



Los Angeles Mission College—Business Office
New A.S.O. Club Charter Registration Form

Effective Date: Fiscal Year:

Name of Club: (student club name, scholarship name or function name:
--

Purpose of Club:

Sources Of Fund (describe):

Restriction of Funds:

Names & Titles for student club officers, and sample signatures of individuals who are authorized to request withdrawal of funds: *

1. Print Name:	1. Email
Title: ASO/Club President	

2. Print Name:	2. Email:
Title: ASO/Club Treasurer	

The following Club Advisor is to approve a Check Request requested by Club President or Club Treasurer and has no authority to request withdrawal of funds.

1. Print Name:	1. Email:
Title: ASO/Club Faculty Advisor	

2. Print Name:	2. Email:
Title: ASO/Club Faculty Advisor	



Los Angeles Mission College—Business Office
New A.S.O. Club Charter Registration Form

Effective Date: Fiscal Year:

Names and Titles of other students club officers of executive Board: (attach an additional page if needed)

1. Print Name:	1. Email:
Title:	

2. Print Name:	2. Email
Title:	

3. Print Name:	3. Email
Title:	

4. Print Name:	4. Email
Title:	

APPROVALS:

For Student Clubs: ASO Advisor

Date

College Financial Administrator

Date

College President (or designee)

Date

*For Club accounts, the persons authorized to request a withdrawal of the fund must be the Club President and Club Treasurer.