CMS 021
23851	LEC	9:20 am - 11:50 am	TTh	Kim, J J	CMS 029
23853	LEC	10:40 am - 1:10 pm	MW	Ngo, H	CMS 029
23859	LEC	10:40 am - 1:10 pm	TTh	Park, S	CMS 246
23864	LEC	12:20 pm - 2:50 pm	MW	Dakdouk, R R	CMS 020
23869	LEC	12:20 pm - 2:50 pm	TTh	Oganyan, K	CMS 029

#### EVENING CLASSES

23875	LEC	4:00 pm - 6:30 pm	TTh	Windsor, K R	CMS 020
23877	LEC	7:00 pm - 9:30 pm	MW	Jafari, H	CMS 023
23883	LEC	7:00 pm - 9:30 pm	TTh	Craciun, G	CMS 128

### 137 PRE-STATISTICS ALGEBRA – 5 UNITS

**Prerequisites:** MATH 110 or MATH 112

Introduces algebra topics and the basic elements of exploratory data analysis.

Topics in the course include: solving algebraic equations, simplifying algebraic expressions, data analysis, sample statistics and graphs, measures of central tendency and spread, functions and their graphs, probability, sequences and series, and exponential and logarithmic functions. This class is intended as preparation for students who wish to take Statistics. Students wishing to take other 200 level math courses will require Math 125 and should consult the college catalog for prerequisites.

#### DAY CLASS

24107	LEC	7:45 am - 10:15 am	MW	Reyes, C H	CMS 128
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#### SHORT TERM DAY CLASS

27315	LEC	9:00 am - 12:20 pm	TThF	STAFF	SUN-TUJ (Starts 02/05/2018, Ends 03/28/2018)
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#### EVENING CLASSES

24109	LEC	4:00 pm - 6:30 pm	TTh	Trow-Shaw, N	CMS 128
25550	LEC	7:00 pm - 9:30 pm	MW	Ades, R	CMS 128

## 215 PRINCIPLES OF MATHEMATICS I – (UC/CSU) 3 UNITS

**Prerequisites:** MATH 125 or MATH 123C or MATH 134

Primarily for students who plan to teach arithmetic in elementary schools, this course focuses on the development of quantitative reasoning skills through in-depth, integrated explorations of topics in mathematics, including real number systems and subsystems. Emphasis is on comprehension and analysis of mathematical concepts and applications of logical reasoning.

### SATURDAY CLASS

24118 LEC 8:00 am - 11:10 am Sa Sargsyan, E CMS 126

## 227 STATISTICS – (UC/CSU) 4 UNITS

**Prerequisites:** MATH 125 or MATH 123C or MATH 134 or MATH 137

Course covers descriptive statistics, basic probability theory and inferential statistics with emphasis on understanding statistics methods. Topics include summarizing data; descriptive statistics; probability; discrete distributions; continuous distributions; sampling distributions; estimation and confidence intervals; hypothesis testing and inference; correlation and linear regression; analysis of variance (ANOVA), chi-square and t-tests; applications using data from disciplines including business, social sciences, psychology, life science, health science, and education. The use of technology such as Excel, Minitab, or StatCrunch is integrated into the course to perform statistical analysis and the relevance of the statistical findings is interpreted.

### HYBRID CLASSES

24254	LEC	3:00 hrs/wk	TBA	Mkrtychyan, T	INTERNET
AND 25296	LAB	2:00 hrs/wk	TBA	Mkrtychyan, T	INTERNET

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**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location:

**Orientation:** Monday, February 5, 6:00 pm - 7:00 pm, CMS 222.

**Exams:** Friday, March 2, March 23, and May 4, 11:00 am - 1:00 pm, CMS 222.

**Final Exam:** Friday, June 1, 11:00 am - 1:00 pm, CMS 222.

\*\*\*All students must bring a photo ID for verification for all meetings.

24255	LEC	3:00 hrs/wk	TBA	Yun, Y	INTERNET
AND 25297	LAB	2:00 hrs/wk	TBA	Yun, Y	INTERNET

*ilearn.laccd.edu*

**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location:

**Orientation:** Monday, February 5, 4:00 pm - 6:00 pm, CMS 122.

**Exams:** Friday, March 2, March 23, and May 4, 11:00 am - 1:00 pm, CMS 120.

**Final Exam:** Friday, June 1, 11:00 am - 1:00 pm, CMS 120.

\*\*\*All students must bring a photo ID for verification for all meetings.

### DAY CLASSES

24257	LEC	7:45 am - 9:10 am	MW	STAFF	CMS 222
AND 25298	LAB	9:20 am - 10:15 am	MW	STAFF	CMS 222
24259	LEC	7:45 am - 9:10 am	MW	STAFF	CMS 122
AND 25299	LAB	9:20 am - 10:15 am	MW	STAFF	CMS 122
24262	LEC	9:20 am - 10:45 am	MW	Yun, Y H	CMS 120
AND 25300	LAB	10:55 am - 11:50 am	MW	Yun, Y H	CMS 120
24264	LEC	9:20 am - 10:45 am	TTh	Samii, B	CMS 122
AND 25303	LAB	10:55 am - 11:50 am	TTh	Samii, B	CMS 122
24266	LEC	10:40 am - 12:05 pm	MW	Reyes, C	CMS 222
AND 25304	LAB	12:15 pm - 1:10 pm	MW	Reyes, C	CMS 222
24269	LEC	10:40 am - 12:05 pm	MW	McGann, E	CMS 122
AND 25305	LAB	12:15 pm - 1:10 pm	MW	McGann, E	CMS 122
24271	LEC	10:40 am - 12:05 pm	TTh	Lan, H	CMS 222
AND 25306	LAB	12:15 pm - 1:10 pm	TTh	Lan, H	CMS 222
24273	LEC	1:50 pm - 3:15 pm	TTh	Yamada, R N	CMS 120
AND 25307	LAB	3:25 pm - 4:20 pm	TTh	Yamada, R N	CMS 120

### LATE START DAY CLASS

27316	LEC	9:00 am - 11:05 am	TThF	STAFF	SUN-TUJ
AND 27317	LAB	11:20 am - 12:35 am	TThF	STAFF	SUN-TUJ

(Starts 04/09/2018, Ends 06/04/2018)

### EVENING CLASSES

24275	LEC	4:00 pm - 5:25 pm	MW	Ades, R L	CMS 120
AND 25308	LAB	5:35 pm - 6:30 pm	MW	Ades, R L	CMS 120
24277	LEC	4:00 pm - 5:25 pm	TTh	Antoniou, N	CMS 122
AND 25309	LAB	5:35 pm - 6:30 pm	TTh	Antoniou, N	CMS 122
25551	LEC	7:00 pm - 8:25 pm	MW	Ramos, N	CMS 120
AND 25552	LAB	8:35 pm - 9:30 pm	MW	Ramos, N	CMS 120
25553	LEC	7:00 pm - 8:25 pm	MW	Trow-Shaw, N	CMS 122
AND 25554	LAB	8:35 pm - 9:30 pm	MW	Trow-Shaw, N	CMS 122
25555	LEC	7:00 pm - 8:30 pm	TTh	Jafari, H	CMS 120
AND 25556	LAB	8:35 pm - 9:30 pm	TTh	Jafari, H	CMS 120
25557	LEC	7:00 pm - 8:25 pm	TTh	Mkrtychyan, T	CMS 122
AND 25558	LAB	8:35 pm - 9:30 pm	TTh	Mkrtychyan, T	CMS 122

## 238 CALCULUS FOR BUSINESS AND SOCIAL SCIENCE I (UC/CSU) 5 UNITS

**Prerequisites:** MATH 123C or MATH 125 or MATH 134

A course in Calculus intended for Business and Social Science majors. The following topics and their business applications are included: polynomial, rational, exponential and logarithmic functions; differentiation and integration; integration by parts; numerical integration; improper integrals; multivariable calculus.

### DAY CLASS

24361 LEC 7:45 am - 10:15 am TTh Dakdouk, R R CMS 021

### EVENING CLASS

25559 LEC 7:00 pm - 9:30 pm TTh Avendano, J CMS 127

## 240 TRIGONOMETRY – (CSU) 3 UNITS

**Prerequisites:** MATH 121 & MATH 125 or MATH 123C or MATH 134

Introduces trigonometric functions, their graphs, inverses, and fundamental identities. Trigonometric equations are solved. The laws of sines and cosines; vectors; scalar and vector products are introduced. Polar coordinates and equations are introduced and used to represent complex numbers.

### DAY CLASSES

24378	LEC	10:35 am - 12:00 pm	TTh	Yamada, R N	CMS 027
24379	LEC	12:15 pm - 1:40 pm	MW	Agvanian, Y	CMS 021

## 245 COLLEGE ALGEBRA – (UC/CSU) 3 UNITS

**Prerequisites:** MATH 123C or MATH 125 or MATH 134

A college-level course in algebra. Topics include the properties of real numbers, relations, functions and their graphs, matrices and determinants, complex numbers, theory of equations, sequences and series, permutations, combinations, and probability.

### DAY CLASSES

24415	LEC	8:55 am - 10:20 am	MW	Yamada, R N	CMS 027
24416	LEC	10:35 am - 12:00 pm	TTh	Dakdouk, R R	CMS 022
25809	LEC	12:15 pm - 1:40 pm	MW	Hovasapyan, S	CMS 028
24417	LEC	1:55 pm - 3:20 pm	TTh	Trow-Shaw, N	CMS 027

### EVENING CLASS

24418 LEC 5:15 pm - 6:40 pm MW Balas, K CMS 027

## 260 PRECALCULUS – (UC/CSU) 5 UNITS

**Prerequisite:** MATH 240

Provides topics essential for a comprehensive background for the calculus sequence: functional analysis, analytic geometry, theory of equations, induction, sequences and series, trigonometry and polar coordinates.

### DAY CLASS

24463 LEC 9:20 am - 11:50 am TTh Yun, Y H CMS 127



LOS ANGELES  
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## 265 CALCULUS WITH ANALYTIC GEOMETRY I – (UC/CSU) 5 UNITS

**Prerequisites:** MATH 260 or MATH 240 & 245

The first course in differential and integral Calculus of a single variable. Topics include algebraic and transcendental functions; limits and continuity; techniques and applications of differentiation and integration; curve sketching and Fundamental Theorem of Calculus. Primarily for Science, Technology, Engineering & Math majors.

### HYBRID CLASS

24558	LEC	5:20 hrs/wk	TBA	Akl, C E	INTERNET <i>ilearn.laccd.edu</i>
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**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location:

**Orientation:** Monday, February 5, 1:30 pm - 2:30 pm, CMS 120.

**Exams:** Saturday, March 10, April 14, and May 12, 8:00 am - 10:00 am, CMS 127.

**Final Exam:** Saturday, June 2, 8:00 am - 10:00 am, CMS 127.

\*\*\*All students must bring a photo ID for verification for all meetings.

### DAY CLASS

24559	LEC	7:45 am - 10:15 am	TTh	Yamada, R N	CMS 027
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### EVENING CLASS

24560	LEC	7:00 pm - 9:30 pm	MW	Mkrtchyan, T	CMS 127
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## 266 CALCULUS WITH ANALYTIC GEOMETRY II – (UC/CSU) 5 UNITS

**Prerequisite:** MATH 265

The second course in differential and integral Calculus of a single variable. Topics include differentiation and integration of transcendental functions, polar coordinates, specialized methods of integration, parametric equations, and infinite series. Primarily for Science, Technology, Engineering & Math Majors.

### HYBRID CLASS

24573	LEC	5:20 hrs/wk	TBA	Yun, Y H	INTERNET <i>ilearn.laccd.edu</i>
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**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meetings dates, times and location:

**Exams:** Thursday, March 8, April 12, and May 17, 4:00 pm - 6:00 pm, CMS 022.

**Final Exam:** Thursday, May 31, 4:00 pm - 6:00 pm, CMS 022.

\*\*\*All students must bring a photo ID for verification for all meetings.

### DAY CLASS

24574	LEC	12:30 pm - 3:00 pm	MW	Trow-Shaw, N	CMS 128
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## 267 CALCULUS WITH ANALYTIC GEOMETRY III – (UC/CSU) 5 UNITS

**Prerequisite:** MATH 266

Third course of calculus. Includes solid analytic geometry, vector analysis, vector valued functions, calculus of functions of multiple variables, partial derivatives, multiple integration, Green's Theorem, Stokes' Theorem, divergence theorem, and an introduction to differential equations.

### HYBRID CLASS

24584	LEC	5:20 hrs/wk	TBA	Wong, K D	INTERNET <i>ilearn.laccd.edu</i>
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**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meetings dates, times and location:

**Exams:** Thursday, March 1, March 29, and May 3, 4:00 pm - 6:00 pm, CMS 020.

**Final Exam:** Thursday, May 31, 4:00 pm - 6:00 pm, CMS 029.

\*\*\*All students must bring a photo ID for verification for all meetings.

### DAY CLASS

24585	LEC	12:30 pm - 3:00 pm	MW	Samii, B	CMS 027
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## 275 ORDINARY DIFFERENTIAL EQUATIONS – (UC/CSU) 3 UNITS

**Prerequisite:** MATH 266

An introduction to ordinary differential equations including both quantitative and qualitative methods as well as applications from a variety of disciplines. Introduces the theoretical aspects of differential equations, including establishing when solution(s) exist, and techniques for obtaining solutions, including, series solutions, variation of parameters, Laplace transforms and linear systems.

### EVENING CLASS

24613	LEC	3:35 pm - 5:00 pm	TTh	Sargsyan, E	CMS 027
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## MICROBIOLOGY

**Department Chair:** Stephen Brown 818.364.7665

### 020 GENERAL MICROBIOLOGY – (UC/CSU) 4 UNITS

**Prerequisites:** ENGLISH 28 or ESL 8, & CHEM 51 or CHEM 65, & BIOLOGY 3 or BIOLOGY 5

Examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 3 hours of lab each week.

### DAY CLASSES

15943	LEC	8:55 am - 10:20 am	TTh	Seubert, E	CMS 004
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**AND select one of the following:**

15954	LAB	10:50 am - 1:00 pm	T	Seubert, E	CMS 002
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OR 15991	LAB	10:50 am - 1:00 pm	Th	Seubert, E	CMS 002
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### EVENING CLASSES

16020	LEC	5:15 pm - 6:40 pm	TTh	STAFF	CMS 105
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**AND select one of the following:**

16047	LAB	6:50 pm - 10:00 pm	T	Echeverri, A C	CMS 002
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OR 16110	LAB	6:50 pm - 10:00 pm	Th	Echeverri, A C	CMS 002
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## MULTIMEDIA

**Department Chair:** Deborah Paulsen 818.364.7738

**Vice Chair:** Curtis Stage 818.364.7771

### 100 INTRODUCTION TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** MULTIMD 500

Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

### DAY CLASS

18310	LEC	10:35 am - 11:35 am	MW	Stage, C J	AMP 212
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AND 18313	LAB	11:40 am - 12:40 pm	MW	Stage, C J	AMP 212
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### 200 DIGITAL IMAGING – (CSU) 3 UNITS

**Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

Exploration of advanced digital imaging using Adobe Photoshop and Lightroom while integrating established principles of the photographic medium. Photo images are created and manipulated through digital software processes for both fine art and commercial application. Covers techniques used by graphic designers and photographers to enhance images for portfolio and business strategies.

### DAY CLASS

18329	LEC	1:15 pm - 2:15 pm	MW	Stage, C J	AMP 212
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AND 18333	LAB	2:15 pm - 3:15 pm	MW	Stage, C J	AMP 212
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### 210 DIGITAL EDITING – (CSU) (RPT 2) 3 UNITS

**Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

Introduction to principles of motion graphics animation for multimedia. Students develop projects that integrate graphics, text and sound using non-linear post production tools.

### EVENING CLASS

18353	LEC	5:45 pm - 7:50 pm	W	Ramirez, C C	AMP 211
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AND 18357	LAB	7:55 pm - 10:00 pm	W	Ramirez, C C	AMP 211
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**240 GRAPHIC DESIGN FOR MULTIMEDIA – (CSU) 3 UNITS****Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

Graphic Design for Multimedia focuses on page layout, typography and image text relationships. Students use digital layout software to create graphic design projects. An overview of the theory and history of graphic design is presented and integrated into projects.

**DAY CLASS**

18419 LEC 8:50 am - 10:55 am Th Measures, J AMP 211  
 AND 18425 LAB 11:00 am - 1:05 pm Th Measures, J AMP 211

**300 DESIGN FOR THREE-DIMENSIONAL COMPUTER APPLICATIONS (CSU) 3 UNITS****Prerequisite:** None. **Advisories:** MULTIMD 500

Introduction to the basics of 3D modeling and animation. Emphasis is on the development of 3D content while applying creative design principles to a 3D environment. Students will model, assemble and animate text or characters utilizing 3D software.

**EVENING CLASS**

18432 LEC 5:45 pm - 7:50 pm M Martin, G P AMP 211  
 AND 18437 LAB 7:55 pm - 10:00 pm M Martin, G P AMP 211

**350 WEB DESIGN II – (CSU) (RPT 3) 3 UNITS****Prerequisite:** MULTIMD 320. **Advisories:** MULTIMD 100 & MULTIMD 500

Advanced development of aesthetic and conceptual skills related to design for websites. Techniques are demonstrated to further student experience with design, Dreamweaver, HTML5 and CSS (Cascading Style Sheets). Focus is also placed on usability, accessibility and web standards.

