Position Summary Information
Los Angeles Mission College announces an opening for a full-time Culinary Arts Instructor. Interested individuals who meet the minimum qualifications and possess the required experience are invited to apply. Position to begin Fall 2014.

Introduction
The Los Angeles Community College District announces an opening for a tenure track Culinary Arts Instructor at Los Angeles Mission College (LAMC), a two-year community college that serves more than 11,000 students from diverse socio-economic backgrounds. The College is one of nine in the Los Angeles Community College District. Founded in 1975, LAMC is located in Sylmar and has strong historical ties to the neighboring communities of San Fernando, Pacoima, Mission Hills, North Hills, Panorama City and Granada Hills. In recent years, the institution’s enrollment base has expanded to include many of the communities throughout the greater San Fernando Valley, as well as Canyon Country and Santa Clarita. The College provides excellent transfer, basic skills, transitional and career education programs. Committed to student success, Los Angeles Mission College works closely with local secondary institutions to assist high school students in their transition to higher education and maintains strong ties to the business community by providing highly respected job training programs that directly meet the workforce needs of local and regional employers. Los Angeles Mission College prides itself on its commitment to diversity, its institutional culture of collegiality and innovation, its globalization of curricula, and its inclusion of the community in its programming. Student-focused, motivated, and dynamic individuals who possess the required training, work experience and commitment to the community college mission and values are invited to submit applications.

Job Description
Los Angeles Mission College Department of Culinary Arts is seeking a dynamic faculty member to join our team and teach a wide variety of classes in Culinary Arts, Restaurant Management, and Baking. The LEED certified Culinary Arts Institute offers faculty and students a state-of-the-art learning environment with smart classrooms, a demonstration kitchen, a modular kitchen with 18 workstations, garde m lange, pastry, and baking kitchens, a main production kitchen, and a butcher shop.

The department prides itself as an innovative and collaborative group of faculty and staff which strives to offer students a superior and rigorous education in Culinary Arts and Restaurant Management in an academic setting. The department seeks a creative faculty member with a passion for teaching and a commitment to his/her discipline to assist in the growth of the Culinary Arts curriculum, assist in the creation of certificate/certification programs, and develop ties with the diverse communities the college serves. At Los Angeles Mission College, successful faculty applicants demonstrate the ability to promote:

- Active, inclusive learning environments and curricula that welcome and engage all students, incorporating instructional technologies, as appropriate, to improve student learning
• Cultural responsiveness in interactions with students, faculty, staff and community members who span a diverse range of languages, nationalities and ethnicities, socio-economic levels, ages, identities, skills and educational experiences
• Collaborative approaches to day-to-day activities, problem-solving, and development of program innovations and initiatives.
• Self-reflection on his or her teaching, leadership, professional development, and service to the campus community

Minimum Qualifications
- Any bachelor’s degree and two years of food service experience, OR any associate degree and six years of food service/hospitality industry experience

Duties and Responsibilities
- Teach a variety of Culinary Arts classes as assigned and scheduled
- Maintain a current Sanitation and Safety Certificate
- Engage in department, division and college initiatives
- Participate in the campus’ shared governance
- Promote the college’s values by creating a learning environment of respect and fairness, while encouraging creative and critical thinking
- Participate in curriculum development that is responsive to a diverse community, students’ needs and interests, and changing technologies in contemporary learning environments
- Incorporate the use of current technology in direct instruction and supplemental course materials
- Maintain competence in teaching and the discipline through professional development activities
- Collaborate with faculty to develop student learning outcomes and assessments
- Maintain office hours sufficient to meet the needs of students for consultation and advisement
- Create a classroom environment focused on active learning in which all students are welcomed and encouraged to participate
- Participate and lead department workshops and teaching demonstrations
- Maintain professional and ethical academic standards
- Effectively communicate in English orally and in writing
- Teach a flexible schedule
- Perform other contractual duties