**EVENING CLASS**

25674 LEC 4:35 pm - 5:25 pm MW Stage, C J AMP 212  
 AND 25675 LAB 5:40 pm - 6:40 pm MW Stage, C J AMP 212

**402 ANIMATION WORKSHOP – (CSU) 3 UNITS****Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

An introduction to the principles, practices, philosophy, and discipline of design for animation. Topics include treatments, character and object design, storyboards and animatics for time-based media such as animation and video.

**DAY CLASS**

18497 LEC 12:45 pm - 2:50 pm T Hood, S M AMP 208  
 AND 18503 LAB 2:55 pm - 5:00 pm T Hood, S M AMP 208

**500 MULTIMEDIA LABORATORY – (CSU) 1 UNIT****Prerequisite:** None.

Designed to reinforce lectures presented in Multimedia classes. Emphasis is placed on applying design principles to projects using selected computer applications.

**CLASSES**

18522 LAB 2:05 hrs/wk TBA Stage, C J AMP 210  
 18532 LAB 2:05 hrs/wk TBA Huynh, H D AMP 210

**610 INTRODUCTION TO DIGITAL VIDEO PRODUCTION – (CSU) 3 UNITS****Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

An introductory course emphasizing the technical and creative aspects of digital video production for film and television. Key aspects of studio production are covered such as lighting, microphone operation, camera operation, lenses, production switching, audio recording, and basic editing.

**DAY CLASS**

18543 LEC 10:35 am - 11:35 am MW Huynh, H D AMP 116  
 AND 18550 LAB 11:40 am - 12:40 pm MW Huynh, H D AMP 210

**620 DIGITAL AUDIO – (CSU) 3 UNITS****Prerequisite:** None. **Advisories:** MULTIMD 500

An introductory course in digital audio where students work with current digital audio equipment to capture, mix and compose audio. This course lays the groundwork for understanding the professional world of sound production and will focus in three key areas: theory of sound, use of key software for music production and film/TV post-production sound.

**DAY CLASS**

25676 LEC 8:50 am - 10:55 am Th Winiemko, G AMP 210  
 AND 25677 LAB 11:00 am - 1:05 pm Th Winiemko, G AMP 116

**630 DIGITAL VIDEO PRODUCTION: FOOTAGE ACQUISITION (CSU) 3 UNITS****Prerequisite:** None. **Advisories:** MULTIMD 500 & MULTIMD 610.

Intermediate level course on developing production skills and aesthetics of audio, video/television, and new media. Topics include pre-production planning, camera operation, location lighting, sound and editing. Emphasis is on video cinematography and lighting in studio and on location.

**EVENING CLASS**

18565 LEC 4:35 pm - 5:35 pm MW Huynh, H D AMP 116  
 AND 18570 LAB 5:40 pm - 6:40 pm MW Huynh, H D AMP 210



# MUSIC

Department Chair: Deborah Paulsen 818.364.7738

## 101 FUNDAMENTALS OF MUSIC – (UC/CSU) 3 UNITS

Prerequisite: None.

Students will learn the basic rudiments of musical notation, scales, keys, intervals, rhythms, and basic harmonization through written work, ear-training and sight reading.

### DAY CLASS

18851 LEC 12:15 pm - 1:40 pm MW Wentz, J AMP 115

## 111 MUSIC APPRECIATION I – (UC/CSU) 3 UNITS

Prerequisite: None.

A general introduction to music designed to enhance listening enjoyment and ability. It emphasizes the elements of music, the characteristic styles of major historical periods, and the lives and works of key composers within the Western musical tradition.

### ONLINE CLASS

19310 LEC 3:10 hrs/wk TBA Wentz, J INTERNET  
*ilearn.laccd.edu*

### DAY CLASS

19300 LEC 10:35 am - 12:00 pm MW Canon, S D AMP 309

## 321 ELEMENTARY PIANO I – (UC/CSU) 2 UNITS

Prerequisite: None

Covers keyboard geography and functional keyboard skills in each key using popular tunes and classics arranged for the elementary pianist.

### DAY CLASSES

15430 LEC 3:30 pm - 4:00 pm TTh Wentz, J AMP 120  
AND 15442 LAB 4:00 pm - 4:55 pm TTh Wentz, J AMP 120

### EVENING CLASS

15472 LEC 5:15 pm - 5:45 pm TTh Canon, S D AMP 120  
AND 15493 LAB 5:45 pm - 6:40 pm TTh Canon, S D AMP 120

## 322 ELEMENTARY PIANO II – (UC/CSU) 2 UNITS

Prerequisite: MUSIC 321

Provides continuing instruction in basic piano skills, emphasizing all major and selected minor scales, primary chord progressions, triads, transposition, harmonization, repertoire and memorization.

### EVENING CLASS

16186 LEC 5:15 pm - 5:45 pm TTh Canon, S D AMP 120  
AND 16204 LAB 5:45 pm - 6:40 pm TTh Canon, S D AMP 120

## 324 ELEMENTARY PIANO IV – (UC/CSU) 2 UNITS

Prerequisite: MUSIC 323

Continues instruction in developing and refining piano skills with emphasis on piano technique, harmonization, transposition, stylistic consideration, and more advanced repertoire from the major historical periods. Open score reading and ensemble skills may also be introduced.

### EVENING CLASS

16754 LEC 5:15 pm - 5:45 pm TTh Canon, S D AMP 120  
AND 16767 LAB 5:45 pm - 6:40 pm TTh Canon, S D AMP 120

## 411 ELEMENTARY VOICE I – (UC/CSU) 2 UNITS

Prerequisite: None.

An introduction to vocal technique and aesthetic interpretation/expression, including posture and alignment, breath management, phonation, resonance, and articulation.

### DAY CLASS

17187 LEC 1:55 pm - 2:25 pm MW Wentz, J AMP 115  
AND 17196 LAB 2:30 pm - 3:20 pm MW Wentz, J AMP 115

## 501 COLLEGE CHOIR – (UC/CSU) (RPT 3) 1 UNIT

Prerequisite: None.

Introduction to choral ensemble singing. Emphasis is on vocal technique and choral elements, such as blend, intonation, diction and music reading. Repertoire is chosen on the basis of the ensemble's ability and represents historical and current styles of music.

### EVENING CLASS

17848 LAB 3:30 pm - 5:00 pm MW Wentz, J AMP 107



# NURSING

Department Chair: Stephen Brown 818.364.7665

Vice Chair: Par Mohammadian 818.833.3424

## 056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (RPT 3) 1 UNIT

Prerequisite: None. Corequisite: NURSING 399A

Focuses on reinforcing and integrating the Certified Nurse Assistant duties and skills required to assist patients in long term care facilities with activities of daily living.

### LATE START DAY & WEEKEND CLASS

11321 LEC 7:00 am - 4:00 pm FS Johnson-Adkins,B INST2016  
(Starts 05/11/2018, Ends 05/12/2018)

## 399A NURSE ASSISTANT TRAINING PROGRAM – 5 UNITS

Prerequisites: MATH 105 & ESL 6A or ENGLISH 21

Will provide students with an introduction to the health care field, working with residents/patients in the long-term care facility and the acute care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course students will be eligible to take the California's Nurse Assistant Certification Examination.

### SHORT TERM EVENING & WEEKEND CLASS

16421 LEC 6:45 pm - 9:15 pm MW Johnson-Adkins,B INST2016  
AND 16429 LAB 4:15 hrs/wk TBA Kidd, S L INST 2016  
& LAB 4:15 hrs/wk TBA Glaus, C INST 2016  
(Starts 02/05/2018, Ends 05/06/2018)

NOTE: Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website [www.lamission.edu/alliedhealth](http://www.lamission.edu/alliedhealth). For eligibility requirements and to enroll in the course, call 818-833-3428.

## 399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS

Prerequisite: NURSING 399A

Introduces students to the health care field, working with residents/patients in long-term care facilities, the acute care setting and the home care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course, the student is eligible to apply for certification as a Home Health Aide in the state of California.

### LATE START EVENING & WEEKEND CLASS

16622 LEC 6:30 pm - 9:00 pm MW Johnson-Adkins,B INST2016  
AND 16630 LAB 11:50 hrs/wk TBA Johnson-Adkins,B INST2016  
(Starts 05/14/2018, Ends 06/02/2018)

NOTE: Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website [www.lamission.edu/alliedhealth](http://www.lamission.edu/alliedhealth). For eligibility requirements and to enroll in the course, call 818-833-3428.

## NUTRITION

Department Chair: Steve Ruys 818.364.7621

### 021 NUTRITION – (CSU) 3 UNITS

Prerequisite: None. Advisories: English 021 or ESL 6A.

Nutrition is the science that deals with the role of nutrients in the human body. These scientific concepts are related to individual needs during the changing life cycles. Interrelationships of nutrients are evaluated for promotion of optimum health.

#### ONLINE CLASSES

25592	LEC	3:10 hrs/wk	TBA	Kelley, C	INTERNET
email: <a href="mailto:kelleyc@lamission.edu">kelleyc@lamission.edu</a>					
25593	LEC	3:10 hrs/wk	TBA	Schulman, J	INTERNET
<a href="http://ilearn.laccd.edu">ilearn.laccd.edu</a>					

#### DAY CLASSES

25594	LEC	12:10 pm - 3:20 pm	M	Berg, J	HFAC 107
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#### EVENING CLASSES

25595	LEC	6:50 pm - 10:00 pm	T	Epps, F Z	HFAC 107
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## PHARMACY TECHNICIAN

Department Chair: Stephen Brown 818.364.7665

Vice Chair: Par Mohammadian 818.833.3424

### 021 RETAIL PRODUCTS FOR PHARMACY CLERKS – (NDA) 3 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Designed for the Pharmacy Clerk student to provide basic knowledge about Over-the-Counter (OTC) products in relation to their accepted therapeutic uses. Students will understand the steps involved in safely choosing a non-prescription product.

#### SHORT TERM DAY CLASS

13622	LEC	9:00 am - 12:15 pm	MW	STAFF	INST 2018
(Starts 02/05/2018, Ends 03/28/2018)					

### 023 INTRODUCTION TO PHARMACY – (NDA) 2 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Examines the roles and opportunities open to pharmacy clerks and technicians in various practice settings. Students will be introduced to pharmaceutical dosage forms, the drug development process, and drug classification systems. This course also includes an introduction to prescription labeling and to the law and ethics for pharmacy practice.

#### LATE START DAY CLASS

13640	LEC	8:00 am - 10:05 pm	MW	STAFF	INST 2018
(Starts 04/09/2018, Ends 06/04/2018)					

### 029 BODY SYSTEMS I – (NDA) 3 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the muscular, skeletal, respiratory, renal, cardiovascular, and hematologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

#### SHORT TERM DAY CLASS

13661	LEC	9:30 am - 12:50 pm	TTh	Lavy, E	INST 2018
(Starts 02/05/2018, Ends 03/28/2018)					

### 030 BODY SYSTEMS II – (NDA) 3 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the nervous, endocrine, gastrointestinal, reproductive, immune, ears/nose/throat, and dermatologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

#### LATE START DAY CLASS

13676	LEC	9:30 am - 12:40 pm	TTh	Lavy, E	INST 2018
(Starts 04/09/2018, Ends 06/04/2018)					

### 031 PHARMACY CALCULATIONS – (NDA) 2 UNITS

Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.

Students will learn calculations related to drug dosage, measurements of strength, and preparation of medications. This course also includes inter-conversion of units in the metric and common systems of measurement. Emphasis is placed on unit-cancellation for solving pharmacy problems. This course includes a strong verbal component.

#### LATE START DAY CLASS

13695	LEC	10:20 am - 12:25 pm	MW	STAFF	INST 2018
(Starts 04/09/2018, Ends 06/04/2018)					

## PHILOSOPHY

Department Chair: Mark Pursley 818.364.7677

### 001 INTRODUCTION TO PHILOSOPHY – (UC/CSU) 3 UNITS

Prerequisite: None.

A survey of the fundamental questions about self, society, and the universe. Primary focus is on issues in metaphysics, theories of knowledge, moral theory, and philosophy of religion.

#### DAY CLASS

20494	LEC	10:35 am - 12:00 pm	TTh	Pursley, M R	INST 1002
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#### EVENING CLASSES

20497	LEC	3:30 pm - 6:40 pm	T	Mather, L J	INST 1003
20506	LEC	6:50 pm - 10:00 pm	Th	Pursley, M R	INST 1001

### 005 CRITICAL THINKING AND COMPOSITION – (UC/CSU) 3 UNITS

Prerequisite: ENGLISH 101.

Focuses on critical thinking so students will develop necessary skills for evaluating and constructing argumentative essays, and practice in applying these skills. Deduction, induction, and logical fallacies are also addressed.

#### ONLINE CLASS

21034	LEC	3:10 hrs/wk	TBA	Sutherland, C S	INTERNET
<a href="http://ilearn.laccd.edu">ilearn.laccd.edu</a>					

#### DAY CLASS

21027	LEC	8:55 am - 10:20 am	TTh	Pursley, M R	INST 1010
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### 006 LOGIC IN PRACTICE – (UC/CSU) 3 UNITS

Prerequisite: None.

Introduces formal and informal methods for evaluating arguments. Students will learn to classify arguments as inductive or deductive, determine whether deductive arguments are valid or invalid, and to identify strong and weak inductive arguments. Applications of critical thinking to social and political discourses will be considered.

#### ONLINE CLASS

21224	LEC	3:10 hrs/wk	TBA	Mc Ferran, D D	INTERNET
<a href="http://ilearn.laccd.edu">ilearn.laccd.edu</a>					

#### EVENING CLASS

21230	LEC	6:50 pm - 10:00 pm	T	Pursley, M R	INST 2004
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### 020 ETHICS – (UC/CSU) 3 UNITS

Prerequisite: None.

Surveys the language of moral discourse (metaethics), different ways of deciding right and wrong (ethical theories), and the effort to reach acceptable judgments on both individual and social moral issues (practical ethics).

#### EVENING CLASS

21385	LEC	3:30 pm - 6:40 pm	Th	Pursley, M R	INST 1001
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## PHOTOGRAPHY

Department Chair: Deborah Paulsen 818.364.7738

Vice Chair: Curtis Stage 818.364.7771

### 010 BEGINNING PHOTOGRAPHY – (UC/CSU) 3 UNITS

Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500

Covers camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer; edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.

#### DAY CLASS

25838	LEC	2:30 pm - 3:30 pm	TTh	Stage, C J	AMP 212
AND 25839	LAB	3:30 pm - 5:00 pm	TTh	Stage, C J	AMP 115

## PHYSICAL SCIENCE

Department Chair: Mike Fenton 818.364.7888

### 001 PHYSICAL SCIENCE I – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: MATH 115

Course is designed for the non-science major, and provides an introduction to the fundamental principles of physics, chemistry, astronomy and geology. Elementary quantitative concepts are used to supplement the conceptual emphasis of this course.

#### DAY CLASS

27322 LEC 1:15 pm - 4:25 pm F STAFF SUN-TUJ

#### EVENING CLASS

15334 LEC 6:50 pm - 10:00 pm W Santana, R CMS 028

## PHYSICS

Department Chair: Mike Fenton 818.364.7888

### 006 GENERAL PHYSICS I – (UC/CSU) 4 UNITS

Prerequisite: MATH 240

An introductory course in physics covering mechanics and solids, heat and sound. This course is designed for health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology), Pre-medical, Pre-dental, Pre-optometry, Pre-Pharmacy, and Geology majors.

#### DAY CLASS

15969 LEC 8:50 am - 12:00 pm W Ji, S K CMS 006

AND 15983 LAB 8:50 am - 12:00 pm M Ji, S K CMS 006

### 007 GENERAL PHYSICS II – (UC/CSU) 4 UNITS

Prerequisite: PHYSICS 6

A continuation of Physics 6, covering electricity and magnetism, light and modern physics. The course is designed for the health science majors (Environmental and occupational Health, Physical Therapy, Radiologic Technology), Pre-medical, Pre-dental, Pre-optometry, Pre-pharmacy, and Geology majors.

#### EVENING CLASS

16223 LEC 6:50 pm - 10:00 pm M STAFF CMS 006

AND 16234 LAB 6:50 pm - 10:00 pm W STAFF CMS 006

### 038 PHYSICS FOR ENGINEERS AND SCIENTISTS II – (UC/CSU) 5 UNITS

Prerequisite: PHYSICS 37 and MATH 266

Designed for Physics, Astronomy, Chemistry, Engineering & Mathematics majors. Topics include mechanical waves, electric charge and electric fields, electric energy storage, electric currents, magnetism, electromagnetic induction, electromagnetic oscillations, AC circuits, and Maxwell's Equations.

#### SHORT TERM DAY CLASS

17142 LEC 8:00 am - 11:05 am MWF Santana, R CMS 246

AND 17153 LAB 8:00 am - 11:20 am TTh Santana, R CMS 006

(Starts 02/05/2018, Ends 03/28/2018)

### 039 PHYSICS FOR ENGINEERS AND SCIENTISTS III – (UC/CSU) 5 UNITS

Prerequisite: PHYSICS 37 and MATH 266

Designed for Physics, Astronomy, Chemistry, & Engineering majors. Topics include thermodynamics, geometric optics, the wave nature of light, special relativity, early quantum theory, atomic and nuclear physics.

#### LATE START DAY CLASS

17210 LEC 8:00 am - 11:00 am MWF Santana, R CMS 246

AND 17214 LAB 8:00 am - 11:10 am TTh Santana, R CMS 006

(Starts 04/09/2018, Ends 06/04/2018)

## PHYSIOLOGY

Department Chair: Stephen Brown 818.364.7665

Vice Chair: Par Mohammadian 818.833.3424

### 001 INTRODUCTION TO HUMAN PHYSIOLOGY – (UC/CSU) 4 UNITS

Prerequisites: BIOLOGY 3 or BIOLOGY 5, & ANATOMY 1, & CHEM 51 or CHEM 65 or CHEM 101, & ENGLISH 28 or ESL 8

Examines the function of the following human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Labs include many hands-on and computer-assisted applications.

#### DAY CLASSES

18142 LEC 9:35 am - 11:00 am MW Mohammadian, P CMS 105

#### AND select one of the following:

18148 LAB 11:10 am - 2:20 pm M Mohammadian, P CMS 104

OR 18162 LAB 11:10 am - 2:20 pm W Mohammadian, P CMS 104

#### EVENING & SATURDAY CLASSES

18173 LEC 11:20 am - 12:15 pm Sa Ebnesahidi, A CMS 004

& LEC 7:00 pm - 9:00 pm W Ebnesahidi, A CMS 105

#### AND select one of the following:

18184 LAB 8:00 am - 11:10 am Sa Ebnesahidi, A CMS 104

OR 18204 LAB 12:40 pm - 3:50 pm Sa Ebnesahidi, A CMS 104

## POLITICAL SCIENCE

Department Chair: Mark Pursley 818.364.7677

Vice Chair: Ebru Durukan 818.364.7675

### 001 THE GOVERNMENT OF THE UNITED STATES – (UC/CSU) 3 UNITS

Prerequisite: None.

Principles, institutions, functions, and policy processes of the American Political System: including ideology and government; the constitution; federalism; Congress; the Presidency, the Judiciary; Civil Rights and Liberties; the media, elections and voting, political parties, interest groups. Also includes California government structure and constitution.

#### DAY CLASSES

19516 LEC 8:50 am - 12:00 pm F Jokel, M INST 1001

19519 LEC 8:55 am - 10:20 am TTh Durukan, E INST 1001

19539 LEC 10:35 am - 12:00 pm TTh Durukan, E INST 1001

#### EVENING CLASSES

19571 LEC 6:50 pm - 10:00 pm T Chounlamountry, S CMS 005

19586 LEC 6:50 pm - 10:00 pm W STAFF INST 1001

19603 LEC 6:50 pm - 10:00 pm Th Cofer, C W CSB 203

#### SHORT TERM ONLINE CLASSES

19556 LEC 6:20 hrs/wk TBA Durukan, E INTERNET

*ilearn.lacc.edu*

(Starts 02/05/2018, Ends 03/28/2018)

#### LATE START ONLINE CLASSES

19528 LEC 6:20 hrs/wk TBA Durukan, E INTERNET

*ilearn.lacc.edu*

(Starts 04/09/2018, Ends 06/04/2018)

19643 LEC 6:30 hrs/wk TBA Durukan, E INTERNET

*ilearn.lacc.edu*

(Starts 04/09/2018, Ends 06/04/2018)

### 003 INTRODUCTION TO POLITICAL SCIENCE – (CSU) 3 UNITS

Prerequisite: None.

Introduction to politics and political science: power, democracy and authoritarianism, political participation, the state, political institutions, subfields of the discipline, and political research methodology.

#### DAY CLASS

21077 LEC 10:35 am - 12:00 pm MW Durukan, E INST 1001

### 005 THE HISTORY OF WESTERN POLITICAL THOUGHT – (UC/CSU) 3 UNITS

Prerequisite: None.

Provides overall perspective of major political movements of history from the rise of Egyptian, Greek and Roman Empires to fascism and communism, as seen by great political thinkers from Plato, Aristotle, St. Augustine, Machiavelli, Marx and Lenin. Includes discussions on modern and contemporary theories.

#### EVENING CLASS

21088 LEC 3:30 pm - 6:40 pm M Tabakian, J P INST 1001



## PROFESSIONAL BAKING

Department Chair: Jesus Sanchez 818.364.7600 ext 7148

### MANDATORY NEW STUDENT ORIENTATION

Tuesday, January 16, 2018 from 11:00 am – 1:00 pm in CAI Arroyo Rooms 1-3. Students are recommended to order textbooks, uniforms and a knife kit in advance and to be prepared and in full uniform for the first week of classes.

### 200 PRINCIPLES OF BAKING & PATISSERIE I – (CSU) 4 UNITS

Prerequisite: None. Corequisite: CLN ART 60

Covers the production of quick breads, introduction to puff pastry, laminated dough, and cookies with a emphasis placed on mixing methods. The role of leavening agents, starches, chemical reactions of ingredients and the effect on heat and cold on products. Recipe and menu development, including ingredient selection will be discussed.

#### DAY CLASS

10452	LEC	7:00 am - 9:05 am	F	Silva, J T	CAI 228
AND 10468	LAB	9:20 am - 3:50 pm	F	Silva, J T	BAKE KIT

### 210 PRINCIPLES OF BAKING & PATISSERIE II – (CSU) 4 UNITS

Prerequisite: PROFBKG 200

Advanced baking and patisserie techniques including advanced formulas. Explore advanced fundamentals techniques in baking and patisserie. Examine how a formula works including changes of yields and altering percentages of ingredients in formulas to produce desired results are stressed.

#### DAY CLASS

10490	LEC	2:20 pm - 3:15 pm	TTh	Villegas, R	CAI 228
AND 10505	LAB	3:20 pm - 6:30 pm	TTh	Villegas, R	BAKE KIT

### 215 RESTAURANT PLATED DESSERTS – 4 UNITS

Prerequisite: PROFBKG 210

Introduction to hot, cold, and frozen desserts with concentration on the composition of restaurant style plated desserts. Topics include traditional composed desserts, modern menu fusion, international/ethnic and classical dessert combinations.

#### DAY CLASS

10523	LEC	7:00 am - 7:55 am	MW	STAFF	CAI 228
AND 10533	LAB	8:00 am - 11:10 am	MW	STAFF	PASTRY



## PSYCHOLOGY

Department Chair: Mark Pursley 818.364.7677

Vice Chair: F. Christopher Williams 818.3643413

### 001 GENERAL PSYCHOLOGY I – (UC/CSU) 3 UNITS

Prerequisite: None. Advisory: ENGLISH 28

Covers biological foundations of behavior, various theoretical perspectives including learning, sensation and perception, psychological disorders, health and stress, personality, and intelligence theories as well as experimental and research methodology.

#### ONLINE CLASS

22411	LEC	3:10 hrs/wk	TBA	McKenna, P G	INTERNET <i>ilearn.laccd.edu</i>
22450	LEC	3:10 hrs/wk	TBA	Bill, E B	INTERNET <i>ilearn.laccd.edu</i>

#### DAY CLASSES

22413	LEC	8:50 am - 12:00 pm	F	Harris, C Y	INST 1002
22414	LEC	8:55 am - 10:20 am	MW	Harris, C Y	INST 1002
25844	LEC	8:55 am - 10:20 am	TTh	Bill, E B	INST 1002

#### EVENING CLASSES

22416	LEC	3:30 pm - 6:40 pm	W	Williams, F C	INST 1002
22418	LEC	3:30 pm - 6:40 pm	T	Williams, F C	INST 1006
22422	LEC	6:50 pm - 10:00 pm	M	STAFF	INST 1002
22426	LEC	6:50 pm - 10:00 pm	Th	Smardan, C M	INST 1002
27327	LEC	6:30 pm - 9:40 pm	F	STAFF	SUN-TUJ

### 002 BIOLOGICAL PSYCHOLOGY – (UC/CSU) 3 UNITS

Prerequisite: PSYCH 1

Introduction to the scientific study of the biological, physiological, and neuroanatomical foundations of behavior and mental processes through discussion of research of fundamental concepts and issues in psychology. The structure and functions of the brain and the nervous system and their effects on human behavior are studied.

#### DAY CLASS

23007	LEC	10:35 am - 12:00 pm	MW	STAFF	INST 2004
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#### EVENING CLASS

23010	LEC	6:50 pm - 10:00 pm	W	Milani, N F	INST 1002
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### 014 ABNORMAL PSYCHOLOGY – (UC/CSU) 3 UNITS

Prerequisite: PSYCH 1

Examines the etiology, assessment and classification, diagnosis, and treatment of the major psychological/psychiatric disorders. Topics include the history of abnormal psychology, as well as anxiety, mood, personality, dissociative, somatoform, cognitive disorders, sexual dysfunctions, addiction, schizophrenia, and disorders of childhood and adolescence. This course will provide an introduction to the Diagnostic and Statistical Manual of Mental Disorders (DSM-IV).

#### DAY CLASS

23107	LEC	10:35 am - 12:00 pm	TTh	Williams, F C	CSB 201
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### 041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC/CSU) 3 UNITS

Prerequisite: PSYCH 1. Advisories: ENGLISH 28 or ESL 8

Individual psychological development from conception to death, including physical, cognitive and psychosocial aspects. Major theories and research methodologies are introduced. Family, peer, education and social influences on intelligence, gender, personality and relationships are explored. Practical applications are emphasized. Special emphasis is given to social and cultural influences.

#### EVENING CLASS

23210	LEC	6:50 pm - 10:00 pm	T	Williams, F C	INST 1001
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#### SHORT TERM ONLINE CLASSES

23213	LEC	6:20 hrs/wk	TBA	Bill, E B	INTERNET <i>ilearn.laccd.edu</i> (Starts 02/05/2018, Ends 03/28/2018)
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#### LATE START ONLINE CLASSES

23215	LEC	6:20 hrs/wk	TBA	Bill, E B	INTERNET <i>ilearn.laccd.edu</i> (Starts 04/09/2018, Ends 06/04/2018)
23219	LEC	6:20 hrs/wk	TBA	Bill, E B	INTERNET <i>ilearn.laccd.edu</i> (Starts 04/09/2018, Ends 06/04/2018)



## DISTRICTWIDE REGISTRATION

### REGISTER AT MORE THAN ONE COLLEGE!

Students registering for classes through the college's web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West L.A. College. Students can register for Instructional Television (ITV) classes as well.

### Search for Classes on the Web!

Using the college's web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week!

### Thousands of Classes to Choose From!

The opportunity to enroll at multiple colleges gives students access to thousands of classes throughout the nine colleges in the Los Angeles Community College District.



## DISTRICTWIDE PARKING

Your LAMC Parking Permit is good at **ALL 9 CAMPUSES!**

## 052 PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY (UC/CSU) 3 UNITS

**Prerequisite:** None.

Explores the psychological aspects of human sexuality. Addresses areas of sexual development and functioning including but not limited to: self-awareness and awareness of sexual identity; sex organs and their functions; sexual myths and fallacies; sexual dysfunction and variant behavior.

### EVENING CLASS

10325 LEC 6:50 pm - 10:00 pm M Williams, F C INST 1003

## 074 RESEARCH METHODS IN THE BEHAVIORAL SCIENCES (CSU) 3 UNITS

**Prerequisite:** PSYCH 1 & MATH 227

Students are introduced to basic research concepts, designs, and statistical techniques used in the behavioral and social sciences. Covers literature reviews, critical evaluations of articles in professional journals, the design of research studies, and use of computer-based statistical packages to analyze data (\*Statistical Package for the Social Sciences-SPSS). Independent research focuses on the procedures involved in conducting studies and writing APA-style research reports.

### DAY CLASS

11422 LEC 10:35 am - 12:00 pm MW Bill, E B INST 1013

## 090 INTRODUCTION TO COUNSELING – (UC/CSU) 3 UNITS

**Prerequisite:** PSYCH 1 **Advisories:** ENGLISH 28 or ESL 8

Examines the various counseling styles and techniques and the theoretical foundations. Students will develop skills in the understanding of developmental, nondirective, psychodynamic, transactional and other approaches to individual and group counseling. The characteristics of a workable counseling and guidance program and the techniques used to collect, record, interpret, and use guidance data will be examined. The nature, purpose, objectives, and approaches to counseling in health, welfare, social service and rehabilitation agencies will be discussed.

### EVENING CLASS

17379 LEC 3:30 pm - 6:40 pm M Williams, F C INST 1010

## SOCIOLOGY

**Department Chair:** Mark Pursley 818.364.7677

**Vice Chair:** Jill Biondo 818.833.3411

### 001 INTRODUCTION TO SOCIOLOGY – (UC/CSU) 3 UNITS

**Prerequisite:** None.

Presents an orientation to the field of sociology, including core sociological theories in the areas of socialization; the impact of social institutions such as the family, culture, religion, education, government; concepts of conformity and deviance; and the study of social inequalities in U.S. society due to race/ethnicity, sex, gender and age.

#### ONLINE CLASS

19675	LEC	3:10 hrs/wk	TBA	Biondo, J K	INTERNET <i>ilearn.laccd.edu</i>
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#### DAY CLASSES

19705	LEC	7:15 am - 8:40 am	TTh	STAFF	INST 1002
19692	LEC	8:55 am - 10:20 am	MW	STAFF	INST 2004
19722	LEC	8:55 am - 10:20 am	TTh	STAFF	INST 2001
19751	LEC	10:35 am - 12:00 pm	MW	Levy, M M	INST 1006
19768	LEC	10:35 am - 12:00 pm	TTh	Biondo, J K	INST 2001

#### EVENING CLASS

19800	LEC	6:50 pm - 10:00 pm	W	Mendez, M	CSB 203
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#### SATURDAY CLASS

27323	LEC	9:00 am - 12:10 pm	Sa	STAFF	SUN-TUW
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#### SHORT TERM ONLINE CLASS

19682	LEC	6:20 hrs/wk	TBA	Levy, M M	INTERNET <i>ilearn.laccd.edu</i> (Starts 02/05/2018, Ends 03/28/2018)
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#### LATE START ONLINE CLASS

19894	LEC	6:20 hrs/wk	TBA	Biondo, J K	INTERNET <i>ilearn.laccd.edu</i> (Starts 04/09/2018, Ends 06/04/2018)
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### 002 AMERICAN SOCIAL PROBLEMS – (UC/CSU) 3 UNITS

**Prerequisite:** None.

Sociological concepts and theories that explain a range of social problems in the US including: crime, drugs, immigration, poverty, racism, sexism, ageism, issues of social privilege, health care, the environment, educational inequalities, terrorism, and the potential solutions to these social problems.

#### ONLINE CLASS

21741	LEC	3:10 hrs/wk	TBA	Biondo, J K	INTERNET <i>ilearn.laccd.edu</i>
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#### DAY CLASS

21743	LEC	10:35 am - 12:00 pm	MW	Biondo, J K	INST 1002
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### 003 CRIME AND DELINQUENCY – (UC/CSU) 3 UNITS

Prerequisite: None.

Examines the nature and extent of crime and delinquency, theories of causation, types of juvenile and adult offenses, and efforts by society to cope with law violations: includes programs for prevention, correction, and rehabilitation.

#### ONLINE CLASS

25848	LEC	3:10 hrs/wk	TBA	Biondo, J K	INTERNET <i>ilearn.laccd.edu</i>
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### 004 SOCIOLOGICAL ANALYSIS – (UC/CSU) 3 UNITS

Prerequisite: SOC 1

An introduction to the scientific study of social research: topics include research design, conceptualization, measurement, sampling methodology, qualitative and quantitative data analysis. Students will analyze specific data collected in the field.

#### ONLINE CLASS

21844	LEC	3:10 hrs/wk	TBA	Little, D H	INTERNET <i>ilearn.laccd.edu</i>
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#### DAY CLASS

21840	LEC	8:55 am - 10:20 am	TTh	Levy, M M	INST 2004
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### 011 RACE AND ETHNIC RELATIONS – (UC/CSU) 3 UNITS

Prerequisite: None.

Describes how race, class, religion and gender shape the experience of diverse groups in America: patterns of prejudice and discrimination that affect major ethnic, racial and minority groups; and the complexities of race relations and its impact on society.

#### ONLINE CLASS

25849	LEC	3:10 hrs/wk	TBA	STAFF	INTERNET <i>ilearn.laccd.edu</i>
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#### DAY CLASS

26114	LEC	10:35 am - 12:00 pm	TTh	Levy, M M	INST 2004
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### 024 SOCIAL PSYCHOLOGY – (UC/CSU) 3 UNITS

Prerequisite: None.

Examines how individuals are influenced by the behavior and presence of others. Emphasizes such topics as: liking and loving; forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

#### LATE START ONLINE CLASS

22127	LEC	6:20 hrs/wk	TBA	Levy, M M	INTERNET <i>ilearn.laccd.edu</i> (Starts 04/09/2018, Ends 06/04/2018)
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### 028 THE FAMILY: A SOCIOLOGICAL APPROACH – (UC/CSU) 3 UNITS

Prerequisite: None.

Examines the diverse definitions of the family; analysis of family as an institution, including historical changes in the role of marriage, divorce, cohabitation, parenting, work, communication, aging, and family violence. The impact of culture, race, social class, gender, and sexual orientation onto individuals and society, according to sociological research.