Desired Qualifications
- Breadth in education and experience, with specific emphasis on higher education courses, i.e. Food & Beverage Cost Control, Purchasing & Receiving, Restaurant Operations, Menu Planning, Beverage Management, Competition, Nutrition for Culinarians, and Sanitation & Safety
- American Culinary Federation Certification
- Supervisory and practical cooking experience at the Executive Chef level
- Demonstrated ability to teach savory food preparation and artistic food presentation
- Two years teaching experience at a Community College, Proprietary, or Private Culinary school
- Experience in the preparation, logistics and production of catering events
- Ability to lead a growing Culinary Arts program and to work collaboratively as a member of the instructional team and with associated departments
• Enthusiasm for and knowledge of effective teaching and learning strategies and the assessment of student learning outcomes
• Academic training or experience in curriculum design
• Experience in grant writing and implementation
• Experience in the supervision of employees
• Experience in identifying opportunities to develop and offer new/revitalized programs, services, and activities having the potential to generate internal and external resources for assigned programs
• Experience in developing partnerships with community organizations, public and private agencies and business and industry
• Multi-cultural experience and/or fluency in an additional language
• Demonstrated sensitivity to and understanding of the diverse academic, socio-economic, cultural, disability and ethnic backgrounds of community college students
• Experience in Baking & Patisserie, Advanced Pastry Techniques

APPLICATION PROCESS

For consideration in the selection process, all interested candidates must submit the following:
• Letter of Interest addressing the responsibilities of the position
• Current resume
• Contact information (name, title, address, email and telephone numbers) for three individuals as references who can assess the candidate’s qualifications for the position
• Copies of transcripts (official transcripts are required for all candidates invited to the final interview)
• Documentation from an approved foreign transcript evaluator is required for degrees received from other countries. For a list of approved foreign transcript evaluation agencies, please go to http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf
• A one-page response to the following question:
  Please describe your understanding of and commitment to diversity and how it contributes to learning communities. What can you contribute to a diverse learning community, and what insights have you gained as a result of your personal experiences?

Employment is contingent upon verification of qualifications. Los Angeles Mission College reserves the right to modify and/or withdraw this position at any time. Notification regarding the advancement in the selection process will be provided to each applicant.

Individuals protected by the Americans with Disabilities Act (ADA) may request an accommodation in the selection/interview process with at least three business days’ prior notice. Documentation of the need for accommodation may be requested.

For priority consideration, please submit your application and required documents by __________, 2014. Applicants are required to file the application using web-based software to create an applicant profile account, allowing documents to be saved and uploaded as attachments [Application materials may not be submitted by Fax or e-mail or U.S. Mail]. Please go to https://laccd.peopleadmin.com/postings/921 to file the application package. The completed application package must be filed no later than __________, 2014 to be considered. All materials submitted will become property of Los Angeles Mission College. After review of application materials by the selection committee, candidates will be contacted if selected for interview.
For additional information or questions, please contact Dorothy Mundt, Academic Affairs, at (818) 364-7635 or by email at hiring-aa@lamission.edu.

**Salary and Benefits**
This is a 10-month, 30-hour-per-week tenure-track faculty position. The current salary ranges from $49,030 to $76,340, with beginning salary commensurate with academic experience and professional preparation. The doctoral differential is $3,090 per academic year. District benefits include health, dental and vision insurance for the employee and eligible dependents, and term life insurance and retirement program (State Teachers Retirement System) for the employee.

**Equal Employment Opportunity (EEO)**
It is the policy of the Los Angeles Community College District to provide an educational, employment and business environment free from all forms of discrimination on the basis of race, color, national origin, Ethnic Group Identification, ancestry, religion, creed, sex or gender (including sexual harassment), pregnancy, marital status, medical condition (cancer-related), sexual orientation, age, physical or mental disability, perceived to be in a protected category or associated with those in protected category and veteran status.

**Los Angeles Mission College is an Equal Opportunity Educator and Employer**