#### DAY CLASS

25658	LEC	8:55 am - 10:20 pm	MW	Levy, M M	INST 1001
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### 031 SOCIOLOGICAL OF GENDER – (UC/CSU) 3 UNITS

Prerequisite: None

This course examines the social significance of gender in contemporary U.S. society. It analyzes the social construction of gender ideology and how women and men's experiences are affected by social institutions such as work, education, the family, and the criminal justice system. Men and women's differential experiences are analyzed within the context of race, class, and sexual orientation. The course demonstrates how the experiences of men and women are created through social institutions and can, therefore, be transformed through social and institutional change.

#### SHORT TERM ONLINE CLASSES

25659	LEC	6:20 hrs/wk	TBA	Levy, M M	INTERNET <i>ilearn.laccd.edu</i> (Starts 02/05/2018, Ends 03/28/2018)
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### 385 DIRECTED STUDY - SOCIOLOGY – (UC/CSU) 3 UNITS

Prerequisite: None.

Allows students to pursue Directed Study in the field of Sociology on a contract basis under the supervision of an instructor.

#### CLASS

10528	LEC	3:10 hrs/wk	TBA	Biondo, J K	SCHEDULE
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## SPANISH

Department Chair: Gary Prostack 818.364.7666

Vice Chair: Mario Escobar 818.833.3354

### 001 ELEMENTARY SPANISH I – (UC/CSU) 5 UNITS

Prerequisite: None.

Course explores basic grammar and communication through listening, reading, speaking, and writing. It emphasizes clear pronunciation, vocabulary building, the study of grammatical patterns and expressions, and idiomatic usages that prepare students to function within the contexts relevant to everyday life. Culture and geography are also integrated through readings, and supported and enhanced by multimedia.

#### DAY CLASSES

13082	LEC	7:55 am - 10:25 am	MW	STAFF	CSB 203
13114	LEC	7:55 am - 10:25 am	TTh	Escobar, M A	CSB 105
13203	LEC	12:10 pm - 2:40 pm	MW	STAFF	CSB 105
13153	LEC	1:15 pm - 3:45 pm	TTh	STAFF	CSB 105

#### EVENING CLASSES

13268	LEC	7:00 pm - 9:30 pm	TTh	STAFF	CSB 105
13341	LEC	7:00 pm - 9:30 pm	MW	Lerin, L	CSB 105
27312	LEC	6:30 pm - 9:00 pm	TTh	STAFF	SUN-TUJ

### 002 ELEMENTARY SPANISH II – (UC/CSU) 5 UNITS

Prerequisite: SPANISH 1

Continues the introduction of the fundamentals of Spanish grammar, emphasizing communication of basic topics such as travel, housing, the extended family, health, shopping, and technology. The course stresses oral and written communication in the past, present, and future tenses and introduces basic compound tenses. Further studies on the cultural heritage of Latin America and Spain enrich students' understanding of the language.

#### DAY CLASSES

16292	LEC	10:35 am - 1:05 pm	MW	Escobar, M A	CSB 203
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#### EVENING CLASS

16312	LEC	7:00 pm - 9:30 pm	MW	STAFF	CSB 102B
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### 003 INTERMEDIATE SPANISH I – (UC/CSU) 5 UNITS

Prerequisites: SPANISH 2 or equivalent.

A more intensive study of the language, including idiomatic expressions and irregular structures. Stress on fluency in oral expression and facility in writing. Comprehensive review of grammar and study of advanced grammatical concepts. Extensive reading and discussion in Spanish of literary and cultural texts. Discussion, in Spanish, of Spanish and Spanish-American life and difficulties.

#### EVENING CLASS

16726	LEC	7:00 pm - 9:30 pm	TTh	STAFF	CSB 102B
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### 004 INTERMEDIATE SPANISH II – (UC/CSU) 5 UNITS

Prerequisites: SPANISH 3 or equivalent

Further development of writing and communication skills through the study of representative Spanish and Latin American literary and cultural works; focus is on analysis and discussion. Sustained study of grammar and vocabulary with emphasis on complex structures, stylistics, and use of idiomatic expressions. Basic computer skills required for accessing online activities.

#### EVENING CLASS

16909	LEC	7:00 pm - 9:30 pm	MW	Escobar, M A	INST 1004
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### 005 SPANISH FOR SPANISH SPEAKERS I – (CSU) 5 UNITS

Prerequisite: None

This course is designed for students who have grown up speaking Spanish but have not formally studied it in an academic environment. It stresses the formal aspects of the language, including acquisition of vocabulary, spelling, and accent rules, and grammar, focusing on the present and past tenses. A high emphasis is placed on reading and writing. Students receive credit for either Spanish 2 or Spanish 35, but not both.

#### EVENING CLASS

25575	LEC	4:10 pm - 6:40 pm	TTh	Escobar, M A	CSB 207
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## SUPERVISED LEARNING ASSISTANCE

### 001T SUPERVISED LEARNING ASSISTANCE – (RPT 9) 0 UNIT

Upon instructor referral, students will receive tutoring in the LRC. It is a non-credit, open-entry, open-exit course which is non-graded and will not appear on student transcripts.

#### CLASS

12165 LEC 22:15 hrs/wk TBA STAFF LRC 219

## THEATER

Department Chair: Deborah Paulsen 818.364.7738

### 100 INTRODUCTION TO THE THEATER – (UC/CSU) 3 UNITS

Prerequisite: None.

Focuses on the relationship of theatre to various cultures throughout history, and on the contributions of significant individual artists. This course introduces students to elements of the production process including playwriting, acting, directing, design, and criticism. Students will also survey different periods, styles and genres of theatre through play reading, discussion, films and viewing and critiquing live theatre, including required attendance of theatre productions.

#### DAY CLASS

14078 LEC 10:35 am - 12:00 pm TTh Cucuzza, R J AMP 107

#### SHORT TERM ONLINE CLASSES

14050 LEC 6:20 hrs/wk TBA Cucuzza, R J INTERNET  
*ilearn.laccd.edu*  
(Starts 02/05/2018, Ends 03/28/2018)

### 114 SCRIPT STUDY FOR THEATRE PERFORMANCE, PRODUCTION, AND APPRECIATION – (UC/CSU) 3 UNITS

Prerequisite: None.

Fully explore an in-depth methodology of reading, analyzing and understanding play scripts in a variety of genres and styles intended for production. Investigate techniques used to determine how to read a play for its structure, scrutinizing the playwright's methods of creating theatre through plot, character and imagery, and understanding what scripts 'mean' to the professional theatre artist and theatre-goer as distinct from other forms of literature.

#### DAY CLASS

14620 LEC 1:50 pm - 5:00 pm T Cucuzza, R J AMP 107

### 200 INTRODUCTION TO ACTING – (UC/CSU) 3 UNITS

Prerequisite: None

Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work; including scenes and monologues. Students will analyze scripts and critique plays.

#### DAY CLASSES

14819 LEC 8:50 am - 12:00 pm M Frias, C AMP 107

### 271 INTERMEDIATE ACTING – (UC/CSU) 3 UNITS

Prerequisite: THEATER 200

Acting principles are expanded and applied in staged scenes. The emphasis of scenes is on comprehension, translation into meaningful dramatic action, and creation. The actor's self-awareness is explored and developed before a classroom audience.

#### DAY CLASS

15680 LEC 12:10 pm - 3:20 pm W Cucuzza, R J AMP 107

### 291 REHEARSALS AND PERFORMANCES I – (UC/CSU) (RPT 3) 1 UNIT

Prerequisite: None

Students are actively involved in the production of a play to be presented before a public audience. All areas of the production process are incorporated including acting, design, stage management, technical theatre and backstage crews, and house management.

#### LATE START CLASS

16195 LAB 5:10 hrs/wk TBA Cucuzza, R AMP 107

**NOTE:** Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on [lamcstage.com](http://lamcstage.com) prior to the beginning of the semester. Email Robert Cucuzza at [cucuzzj@lamission.edu](mailto:cucuzzj@lamission.edu) for more information.

(Starts 02/20/2018, Ends 05/05/2018)



### 292 REHEARSALS AND PERFORMANCES II – (UC/CSU) (RPT 3) 2 UNITS

Prerequisite: None

Students are actively involved in the production of a play presented before a public audience. All areas of the production process are incorporated, including acting, stage management, technical theater and backstage crews, costumes, make up and house management. Students must be available to meet all scheduled technical rehearsal and performance dates.

#### LATE START CLASS

16320 LAB 10:30 hrs/wk TBA Cucuzza, R AMP 107

**NOTE:** Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on [lamcstage.com](http://lamcstage.com) prior to the beginning of the semester. Email Robert Cucuzza at [cucuzzj@lamission.edu](mailto:cucuzzj@lamission.edu) for more information.

(Starts 02/20/2018, Ends 05/05/2018)

### 293 REHEARSALS AND PERFORMANCES III – (UC/CSU) (RPT 3) 3 UNITS

Prerequisite: None

Provides instruction and supervised student participation at an advanced level in the rehearsals and performances of plays produced at LA Mission College. Areas of involvement include scenic, lighting, sound, and costume design; acting; technical production; and management; etc. Student must be available for rehearsals, production meetings, and performance and technical schedules.

#### LATE START CLASS

25686 LAB 15:50 hrs/wk TBA Cucuzza, R AMP 107

**NOTE:** Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on [lamcstage.com](http://lamcstage.com) prior to the beginning of the semester. Email Robert Cucuzza at [cucuzzj@lamission.edu](mailto:cucuzzj@lamission.edu) for more information.

(Starts 02/20/2018, Ends 05/05/2018)

### 300 INTRODUCTION TO STAGE CRAFT – (UC/CSU) 3 UNITS

Prerequisite: None

Survey of the technical phases of play production for: scenery, properties, lighting, sound, costuming, and stage management and organization of stage activity.

#### EVENING CLASS

25840 LEC 5:50 pm - 7:55 pm M STAFF AMP 105  
AND 25841 LAB 7:55 pm - 10:00 pm M STAFF AMP 105

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# GENERAL POLICIES

This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

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## MISSION OF LOS ANGELES COMMUNITY COLLEGES

The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

### IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:

- Promote equal opportunity for participation;
- Maintain appropriate standards for academic achievement;
- Provide an educational environment which meets the needs of students with varied learning skills;
- Provide support services which contribute to instructional effectiveness and student success;
- Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
- Manage effectively educational and financial resources.

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## STUDENTS' STATEMENTS

Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

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## INSTRUCTIONAL MATERIALS

Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

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## WITHDRAWAL

Students wishing to drop a class or withdraw from the college during the semester may do so easily online through the Student Information System at [mycollege.laccd.edu](http://mycollege.laccd.edu) or in person during the Admissions & Records Office hours. Failure to withdraw officially may result in an "F" grade. For the Spring 2018 semester for sixteen week classes, students must withdraw **online** on or before May 6, 2018 in order to receive a W. Students in late start, short term, or special program classes must check with the Admissions & Records Office to determine the official drop date. **IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW OFFICIALLY.**

## HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE

Dropping classes or withdrawing from the college must be done by the drop date deadline for that class.

To drop classes online, have your student identification number ready and go to [www.lamission.edu](http://www.lamission.edu). Click on the upper right corner "Register for Classes," then select registration and select drop. Follow the prompts. Make a note of your confirmation number and check that your class shows as "dropped".

Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the refund deadline for that class. Refund deadlines are earlier for short term classes.

Students in short term classes must check withdrawal deadlines with the appropriate program director, the instructor or with the Admissions & Records office.

## WITHDRAWAL FROM CLASSES

**FOR SPRING 2018 SEMESTER:** No notation ("W" or other) will appear on the student's record if the class is dropped online on or before February 20, 2018.

**THROUGH THE 11th WEEK:** A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 4th through the 11th week of the semester.

**AFTER THE 11th WEEK:** Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A "W" (withdrawal).

## IMPORTANT - ALL STUDENTS PLEASE READ: BEGINNING SUMMER 2012: 3 REPEAT RULE

Effective summer 2012, course withdrawal ("W") or a substandard grade ("D," "F," or "NP") count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of "W" will have a "W" appear on their transcript. The "W" will count as an attempt for that course.
- For the SPRING 2018 semester, February 20, 2018 is the last day to drop online a 16-week semester length class without a "W." Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.
- A course in a student's transcript which currently shows a recorded "W" counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.

- For courses specifically designated as “repeatable,” students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161)
- Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

**What students should do:**

- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W.”

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## ACCESS TO RECORDS

The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student’s request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.

Los Angeles Mission College considers the following information relating to a student to be directory information: student’s name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application at time of enrolling. Students are asked to voluntarily provide their student identification number for this purpose.

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## FAMILY EDUCATIONAL RIGHTS AND PRIVACY

The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student’s education records which includes discipline records, within 45 days from the date the College receives a request for access.
  - Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
  - Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents’ financial records and certain confidential letters or recommendations.
2. The right to request an amendment of the student’s educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student’s privacy rights.

- With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.
  - If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA and California law authorize disclosures without consent.
    - If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.
    - Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.
  4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.
    - Directory information may be disclosed without a student’s consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.
    - Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
      - (a) the student’s name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;
      - (b) student employee records may be released in order to comply with collective bargaining agreements;

(c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation's agreement that such information will be released in accordance with District policy and that information will not be released to third parties;

(d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution's agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA.

**The name and address of the office that administers FERPA is:**  
Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue S.W.  
Washington, DC 20202-4605

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## STUDENT RIGHT-TO-KNOW DISCLOSURE

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became "transfer-prepared" during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.

Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor's Office Student Right-To-Know Disclosure Website located at <http://srtk.cccco.edu/index.asp>

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## STUDENT GRIEVANCE PROCEDURE

The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action.

Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

"When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final."

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

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## RECORDING DEVICES IN THE CLASSROOM

Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

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## STANDARDS OF STUDENT CONDUCT AND DISCIPLINARY ACTION

The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.

Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. **WARNING** – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
2. **REPRIMAND** – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student’s conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.
3. **DISCIPLINARY PROBATION** – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.
4. **RESTITUTION** – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
5. **SUMMARY SUSPENSION** – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.
6. **DISCIPLINARY SUSPENSION** – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.
7. **EXPULSION** – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

## **VIOLATIONS OF THE STANDARDS OF STUDENT CONDUCT ARE AS FOLLOWS:**

**9803.10 Willful Disobedience:** Willful disobedience to directions of college officials acting in the performance of their duties.

**9803.11 Violation of College Rules and Regulations:** Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.

**9803.12 Dishonesty:** Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

**9803.13 Unauthorized Entry:** Unauthorized entry to or use of the college facilities.

**9803.14 College Documents:** Forgery, alteration, or misuse of college documents, records, or identification.

**9803.15 Disruption of Classes or College Activities:** Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

**9803.16 Theft of or Damage to Property:** Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

**9803.17 Interference with Peace of College:** The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

**9803.18 Assault or Battery:** Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

**9803.19 Alcohol and Drugs:** Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substance,” as used in this section includes, but is not limited to, the following drugs and narcotics:

- a. opiates, opium, and opium derivatives,
- b. mescaline,
- c. hallucinogenic substances,
- d. peyote
- e. marijuana,
- f. stimulants and depressants,
- g. cocaine.

**9803.20 Lethal Weapons:** Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.

**9803.21 Discriminatory Behavior:** Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

**9803.22 Unlawful Assembly:** Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

**9803.23 Conspiring to Perform Illegal Acts:** Any agreement between two or more persons to perform an illegal act.

**9803.24 Threatening Behavior:** A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

**9803.25 Disorderly Conduct:** Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

**9803.26 Theft or Abuse of Computer Resources:** Theft or Abuse of Computer Resources including but not limited to the following:

- a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
- b. Unauthorized transfer of a file.
- c. Unauthorized use of another individual's identification or password.
- d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.
- e. Use of unlicensed software
- f. Unauthorized copying of software
- g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.
- h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

**9804 Interference with Classes:** Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars (\$500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

**9805 Interference with Performance of Duties of Employees:** Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.

**9805.10 Assault or Abuse of an Instructor:** Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

**9806 Unsafe Conduct:** Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

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## **POLICY ON ILLEGAL FILE SHARING**

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liability. Civil liability for copyright infringement may include payment of monetary damages to the copyright owner. Criminal penalties for copyright infringement may include fines up to \$250,000 and imprisonment up to ten years. Students who violate the District's computing facilities usage policy (LACCD Administrative Regulation B-28) may also be subject to college disciplinary action, including, but not limited to, suspension or expulsion.

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## **NON-DISCRIMINATION POLICY**

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

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## **POLÍTICA DE NO DISCRIMINACIÓN**

Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

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## **COMPLIANCE PROCEDURE**

In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, Dr. Monte E. Perez, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student's Program at 818.364.7733. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.



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## PROCESO DE ARBITRAJE

Para cumplir con la póliza no discriminatoria en Los Angeles Mission College, dirija sus preguntas a la oficina del Presidente, el Dr. Monte E. Perez, 818.364.7733. Para asuntos sobre la sección 504, favor de dirigirse al Coordinador de estudiantes incapacitados, 818.364.7733, además puede dirigir sus preguntas a la oficina "Diversity Programs," 213.891.2315.

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## COMPLIANCE OFFICER

If students feel they have grounds for a grievance, they may contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.

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## OFICIAL DE ARBITRAJE

Si un estudiante cree que tiene motivos para formular una acusación, puede comunicarse con el presidente del College que le ayudara dándole una explicación de las reglas y procedimientos de la institución. Si el problema puede ser resuelto, le dara una sugerencia de cual es la mejor manera de resolverlo. Para obtener información adicional y para conseguir la formula E55 de las regulaciones administrativas (student grievance procedure), por favor comunicarse con el Dr. Monte E. Perez.

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## SEXUAL ASSAULT POLICY

The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at 818.364.7843. The term "sexual assault" under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statutes; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained (Reference: Board Rule 16400.11).

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## POLITICA DE ABUSO SEXUAL

El "Community College District," se compromete a proveer un ambiente seguro a los estudiantes, visitantes y personal. Cualquier incidente de abuso sexual debe ser reportado de inmediato al departamento de policia del Colegio al 818.364.7843. La palabra "abuso sexual," que se encuentra registrada bajo el código de educación de California en la sección 67385(d), incluye amenazas de violencia sexual. Cualquier persona acusada de abuso sexual en el Colegio puede ser sujeto a penalización bajo las leyes de California. Los estudiantes también pueden ser sujetos a disciplina bajo los procedimientos disciplinarios para estudiantes. La política de acoso sexual puede ser aplicada y se puede comunicar al oficial de arbitraje al número de teléfono 818.364.7701. Esta información se mantendrá confidencial.

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## SEXUAL HARASSMENT POLICY

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints.

Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed toward students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

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## POLITICA DE ACOSO SEXUAL

La polica de "Los Angeles Community College District", es proveer un ambiente educativo, de empleo y de trabajo excepto de avances sexuales, sollicitación de favores sexuales o cualquier otra conducta inapropiada física o verbal o comunicación que envuelva acoso sexual. Los empleados, estudiantes u otras personas que representen el Distrito y que acosen a alguien sexualmente pueden ser de acuerdo a la política de discriminación sexual o del Estado o la ley federal sujetos a disciplina que puede incluir: despido, expulsión o finalización del contrato.

Las reglas y procedimientos especificos para reportar acusaciones de acoso sexual que buscan una solución, se encuentran en el libro "Board of Rules" en el capitulo quince.

"Los Angeles Community College District," tiene una politica que provee procedimientos formales e informales para resolver quejas. Copias de esta política y sus procedimientos pueden obtenerse del oficial de arbitraje en el edificio de la administración (Administration Building), oficina 123, o puede llamar al teléfono 818.364.7701, también puede comunicarse con el "Senior Director" de educación y apoyo a los servicios del estudiante (Educational and Student Support Services) al teléfono 213.891.2279 o a la oficina de diversificación de programas (Diversity Programs) al teléfono 213.891.2315. Cualquier miembro del "Community College" y que incluye: estudiantes, profesorado y personal y que cree, percibe o en realidad experimenta un comportamiento que pudiera significar acoso sexual, tiene el derecho de pedir ayuda del College. Todo empleado tiene la responsabilidad de reportar tal conducta cuando envuelva al

estudiante al oficial de arbitraje. Se les informa a los posibles denunciantes que soluciones por la ley civil y administrativas y que incluyen pero no se limitan a interdictos judiciales, ordenes de restricción u otras ordenes pueden estar disponibles.

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## DIVERSITY PROGRAM

The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

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## DRUG-FREE ENVIRONMENT

Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education.

On September 5, 1990, the Board of Trustees adopted the following standards of conduct:

- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.
- On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:
- Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substances," as used in this section, include, but are not limited to, the following drugs and narcotics:
  - a. opiates, opium and opium derivatives
  - b. mescaline
  - c. hallucinogenic substances
  - d. peyote
  - e. marijuana stimulants
  - f. depressants and
  - g. cocaine.

The Board's policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.

- Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver's license and limitations of career choices.
- Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.
- Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets.

Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

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## SMOKING POLICY

In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

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## CAMPUS SECURITY

The campus Sheriff's office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818.364.7843.

### Campus Crime Report

Los Angeles Mission College's general statistics and crime can be viewed at the following URLs:

- General Information:  
<http://nces.ed.gov/ipeds/cool/InstDetail.asp?UNTID=117867>
- Crime:  
<http://ope.ed.gov/SECURITY/instDetail.asp?UNTID=117867>  
then click on Criminal Offenses, Hate Offenses, or Arrests.

When parking on campus...

- watch for your fellow students walking to class
- drive slowly
- park in student parking lots only
- observe all posted signs and regulations
- display your LAMC student parking permit

For more details, request a parking brochure from the Sheriff's Department on campus.

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# STUDENT SERVICES

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## EAGLES' LANDING STUDENT STORE

[eagleslanding.lamission.edu](http://eagleslanding.lamission.edu) | 818.364.7798 or 818.364.7654

Eagles' Landing Student Store is an educational resource center that provides students, faculty, staff and the community with a variety of products and services, including textbook purchase or rental, study aids, general merchandise, fashionable apparel, giftware, technology, special orders, and much more.

Students may purchase textbooks, handouts and reference material online via the website at <http://eagleslanding.lamission.edu>. To obtain the status of online orders, check availability, or for general questions call 818.364.7798 or 818.364.7654.

### REGULAR STORE HOURS\* (Main Campus)

Monday – Thursday 7:45am - 7:15pm  
Friday 7:45am - 1pm  
Saturdays, Sundays & Holidays Closed

Special Rush Hours during the first two weeks of the Fall and Spring semesters TBD.

Look for our convenient store known as The C-Store located at the Center for Math & Science building (818) 364-7731.

We carry fresh sandwiches and salads in addition to a wide variety of snacks and drinks. A Copy machine is also available for your printing needs.

### REGULAR CONVENIENT STORE HOURS\* (CMS Building)

Monday – Thursday 8 - 10am, 11:45am - 1:30pm, 5 - 7pm  
Friday – Sunday Closed

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## BUSINESS OFFICE

[www.lamission.edu/services/businessoffice](http://www.lamission.edu/services/businessoffice) | 818.364.7600 x7110

Payment of enrollment fees, refund requests, faculty, staff and student ID issuance and other financial transactions are handled in the Business Office.

### BUSINESS OFFICE HOURS\*

Monday & Tuesday 9am - 6pm  
Tuesday & Thursday 9am - 7pm  
Friday 9am - 4pm  
Saturdays, Sundays & Holidays Closed

Special Rush Hours - during the first two weeks of the Spring and Fall semesters

For more information, visit [lamission.edu/services/businessoffice](http://lamission.edu/services/businessoffice)

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## CAMPUS CHILD DEVELOPMENT CENTER/ FAMILY CHILD CARE HOMES EDUCATION

818.364.7865 | [www.lamission.edu/childev](http://www.lamission.edu/childev)

The campus Child Development Center provides care and education for the children of Mission College student-parents (while they are attending classes) as well as for families in the community. A knowledgeable and professional staff provides an educationally enriching and developmentally appropriate program for children from birth through age five. While student-parents have priority registration, the Center is also open to community families. Off site, we have the Family Child Care Homes Education Network that consists of a wide range of family child care providers who are located in the community around LAMC. Each provider has their own hours of operation which can include evening and weekend care. Qualified families may receive child care services for infants, toddlers, preschoolers, and school-age children with low or no fees. For hours and information contact the Child Development Center.

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## COLLEGE OMBUDSPERSON

818.364.7752

The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

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## DISABLED STUDENT PROGRAMS & SERVICES (DSPS)

[www.lamission.edu/dsps](http://www.lamission.edu/dsps) | 818.364.7732

DSPS provides services and accommodations for students with disabilities. Once a DSPS professional has made the determination that a student has a disability (usually through the review of documentation from a qualified professional), the student begins working with a DSPS counselor and/or the Disability Specialist to create a customized student education contract (SEC) that outlines the specific services and accommodations that may be needed for the student to be successful in their academic endeavors. Additionally, students receive academic counseling support to create a student education plan (SEP) that is essentially the road map to completing a field of study which can include: basic skills development, certificate completion, AA/AS degree completion and/or preparation for transfer to a 4-year college or university. Visit us at [www.lamission.edu/dsps](http://www.lamission.edu/dsps) for additional information.

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## EXTENDED OPPORTUNITY PROGRAMS & SERVICES/CARE

818.364.7645 | [www.lamission.edu/eops](http://www.lamission.edu/eops)

EOPS provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books.

Single parents on CalWORKs may receive additional assistance through the CARE program.

EOPS/CARE students receive assistance to purchase their cap and gown for graduation. Graduating students are recognized at a special recognition ceremony toward the end of the semester.

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## STUDENT ACTIVITIES

818.364.7820 | [www.lamission.edu/aso](http://www.lamission.edu/aso)

The Student Activities offers many events/activities that welcomes students' participation; Student Government, student workshops, student clubs/organizations, fundraisers, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC's student population college experience. Please visit Student Activities and/or the Associate Student Organization offices located on the lower floor of the Campus Center.

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## ADMISSIONS & RECORDS

818.833.3322 | [www.lamission.edu/admissions](http://www.lamission.edu/admissions)

The Admissions and Records Office keeps all student records.

Please visit [www.lamission.edu](http://www.lamission.edu) to learn how you can apply online and also how to add or drop classes.

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## CAREER CENTER

[www.lamission.edu/careercenter](http://www.lamission.edu/careercenter) | 818.364.7655

Are you undecided about your major? Or perhaps you need more information about your chosen career. "Discover My Major" workshops include taking a career assessment to see what careers/majors are right for you. The Counselor and Career Coaches will assist you with career and major exploration to help you make informed decisions about your major and career path. We also provide "Be Job Ready" workshops which includes resume assistance, interview skills and dress for success. You can use our online resources to explore career options and also register on "Eagle Jobs," our online job board to find jobs, internships and volunteer opportunities. Look out for our annual Major Fair and Job Fair along with other career related workshops. Stop by the Career Center to make an appointment or call us. We are located at LRC/Library, Room 222

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## COUNSELING

[www.lamission.edu/counseling](http://www.lamission.edu/counseling) | 818.364.7655 or 818.364.7656

All new and returning students are strongly advised to meet with a counselor before registering for courses to develop an abbreviated student educational plan (ASEP). Meeting with a counselor and completing an ASEP will count towards priority registration consideration. It is recommended that all students meet with a counselor regularly, as it provides an opportunity to review educational goals, course requirements, research majors, and plan courses. New students will need to declare a program of study and complete a comprehensive student educational plan (CSEP) before completing 15 degree applicable units, or by their third semester. Completion of a CSEP will help students meet one of the criteria to maintain priority registration. It is highly recommended for students to meet with a counselor each semester to receive updates and review progress towards their educational goal.

Online E-counseling is now available. Please visit [www.lamission.edu/counseling](http://www.lamission.edu/counseling) for more information.

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## FINANCIAL AID & SCHOLARSHIPS

[www.lamission.edu/financialaid](http://www.lamission.edu/financialaid) | 818.364.7648

The Financial Aid Office offers many services to our students including financial aid awareness events and workshops. Financial aid advising is available by appointment with the Financial Aid Supervisor. Our staff can answer your questions about financial aid programs, processes and forms. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our website. YOU are in charge of your education; we are here to help you finance it.

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## HEALTH CENTER

[www.lamission.edu/healthcenter](http://www.lamission.edu/healthcenter) | 818.362.6182

The Student Health Center at LAMC offers medical, health education, and mental health counseling services for students of the college. The Student Health Center is operated on-campus by a contracted provider (Northeast Valley Health Corporation). Currently enrolled students are eligible for SHC services but they must provide proof of enrollment via photo ID or fee receipt. Services can be obtained between semesters when the office is open so long as the student was enrolled in the previous semester. NEVHC also provides services at several locations throughout the San Fernando Valley. The address for the closest NEVHC community-based clinic is 12756 Van Nuys Blvd.; Pacoima, CA. Their phone number is 818.896.0531.

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## LEARNING RESOURCE CENTER

[www.lamission.edu/learningcenter](http://www.lamission.edu/learningcenter) | 818.364.7756

Comprised of the Academic Success Center, Science Success Center, Math Lab, and Learning Lab. The Learning Resource Center is a hub of activity designed to support student success by providing a variety of free services to Mission College students.

One-on-one assistance and small-group tutoring sessions are available on the first floor of the Library Building for many skills and subject areas, including Writing and Reading across the curriculum, English, ESL, Literacy, Developmental Communications, and Mathematics.

On the East Campus in the CMS Middle Level Seminar Room 101, tutoring is provided for Physical Science and Life Sciences courses, and CMS Room 121 provides tutoring for all levels of math. Our staff includes peer tutors, graduate students, and professionals. In addition to the tutorial labs, learning software is available for self-paced study under the supervision of qualified tutorial support. Walk-in workshops are offered periodically on topics such as critical thinking skills, study and test taking skills, essay writing, and computer literacy. Our Learning Resource Center staff welcomes the opportunity to assist students on the path to success.

The Learning Center also houses the Computer Commons and Print Center providing two copy machines, two printers, and 126 state-of-the-art Internet linked computers. The Learning Resource Center is wheelchair accessible and specialized software and hardware accommodate students with disabilities. For more information please contact our staff in person or visit the Learning Resource Center online at [lamission.edu/learningcenter](http://lamission.edu/learningcenter).

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## LIBRARY

[www.lamission.edu/library](http://www.lamission.edu/library) | 818.364.7600 x7106

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find the information you need. You can study in our quiet individual study areas and small groups can use our study rooms. Call or visit the Library website for hours.

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## STEM PROGRAM

818.364.7600 x4161 | [www.lamission.edu/stem](http://www.lamission.edu/stem)

The STEM program provides academic counseling and support to students interested in Science, Technology, Engineering & Mathematics majors with support to help achieve goals to graduate with an associate degree, transfer to a four-year university, or prepare for graduate school. Services include: create a comprehensive student educational plan, learn about different majors and careers in STEM, events & workshops, site visits & college tours, access to Undergraduate Research internships in academia and industry.

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## TRANSFER CENTER

[www.lamission.edu/transfercenter](http://www.lamission.edu/transfercenter) | 818.364.7827

Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Services include counseling appointments to assist you in developing a student educational plan to transfer, assistance with filling out your University applications, opportunities to meet one-on-one with representatives from four-year institutions, Transfer Admission Guarantee (TAG) assistance, a resource library, transfer-related workshops and university fairs, information regarding articulation agreements, and computer stations. Transfer students can also earn an Associates Degree while completing transfer requirements. The Transfer Center staff is here to help you transfer to UC, CSU and private institutions.

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## TRIO/STUDENT SUPPORT SERVICES (SSS) PROGRAM

[www.lamission.edu/ssss](http://www.lamission.edu/ssss) | 818.364.7821

TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. TRIO/SSS provides qualifying students with services including tutoring, mentoring, one-on-one counseling, study skills workshops, financial aid assistance, and cultural activities which promote and facilitate students' academic and personal success.

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## STUDENT HEALTH FEE INFORMATION

The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the \$11 Health Services fee a mandatory fee for all students enrolled in credit classes.

The Los Angeles Community College District policy exempts the following students from paying the student health fee: (a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (b) students who are attending classes under an approved apprenticeship training program, (c) non-credit education students, (d) students enrolled in District colleges exclusively at sites where student health services are not provided, (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (f) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.

Your registration fee receipt, or your current Student ID must be presented to receive services.

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## VIEWING YOUR RECORDS

Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

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## ASSOCIATED STUDENTS ORGANIZATION AND INTER-CLUB COUNCIL CLUBS

- Associated Student Organization
- Alpha Gamma Sigma (AGS)
- Armenian Student Association
- Anime Alliance Club
- Business Entrepreneurship Club
- Child Development
- Culinary Club
- Dance Club
- Drama Club
- Dreamers Pathway Club (formerly AB 540 Club)
- Interior Design Club
- Inter-Club Council (ICC)
- Law Club
- LGBTQ+ Club
- MeCha
- Music Club
- Psychology Club
- Robotecas
- Society of Hispanic Professional Engineers (SHPE)
- Veterans Club

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# EMERGENCY INFORMATION

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## FIRE

1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.
2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

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## EARTHQUAKE

1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.
2. Do not run outside. If you are in a multistory building, do not use the elevator.
3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.
4. Wait for a faculty member or administrator to give further instructions.

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## POWER OUTAGE

1. Try to stay where you are and do not attempt to restore power.
2. Notify plant facilities, extension 7801 (outside telephone: 818.364.7801).
3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

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## EVACUATION

1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.
2. If you are in a multistory building, do not use the elevator.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

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## OTHER EMERGENCIES

1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.
2. Please remain calm and follow instructions.

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## EMERGENCY PHONE NUMBERS

DEPARTMENT	CAMPUS PHONES	OUTSIDE PHONES
Sheriff's Station	.....7843	..... 818.364.7843
President	.....7795	..... 818.364.7795
Academic Affairs	.....7632	..... 818.364.7632
AA Vice President	.....7632	..... 818.364.7635

### Administrative Services:

Vice President	.....7780	..... 818.364.7780
Plant Facilities	.....7801	..... 818.364.7801

### Los Angeles County:

Police Department	..... 9 - 911	..... 911
Fire Department	..... 9 - 911	..... 911

**Pay Telephones:** For any emergency - Press \*11 to reach L.A. County Sheriff's Office.

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# LACCD STUDENT IDENTIFICATION NUMBER & CARD

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student's identification number. Instead, a new Student Identification Number will be issued for each student. The college can only release this number to the student. The new nine-digit number is randomly generated, but each will begin with the digits "88." Students will use the same Identification Number in all nine colleges of the District.

Your first Student ID Card is free. Go to the business office to obtain yours. Student Identification cards are only issued for the current semester. All current semester fees must be paid in full to receive a student identification card. You will need to present your student registration/receipt for the current semester and also a second form of picture Identification such as a California ID or a high school picture ID.

Visit [www.lamission.edu/services/businessoffice](http://www.lamission.edu/services/businessoffice) for current office hours.

### WHERE TO USE YOUR NEW STUDENT ID CARD:

A valid student ID card is required to access student services in the following areas:

- Library
- Student Store/Bookstore
- Financial Aid
- Health Center
- Computer Labs
- Health & Fitness Center

# FINANCIAL AID & SCHOLARSHIPS

## DO YOU NEED ASSISTANCE PAYING YOUR ENROLLMENT FEES?

The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

**Eligibility:** Students must be either residents of California or qualify under AB540 for an exemption to paying California Nonresident Tuition, AND be enrolled at Los Angeles Mission College in at least one (1) unit. Fees for audited classes cannot be waived through the BOG.

## THERE ARE FOUR WAYS TO QUALIFY FOR THE FEE WAIVER:

**Method A:** You (or your parents, if you are considered a Dependent student when completing the BOG Fee Waiver application) are a recipient of benefits under the TANF/CalWORKs Program, SSI (Supplemental Security Income), or General Assistance (also known as General Relief).

**Method B:** You (or your parents) income falls below the income standards set by the Board of Governors. By completing the FAFSA (or California Dream Act Application for eligible AB540 students) or BOG application your reported income will be used to determine your eligibility for BOG through Method B.

**Method C:** If you do not qualify based on Method A or Method B, you may be eligible for the BOG fee waiver through Method C. For eligible California residents, you must complete the Free Application for Federal Student Aid (FAFSA) available at [www.fafsa.gov](http://www.fafsa.gov). For students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess a permanent Social Security number, you must complete the California Dream Act Application available at [www.caldreamact.org](http://www.caldreamact.org). With this method, you may be eligible by demonstrating a minimal level of financial need as determined by the College and the California Community Colleges Chancellor's Office. Our Federal School Code (used on both the FAFSA and California Dream Act Application) is 012550.

**Special Classifications Enrollment Fee Waivers:** You can also qualify for a BOG fee waiver if you meet one of the following criteria: you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a Dependent's Fee Waiver, you are a recipient of the Congressional Medal of Honor (or are a child of a recipient), you are a dependent of a victim of the September 11, 2001 terrorist attack, or you are a dependent of a deceased law enforcement/ fire suppression personnel killed in the line of duty.

**How to apply:** To qualify for Method A or the Special Classifications Enrollment Fee Waivers you must complete the Board of Governors (BOG) Fee Waiver Application. To qualify for Method B you can complete the BOG Fee Waiver Application or FAFSA/ California Dream Act Application. You can pick up the BOG application at the Financial Aid & Scholarships Office or you may download it from the web at [lamission.edu/financialaid](http://lamission.edu/financialaid) by selecting the "Apply for Aid" link.

## Do you know that you may request for a refund of your enrollment fees?

If you have already paid your enrollment fees for Summer 2016, Fall 2016, Winter 2017 and/or Spring 2017, AND you are eligible for a BOG fee waiver, contact the campus Business Office regarding a refund.

## FINANCIAL AID & SCHOLARSHIPS

818.364.7648

**Website:** [www.lamission.edu/financialaid](http://www.lamission.edu/financialaid)

**Twitter/Facebook:** LAMCFAO

**Federal School Code:** 012550

## OFFICE HOURS:

**Mon-Thurs:** 8am - 6:30pm

**Friday:** 8am - 12pm

*NOTE: Our office hours during the summer and winter terms may be different. Please consult our website for any updates.*

Getting a college education is an investment in your future! We want your educational experience at Los Angeles Mission College to be challenging, rewarding and supportive; therefore, we are pleased to provide you with the information and tools to assist you in completing your educational goals. Read through the information below about the financial aid process, and check out the links to our website and other websites to find updates and new information to assist you.

## WHAT IS FINANCIAL AID?

Financial Aid is funding provided by the federal and state governments, the college, and private entities, to assist students with their educational expenses and is available in the form of grants, scholarships, employment and loans. Financial aid is meant to supplement the family's existing resources in funding the costs of a college education.

## HOW TO APPLY FOR FINANCIAL AID:

Eligible students who are U.S. citizens and eligible non-citizens should complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.gov](http://www.fafsa.gov). The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess permanent Social Security numbers can apply for state financial aid (Cal Grants and the Board of Governor's (BOG) Fee Waiver) through the California Dream Act Application (CADAA) available online at [www.caldreamact.org](http://www.caldreamact.org)

Both the FAFSA and CADAA are available annually, starting October 1st, for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need. To have your FAFSA or CADAA information sent to Los Angeles Mission College, make sure to use our **School Code: 012550**.

To apply for scholarships through the Financial Aid Office at Los Angeles Mission College, check out our website at [www.lamission.edu/financialaid](http://www.lamission.edu/financialaid) and select the "Scholarships" link on the left.

## WHEN DO I APPLY?

You need to apply for financial aid every year. The 2018-2019 FAFSA and California Dream Act Application is available now. The 2018-2019 FAFSA and CADAA will be available starting October 1, 2017. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need.

## KEY DATES RELATED TO SPRING 2018

- **October 1, 2017** – 2018-2019 FAFSA application available online at [www.fafsa.gov](http://www.fafsa.gov) for the following academic year. Also, the California Dream Act Application is available online at [www.caldreamact.org](http://www.caldreamact.org).
- **March 2, 2018** – Application deadline for Cal Grant consideration
- **May 1, 2018** – L.A. Mission College "Priority" deadline. Submit your FAFSA and complete the Campus Selection process by this date to ensure your file is processed before the start of the fall 2018 semester.
- **September 2, 2018** – Extended Cal Grant B "competitive" awards deadline for eligible community college students only (does not apply to AB540 students who apply through the California Dream Act Application).

## FINANCIAL AID NEWS

There are a number of changes in federal and state aid eligibility that took effect over the past year. In particular:

1. The federal government has instituted a "6 year" limit on Pell Grant eligibility. This limits ALL STUDENTS, including students who have already received Pell Grants at any college or university, to no more than 6 full-time academic years of Pell Grant eligibility (based on 2 full-time semesters per academic year). Students can check their eligibility and usage at the U.S. Department of Education's NSLDS website at [www.nsls.ed.gov](http://www.nsls.ed.gov)
2. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition may be eligible for the Board of Governors (BOG) Fee Waiver. Also, students in this group may also qualify for Entitlement Cal Grants.
3. The federal government has established a limitation of 150% of the published length of a student's programs of study for Direct Subsidized Loans. More information is available on our website and at our Loan Entrance Counseling workshops.
4. The FAFSA (and CADAA) are available earlier than past years. For the 2018-2019 application cycle, forms are available as of October 1, 2016.

# CALIFORNIA NONRESIDENT TUITION EXEMPTION REQUEST

Complete and sign the form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

## ELIGIBILITY:

I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates at (specify college or university) \_\_\_\_\_ and I declare the following:

### Check YES or NO boxes:

YES  NO I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

YES  NO I have attended high school in California for three or more years.

### Provide information on all school(s) you attended in grades 9-12:

SCHOOL	CITY	STATE	DATES
			FROM (MTH/YR) – TO (MTH/YR)

Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

### Check the box that applies to you (check only one box):

- I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).
- I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

## AFFIDAVIT:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

PRINT FULL NAME (as it appears on your campus student records)	CAMPUS/STUDENT IDENTIFICATION NUMBER
PRINT FULL MAILING ADDRESS (number, street, city, state, zip code)	EMAIL ADDRESS (optional)
	PHONE NUMBER (optional)
SIGNATURE	DATE

## DETERMINING YOUR RESIDENCY STATUS

For enrollment fee purposes, you are considered a **RESIDENT** of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

For enrollment fee purposes, you are considered a **NON-RESIDENT** of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have NOT lived in the state of California for at least one year and one day.

For enrollment fee purposes, you are considered an **INTERNATIONAL STUDENT** if you hold an F-1 Visa or other non-resident vis



# ACADEMIC DEPARTMENTS

## ARTS, MEDIA & PERFORMANCE

**Chair:** Deborah Paulsen 818.364.7738

**Secretary:** Suzanne Mignosi 818.364.7680

Art  
Art History  
Cinema - Vice Chair: Curtis Stage 818.364.7771  
Humanities  
Interior Design  
Multimedia - Vice Chair: Curtis Stage 818.364.7771  
Music  
Photography - Vice Chair: Curtis Stage 818.364.7771  
Theater

## BUSINESS & LAW

**Chair:** Vilma Bernal 818.833.3410

**Secretary:** Suzanne Mignosi 818.364.7680

Accounting  
Administration of Justice - Vice Chair: Kelly Enos 818.364.7610  
Business  
Computer Applications & Office Technologies  
Economics  
Finance  
Law  
Management  
Marketing

## CHICANO STUDIES

**Chair:** John Morales 818.364.7679

**Secretary:** Patricia Carter 818.364.7793

**Vice Chair:** Jose Maldonado 818.833.3412

## CHILD & FAMILY STUDIES

**Chair:** Janice Silver 818.364.7714

**Secretary:** Richard Lam 818.364.7722

Child Development  
Child Development Center  
Education  
Family & Consumer Studies  
(Gerontology & Family Studies)

## COUNSELING

**Chair:** Michong Park 818.364.7868

**Vice Chair:** Sherrie Loper 818.364.7726

## ENGLISH AS A SECOND LANGUAGE (ESL), DEVELOPMENTAL COMMUNICATIONS & LEARNING SKILLS, FOREIGN LANGUAGE

**Chair:** Gary Probstak 818.364.7666

**Secretary:** Richard Lam 818.364.7722

Developmental Communications  
– Vice Chair: Curt Riesberg 818.364.7847  
English as a Second Language (ESL)  
– Vice Chair: Mike Climo 818.364.7693

**Foreign Languages – Vice Chair:** Mario Escobar 818.833.3354

French  
Italian  
Linguistics  
Spanish

## ENGLISH & COMMUNICATION STUDIES

**Chair:** Dr. Carolyn Daly 818.833.3311

**Secretary:** Suzanne Mignosi 818.364.7680

English – Vice Chair: Veronica Diaz-Cooper 818.364.7694  
Communication Studies

## HEALTH, KINESIOLOGY & ATHLETICS

**Chair:** Steve Ruys 818.364.7621

Dance Studies  
Dance Techniques  
Health - Vice Chair: Cindy Cooper 818.364.7707  
Kinesiology - Vice Chair: Cindy Cooper 818.364.7707  
Kinesiology Athletics  
Kinesiology Major - Vice Chair: Cindy Cooper 818.364.7707  
Nutrition

## LEARNING CENTER

**Director:** Albert Ybarra 818.833.3373

**Secretary:** Sheila Money 818.364.7756

## LIBRARY

**Chair:** David Garza 818.364.7751

Library Science

## LIFE SCIENCES

**Chair:** Dr. Steve Brown 818.364.7665

**Secretary:** Patricia Carter 818.364.7793

Allied Health - Vice Chair: Dr. Par Mohammadian 818.833.3424  
Anatomy - Vice Chair: Dr. Par Mohammadian 818.833.3424  
Biology  
Biotechnology  
Environmental Science  
Health Occupations – Vice Chair: Dr. Par Mohammadian 818.833.3424  
Microbiology  
Nursing – Vice Chair: Dr. Par Mohammadian 818.833.3424  
Pharmacy Technician - Vice Chair: Dr. Par Mohammadian 818.833.3424  
Physiology - Vice Chair: Dr. Par Mohammadian 818.833.3424

## MATHEMATICS & COMPUTER SCIENCE

**Chair:** Debby Wong 818.364.7887

**Secretary:** Margarita Padilla 818.364.7894

Computer Science Information Technology  
– Vice Chair: Milan Samplewala 818.833.3385  
Mathematics - Vice Chair: Carole Akl 818.364.7873

## PHYSICAL SCIENCES

**Chair:** Mike Fenton 818.364.7888

**Secretary:** Patricia Carter 818.364.7793

Astronomy  
Chemistry  
Earth Science  
Geography  
Geology  
Oceanography  
Physical Science  
Physics

## PROFESSIONAL STUDIES

**Chair:** Jesus Sanchez 818.364.7148

**Secretary:** Sheila Money 818.364.7756

Culinary Arts  
Professional Baking

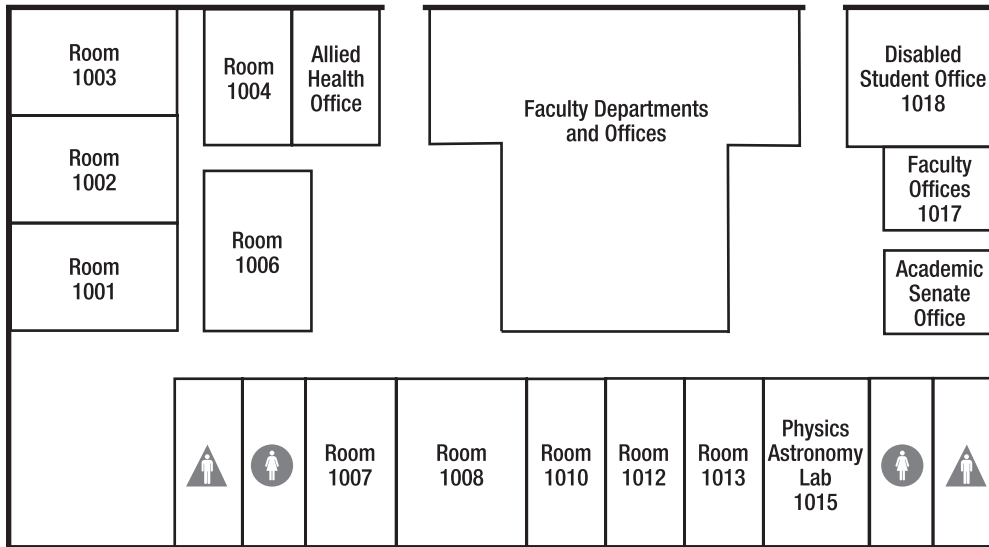
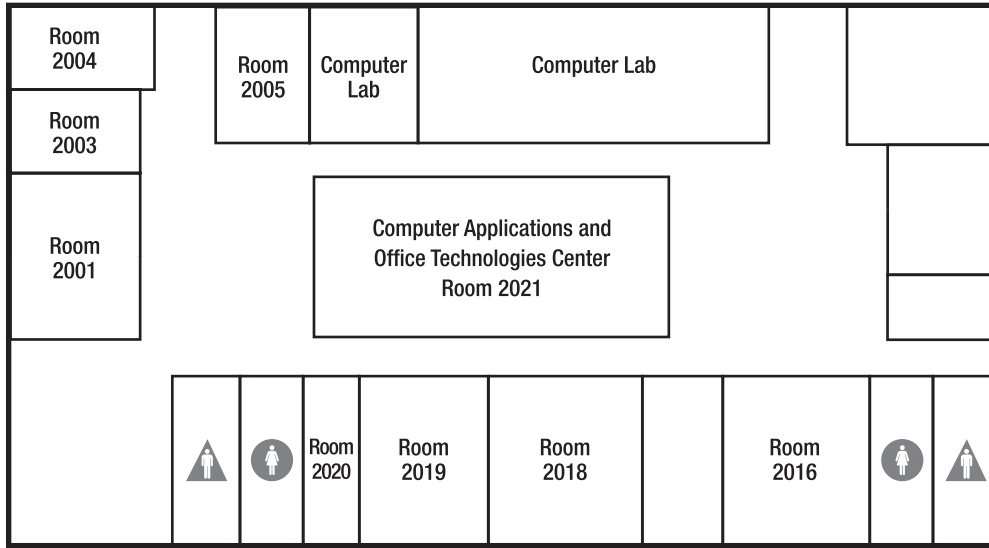
## SOCIAL SCIENCES

**Chair:** Mark Pursley 818.364.7677

**Secretary:** Patricia Carter 818.364.7793

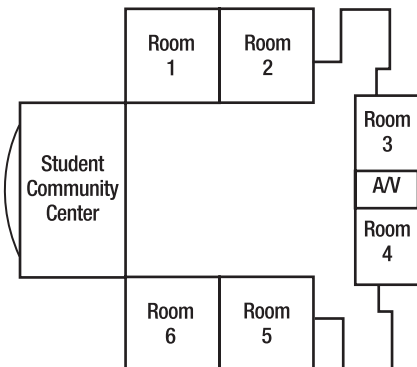
African American Studies  
Anthropology  
History  
Philosophy  
Political Science - Vice Chair: Dr. Ebru Durukan 818.364.7675  
Psychology - Vice Chair: Dr. Christopher F. Williams 818.364.3413  
Sociology – Vice Chair: Jill Biondo 818.833.3411

# BUILDINGS & CLASSROOMS

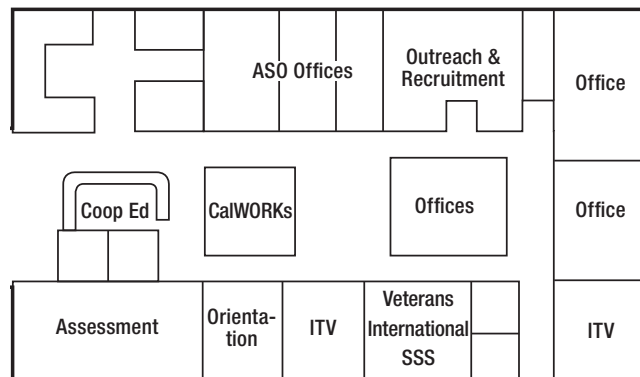


## Campus Center Building (CMPC)

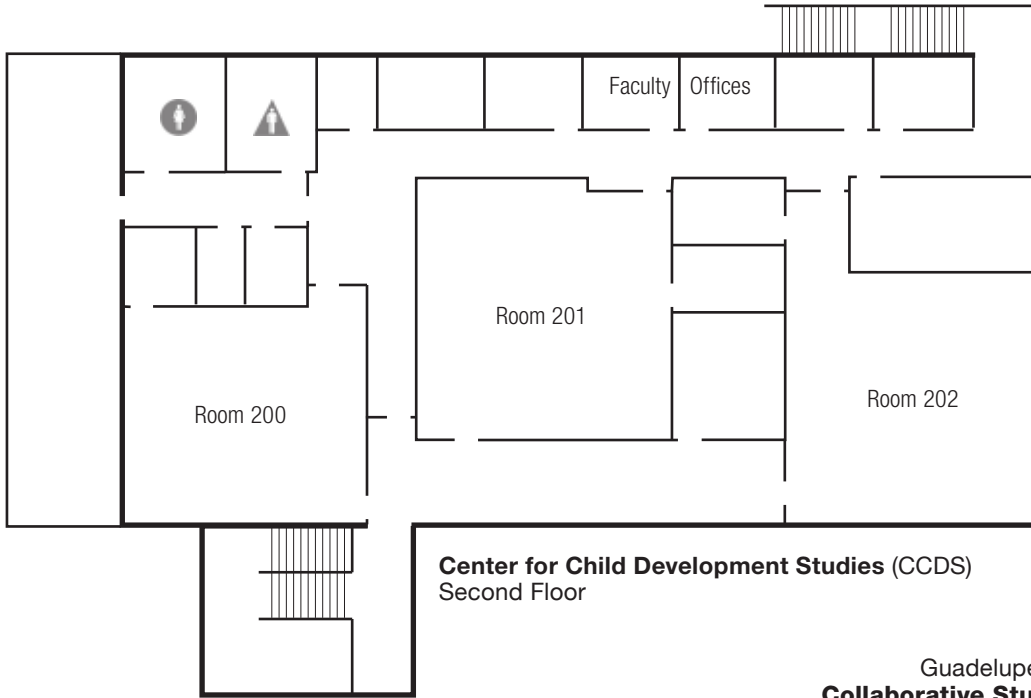
Second Floor - Ground level



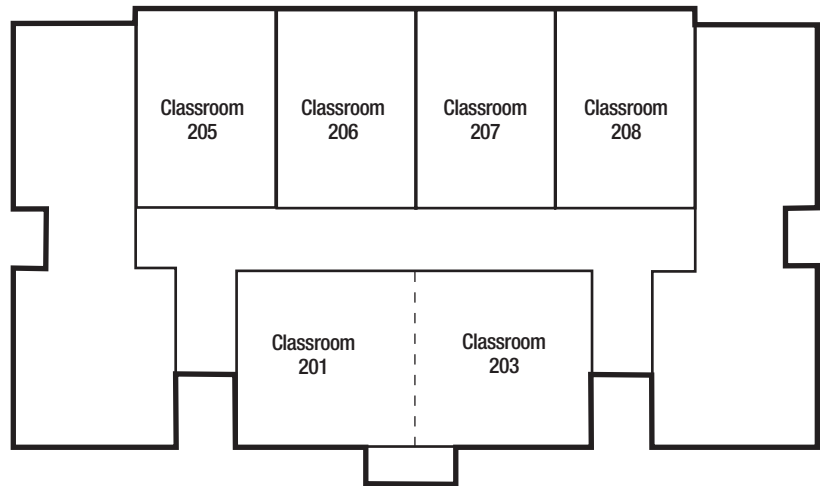
First Floor - Lower level



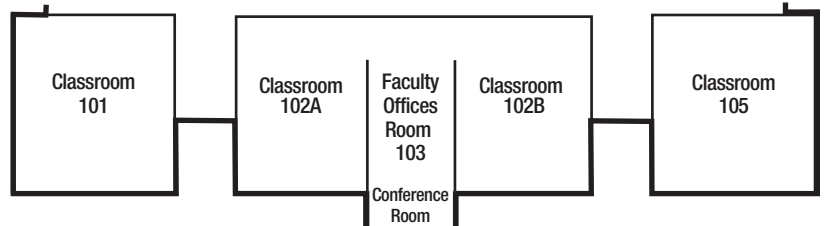
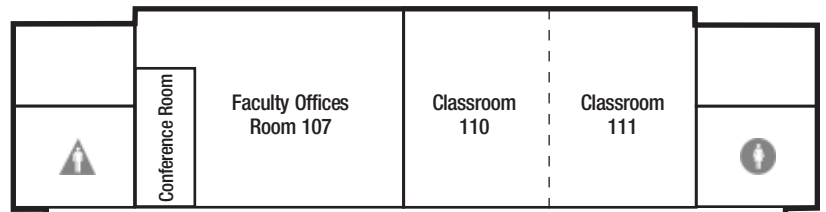
# BUILDINGS & CLASSROOMS



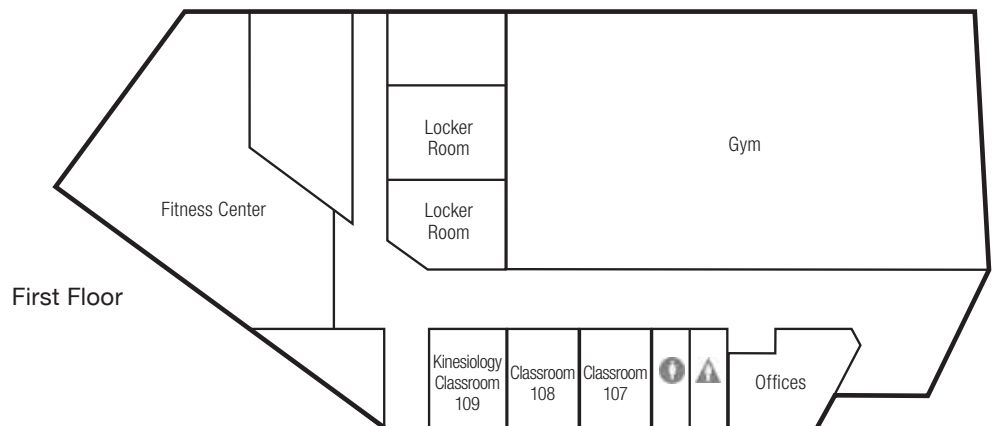
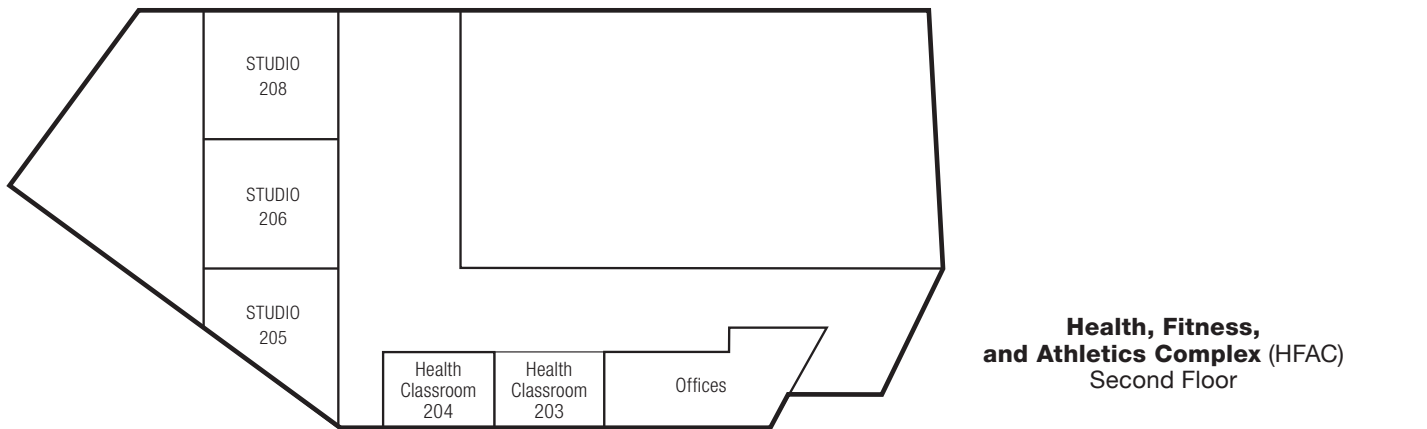
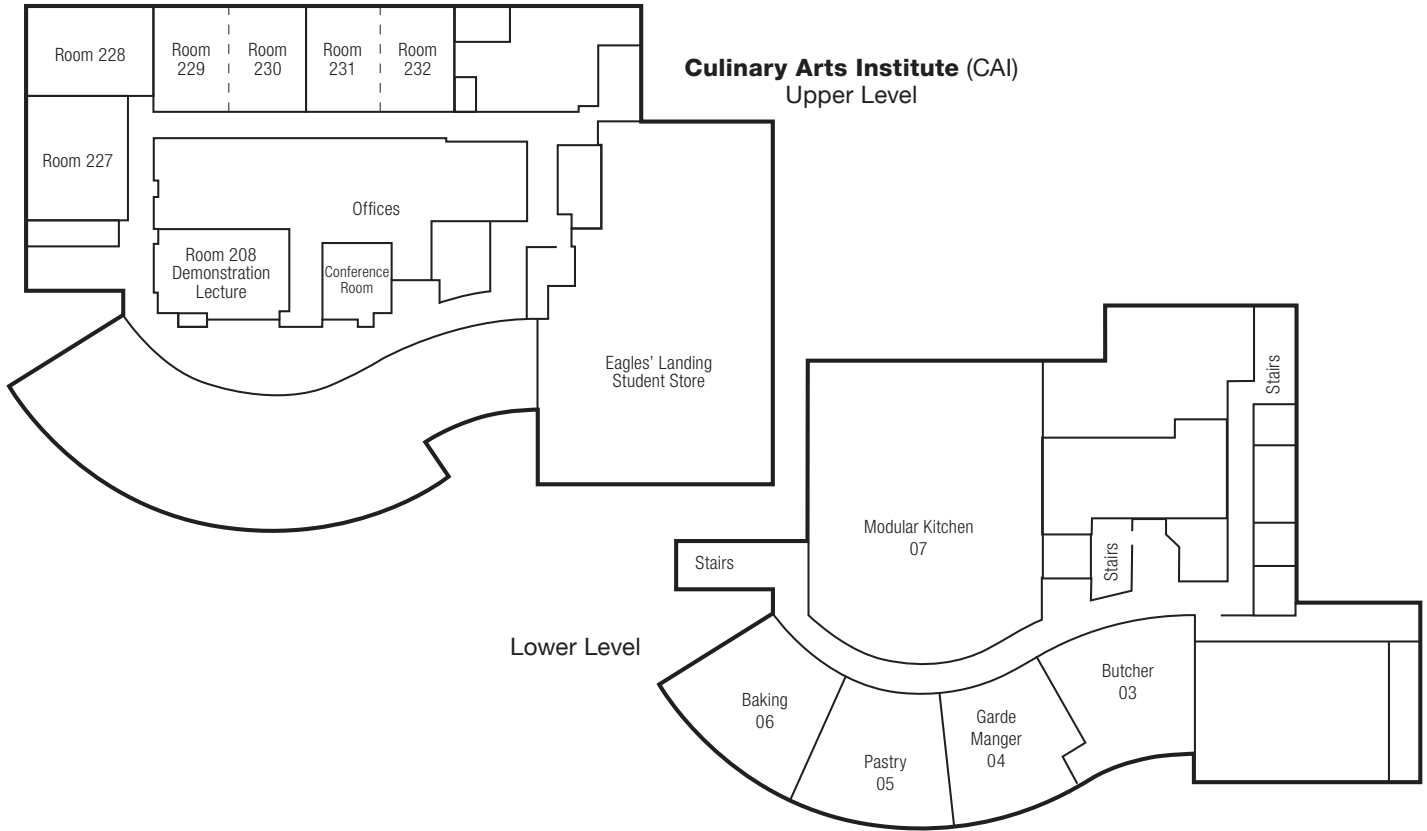
Guadalupe S. Ramirez  
**Collaborative Studies Building (CSB)**  
Second Floor



First Floor

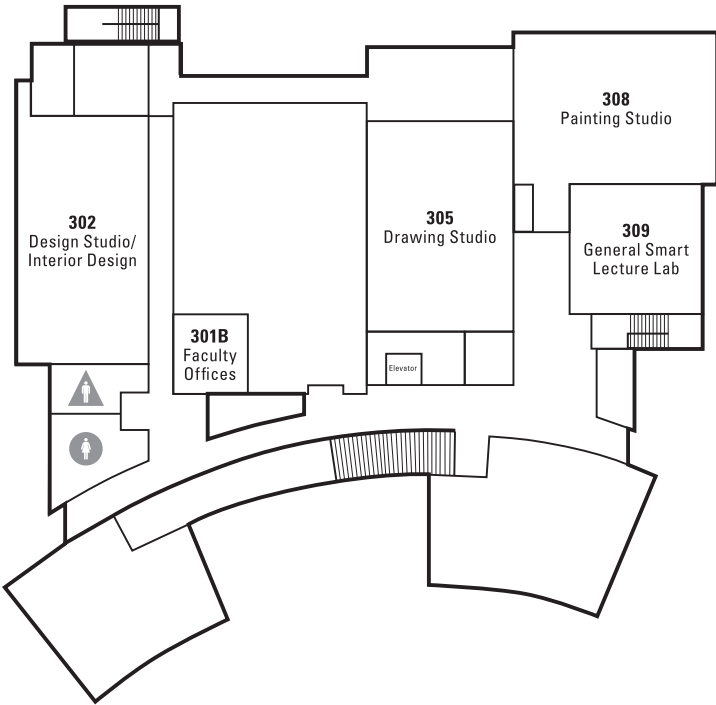


# BUILDINGS & CLASSROOMS

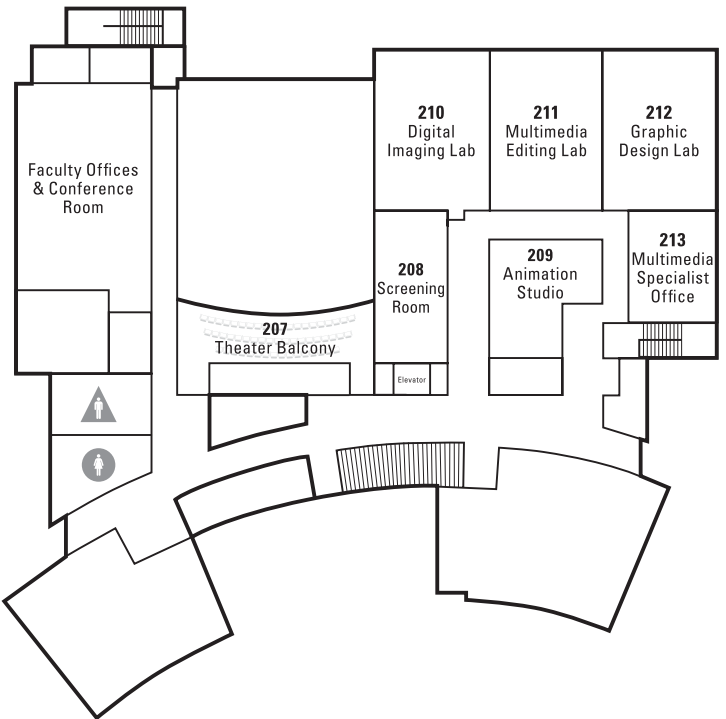


# BUILDINGS & CLASSROOMS

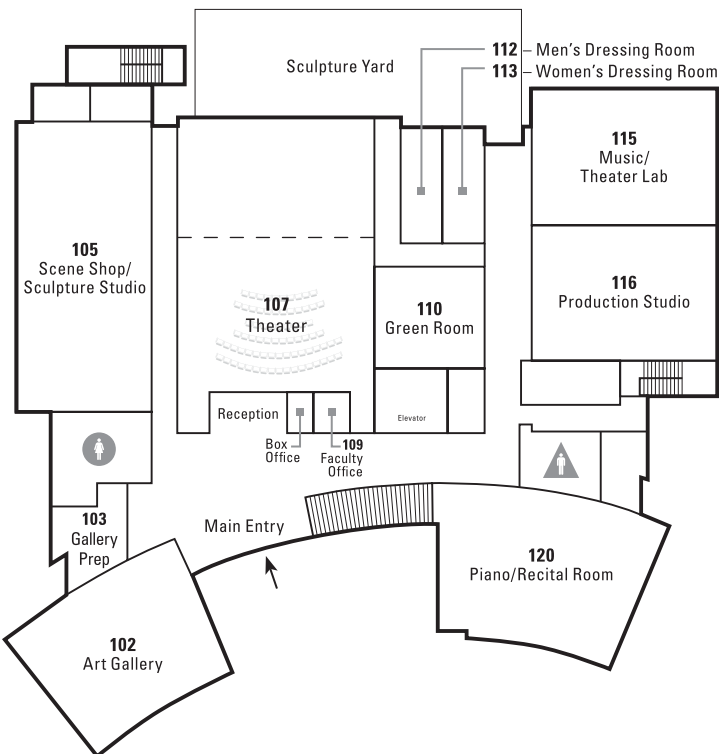
## Arts, Media & Performance (AMP) Third Floor



## Arts, Media & Performance (AMP) Second Floor

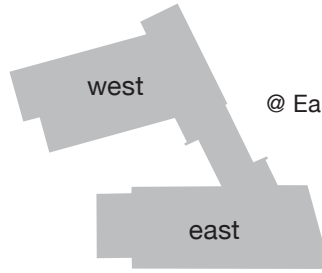


## Arts, Media & Performance (AMP) First Floor

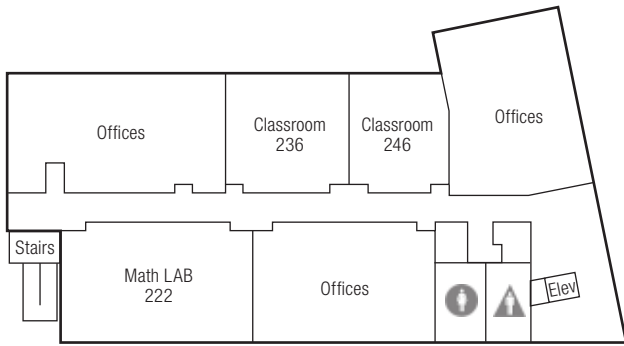


# BUILDINGS & CLASSROOMS

## Center for Math & Science (CMS)



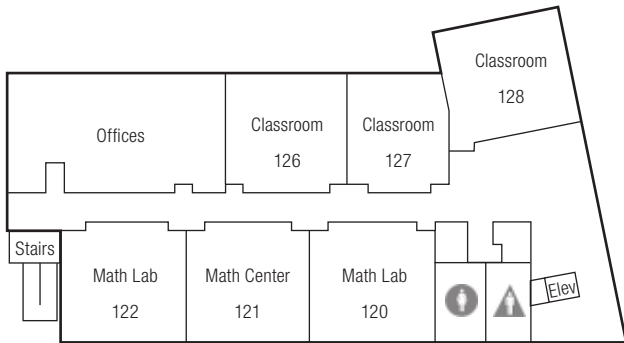
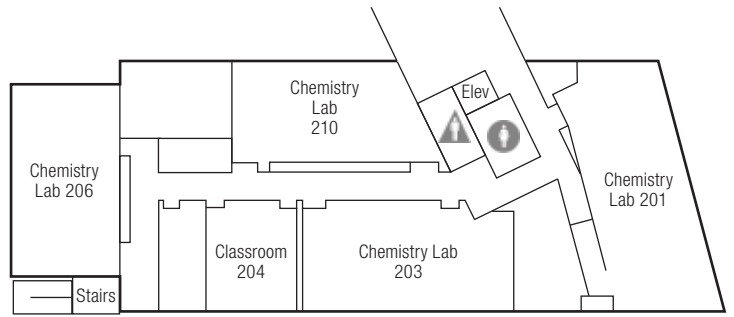
@ East Campus Complex



West

Upper Level

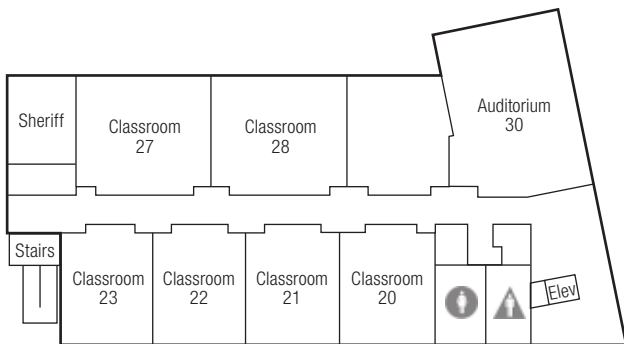
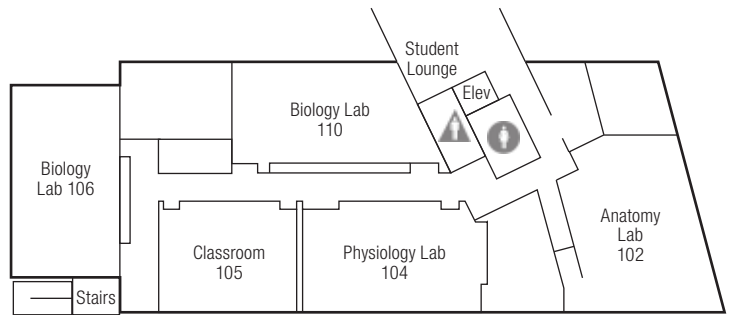
East



West

Main Level

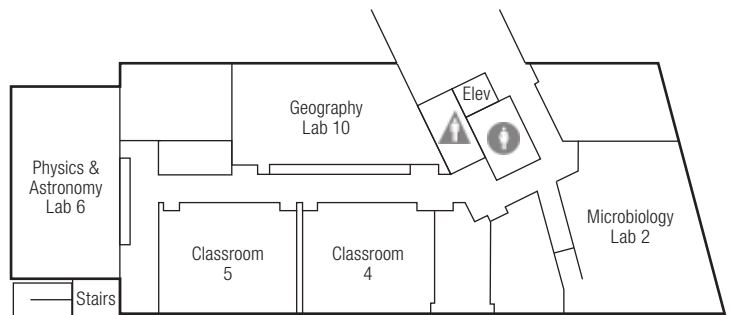
East



West

Lower Level

East



# OFF-CAMPUS LOCATIONS



- |   |   |  |
|---|---|--|
| <p><b>1. EL NIDO</b><br/>El Nido Family Center<br/>11243 Glenoaks Blvd, Pacoima</p> <p><b>2. GRANT HS</b><br/>Grant High School<br/>13000 Oxnard St, Valley Glen</p> <p><b>3. HUBB-ES</b><br/>Hubbard Elementary School<br/>13325 Hubbard St, Sylmar</p> <p><b>4. LKRSHM-ES</b><br/>Lankershim Elementary School<br/>5250 Bakman Ave, North Hollywood</p> | <p><b>5. PCH</b><br/>Pacoima City Hall<br/>13520 Van Nuys Blvd, Pacoima</p> <p><b>6. RANCHITO</b><br/>El Ranchito<br/>7940 Ranchito Ave, Panorama City</p> <p><b>7. SAR-COUG</b><br/>Sara Coughlin Elementary<br/>11035 Borden Ave, Pacoima</p> <p><b>8. SENDAK</b><br/>Sendak Elementary School<br/>11414 West Tiara St, North Hollywood</p> | <p><b>9. SFDO-ES</b><br/>San Fernando Elementary School<br/>1130 Mott St, San Fernando</p> <p><b>10. SUN-TUJ</b><br/>Sunland-Tujunga Campus<br/>7224 Foothill Blvd, Sunland-Tujunga</p> <p><b>11. SYL LRN</b><br/>Sylmar Leadership Academy<br/>14550 Bledsoe St, Sylmar, CA</p> <p><b>12. YPI-SF</b><br/>Youth Policy Institute, San Fernando<br/>11844 Glenoaks Blvd, San Fernando</p> |
|---|---|--|

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# FINAL EXAM SCHEDULE SPRING 2018

## TUESDAY, MAY 29 – MONDAY, JUNE 4

### HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:

1. At the top of the chart below, find the day(s) that your class is held
2. At the left of the chart below, find the start time of your class
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class
4. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule
5. Final exams for short-term classes shall be administered during the final two hours of the last class period.

### EXAMPLE:

- If your class meets Mondays only at 4:35pm, then your final exam will be held on Mon, June 4 from 5:30–7:30pm.
- If your class meets Tu & Th at 10:35am, then your final exam will be held on Th, May 31 from 10am-12pm.

FINAL EXAM DAY, DATE AND TIME								
TIME↓ DAY→	Mon & Wed	Tu & Th	Mon <u>only</u>	Tu <u>only</u>	Wed <u>only</u>	Th <u>only</u>	Fri <u>only</u>	Sat <u>only</u>
7:00-8:35am	7:30-9:30am <i>June 4</i>	7:30-9:30am <i>May 29</i>	7:30-9:30am <i>June 4</i>	7:30-9:30am <i>May 29</i>	7:30-9:30am <i>May 30</i>	7:30-9:30am <i>May 31</i>	7:30-9:30am <i>June 1</i>	7:30-9:30am <i>June 2</i>
8:40-10:30am	10am-12pm <i>June 4</i>	10am-12pm <i>May 29</i>	10am-12pm <i>June 4</i>	10am-12pm <i>May 29</i>	10am-12pm <i>May 30</i>	10am-12pm <i>May 31</i>	10am-12pm <i>June 1</i>	10am-12pm <i>June 2</i>
10:35-10:50am	10am-12pm <i>May 30</i>	10am-12pm <i>May 31</i>	10am-12pm <i>June 4</i>	10am-12pm <i>May 29</i>	10am-12pm <i>May 30</i>	10am-12pm <i>May 31</i>	10am-12pm <i>June 1</i>	10am-12pm <i>June 2</i>
10:55-1:25pm	12:30-2:30pm <i>June 4</i>	12:30-2:30pm <i>May 29</i>	12:30-2:30pm <i>June 4</i>	12:30-2:30pm <i>May 29</i>	12:30-2:30pm <i>May 30</i>	12:30-2:30pm <i>May 31</i>	12:30-2:30pm <i>June 1</i>	12:30-2:30pm <i>June 2</i>
1:30-3:25pm	3:00-5:00pm <i>June 4</i>	3:00-5:00pm <i>May 29</i>	3:00-5:00pm <i>June 4</i>	3:00-5:00pm <i>May 29</i>	3:00-5:00pm <i>May 30</i>	3:00-5:00pm <i>May 31</i>	3:00-5:00pm <i>June 1</i>	3:00-5:00pm <i>June 2</i>
3:30-5:00pm	5:30-7:30pm <i>June 4</i>	5:30-7:30pm <i>May 29</i>	5:30-7:30pm <i>June 4</i>	5:30-7:30pm <i>May 29</i>	5:30-7:30pm <i>May 30</i>	5:30-7:30pm <i>May 31</i>	5:30-7:30pm <i>June 1</i>	5:30-7:30pm <i>June 2</i>
5:05-6:45pm	5:30-7:30pm <i>May 30</i>	5:30-7:30pm <i>May 31</i>	5:30-7:30pm <i>June 4</i>	5:30-7:30pm <i>May 29</i>	5:30-7:30pm <i>May 30</i>	5:30-7:30pm <i>May 31</i>	5:30-7:30pm <i>June 1</i>	5:30-7:30pm <i>June 2</i>
6:50-8:25pm	8:00-10:00pm <i>June 4</i>	8:00-10:00pm <i>May 29</i>	8:00-10:00pm <i>June 4</i>	8:00-10:00pm <i>May 29</i>	8:00-10:00pm <i>May 30</i>	8:00-10:00pm <i>May 31</i>	8:00-10:00pm <i>June 1</i>	8:00-10:00pm <i>June 2</i>
8:30-9:00pm	8:00-10:00pm <i>May 30</i>	8:00-10:00pm <i>May 31</i>	8:00-10:00pm <i>June 4</i>	8:00-10:00pm <i>May 29</i>	8:00-10:00pm <i>May 30</i>	8:00-10:00pm <i>May 31</i>	8:00-10:00pm <i>June 1</i>	8:00-10:00pm <i>June 2</i>

### EXCEPTIONS:

1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

### NOTE:

- Every instructor is required to give a final examination following the schedule above.
- Final exams are scheduled for two hours.
- Final exams will be held in the regularly scheduled classroom.
- If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Any change from this schedule must be approved by the Office of Academic Affairs.
- Any questions regarding this schedule should be directed to Academic Affairs.

# SCHEDULING WORKSHEET

Semester: \_\_\_\_\_

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:00							
7:30							
8:00							
8:30							
9:00							
9:30							
10:00							
10:30							
11:00							
11:30							
12:00							
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4:00							
4:30							
5:00							
5:30							
6:00							
6:30							
7:00							
7:30							
7:00							
7:30							
9:00							
9:30							

## Class List

Course	_____	_____	_____	_____	_____
Time	_____	_____	_____	_____	_____
Units	_____	_____	_____	_____	_____

# LAMC Campus

## MAIN CAMPUS

### LRC – LIBRARY/LEARNING RESOURCE CENTER

- 1st Floor (Lower Level)*
- Media Production Lab/Multimedia Labs
- 2nd Floor (Lower Level)*
- Vice President of Student Services
  - Computer-Aided Instruction
  - Electronic Training Rooms
  - Learning Center
  - Teleconference Room
- 3rd Floor (Top Level)*
- Library

### CCDS – CENTER FOR CHILD DEVELOPMENT STUDIES

- Child Development Center
- Classrooms 200-202
- FCCHN Office

### INST – INSTRUCIONAL CENTER

- 1st Floor*
- Classrooms 1001-1018
  - Disabled Student Services
  - Faculty Offices
- 2nd Floor*
- Classrooms 2001-2021
  - Computer Science Lab
  - Computer & Office Applications Center

### ADMINISTRATION WING

- Vice President of Academic Affairs
- Academic Affairs
- Information Booth
- Admissions & Records
- Counseling
- EOPS
- Financial Aid & Scholarships

### CSB – COLLABORATIVE STUDIES

- 1st Floor*
- Classrooms 101-111
  - Faculty Offices

- 2nd Floor*
- Classrooms 201-208

### CMPC – CAMPUS CENTER

- 1st Floor (Lower Level)*
- Assessment & Orientation
  - ASO Office
  - International Students Office
  - ITV
  - Student Support Services Program
  - Veterans Office

- 2nd Floor (Ground Level)*
- Assembly Area
  - Audio-Visual
  - Meeting Rooms 1-6
  - Student Community Center

### CS – CAMPUS SERVICES

- Office of the President
- Vice President of Administrative Services
- Business Office
- Fiscal Services
- Human Resources
- Mailroom
- Purchasing
- Receiving
- Reprographics
- Transfer Center

### AMP – ARTS, MEDIA & PERFORMANCE

- 1st Floor (Ground Level)*
- Art Gallery
  - Scene Shop/Sculpture Studio
  - Theater
  - Green Room
  - Music/Theater Lab
  - Production Studio
  - Piano/Recital Room

- 2nd Floor*
- Faculty Offices
  - Theater Balcony
  - Screening Room
  - Animation Studio
  - Digital Imaging Lab
  - Multimedia Lab
  - Graphic Design Lab
  - Animation Studio

- 3rd Floor (Top Level)*
- Design Studio/Interior Design
  - Drawing Studio
  - Painting Studio
  - General Smart Lecture Lab

### CAI – CULINARY ARTS

- 1st Floor (Ground Level)*
- Culinary Arts Institute
  - Eagles' Landing Student Store
- 2nd Floor (Top Level)*
- Classrooms 208-232
  - Faculty Offices

### BUNG – CLASSROOM BUNGALOWS

- Bungalows 6-8

### FACILITIES SERVICES

- Plant Facilities

## EAST CAMPUS

### HFAC – HEALTH, FITNESS & ATHLETICS COMPLEX

- 1st Floor (Lower Level)*
- Classrooms 107-109
  - Fitness Center
  - Gym

- 2nd Floor (Ground Level)*
- Classrooms 203-208
  - Faculty Offices

### CMS – CENTER FOR MATH & SCIENCE

- 1st Floor (Lower Level)*
- Classrooms 2-29
  - Auditorium

- 2nd Floor (Ground Level)*
- Classrooms 102-128
  - Math Center

- 3rd Floor (Top Level)*
- Classrooms 201-246





13356 Eldridge Avenue, Sylmar, CA 91342  
 818.364.7600 | TDD 818.364.7861  
[www.lamission.edu](http://www.lamission.edu)



## DIRECTORY OF COLLEGE SERVICES

Academic Affairs .....	818.364.7632
Admissions & Records .....	818.833.3322
Assessment Center .....	818.364.7613
Business Office .....	818.364.7600 x7110
CalWORKS .....	818.364.7760
Campus Security .....	818.364.7843
Career Center .....	818.833.3403
Child Development Center .....	818.364.7863
College Ombudsperson .....	818.364.7690
Counseling Department .....	818.364.7655 or 818.364.7656
Disabled Student Programs & Services (DSPS) .....	818.364.7732
Telecommunication Device for the Deaf (TDD).....	818.364.7861
Eagles' Landing Student Store.....	818.364.7798
Extended Opportunity Program & Services (EOPS) .....	818.364.7645
English as a Second Language (ESL) Credit Program .....	818.364.7666 or 818.364.7722
English as a Second Language (ESL) Non-Credit Program.....	818.364.7735
Financial Aid Office .....	818.364.7648
Health Center .....	818.362.6182
Honors/Transfer Alliance Program .....	818.364.7683
International Students .....	818.364.7741
ITV (Instructional Television) .....	818.364.3594
Learning Center.....	818.364.7756
Library .....	818.364.7600 x7106
President's Office .....	818.364.7795
Student Activities .....	818.364.7820
Student Services .....	818.364.7766
Transfer Center.....	818.364.7827
Veteran Resource Center .....	818.364.7658
Veterans Office .....	818.364.7864